

Fall 10-3-1944

## Senate Meeting October 3, 1944

Academic Senate  
*Illinois State University*

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### Recommended Citation

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Larsen

SENATE MEETING  
October 3, 1944

The meeting of the University Senate was called to order by President Fairchild. Miss Brenneman, Mrs. Hall, Mr. Hudelson, and Mrs. Warren were absent, all of whom were excused. The Physical Science Department was represented by Dr. Gooding. Dr. Henrietta Fleck, Head of the Home Economics Department, Dr. Esther French, Head of the Department of Health and Physical Education for Women, and Dr. Louis Hoover, Head of the Art Department, new members of the faculty, were introduced as members of the Senate. Three members of the faculty, appointed during the summer to administrative positions, were presented as new members of the Senate,--Dr. L. A. Holmes, Administrative Assistant to the President, Dr. Arthur H. Larsen, Assistant Dean of the University, and Mr. Clarence Orr, Director of Extension.

Dr. F. L. D. Holmes presented a questionnaire concerning universal military training, which is being given out through the American Association of University Professors, and asked heads of departments to indicate the number they would need in order to have a copy for each person in the department. This material will be tabulated and a consensus of opinion indicated to the headquarters of the American Association of University Professors.

President Fairchild announced that Dean C. E. Gentry of the University of Connecticut College of Agriculture, and Dr. Norman Burns, Research Assistant to Dr. Works of the Commission on Higher Education, had been on the campus all day on Tuesday in connection with the agriculture situation at Normal.

The President discussed briefly the activities of the Illinois Post-War Planning Commission, indicating that he believed they were working seriously on the first three projects listed by Illinois State Normal University.

The following items were presented by the President:

1. Using as an example a recently found case of alteration of grades on a permanent record card, attention was called to the great care that should be taken in the use of the University records in the Registrar's office. In case directors of divisions or heads of departments wish to have their student stenographers use these records, authorization must be secured from President Fairchild in the form of a written permit sent to Miss Brenneman. It is hoped that all concerned will understand why these precautions are taken.
2. Although it is recognized that it is very difficult to estimate the number of textbooks that will be needed in a given semester, directors of divisions and heads of departments were asked to try to give accurate estimates for each semester and summer session in order to avoid starting the semester without enough books, as has been the case this semester. If new textbooks are needed in any department, the President will be glad to discuss this with the head of the department, and if possible, in the rotation of departments, will authorize these new texts.
3. The day set aside for departmental meetings has been the Thursday between Senate meeting on the first Tuesday, and Faculty meeting on the second Tuesday, in order that, where necessary, matters discussed at Senate meeting may be taken up with departments, resulting in a better understanding the following Tuesday at Faculty meeting.
4. The President will be away from the campus for a few days starting this (Tuesday) evening. Dean De Young will be in charge of the University.

5. It is hoped that shortly after Homecoming a date may be set for a special evening faculty meeting for a presentation by the President of suggestions for the post-war period.

6. The Professional Affairs Committee is setting up five faculty forums during the course of the school year, in connection with a challenge presented in a paper by Dean Schroeder at a forum held last year. In contrast with general faculty forums, for example, the Student Personnel Committee may set up a forum for faculty counselors but such a forum can be a general faculty forum since all members of the faculty would be welcome.

7. Plans for dismissing school for V-E Day have been made by the administration, but Navy classes will be in session except for a possible short period during the day that the announcement comes. It is hoped that the Student Councils of the University and University High School will take the initiative in suggesting that civilian classes follow the plan of the Navy classes, and that any occasion be made one of dedication to the finishing of the task ahead of us,--the winning of the entire war.

8. College and university enrollments over the country seem to have increased on about the same percentage as that at I. S. N. U. where there are 860 civilian students this year as compared with 780 last year. Including the Navy the fall enrollment is 1110. The Late Afternoon, Evening, and Saturday classes probably will be one of the growing programs in the University in the next several years, and some regular students may be included in these courses to the extent of as much as fifty per cent of their work.

9. The 1945-1947 budget has been figured and refigured, first on the basis of a forty-one per cent increase, and then, at the request of the Budget Committee of the Teachers College Board, on a seventeen per cent increase, which meant that most of the increase had to go into the Personal Services Account, and the other accounts were of necessity left at the same figures as for the present biennium.

10. The University Senate will meet regularly at 4:00 p. m. on the first Tuesday of each month.

The meeting adjourned at 4:45 p. m.

Dorothy King  
Acting as Secretary