

Fall 11-7-1944

## Senate Meeting November 7, 1944

Academic Senate  
*Illinois State University*

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### Recommended Citation

Senate, Academic, "Senate Meeting November 7, 1944" (1944). *Academic Senate Minutes*. 22.  
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*Mr. Landon*

SENATE MEETING  
November 7, 1944

The meeting was called to order by President Fairchild. Three members were absent.

The President called attention to several dates which members of the Senate will need to keep in mind. The next regular meeting of the Senate will be held on Tuesday, December 5, at 4:00 p. m. in M-104. The December regular faculty meeting will be omitted but a special faculty meeting will be held instead at 7:30 p. m. on the same date in Capen Auditorium. Heads of departments are asked to announce this special faculty meeting to their departments. During the first forty-five minutes the President will present materials on education in the post-war period, particularly as it affects the Illinois State Normal University. During the next forty-five minutes the meeting will be open for general discussion. On Monday, November 20, at 4:00 p. m. in Capen Auditorium, there will be a faculty meeting with voluntary attendance, at which time Mr. Bienvenido N. Santos, who will be a guest on the campus for that week, will be the speaker. Guests are welcome to attend this meeting. The schedule of Mr. Santos' activities will be made available at a later time. If his services are desired for any group or class meeting, those interested should get in touch with Mr. Goodier.

With reference to necessary absences from the campus, the President pointed out that there are several ways of taking care of classes. Probably the most desirable one is for other faculty members in the same department to take over. If the absence is for only a day, a test or other written work can be used, and in that case faculty members from other departments might also be used. Library assignments are possible but are not so desirable, especially for underclassmen, but may be the only solution in cases where an entire department goes to departmental meetings. A question was raised as to whether graduate students might be put in charge of undergraduate classes. The President indicated that this might work out satisfactorily if not overdone but should probably be confined to the cases of experienced teachers who are doing graduate work and with the approval of the Dean. He expressed disapproval of some member of a class being left in charge of the group.

With reference to the attendance of meetings with expenses paid by the State of Illinois, the President pointed out that under the Teachers College Board regulations the provision is mainly for the necessary travel of administrative officers or others where the benefit is to the college as a whole or some unit such as a department or where the expenses of department members are paid at least in part by the federal government. The University has been more generous as to the extent of travel expense approval since July 1943 than will probably be possible in future bienniums since the suspension of off-campus student teaching centers for the present has made available unexpected funds.

President Fairchild pointed out that there are or have been twenty-three alumni club over the state, excluding one which is being organized November 21. He suggested that it is desirable that Senate members in particular attend some of these meetings but that with travel limitations usually only one carload will attend. Any faculty members are welcome and if interested in attending some of these meetings should notify Mrs. Hall so that when there is room she will know whom to contact. Mrs. Hall pointed out that when one carload is taken there is probably very little room for faculty members in general since the car will usually be quite well filled with the speaker, the Director of Alumni Relations, her assistant, the county contact person, and at times someone from the Physical Education Department.

The President emphasized the regulation concerning smoking on the campus and asked that department heads tell their staff members that the Commanding Officer of the Navy V-12 Unit has asked that the names of violators to the regulation, if Navy men, be reported to the President and, by him in turn, to the Commanding Officer. The President pointed out that it is important that civilian students and faculty members abide by the regulations with reference to smoking and the making of paths since it is difficult to enforce a regulation unless it is respected by all concerned.

Dean De Young presented a mimeographed list of suggestions for the 1945 summer session, a copy of which is filed with the minutes in the secretary's office. He called especial attention to several items requiring action. These items refer to the calendar for the summer, to the length of class periods, and to extending the school day. With reference to these items, the President pointed out that the only reason a fifty-minute period had been used in the summer was that it was desirable to coincide with the Navy schedule. He pointed out that there is a probability that the Navy may not be with us after July 1, 1945, and that since nine semester hours credit are given for the eight weeks' summer session it would be advisable to return to the sixty-minute period. He also pointed out that during the regular school year it may become necessary to extend the seven-period day to eight periods because of the shortage of classrooms. Mr. Horton moved that the proposed calendar for the summer of 1945 with an intersession of three weeks and a regular summer session of eight weeks be recommended to the departments for adoption. Miss Cooper seconded the motion and it carried. Mr. Goodier moved that the Senate recommend to the faculty that the class periods for the summer sessions be sixty minutes in length. Mr. Houston seconded the motion and it carried. Mr. Leslie Holmes moved that the Senate recommend to the faculty that, if necessary to provide breadth and flexibility of offerings in certain departments, the school day be extended from six to seven periods in the summer session of 1945. Miss Keaton seconded the motion and it carried. President Fairchild asked that department heads secure reactions on all of these items from their staff members sometime before the faculty meeting on Tuesday, November 14, and that reports giving the vote for and against be made to his office as early as possible. A total vote of the faculty will be considered rather than action by departments.

Dean De Young reported that a few men are being separated from the Navy program since Lieutenant Burrill has instructions that the unit must be reduced to 200.

Mr. Goodier explained the forms to be used in reporting that work is not satisfactory at the end of the nine-week periods. A salmon-colored slip in each case will be turned in to the Dean's office, while a white carbon will be given to the students to be signed by the director of the division and by the student dean concerned in cases where students are employed. The white slip is then to be returned to the instructor not later than two weeks after it is issued.

Mr. Leslie Holmes asked heads of departments to be thinking about what their departments might be able to contribute to the Summer Show of 1945. He indicated that next spring he would check with the heads of departments as to possibilities.

The meeting adjourned.

Elsie Brenneman, Secretary