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Senate Meeting April 8, 1947

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SENATE MEETING
April 8, 1947

The meeting was called to order by President Fairchild with all members present except Mr. F. L. D. Holmes, who was away from the campus.

The President introduced Dr. Thomas D. Fitzgerald, Director of the University Health Service who is a new member of the Senate.

The President called attention to the fact that the April Faculty Meeting will be held on Tuesday, April 15, and the next regular Senate Meeting on Tuesday, May 6.

The President made the following requests and announcements:

1. New forms for reporting requests for absences of staff members are now ready and will be used. They are available in the President's Office.
2. The next meeting of the Teachers College Board will be held on Monday, April 14, at Charleston. In this Board Report summer session faculty will be listed, but there will be no listing of faculty for next year at this time since no legislative or other official action has been taken concerning appropriations for the next biennium. Listing of faculty for the next school year and all persons employed for twelve months will be made in the July Board Report.
3. A few summer session bulletins are now available, and a sufficient supply for distribution will be ready in a few days. It is possible that the general catalog may be ready by May 1.
4. When it was announced that there would probably be no more intersessions after the summer of 1947, it was with the supposition that the calendar which would be adopted for the 1947-1948 school year would be one which would make it necessary for classes to open on June 21, 1948, rather than on June 14. Since the Christmas vacation has been shortened, and it will be possible to begin classes on June 14, of 1948, it will again be possible to have an intersession. An intersession for 1948 is being included in the calendar for adoption by the Teachers College Board.
5. The recruitment program is well under way. Many personal letters are being sent to principals all over the State of Illinois. A printed sheet, known as "THE RECRUITER," will go out to a mailing list from time to time. This "RECRUITER" will cover a particular theme with each issue. It is hoped that the recruiting program will result in the enrollment of students with superior scholarship and varied talents.
6. College Day will be held on Monday, April 14. In the past there has been some apparent lack of cooperation on the part of a few of the faculty. This has probably been due to a lack of understanding. A bulletin covering the situation will be issued to all faculty members and it is hoped that heads of departments will explain the situation in their staff meetings.
7. While there will be postage available for routine matters, it is somewhat limited, and it probably will not be possible to add large amounts for unanticipated purposes.
8. Department heads will be asked to consult with the President within the next few weeks concerning the needs of their departments so far as staff, equipment, program, etc., are concerned.

9. At the Faculty Meeting on April 15, questionnaires will be handed out and discussed. They will cover the complete picture for each faculty member since the time he or she came to this faculty. They will be turned in to the President's Office at a later date as indicated and will be used in studying procedures in dealing with salary increases and adjustments with the thought of a fair equalization of faculty salaries.

10. The matter concerning a possible policy regarding cuts or absences before or after vacation periods which had been discussed at a previous meeting will be given further consideration at the May Senate Meeting.

Dean De Young explained the situation concerning programming for the intersession, summer session, and fall semester.

Mr. Carrington asked that heads of departments send him a record of all student teaching assignments for the intersession.

The meeting adjourned.

Elsie Brenneman
Secretary