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SENATE MEETING
October 7, 1947

The meeting was called to order by President Fairchild with all members present except Dr. Fitzgerald and Mr. Stombaugh who were excused. Mr. Reed attended the meeting for Mr. Stombaugh, and Dr. Freeman for Dr. Fitzgerald.

President Fairchild welcomed Mr. Toll, Mr. Allison, and Mr. Wade who are new members of the University Senate.

Miss Winegarner announced that the Community Chest Committee will appreciate any help department heads can give in reminding faculty members who may have overlooked making pledges to the Chest.

Dean De Young expressed his appreciation of the excellent work done in programming at registration time. He called attention to the fact that plumbing is now under way in the Federal classroom buildings. Needs for equipment, etc., in these buildings should be made known to Mr. Leslie Holmes. Dean De Young asked that schedules of classes for the second semester be given to him not later than November 1. His office will provide enrollment figures for the present semester. Intersession and regular summer session programs should be given to his office not later than December 1. Schedules for the first semester of 1948-1949 should be given to his office not later than March 1. Programming for the second semester of this year should be done during January, and for the summer and fall, during April and May.

President Fairchild asked that department heads notify his office as to which member of the department will work with the Publicity Office concerning publicity matters.

There was considerable discussion with reference to requiring all students of the University to have dictionaries. Mr. Hiatt moved that beginning with the second semester of the 1947-1948 school year the Department of English be permitted to require students taking work in freshman English to have a dictionary. Mr. Hudelson seconded the motion and it was carried.

President Fairchild requested that requisitions for textbooks for the second semester and summer be confined to additional textbooks as needed depending upon class size. He asked that no new textbooks be requested except where administrative commitments have been made.

The next meeting of the Teachers College Board will be held on our campus, at 9:30 a. m. Monday, October 13. Board members and their wives, presidents and their wives, and business managers and their wives will arrive on the campus on Sunday afternoon. Members of the Senate and their wives are invited to a dinner on Sunday evening at 6:00 p. m. in Fell Hall to help entertain the visitors. The President will assume that members of the Senate and their wives will be able to attend the meeting unless he is notified to the contrary. On Monday noon, the members of the Administrative Council will have luncheon with the Board members at Smith Hall at 12:15 p. m.

President Fairchild reported that copy is ready for the new graduate bulletin, but that some difficulty is being experienced with the printing department in Springfield as to where the printing shall be done. It is hoped that it can be taken care of very soon.

The President asked heads of departments doing graduate work to build up such work in their own departments, and suggested that they may want to give special attention to graduates of their departments who have good records. He also reported that our

school is being questioned a little about the small number in the Graduate School. Macomb, with a smaller enrollment, has a larger Graduate School. It should be recognized, however, that Macomb's enrollment includes extension work on the graduate level which we do not offer. After some discussion of the advisability of offering graduate work through extension, Mr. Lathrop moved that, because of its possible reflection on graduate work in all of the teachers colleges, our University Senate look with disfavor on off-campus extension work on the graduate level. Mr. Browne seconded the motion, and it was carried.

President Fairchild reported that sponsors of organizations will be announced on Wednesday, October 8.

The President also reported that prospective students will be given an opportunity to express a definite interest at an earlier date with reference to their admission to Illinois State Normal University. Plans are under way to make this possible.

The President asked department heads to encourage members of their staffs to attend faculty forums. The Professional Affairs Committee is planning three for this school year on "Student-teacher Evaluation." On October 22, from 8:00 to 9:30 p. m., there will be a faculty forum under the immediate direction of the Personnel Committee at which time Dr. Kenneth Little, Registrar and Director of Student Personnel Services of the University of Wisconsin, will be the speaker and lead the discussion.

New committee area coordinators are Miss Ruth Zimmerman to replace Mr. Floyd Goodier, Miss Margaret Peters to replace Miss Elsie Brenneman, and Mr. Howard Fielding to replace Mr. Richard Browne. Hold-over coordinators are Miss Bertha Royce and Mr. R. U. Gooding. Plans are under way for an early meeting of the coordinators.

The Administrative Round-Up will be held on Saturday, December 6.

The President will be on vacation after October 24, to November 11.

There will be no Senate Meeting in November. The next Faculty Meeting will be held on Tuesday, November 11, at 4:00 p. m. in Capen Auditorium.

President Fairchild announced that he had asked Miss Welch to speak to the Senate on maximum use of Milner Library, but, since time did not permit, it was agreed that she should present her discussion at the December meeting.

The President reported that our per capita cost for the last year is considerably higher than any of the other teachers colleges. He believes this cost can be easily justified because of the type of program being carried out on our campus.

The meeting adjourned.

Elsie Brenneman
Secretary