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Civil Service Council

4-20-2004

OpenLine Newsletter, April 20, 2004

Civil Service Council
Illinois State University

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Civil Service Newsletter

WEB: www.cscouncil.ilstu.edu

E-MAIL: cscouncil@ilstu.edu

OpenLine

OpenLine is published monthly by the Civil Service Council of Illinois State University, Campus Box 1300, Normal, IL 61790-1300.

APRIL 20, 2004

VOLUME XXVIII, NUMBER 10

DATES TO REMEMBER

April 25.....Next classified ad deadline
May 4.....Council meeting
 May 4.....Next *OpenLine* article deadline
 May 7-8 Commencement
 May 9..... Mother's Day
 May 10-14No Classes
 May 15..... Armed Forces Day
May 18.....Council meeting
 May 31..... Memorial Day Observed

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STAFF

EDITOR/LAYOUT/DESIGN..... Pam Burress
 COPY EDITOR Narry Kim
 COUNCIL LIAISON..... Vicki Bryan

Quick Quote

-BEN FRANKLIN

"He that is good for making excuses is seldom good for anything else."

Frivolous Facts

As we are aware, the capital of Illinois is Springfield. But did you know that the state flower is the violet, and the state bird is the cardinal?

Illinois joined the Union on December 3, 1818 as the 21st state to join. Our nicknames include "Prairie State" and "Land of Lincoln."

The origin of the word Illinois came from an Indian word and French suffix meaning "tribe of superior men."

THANKS FOR STAYING WITH ISU DURING TOUGH TIMES

-AL BOWMAN

I would like to take a few minutes to thank each of you for staying with ISU during these tough economic times. It has been rough for public universities during the recession of the past three years, and ISU is no exception. I am sensitive to the economic constraints that are affecting all areas of the University. What means a great deal to me is the loyalty of people like you who stay with this University because it is more than just a job. I hope you stay because of co-workers like you who genuinely like the people they work with and the work that they do. I hope you stay because of a culture on this campus that values people as people. I hope you stay because this University is educating students, one of the most important tasks that our nation faces, and we all have an important role in that process. Illinois State University is a great place with excellent people.

I want you to know that I value you as individuals who contribute significantly to this University's success. We count on you every day. You have an important role at ISU, and it is important that you know that. I believe that Illinois State University is very fortunate to have a dedicated Civil Service staff, and I appreciate getting to know members of the Civil Service staff. Martha Burk, the Chair of the Civil Service Council, and I meet on a regular basis and she does an excellent job of keeping me well informed about topics of interest to Civil Service staff members. I want you to know that I appreciate Martha Burk's efforts in leading the Civil Service Council and in taking the time to discuss issues with me.

The fact that Martha Burk and I meet regularly is indicative of the culture here at ISU, and it is important that we value that culture and recognize its importance. We have a culture that values the work that every one of us does to sustain and improve this fine University. We have a culture in which everyone has a significant role important to the daily operation of the University. We have a culture where people take care of each other and care about each other's lives. I think this is remarkable and special. It is not this way in many workplaces. For this culture to thrive, however, each of us needs to foster that atmosphere that clearly says we value and respect people. We need to encourage and support a culture in which each person feels valued and respected, and that will take effort and care by every one of us.

Because of the core values of this University, I think that our future is very bright. We will not stray from our core values. I am confident that better economic times are coming for our country and for the State of Illinois, and I believe that this University is in a strong position to do very well with an improving economy. I am grateful that you are part of Illinois State University and you have stayed at Illinois State University through good times and bad times. Even the bad times are easier to bear because of the caring people who are the people of Illinois State University. It is my hope that the economy will begin an upturn that will benefit education in general and Illinois State University in particular. Throughout these times, good and bad, we must communicate to each other that we do important work in educating students and we value every member of this University community. Thank you for being part of ISU.

Thank You

CLASSIFIED ADVERTISEMENTS

Services Offered:

- Radon questions or problems? Licensed radon professional. Over 700 systems installed 100% success rate. Call David (Bud) Smith at 473-2955.
- Carpets cleaned professionally at reasonable rates. Call Mark McClure at 963-4686.

Wanted:

- Crafters needed to set up at GridleyFest, June 25-26. Please contact Julie at 309-747-3479 for more information about sign up.

For Sale – Auto:

- 1990 Toyota Celica, light blue. \$1000 or best offer. Please call April at 438-8625 or 242-1391.
- 1993 Ford Ranger XLT SuperCab 4x4 – FC, V6 4.0, AT, bedliner, tow, new brakes & battery, toolbox. 70,200 miles, \$3900 obo. Lorie, (309) 287-6215.
- 1995 VW Jetta – EC, Manual, SR, Michelin tires, radio/cassette, alarm, new brakes & battery. 96,500 miles, \$3500 obo. Lorie, (309) 287-6215.

For Sale – Other:

- Fresh asparagus picked daily. Ready in late April/May. Call Bonnie at 452-4197 or 830-3633 after 6:00pm.

For Rent:

- 506 N. Oak, Bloomington. 1 or 2 bedroom apartments. Water, garbage paid. Lease, security deposit. NO PETS. \$375/450. Call Teri at (309) 378-4673 after 6:00pm.

To submit an ad: Complete the Classified Ad Submission Form. Send or deliver the form and payment (checks made out to Civil Service Council – OpenLine) to Pat Schnitker, 4040 Graduate School, Hovey 310. Ad must be received by the 25th of the month.

OpenLine Classified Ad Submission Form

All information must be printed clearly.

First and Last name: _____

Home phone: (____) _____ - _____

ISU phone: ____ - _____

Best time to reach you at your home phone: _____

Email: _____

Campus Box/Dept: _____

Check one category:

- Free Items Personal Service
 For Sale-Auto Wanted
 For Sale-Other

ONE word per box. 20 words or less.

Send this completed form and payment to:

Pat Schnitker, 4040 Graduate School.

(Make checks payable to: Civil Service Council - OpenLine.)

For more information about advertising in the OpenLine visit <http://www.ilstu.edu/depts/civilservice/documentation/openline/Ad.pdf>

CONDITIONS FOR SUBMITTING ADS

Only Illinois State University employees and retirees may submit ads. There is a limit of ONE ad per employee or retiree, per issue. The ad must be resubmitted for each issue it is run. The appropriate fee must be included with each submission form. Ads must be submitted on the Ad Submission Form, located in the OpenLine or on the Council website, photocopies are acceptable. No ads will be accepted over the telephone. One item or service allowed per submission form. Ads must be 20 words or less. Ads will not be accepted for travel, credit cards, real estate, financial, .com, nude, personals, and firearms to stay within accepted



University practices and statutes. Ads will appear in the next OpenLine, space permitting. Any ad not run due to space limitations will be held and appear in the following OpenLine; if you wish to cancel the ad the individual who submitted the ad must contact Pat Schnitker. Refunds will only be given if the ad was held for the following edition and cancelled prior to the submission deadline for that issue. Only your first name, home phone number, and email will appear in the ad, no ISU numbers will be published. OpenLine and the Civil Service Council are not responsible for any item or service advertised. The OpenLine staff and Civil Service Council reserves the right to restrict, edit or refuse any advertisement.

Abbreviations

AC = Air Conditioning	GC = Good Condition	PW = Power Windows
AT = Auto Transmission	Lrg = Large	RD = Rear Defroster
BR = Bedroom	LR = Living Room	Rm = Room
CC = Cruise Control	Mos = Months	S6 = Sleeps/Seats 6
DR = Dining Room	MR = Moon Roof	SZ = Size
EC = Excellent Condition	9P = 9 Passenger	SR = Sun Roof
EM = Email	PL = Power Locks	W&D = Washer and Dryer

FACULTY/STAFF CHILD CARE AVAILABLE FOR SUMMER ONLY

-- KAREN STEPHENS

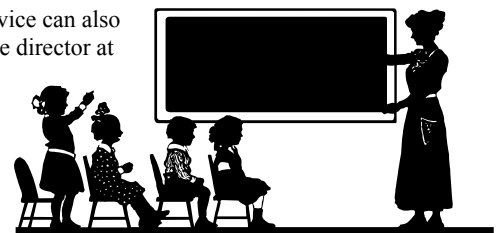
ISU Child Care Center, located in 124 Turner Hall, has SUMMER ONLY enrollment slots available for children of ISU faculty and staff. Children must be between the ages of three and eight years of age. The Center's summer session operates June 14 to August 6 from 7:15 a.m. to 5:00 p.m., Monday through Friday.

Highlights of the summer program include learning center activities, in-depth projects geared to children's interests, campus field trips and outdoor water play. Cost is \$145 per child per week for full or part time care.

To obtain an enrollment application, visit the "Application Procedure" section of the child care's web site (www.childcarecenter.ilstu.edu). Print and complete the application, then submit it to mail code 5060 Child Care, Attn: Karen Stephens, Director. Deadline for submission is April 15, 2004.

Questions about the service can also be sent via e-mail (to the director at kstephen@ilstu.edu) or placed by phone (8-5026).

Those considering enrollment are encouraged to set an appointment for touring the facility prior to May 2. By May 14, applicants will be notified if enrollment space is or is not available for their child.



Illinois State University Constitution—PREAMBLE

Illinois State University was established by the Legislature in 1857 as the first public institution of higher education in the State. Today it operates as a free-standing institution governed by the Board of Trustees, which has adopted this Constitution to provide for the University's internal organization, governance and processes by which representative advice on educational policies is provided to the President. The Board and the University are committed to the students, faculty, and staff who comprise the University community. The University affirms its dedication to the teaching-learning process through which it serves its students, the body of scholars, and the general public.

Please visit www.policy.ilstu.edu for more information on this topic.

SERVICE AWARDS

--TOM FOWLES

Service Award information is provided by the Human Resources Office.

30 YEARS

- Bonnie Lou Scheffert, 2610 Campus Dining Service, 4/4/1974

25 YEARS

- Dianna Dee Engel, 7000 Thomas Metcalf School, 4/23/1979
- Bruce Lee Hurley, 9100 Facilities Management, 4/23/1979
- Richard C. McClure, 9000 Facilities Management, 4/11/1979
- Douglas Charles Warlow, 2610 Campus Dining Service, 4/23/1979

20 YEARS

- James R. Anderson, 3470 Admin Information Systems, 4/30/1984
- Mark A. Cooper, 6380 Classroom Technology Sup, 4/30/1984

15 YEARS

- Dennis Gregg Bain, 9100 Facilities Management, 4/3/1989
- Linda Louise Calhoun, 5700 School Of Theatre, 4/17/1989
- Michael A. Schumacher, 2781 Campus Recreation-Beech, 4/6/1989
- Paul T. Uphoff, 2610 Campus Dining Service, 4/6/1989

10 YEARS

- Linda Louise Hinds, 5600 College Of Fine Arts, 4/4/1994
- Lorraine B. Perkins, 5440 Clinical Experiences, 4/4/1994

FAMILY DAY AT THE ZOO

--NIKKI GEGEL

Join us for a day at Miller Park Zoo on Saturday, May 15, 2004. Admission is free to the first 50 families registered. Please call the Human Resource Customer Service Center at 438-8311 to reserve your space.



--DIANNE LIEBENSTEIN

SYMPATHY – OUR SINCEREST SYMPATHY

- David Golden, Facilities Management, on the death of his brother, Lenell Golden, February 27, 2004.
- Chris Jackson, University Assessment Office, on the death of her son, Alvin Johnson, March 2, 2004.
- Jim Diddams, Facilities Management, on the death of his mother, Mary Diddams, March 13, 2004.
- Cyndy Underwood, Facilities Management, on the death of her husband, Rick Underwood, March 19, 2004.

MARRIAGES – CONGRATULATIONS

- Ed Pena, Campus Dining Services and Elisabeth Foster, Campus Dining Services were married on February 29, 2004.

RETIREMENTS – JANUARY 2004

- Margaret B. Walter, Comptrollers Office

RETIREMENTS – FEBRUARY 2004

- Russell G. Broadfield, Health & Safety
- Allie Mae Imogene Chase, University College
- Sharon K. Heidloff, Campus Dining Services

RESIGNATIONS – JANUARY 2004

- Martin V. Clemmons, Facilities Management
- Bonnie S. Erdman, Telecommunications
- David J. Hughes, Campus Recreation Services
- John E. Kessler, Campus Dining Services
- Michael La Russa, Campus Dining Services
- Elizabeth D. Smith, Admin. Information Systems

RESIGNATIONS - FEBRUARY 2004

- Joselyn E. Miller, Illinois Special Olympics
- Cathi S. Richter, Health Services
- Debra J. Rousey, Campus Dining Services
- Kristin R. Urbonas, College of Business

WELCOME TO ISU – JANUARY 2004

- Sharon M. Cornett, University High School
- Sharon Kay Hardesty, Health Services

PROMOTIONS- JANUARY 2004

- Martha J. Boudeman, Secretary IV, Economics
- Robert F. Burns, Parking Service Agent II, Parking Services
- Adam E. Loscar, Parking Service Agent II, Parking Services
- Margaret R. Nelson, Business Manager I, Parking Services
- Amanda M. Parker, Budget Analyst II, Budget Office
- Barbara L. Wager, Admissions/Records Officer III, Admissions

PROMOTIONS – FEBRUARY 2004

- Thomas F. Brouillette, Stationary Engineer, Facilities Management
- Sheila Sue Martin, Staff Secretary, English
- David L. Turner, Assistant Chief Plant Operations Engineer, Facilities Management
- Todd R. Zeigler, Stationary Engineer, Facilities Management
- Debra L. Harris, Staff Secretary, Economics
- M. Sue Zeigler, Administrative Clerk, Applied Sci. & Tech.

Your help in providing Potpourri information is needed and appreciated. Please feel free to contact Dianne Liebenstein by phone at 438-8311 or by e-mail (dbliebe@ilstu.edu) to report births, marriages, or deaths of immediate family members.

HISTORY MYSTERY

Which building was named after a mathematics teacher who taught at Illinois State from 1862-1894? The current location opened in 1955. An auditorium housed here was named, in 1960, after a first grade teacher who taught from 1921 to 1956.

[See answer on back page.]

EMPLOYEE RECOGNITION CEREMONY

--MARTHA BURK

The Administrative Professional and Civil Service Employee Recognition Ceremony was held on Wednesday, April 7, 2004 in the Bone Student Center Ballroom.

The program included announcement of the scholarships awarded, Distinguished Service Awards, Esprit de Corps Awards, and 10, 15, 20, 25, 30, and 35 years of Service Awards. Entertainment was provided by The Chestney Band.

Distinguished Service Awards

The Civil Service Distinguished Service Award is designed to acknowledge the demonstrated outstanding contributions by Civil Service staff. This award is intended to encourage professional development and improve morale by honoring sustained contributions made by selected individuals. This award is the highest non-faculty award given by the University. The award's criteria are based on significant, ongoing contributions to the department, the University, and the community.

This year's Civil Service Distinguished Service Award winners are:

- Karlene Bledsoe, Thomas Metcalf School
- Sarita Cox, MBA Office/College of Business
- Janet Davenport, Department of Health Sciences
- Bonnie Devore, Illinois State University Police Department
- Kathleen Pollock, Advancement Services
- Melody Palm, Bone Student Center
- Ron Stauffer, Facilities Management, Carpenter Department



2004 Distinguished Service Award Winners:

(Pictured from left to right)

Front row: Leanna Bordner, Judith Sevel, Karlene Bledsoe, Kathy Pollock, Melody Palm

Back row: Maureen Blair, Provost John Presley, Sarita Cox, Janet Davenport, Ron Stauffer

Esprit de Corps Awards

The Civil Service Esprit de Corps Award is determined by the CS Council and goes to one individual that is deserving of special recognition for their work on behalf of the membership and University. This individual does not currently hold elected Council office, but is willing to spend his/her time and effort doing something for the good of the membership. It is the wish of the Council to recognize the dedicated work of these special individuals who have gone above and beyond the call of duty. This is a one-time award given to an individual who best

exemplifies dedicated, extraordinary work and who may not otherwise receive recognition for outstanding efforts on behalf of the membership. This year's award went to an electrician:

- Robert (Bob) Sipes, Facilities Management.

Bob is a former Council Member who has remained supportive of many of the Council's events. Bob is particularly noteworthy for his devotion to the WJBC Brotherhood Tree. Every year, he distributes the boxes around campus, picks up the gifts, and delivers them to the collection point at the Armory. Bob's helpfulness, good cheer, and devotion to the good of others are greatly appreciated.



2004 Esprit de Corps Winners:

Civil Service winner: Robert Sipes (left)

Vice President for Academic Affairs and Provost: Dr. John Presley (center)

Administrative Professional winner: Richard Dammers (right)

Carl Johanson Award

The Carl Johanson Scholarship was established by Dr. and Mrs. Alvin and Elaine Goldfarb and is awarded yearly to a member of the Civil Service staff. The scholarship goes to a staff member who has demonstrated serious commitment to earning a degree. The employee must be a full-time Civil Service employee who has at least two years of continuous service at Illinois State University, is at least a junior, and is a student at the University. The expectation is that the award will go toward books, transportation, child care, or other expenses connected with pursuing the degree. This year's award winner is:

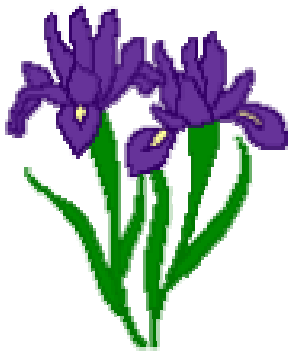
- Kristen Wolber, College of Business

Scholarship Awards

The winners of the scholarship for dependants of Civil Service staff are as follows:

- Shanna Casey, daughter of Margie Casey, Campus Services
- Andrew Cotton, son of Jackie Tegeler, the President's Office
- David Retzer, son of Laurel Retzer, Athletics
- Kyle Timmerman, son of James Timmerman, Facilities Management
- Adam Winchester, son of Cheryl Winchester, Biological Sciences





University Staff Association (USA)
"Just a Spoonful of"

Old Main Room - Bone Student Center
Thursday, May 20, 2004
11:30 a.m. - 1:00 p.m. (doors open at 11:30)

Grilled Chicken Breast ♥ Fresh Fruit ♥ Pasta Salad ♥ Dinner Rolls ♥ Desserts and Beverage

The program will include lunch, socializing, drawing for door prizes and a talk by Nikki Gegel from Wellness on healthy eating. **Please send your favorite recipe to Sandi Krumtinger, Campus Box 4100 by May 7. Recipes will be duplicated and shared.** Members only are eligible for door prizes.

Please mail your reservation today. Members, please extend a special invitation to non-members in your office to join USA and attend the luncheon. USA is supported solely by its members through the payment of dues. Our dues are the only resource available to cover operating expenses such as decorations or to remember members at special times in their lives.



The University Staff Association invites luncheon attendees to participate in a 50/50 raffle with proceeds benefiting the Neville House. Tickets will be sold only during the luncheon for \$1 a ticket or five tickets for \$3. Winning ticket will receive half the collected funds.



Release time for Civil Service staff is authorized and may be granted by supervisors based on operational needs of the unit.

If you have special dietary needs, please contact Pam Fuller @ 438-7617.

Please detach and mail to: **Pat Schnitker**
4040 Graduate School

Name _____

Mail Code and Department _____

Member's Luncheon	\$8.25	Make check payable to UNIVERSITY STAFF ASSOCIATION	
Non-Member's Luncheon	\$8.75		
Retiree	\$8.25	Total: Dues & Luncheon	= \$12.25 _____
		Luncheon	= \$ 8.25 _____
		Nonmember Lunch	= \$ 8.75 _____
Dues for 2004	\$4.00	Retiree	= \$ 8.25 _____

(Dues are for the period December 1, 2003 through November 30, 2004)



Member's Birthday _____



RESERVATIONS WILL BE ACCEPTED UNTIL MAY 14, 2004
(Sorry, no phone reservations)
NOTE: RETIREES ARE LIFETIME MEMBERS AND DO NOT PAY DUES.

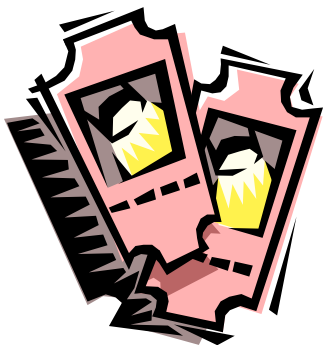
CIVIL SERVICE COUNCIL RAFFLE

-- THERESA SANCHEZ

Your Civil Service Council is organizing the annual Scholarship Raffle with a grand prize of an Olympus 3.2 megapixel digital camera. The drawing will be held on May 18, 2004 in the Spotlight Room of the Bone Student Center from noon to 1 p.m. Tickets are still available for purchase, so see your council member to get yours (\$1 each or 6 for \$5). You need not be present to win!

Other prizes include: one-year surface parking permit (2) courtesy of ISU Parking and Transportation; gold-level tickets for the 2004 Shakespeare

Festival (2); \$10 gift certificate and pint glass from the Illinois Brewing Company (2), matted and framed garden scene print with enhanced digital photography created and donated by Jody DeCremer; \$25 gift certificate from Gene's Dairy Delight Drive-In (2); two season tickets to theatre performances at the ISU Center for Performing Arts; two season tickets to music performances at the ISU Center for Performing Arts; set of Tupperware products; and ISU Redbird candy bouquet donated by the USA



Gourmet/Candy Bouquet. Many more prizes will be awarded, so check the council's Web site (www.cscouncil.ilstu.edu) often for prize information updates.

HISTORY MYSTERY ANSWER



Thomas Metcalf School is a laboratory school for children (K-8). It contains Hayden Auditorium. In 1862, Metcalf succeeded

Richard Edwards as Principal. In the fall, he joined Edwards as a teacher of mathematics. In 1874, President Edwards appointed Metcalf as "training teacher" and he held that position for 20 years. Hayden Auditorium was named after Annie Wezette Hayden.

CONTACT US

Please feel free to contact any Council member if you have questions, comments, or ideas so that we may better serve you. Any campus activities or information that would be relevant to Civil Service personnel can also be submitted.

Send information to the Council officers (cscouncil@ilstu.edu), to the OpenLine editor, Pam Burress (paburre@ilstu.edu), to our Council liaison, Vicki Bryan (vlbryan@ilstu.edu), or to any other Council member prior to the deadline.

