

Winter 2-2-1950

Senate Meeting February 7, 1950

Academic Senate
Illinois State University

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SENATE MEETING
February 7, 1950

The meeting was called to order by President Fairchild with all members present.

The President reported that Mrs. Hall announces that a thirty-minute sound color film, which has been obtained from the University of Mississippi, will be shown at 3:00 p. m. on Wednesday in the microphotography room in Milner Library.

Dean Larsen announced that in his opinion we had a very good registration for the second semester, which was made possible by all those concerned. He indicated that registration will continue through Saturday or even until Monday, February 13, provided it is early enough so that students can enter their Monday classes. The Dean urged heads of departments to be sure that students in their classes have class cards and to turn in any class cards to Miss Boundy in his office if students have not reported to the classes. He also asked that any shortage of chairs in class rooms be reported to his office so that they may be provided promptly. They should not be taken from other class rooms. The Dean indicated that it is hoped that plans for the summer session can be completed not later than next week, and that plans for the fall program should reach his office not later than March 3. The Dean's Office is providing department heads with the names of students who have been on probation and who have been reinstated. Such lists are also being provided to the Dean of Men and the Dean of Women. Names of additional students who went on probation at the beginning of this semester will be provided in a similar manner at a later date, but before the semester is over. The Dean asked that "D" and "F" reports for this semester be turned in to his office not later than the Friday before spring vacation so that lists can be made available to heads of departments on the first day of classes after vacation. (See last paragraph.) He also suggested that some consideration be given to a device to make possible getting the right people into certain classes in which the enrollment is limited. This item will probably be given further thought at a later time. (Later: Registration will close on the Monday that school reconvenes after the "coal" vacation or the day school reconvenes)

Mr. Goodier reported for the committee which had been appointed to study the question of off-campus workshops as follows:

"Your committee appointed to study the question of off-campus workshops met with Mr. Orr Friday afternoon, January 6. After considerable discussion of the various phases of the question, we submit the following report:

1. We recommend that definite steps be taken to convince the members of our faculty of the importance of extension classes and the necessity for wide faculty participation in the extension program. This might include reference to extension work in the preliminaries leading to employment and in the contract given faculty members.
2. We recommend that for the Summer of 1950, the extension work include:
 - (a) One or two workshops in a center or centers which seem most desirable to Mr. Orr.
 - (b) Extension courses, not workshops, to be offered as far as the demand and the staff make possible.
3. We heartily recommend that the University adopt the policy of accepting every opportunity to work with the teachers of any city upon invitation with-

out regard to credits upon the University records. We feel that such service builds good will for the University and enables faculty members to keep informed regarding the schools for which I. S. N. U. is preparing teachers. Each invitation should be dealt with individually in the matter of fees, times of meetings, types of service rendered, and other details of administration.

4. We recommend the appointment of another committee to make a study of extension courses to be offered at I. S. N. U. The study should cover such matters as staff, credits, bearing upon teaching loads, cooperation with other schools of higher education.

Respectfully submitted,
Miss Brenneman
Dean Larsen
Mr. Goodier, Chairman"

After some discussion, the President indicated that the same committee should continue to function instead of the appointment of another committee as indicated in Item 4 of the report.

It was reported that over 2230 have registered for the current semester.

Mr. Orr reported that there are over 100 more registered in extension this semester than was the case last semester. This is one of the largest extension registrations in recent years.

President Fairchild reported having been called to a meeting in Springfield by the Governor at which meeting it was announced that the four teachers colleges must close for a period of about two weeks and possibly longer, so as to provide the necessary coal for hospitals and other welfare organizations of the Code Department. DeKalb is to close on Wednesday night and Normal, Macomb, and Charleston on Friday night of this week. Part of the time missed will be made up by having no spring vacation. The offices of those working on the twelve months basis will remain open. In some cases it will be necessary to move the office personnel to Old Main so that the heating may be in a concentrated area. This action will make necessary the closing of the Thomas Metcalf School and the University High School. It will be the responsibility of faculty and students to watch newspapers and radio announcements concerning the resuming of classes. The following items were suggested as definite problems in connection with this announcement: Children's School, extension, evening and Saturday classes, Big Four Dance, Levant Concert, off-campus student teachers--in and out of town, continue work on new buildings, maintenance finishing, Music Department plans for February 19, housing people during spring vacation at Fell Hall, Glee Club trip, basketball trip, play schedule, basketball games, Smith Hall, student employment during spring vacation, Agriculture Committee, print shop, Library, Sports Day--February 25, piano deterioration, greenhouse, contracts for assembly programs, adult education classes on campus, and additional items as shown on the University calendar in Dean Linkins' office.

In view of the closing of school, Dean Larsen announced that the "D" and "F" reports would not be due until April 7.

Elsie Brenneman
Secretary