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1903

## Proceedings of the Board of Education of the State of Illinois, 1903

Illinois State Board of Education

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PROCEEDINGS

OF THE

# BOARD OF EDUCATION

OF THE

## State of Illinois

AT A

REGULAR MEETING HELD AT NORMAL,  
JUNE 2, 1903.



SPRINGFIELD, ILL  
PHILLIPS BROS., STATE PRINTERS,  
1903.



# BOARD OF EDUCATION OF THE STATE OF ILLINOIS.

## OFFICERS AND MEMBERS.

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✓ Enoch A. Gastman, Decatur.....	President.....
✓ Alfred Bayliss .....	<i>Ex officio</i> member and secretary...
✓ F. D. Marquis, Bloomington.....	Treasurer.....
✓ Chas. L. Capen .....	Bloomington .....
✓ William R. Sandham.....	Wyoming.....
✓ E. R. E. Kimbrough .....	Danville .....
✓ Mrs. Ella F. Young .....	Chicago .....
✓ Peleg R. Walker.....	Rockford .....
✓ Forrest F. Cook.....	Galesburg .....
✓ Jacob L. Baily .....	Macomb .....
✓ George B. Harrington.....	Princeton .....
✓ W. H. Hainline.....	Macomb .....
✓ Frank Horn .....	DuQuoin .....
✓ Joseph L. Robertson .....	Peoria .....
✓ B. O. Willard .....	Rushville .....
✓ J. Stanley Brown.....	Joliet .....

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## STANDING COMMITTEES.

- Auditing and Finance*—Baily, Capen, Sandham.
- Building and Grounds*—Capen, Kimbrough, Robertson.
- Text Books and Course of Instruction*—Young, Kimbrough, Horn.
- Teachers and Salaries*—Walker, Young, Harrington.
- Practice Department*—Sandham, Young, Brown.
- Library and Museum*—Cook, Hainline, Willard.

## ORDER OF BUSINESS.

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1. Reading, amending and adopting minutes. ✓
2. Election of officers.
3. Report of the president of the Normal University.
4. Treasurer's report.
5. Report of special committees.
6. Reports of standing committees, in order.
7. Communications.
8. Motions and resolutions.
9. Unfinished business.
10. General business. *minutes*  
*Print minutes of*  
*subjects in order of*  
*precedence*

### CALENDAR FOR 1903-4.

*for a calendar*

*Opening of Training School*—Aug. 31, 1903.

*Fall Term*—Sept. 7, 1903, to Nov. 25, 1903.

*Winter Term*—Nov. 30, 1903, to March 5, 1904.

*Spring Term*—March 15, 1904, to June 3, 1904.

*First Summer Term*—June 7, 1904, to July 16, 1904.

*Winter Recess*—Dec. 19, 1903, to Jan. 3, 1904.

*Spring Vacation*—March 6, 1904, to March 14, 1904.

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SEMI-ANNUAL MEETING OF THE BOARD OF EDUCATION—Dec. 16, 1903.

ANNUAL MEETING OF THE BOARD—June 2, 1904.

# PROCEEDINGS OF THE BOARD OF EDUCATION OF THE STATE OF ILLINOIS.

## REGULAR MEETING.

NORMAL, ILL., June 2, 1903.

The Board of Education met in the office of the president of the university at 9:00 o'clock a. m.

Present—Messrs. Bayliss, Brown, Capen, Cook, Gastman, Sandham, Walker and Mrs. Young.

The board was called to order by the president, Mr. E. A. Gastman.

The minutes of the regular meeting held at Normal, Dec. 19, 1902, were approved.

The board proceeding on the order of election of officers,

On motion of Mr. Bayliss, Mr. E. A. Gastman was elected president for the ensuing two years by a *viva voce* vote.

In the same manner, on motion of Mr. Brown, Mr. F. D. Marquis was elected treasurer of the board for the same period.

Mr. Capen moved that the bond of the treasurer be fixed in the sum of \$50,000. The motion prevailed, and it was so ordered.

President Gastman appointed the following standing committees: Auditing and Finance, Building and Grounds, Text Books and Course of Instruction, Teachers and Salaries, Practice Department, Library and Museum.

## PRESIDENT FELMLEY'S REPORT.

The president of the university presented and read the following report:

*To the Board of Education of the State of Illinois:*

MR. PRESIDENT AND MEMBERS OF THE BOARD:—The attendance in the normal department for the two terms since your last meeting is as follows:

	Winter.	Spring.
Men .....	94	71
Women .....	322	272
Total.....	416	343

The number of new students admitted to the normal department during the two terms are:

Men .....	18
Women .....	48
Total .....	66

The total enrollment in the normal department since September 9, 1901, has been:

Men .....	114
Women .....	391
Total .....	505

Sixty-nine counties were represented, as follows:

Adams .....	4	McLean .....	144
Brown .....	3	Macon .....	12
Cass .....	4	Macoupin .....	7
Champaign .....	4	Madison .....	4
Christian .....	4	Marion .....	2
Clinton .....	4	Marshall .....	5
Coles .....	2	Mason .....	13
Cook .....	12	Menard .....	4
Crawford .....	2	Mercer .....	2
DeWitt .....	12	Monroe .....	1
Douglas .....	2	Montgomery .....	2
DuPage .....	1	Morgan .....	2
Edgar .....	1	Moultrie .....	2
Edwards .....	1	Ogle .....	1
Ford .....	9	Peoria .....	10
Franklin .....	2	Perry .....	1
Fulton .....	5	Piatt .....	13
Greene .....	5	Pike .....	18
Grundy .....	3	Pope .....	4
Hancock .....	5	Putnam .....	2
Henry .....	2	Richland .....	5
Iroquois .....	7	Rock Island .....	5
Jasper .....	2	Sangamon .....	6
Jefferson .....	2	Schuyler .....	5
Jersey .....	1	Shelby .....	4
JoDavies .....	1	Stark .....	1
Johnson .....	1	St. Clair .....	11
Kankakee .....	17	Tazewell .....	24
Kendall .....	1	Vermilion .....	1
Knox .....	5	Warren .....	3
LaSalle .....	14	Will .....	6
Lawrence .....	2	Winnebago .....	1
Livingston .....	14	Woodford .....	11
Logan .....	8	Other states .....	10
McDonough .....	1		

The following persons are recommended by the faculty for graduation;

THE TWO-YEAR COURSE.

Name.	County.	Name.	County.
Allen, Georgia .....	Clinton .....	Heritage, Christena Ramsey ..	McLean .....
Bowen, Margaret Lee .....	McLean .....	Himes, Mary Louise .....	Stark .....
Cardiff, Ida May .....	Henry .....	Holder, Julia Montrose .....	McLean .....
Christy, Maro Edith .....	McLean .....	Hughes, Mary Lillian .....	Schuyler .....
Cole, Alice Maude .....	LaSalle .....	Johnston, Clara Irene .....	do .....
Gifford, May .....	Kankakee .....	Masters, Laura Alberta .....	Cook .....
Gilmer, Lucy Walker .....	Adams .....	Moynihan, Loretta .....	LaSalle .....

## Two-year Course—Continued.

Name.	County.	Name.	County.
Pennoyer, Mabel .....	Kankakee ....	Wilcox, Alda, Lenore .....	McLean.....
Service, Caroline Beverley....	Cook .....	Buellesfield, Henry .....	LaSalle .....
Smith, Eva Dorcas.....	DeWitt .....	James, McNeal Cole .....	do .....
Snow, Vera May.....	McLean.....	Kingsbury, Howard Baker ....	Richland .....
Spencer, Lida .....	Douglas .....	Perrin, Harry Ambrose.....	McLean.....
Weimer, Anna Magdalene.....	Cook .....	Waldron, Carl Augustus.....	Tazewell .....

## THREE-YEAR COURSE.

Allen, Mary Elizabeth .....	Marshall.....	Stimson, Ruth Imogen.....	LaSalle .....
Barber, Carrie Louise .....	Grundy .....	Skaggs, Margaret Olivia .....	Cass .....
Bosworth, Lucy Adelia .....	Cook .....	Skinner, Edna Mae .....	McLean.....
Burke, Daisy Margaret .....	McLean.....	Sullivan, Elizabeth Dominica. .	do .....
Colvin, Grace Stella .....	do .....	Waldron, Frances.....	Tazewell .....
Dace, Frances Luella .....	Schuyler .....	Worley, Lucy.....	(Nebraska)...
Davis, Mary Priscilla.....	DeWitt .....	Benson, Leroy .....	Enlton .....
Duncan, Dora Susanna .....	Platt .....	Cavins, Lorimer Victor.....	Coles .....
Edwards, Edith Belle .....	Knox .....	Conyers, Chester Arthur .....	Cass .....
Fairfield, Belle .....	McLean.....	Dawson, Russel .....	Woodford .....
Foster, Kathryne Lorena.....	do .....	Francis, Charles Henry .....	LaSalle .....
Gillan, Anna Marion .....	Iroquois .....	Lafferty, George .....	Mercer .....
Hetfield, Harriet .....	McLean.....	Lisk, Guy Metcalf.....	McDonough..
Kemph, Mary .....	Will .....	Stice, Albert Conlee.....	Morgan .....
McCall, Ada Victoria .....	Johnson .....	Vaughan, Walter Marion.....	Franklin.....
Maateer, Lucy Jane .....	Marshall .....	Watrous, Edward Palmer .....	Peoria .....
Nollen, Nelle Alma.....	Logan .....	Young, Noah A.....	Vermilion .....

## FOUR-YEAR COURSE.

Bechstein, Mammie Louise.....	Will.....	Mohr, Esther Cook .....	Livingston ..
Denning, Bertha Elizabeth.....	Peoria .....	Pfeil, Esther Mary .....	Cass .....
Fairfield, Maude .....	McLean.....	Woltmann, Helena Olga.....	(Missouri)...
Klotz, Matilda .....	Perry .....	Webster, Roy Franklin .....	Montgomery..

## HIGH SCHOOL.

Smith, Marian Bernardine ....	McLean.....	McMurry, Karl Franklin .....	McLean.....
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## THE GROUNDS.

About March 15 an experienced gardener and florist, Mr. John L. Gregory, was employed to take charge of the grounds and school garden. He has planted on the grounds 350 trees of 74 varieties, 113 climbers of 27 varieties, and in the school garden 254 flowering shrubs of 69 varieties. The climbers have been planted about the buildings and at the foot of stumps and broken trees in various parts of the campus. The acorns, pecans, butternuts, and other nuts planted last fall are generally making a vigorous growth. The entire school garden embracing  $2\frac{1}{4}$  acres has been plowed and the greater part of it planted. The plantings have been done in accordance with a comprehensive plan, the west portion being devoted to shrubs and perennial herbs. Nineteen classes in the practice school and five normal classes have personally participated in the work. During March and April lessons were given in grafting, in propagating various species of cuttings and in the planting and care of starting boxes in the windows. The failure of the appropriation for the greenhouse will seriously hamper our work as originally planned, because it practically confines the instruction to the growing season, when a



large number of our students are not in school. The developing and beautifying of our grounds may, however, proceed without interruption. It is recommended that the services of the gardener be retained during the summer and early fall.

#### THE BUILDINGS.

Since your last meeting the sum of \$170.55 has been expended in painting the interior of the model school building and room 9 in the main building.

The following recommendations are made for work to be done during July and August:

1. Painting interior walls in the gymnasium building, and frescoing of library room, estimated cost \$500.
2. Painting the outside woodwork of all buildings, estimated cost \$1,100.
3. Painting the interior woodwork of main building, estimated cost \$750.
4. Frescoing of Normal Hall, estimated cost \$100.
5. Rebuilding south wall of grammar school room in grammar school room so as to replace the four windows with six, two feet higher than the present windows, estimated cost \$325.
6. Replacing about 80 old-style desks in model school with adjustable desks of recent pattern, estimated cost \$240.
7. Repairing blackboards in model school and main building, estimated cost \$185.
8. Providing ventilation for gymnasium, estimated cost \$300.
9. Completing and equipping bowling alley in gymnasium, estimated cost, \$800.
10. Excavating and lining natatorium, estimated cost \$900.

Specified appropriations have been made by the Legislature covering all of the above items.

Two thousand dollars are appropriated for improvements of grounds. It is recommended that a portion of this be expended for a new fence about the school garden, and for curbing or marking out drives about the buildings. The rest for cement walks.

#### THE FACULTY.

The work of the faculty during the past year has been eminently satisfactory. The classification of students except in the department of geography has been such as to secure everywhere classes of good working size. The heads of departments visit the training schools daily. Two of them have taught classes in fifth year work.

I regret be obliged to announce the resignation of some of our faculty whose work has been especially helpful: Mr. B. C. Edwards, who for six years has served as teacher of reading and director of the gymnasium.

Mr. C. W. Whitten, for three years assistant in science and in mathematics.

Miss Anna G. King, for the past three years primary critic teacher, who resigns to seek a larger field of labor.

Miss Clara Trimble, critic teacher of the seventh grade who resigns to resume her studies at the State University.

Mr. Frank Bogardus, principal of the practice school, requests a year's leave of absence to attend the State University.

Miss Wilkins, who during the past year has been absent on leave, pursuing special historical studies in the University of Wisconsin, will return in July.

### THE SUMMER SCHOOL.

The Forty-third General Assembly increased our appropriation by \$5,000 to cover the expenses of our summer school. Many teachers throughout the State who have attended our summer sessions in response to our appeal lent effective aid. This thorough plan of campaign was undertaken because two years ago the request for an appropriation for the summer school was denied. In our announcement advertising the school, free tuition was promised if the appropriation be granted. The regular salaries of the faculty cover three weeks' service in the summer term. The other nine weeks fall in the fiscal year 1903-4; hence the expense of the coming summer term may properly be borne by the appropriation of that year. In response to letters of inquiry I have stated that a registration fee of \$1 will probably be charged for each six weeks' term, one-half of the incidental fee now charged in the regular terms. It is recommended that this requirement be approved by the board.

All of the regular members of the normal faculty, except Miss Blanchard, and three of the critic teachers, Mr. Bogardus, Miss Dexheimer and Miss Eyestone, will teach in the summer school.

The following extra teachers have been engaged for the summer session:

FIRST TERM.			
Lura Eyestone, Primary Methods .....	\$120	— Furr, History and Pedagogy .....	\$240
Lora Dexheimer, Primary Methods .....	120	Lillian O. Barton, Algebra and Geome-	
Daisy Dunton, Art Education .....	120	try .....	150
Herbert Bassett, Physics and Chemistry. 150		Eva Wilkins, Geography .....	150
John P. Stewart, Botany and Nature		Charles W. Whitten, Physics .....	150
Study .....	150	John Arthur Strong, Grammar and Sec-	
Oliver Morton Dickerson, History .....	150	retary .....	180
		Isaac Newton Warner, Arithmetic .....	150
		— Smith, Literature .....	150
		Emilie Wright, Latin and Rhetoric .....	150
		Daisy Dunton, Art Instruction .....	120
SECOND TERM.			
Nathan A. Harvey, Biology .....	300		

### COURSE OF STUDY.

It is found that students entering the normal school are very unequal in their preparation in geography. Some have had extensive courses in physical geography while others have had almost nothing in this field. It is felt that a reasonably complete course in elementary physical geography should precede the regular courses in human geography in the normal school. With this thought in view it is recommended that the course in geography be arranged in the following manner:

Course 1. Elementary physiography to be required of all students who have not had a good course in physical geography before entering the Normal school.

Course 2. Human geography, man's occupations as determined by physical conditions. Six weeks.

Course 3. Type studies, covering the same ground as course 2, but extended by the study of typical areas illustrating principles developed. Twelve weeks.

Course 4. Geography of the United States by physiographic and industrial regions. Elective.

Course 5. Commercial Geography. The world in its relation to man as a producer and trader. Elective.

Course 6. Advanced physiography. A study of the courses which shape land forms. Elective.

Course 7. Geography of Europe, including a careful study of the physical and human geography of the more important countries. Elective.

All high school graduates will be required to take course 2 and one of courses 4, 5, 6 or 7. If the preliminary course taken in elementary physiography by such students has not been satisfactory, course 1 will be required.

Students entering in our four-year course should take courses 1, 3 and any one of the four elective courses.

It is recommended that whenever the penmanship of a student entering the school is so poor as to render drill in writing advisable, he shall be required to take such drill in connection with his course.

The department of English recommends that the Elements of Composition by Gardiner, Kittredge & Arnold be used as text book in rhetoric instead of Genung now in use.

#### MANUAL TRAINING.

It is recommended that the northwest room in the basement of the practice school be fitted up with benches and tools for instruction in wood work; that a sum not to exceed \$350 be appropriated for the necessary equipment and that a teacher be secured who will plan a comprehensive course in construction work in manual training extending from the kindergarten through the high school, and that instruction in this course both theoretical and practical be given to Normal students. It is recommended that an elective course covering this ground be established—the course to contain 120 hours of classroom and laboratory work. For the first year it would probably be best for the manual training teacher to give instruction to the Normal students as proposed and also to the children in the grades 11 and 12 these to spend in the work-room one or two hours per week as may be found practicable. Construction work in the lower grades should be planned by the manual training teacher and taught by the critic-teachers or by student-teachers that have completed our courses in manual training. The public high school in Normal wishes to make a start in this work, and proposes to pay \$160 towards the salary of the manual training teacher and \$50 towards the necessary equipment of the room, if instruction may be given by him to a class in the public high school four hours per week. After the work in manual training has been put upon a substantial footing the southeast room in the basement of the practice school and the southwest room of the basement of the main building may be further fitted up with lathes and other power tools as desired.

#### PHYSICAL TRAINING.

Because of the resignation of Mr. Edwards it is necessary to provide a new director of physical training. Inasmuch as three-fourths of our students are girls it is recommended that a woman be secured for this work, a woman who has made a careful preparation in this special line including corrective gymnastics, apparatus work, and games for children of all grades, as well as for adults. It is recommended also that all students during their first year be required to spend two hours per week in the regular gymnastic work as outlined in the series of progressive exercises and two hours per week in athletic games.

#### THE KINDERGARTEN.

The kindergarten has been regularly observed daily by about 20 young women who have at times assisted in the conduct of the exercises. Miss Robinson has, during the winter and spring terms, conducted an elective class in the theory of kindergarten. We have recommended this work to the seniors who expect to become primary teachers. It is recommended that the kindergarten be continued, and that the attendance be limited to 40 children.

#### THE LEGISLATURE.

The Forty-third General Assembly has dealt very liberally with the normal summer schools of the State. Our bill carrying for the two years an appropriation of \$123,000 passed both houses intact. Governor Yates in reducing what he considered an excessive total appropriation cut out \$5,500 appro-

priated for the greenhouse. The annual appropriation for general maintenance was increased from \$47,720 to \$55,000. The increase was to provide free tuition at the summer school, for manual training, and for a gardener. The special appropriations includes:

Improvement of grounds.....	\$2,000	Manual training equipment .....	\$300
Completion of gymnasium.....	2,000		
Painting.....	2,450		\$7,500
Blackboards and desks .....	425		
Rebuilding south wall of grammar school room.....	325		

## FINANCES.

The probable receipts for the school year 1903-4 are—		Fuel .....	\$2,000
Appropriation from State treasury.	\$55,000	Contingent.....	2,000
Rent.....	600	Library.....	1,000
Term fees.....	2,400	Laboratories.....	700
		Board of Education .....	400
		Catalogue and advertising.....	600
		Ordinary repairs .....	500
		Extra labor on grounds.....	400
Probable expenditures—		Summer school.....	5,000
Salaries of teachers.....	\$38,700		\$57,510
Salaries of janitors and gardener..	4,100		
Librarian, assistant and clerk.....	2,040		
	\$58,000		

## THE CALENDAR.

The following calendar is recommended for the year 1903-4:

Opening of training school Aug. 31, 1903.

Fall term, Sept. 7, 1903, to Nov. 25, 1903.

Winter term, Nov. 30, 1903, to March 5, 1904.

Spring term, March 15, 1904, to June 3, 1904.

First summer term, June 7, 1904, to July 16, 1904.

Winter recess, Dec. 19, 1903, to Jan. 3, 1904.

Spring vacation March 6, 1904, to March 14, 1904.

Semi-annual meeting of the Board of Education, Dec. 16, 1903.

Annual meeting of the board, June 2, 1902.

## LIBRARY REPORT MAY 29, 1903—CIRCULATION JAN. 5—MAY 29.

Books.....	12,280	Pictures.....	2,577
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Besides the pictures circulated, fully as many have been used in the library.

Principal gifts received are a collection of miscellaneous illustrated magazines. They are being used in part to increase the collection of mounted pictures. A cabinet in which to store the picture collection will be finished and delivered by the beginning of the summer term.

## BOOKS PURCHASED SINCE DECEMBER, 1902.

Departments.	Vols.	Cost.
Agriculture and horticulture.....	2	\$ 2 88
Art.....	2	2 80
Biology.....	11	13 64
Chemistry and physics.....	7	7 16
Civics and economics.....	7	7 00
Domestic science.....	1	88
Geography.....	14	17 06
History.....	48	71 13
Kindergarten.....	2	3 30
Language.....	1	24
Literature.....	18	18 61
Mathematics.....	1	1 00
Pedagogy and psychology.....	12	13 25
Reading.....	10	4 05
Training School—Lower grades.....	32	18 33
Training School—Upper grades.....	35	23 71
Library—Bible history.....	5	5 86
Library—Library economy.....	1	1 00
Library—Miscellaneous reference books.....	13	43 12
	221	\$255 52

The orders that are still out for books and the new picture case will use nearly all the remainder of our present appropriation. The principal expenses next year will be books, pictures, periodicals, binding, catalogue cards and pamphlet cases.

## FRESHING THE LIBRARY.

This can be done during the second summer term. It will be necessary to provide the teachers with what books they need, clean and store the rest and move out the cases from the wall. Afterward everything must be put back in good order. This must be done thoroughly, and requires a capable worker who understands the cases and the arrangement of the books, can work without supervision and will leave the place in first-class shape by the beginning of the fall term.

## CONCLUSION.

The past year has been a very successful year. The faculty have worked with vigor and enthusiasm, the spirit of the students has been most excellent. Although the attendance has been somewhat diminished as compared with preceding years, the faculty all notice a higher degree of preparation in the entering classes. The demands upon us for teachers has been far beyond our ability to supply. The young men of the graduating class are receiving on the average a good deal better salaries than for several years past. The normal schools are growing rapidly in popular favor in Illinois.

DAVID FELMLEY.

The treasurer presented and read the following report, which was referred to the committee on auditing and finance:

*To the Board of Education of the State of Illinois:*

MR. PRESIDENT AND MEMBERS OF THE BOARD—My last report as your treasurer included Dec. 17, 1902, and showed a balance on hand of \$6,918.16. The receipts have since amounted to \$25,188.94, from the following sources, viz.:

Sale of brick and lumber.....	\$ 43 62
State Treasurer.....	23,860 00
Tuition.....	989 00
Rent of land.....	296 32
Total.....	\$25,188 94

The disbursement, amounting to \$26,337.38, is shown by 53 vouchers, which are returned herewith, together with a statement of account in detail. The amount now on hand is \$5,769.72.

Respectfully submitted,

F. D. MARQUIS,  
Treasurer.

*F. D. Marquis, Treasurer, in account with the Board of Education  
of the State of Illinois.*

		Dr.		
Dec. 17.....	1902	To balance .....		\$6,918 16
Jan. 3.....	1903	Sale of brick and lumber .....	\$ 43 62	
Jan. 10.....		State Treasurer.....	11,930 00	
Mar. 9.....		Tuition.....	989 00	
Mar. 11.....		Augustine & Co., rent of land.....	193 32	
Mar. 16.....		Phoenix Nursery Co., rent of land.....	103 00	
April 13.....		State Treasurer.....	11,930 00	25,188 94
		Total.....		<u>\$32,107 10</u>
May 29.....		To balance .....		\$5,769 72

*Credit by Vouchers.*

2866	Felmley, David—freight.....	\$ 4 10
2867	Barker, Fred D—physical science apparatus.....	100 00
2868	Felmley, David—December salaries.....	3,509 00
2869	Gastman, E. A.....	10 00
2870	Sandham, Wm. R.....	9 00
2871	Walker, P. R.....	15 00
2872	Brown, J. Stanley.....	7 50
2873	Bayliss, Alfred.....	11 00
2874	Kimbrough, E. R. E.....	15 20
2875	Robertson, J. L.....	10 50
2876	Champion, Geo.....	17 38
2877	Morrison, Frank.....	23 00
2878	Huffington, R.....	11 25
2879	Huffington.....	31 77
2880	Standard Oil Co.....	20 45
2881	Lincoln Coal Co.....	480 69
2882	Hunt, Sherman.....	19 97
2883	Jepson, Charles.....	50 00
2884	Crisler, Clarence.....	8 54
2885	Sylvester, Thomas.....	50 25
2886	Felmley, David—library fund.....	500 00
2887	Felmley, David—contingent fund.....	400 00
2888	Felmley, David—physical science fund.....	200 00
2889	Felmley, David—biological science fund.....	150 00
2890	Stewart, Clark E.....	150 00
2891	Sinnett, Thos.....	50 00
2892	Felmley, David—campus improvement.....	40 62
2893	Normal Electric Light & Power Co.....	73 72
2894	Rogers, E. C.....	58 06
2895	Felmley, David—January salaries.....	3,534 00
2896	Felmley, David—balance January salaries.....	60 00
2897	Stringfield, Geo. C.....	200 00
2898	Pantagraph Printing & Stationery Co.....	80 00
2899	Neeld, C. S. F. M.....	75 00
2900	Colt, J. B. & Co.....	88 70
2901	Felmley, David—February salaries.....	3,594 00
2902	Felmley, David—electric light fixtures.....	59 84
2903	Gregory, E. M.....	61 26
2904	Felmley, David—balance on hymn books.....	29 40
2905	Lincoln Coal Co.....	727 66
2906	Felmley, David—March salaries.....	3,579 42
2907	Pantagraph Printing & Stationery Co.....	134 80
2908	Warner & Richardson.....	151 55
2909	Felmley, David—statuary.....	36 94
2910	Broadhead, William.....	9 10

## Credit by Vouchers—Concluded.

2911	Felmley, David—contingent fund.....	400 00	
2912	Felmley, David—seeds.....	24 02	
2913	Felmley, David—April salaries.....	3,602 34	
2914	Keiser VanLeer Co.....	22 28	
2915	Felmley, David—for labor on campus.....	103 74	
2916	Warner & Richardson.....	19 00	
2917	Pantagraph Printing & Stationery Co.....	115 00	
2918	Felmley, David—May salaries.....	3,602 33	
	Balance.....		\$26,337 38
			5,769 72
			\$32,107 10

## UNPAID BILLS.

The following unpaid bills were presented and referred to the committee on auditing and finance:

1	Lincoln Coal Co—264½ tons coal.....	\$ 539 57
2	Pantagraph Printing & Stationery Co—75 diplomas.....	56 92
3	Phoenix Nursery Co—roses.....	8 70
4	F. S. Phoenix—582 trees, shrubs and vines.....	125 15
5	Watson Stewart—mowing.....	52 88
6	David Felmley—extra labor on campus.....	69 85
7	C. Crisler—police service to May 31.....	15 50
8	S. Hunt—laundering towels.....	13 90
9	C. Crisler—laundering towels.....	8 67
10	Read & White—slate blackboards.....	61 30
		\$951 44

President Felmley presented the following reports of receipts and expenditures of special funds heretofore appropriated by the board for the purposes named:

## CONTINGENT FUND.

NORMAL, ILL., June 1, 1903.

*David Felmley in account with the Contingent Fund.*

RECEIPTS.			
	Balance on hand Dec. 19, 1902.....	\$ 56 63	
	Order No. 2387, Jan. 1, 1903.....	400 00	
	Refunded by H. W. Stillhamer, Mar. 12 (see voucher 5).....	5 29	
	Order No. 2911, April 13.....	400 00	
			\$861 92
EXPENDITURES.			
Vouchers.			
1	Read & White—stationery.....	\$ 6 10	
2	Thomas Charles Co.—primary supplies.....	1 44	
3	Central Union Telephone Co.—December service.....	2 00	
4	Arthur E. Stout—chamois skins.....	80	
5	H. W. Stillhamer & Co.—lumber.....	5 29	
6	C. S. Neeld, P. M.—stamps.....	10 00	
7	David Felmley—petty expenses, June to December.....	9 23	
8	Home Telephone Co.—December service.....	2 50	
9	Town of Normal—water supply.....	30 86	
10	N. E. L. & P. Co.—light for December.....	48 70	
11	C. S. Neeld, P. M.—box rent and stamps.....	10 00	
12	J. M. Olcott & Co.—U. S. Maps.....	1 50	
13	U. S. Weather Bureau—maps.....	1 10	
14	C. A. Burner—Mr. McCormick's pamphlet.....	6 60	
15	Thomas Charles Co.—kindergarten supplies.....	18 55	

## Contingent Fund—Concluded.

16	The Lekko Soap Co.—soap .....	3 50
17	Read & White—stationery .....	39 70
18	Pantagraph Printing & Stationery Co.—primary supplies .....	5 90
19	Pantagraph Printing & Stationery Co.—printing and stationery ..	7 20
20	Central Union Telephone Co.—January service .....	2 00
21	Frank Ward—mop heads, etc. ....	1 90
22	Perry H. Hiles—labor as assistant janitor .....	5 95
23	C. S. Neeld, P. M.—postage on quarterly No. 3 .....	27 57
24	Metcalf and Malcom—stuff for tables .....	4 20
25	Home Telephone Co.—January service .....	3 33
26	N. E. L. & P. Co.—January service .....	44 95
27	Clarissa E. Ela—drawing material .....	4 10
28	O. R. Ernst—one dozen brooms .....	3 00
29	Lyon & Healy—metronome .....	4 00
30	Lekko Soap Co.—50 cans powder .....	4 00
31	C. S. Neeld, P. M.—stamps .....	12 00
32	Wm. W. Marmon—one barrel soda ash .....	6 63
33	George A. Stringfield—piano stool & Cover .....	5 25
34	McKnight & McKnight—stationery .....	1 20
35	Antozone Chemical Co.—five gallons disinfectant .....	6 25
36	The Holder-Athey Co.—janitor's supplies .....	9 20
37	The Nathan Paper Co.—letter paper .....	22 50
38	Home Telephone Co.—service for February .....	3 33
39	Central Union Telephone Co.—service for February .....	2 00
40	Read & White—toilet and drawing paper .....	8 20
41	Perry H. Hiles—assistant janitor, 9 hours .....	1 80
42	Silver Burdett & Co. ....	2 58
43	White-Smith Music Pub. Co. ....	1 27
44	N. E. L. & P. Co.—for February and extras .....	47 35
45	G. H. Coen—janitor's supplies .....	3 75
46	C. W. Klemm—towelng .....	8 45
47	T. L. Findley & Bro.—cylinder for typewriter .....	1 20
48	White-Smith Music Pub. Co.—music .....	1 42
49	Silver Burdett—sheet songs .....	93
50	P. P. & S. Co.—office supplies .....	11 35
51	U. S. Express Co.—express charges .....	1 68
52	C. S. Neeld, P. M.—stamps and postage .....	42 08
53	Home Telephone Co.—March service .....	3 33
54	Central Union Telephone Co.—March service .....	2 00
55	Illinois Central R. R.—freight .....	3 32
56	Frank Ward—brooms .....	4 55
57	N. E. L. & P. Co.—March light .....	30 10
58	C. S. Neeld, P. M.—box rent .....	2 00
59	Read & White—two gross pencils .....	5 00
60	Phoenix Nursery Co.—seedlings and grafts .....	2 30
61	Wm. W. Marmon—rubber gloves .....	1 50
62	George Champion—repairs and hardware .....	6 69
63	The Illinois Hotel—committee from legislature .....	11 00
64	The Hill House—committee from legislature .....	18 00
65	Town of Normal—water rent .....	9 29
66	Ginn & Co.—60 Coda .....	2 54
67	P. P. & S. Co.—material art exhibit .....	12 62
68	P. P. & S. Co.—envelopes and stationery .....	38 80
69	J. B. Adam—furniture and repairs .....	4 95
70	Home Telephone Co.—April service .....	3 33
71	Central Union Telephone Co.—April service .....	3 75
72	D. C. Smitson—garden tools .....	1 20
73	Normal Novelty Works—repairs on lawn mower .....	5 50
74	Arthur E. Stout—sulphur candles .....	85
75	R. M. Huffington—flower boxes .....	19 00
76	Caroleen Robinson—kindergarten supplies .....	2 00
77	Clarence Burner—printing .....	10 00
78	N. E. L. & P. Co. ....	27 20
79	Read & White—stationery .....	3 55
80	Holder-Athey Hardware Co.—stepladder .....	4 05
81	Pantagraph Printing & Stationery Co.—case toilet paper .....	11 35
82	Pantagraph Printing & Stationery Co.—stationery .....	16 45
83	David Felmeley, president—six visits to Springfield .....	31 35
	Balance on hand June 1 .....	808 01
		553 91
		8561 92

An appropriation of \$1,000 is requested for the next six months.

DAVID FELMLEY.



## THE LIBRARY FUND.

NORMAL, ILL., June 1, 1903.

*David Felmley, in account with the Library Fund.*

RECEIPTS.			
Balance on hand Dec. 19, 1902.....		\$ 52 92	
Order No. 2886 Jan. 1, 1903.....		500 00	
			\$552 92
EXPENDITURES.			
Vouchers.			
1 Irwin Shepard—N. E. A. proceedings.....		\$ 2 00	
2 Dodd, Mead & Co.—vol. 4, encyclopædia.....		4 80	
3 Pantagraph News Co.....		2 70	
4 McKnight & McKnight—periodicals.....		100 70	
5 Harper & Brothers—encyclopedia history.....		29 45	
6 A. C. McClurg & Co.—books.....		12 91	
7 Ange. V. Milner—supplies for library.....		5 24	
8 Dodd, Mead & Co.—vol. 5, encyclopædia.....		4 80	
9 Pantagraph Printing & Stationery Co.—sundries for library.....		8 68	
10 McKnight & McKnight—sundries.....		3 85	
11 A. C. McClurg & Co.—books.....		13 79	
12 Pantagraph Printing & Stationery Co.—binding.....		33 56	
13 Pantagraph Printing & Stationery Co.—binding.....		12 31	
14 Dodd, Mead & Co.—International Cyclopædia.....		4 80	
15 A. C. McClurg & Co.—books.....		66 95	
16 A. C. McClurg & Co.—books.....		19 43	
17 Dodd, Mead & Co.—vol. 7, cyclopædia.....		4 10	
18 A. C. McClurg & Co.—books.....		25 50	
19 Pantagraph Printing & Stationery Co.—binding.....		7 40	
20 McKnight & McKnight—text books.....		6 21	
21 Teachers' College—five copies of T. C. records.....		1 00	
22 Mississippi Valley Press—annual for 1902.....		6 00	
23 Pantagraph Printing & Stationery Co.—McLean county records..		3 00	
24 Dodd, Mead & Co.—vol. 8, cyclopædia.....		4 80	
25 A. C. McClurg & Co.—books.....		73 57	
26 Pantagraph Printing & Stationery Co.—binding.....		16 60	
27 Ange. V. Milner—petty library expenses.....		12 92	
			481 80
Balance on hand June 1.....			\$71 12

An appropriation of \$500.00 is requested for the next six months.

DAVID FELMLEY.

## THE PHYSICAL SCIENCE FUND.

NORMAL, ILL., June 1, 1903.

*David Felmley, in account with the Physical Science Fund.*

RECEIPTS.			
Balance on hand Dec. 19, 1902.....		\$ 2 16	
Order No. 2889 January 1.....		200 00	
			\$202 16
EXPENDITURES.			
Vouchers.			
1 Queen & Co.—Crooke's tubes.....		\$ 6 40	
2 A. E. Stout—wood alcohol.....		5 25	
3 Alfred L. Robbins—Martin C.—beakers and test tubes.....		9 39	
4 G. H. Read & Bro.—batteries.....		4 75	
5 E. H. Sargent & Co.—plunge battery.....		14 77	
6 Chicago Laboratory Supply & Scale Co.—X-ray apparatus.....		68 65	
7 Union Gas & Electric Co.—supply gas for three months.....		1 37	
8 Union Gas & Electric Co.—supply gas for three months.....		2 30	
9 A. E. Stout—chemicals.....		1 78	
			114 66
Balance on hand June 1.....			\$87 50

An appropriation of \$250.00 is requested for the next six months.

DAVID FELMLEY

## THE NATURAL SCIENCE FUND.

NORMAL, ILL., Dec. 17, 1902.

*David Felmley, President Illinois State Normal University:*

SIR—I herewith present statement of the Natural Science Fund:

RECEIPTS.			
Balance on hand June 2, 1902 .....		\$ 93 66	
Order on treasurer October, 1902 .....		150 00	
			\$243 66
EXPENSES.			
Vouchers.			
1 R. H. Holcomb—plucks .....		\$ 3 75	
2 A. C. McClurg & Co.—books .....		15 00	
3 The Fair—frogs .....		2 00	
4 N. A. Harvey—summer school supplies .....		3 35	
5 Von Lengerke & Antoine, shotgun .....		19 24	
6 Von Lengerke & Antoine, ammunition .....		11 20	
7 Longmans, Green & Co.—books .....		3 20	
8 G. O. Shields—subscription "Recreation" .....		1 00	
9 U. S. Express Co.—express on microscopes .....		5 00	
10 The Fair—frogs .....		2 00	
11 Montgomery, Ward & Co.—rubber boots .....		7 41	
12 A. A. Sphung—frogs .....		5 00	
13 A. A. Sphung—turtles and clams .....		2 50	
14 Forest & Stream Publishing Co.—books .....		4 05	
15 A. A. Sphung—crayfishes .....		5 00	
16 A. Booth & Co.—fish .....		3 10	
17 B. P. Colton—aquarium .....		7 00	
18 The Macmillan Co.—subscription "Science" .....		5 00	
19 B. P. Colton—Agassiz portrait, framed .....		3 00	
20 Carter Harris—supplies .....		6 55	
21 B. P. Colton—current expenses, six months .....		45 00	
22 "School Science"—subscription .....		2 00	
23 R. H. Holcomb—plucks .....		15 00	
			176 35
Balance on hand .....			\$67 31

The Natural Science Department will need the usual appropriation of \$150.00 for the next six months.

Respectfully submitted,

B. P. COLTON.

NORMAL, ILL., June 1, 1903.

*David Felmley, President Illinois State Normal University:*

SIR—I herewith present statement of the Natural Science Fund:

RECEIPTS.			
Balance on hand Dec. 17, 1902 .....			\$67 31
EXPENSES.			
Vouchers.			
1 Henry Heil Chemical Co.—rubber tubing .....		\$ 2 52	
2 Read & White—squawkers .....		25	
3 Pantagraph Printing & Stationery Co.—paper .....		85	
4 Swift & Co.—beef eyes .....		3 00	
5 Pantagraph Printing & Stationery Co.—paper .....		3 10	
6 U. S. Postoffice—stamped envelopes .....		10 60	
7 B. P. Colton—current expenses .....		5 75	
			26 07
Balance on hand .....			\$41 24

The sum of \$50.00 is requested for this fund for the next six months.

Respectfully submitted,

B. P. COLTON.

The chair appointed Mr. Sandam member *pro tem* of the committee on auditing and finance.

## REPORTS OF STANDING COMMITTEES.

### AUDITING AND FINANCE COMMITTEE NO. 1.

*To the Board of Education of the State of Illinois:*

Your Committee on Auditing and Finance, to whom was referred the report of Frank D. Marquis, treasurer with its accompanying 53 vouchers and showing a balance on hand of \$5769.72, begs leave to report that it has examined the same and finds it correct. It recommends that the report be approved.

WILLIAM R. SANDHAM,  
CHARLES L. CAPEN,  
*Committee on Auditing and Finance.*

### AUDITING AND FINANCE COMMITTEE NO. 2.

*To the Board of Education of the State of Illinois:*

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, president, in account with the contingent fund with 83 accompanying vouchers and showing a balance on hand of \$53.91, begs leave to report that it has examined the same and finds it correct. It recommends an appropriation to this fund of \$1,000 for the ensuing six months as asked for.

WILLIAM R. SANDHAM,  
CHARLES L. CAPEN,  
*Committee on Auditing and Finance.*

The roll being called upon the adoption of the foregoing report, resulted as follows: Yeas, 7; nays, none.

And the report was adopted.

Those voting in the affirmative were:

Messrs. Bayliss, Brown, Capen, Cook, Gastman, Sandham and Walker.

### AUDITING AND FINANCE COMMITTEE NO. 3.

*To the Board of Education of the State of Illinois:*

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, president, in account with the physical science fund, with its accompanying 10 vouchers, and showing balance on hand of \$87.50, begs leave to report that it has examined the same and finds it correct. It recommends an appropriation of \$250 for the ensuing six months as asked for.

WILLIAM R. SANDHAM,  
CHARLES L. CAPEN,  
*Committee on Auditing and Finance.*

The roll being called upon the adoption of the foregoing report, resulted as follows: Yeas, 7; nays, none.

And the report was adopted.

Those voting in the affirmative were:

Messrs. Bayliss, Brown, Capen, Cook, Gastman, Sandham and Walker.

## AUDITING AND FINANCE COMMITTEE No. 4.

*To the Board of Education of the State of Illinois:*

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, president, in account with the library fund with its accompanying 27 vouchers and showing balance on hand of \$71.12, begs leave to report that it has examined the same and finds it correct. It recommends an appropriation to this fund of \$500 for the ensuing six months as asked for.

WILLIAM R. SANDHAM,  
CHARLES L. CAPEN,  
*Committee on Auditing and Finance.*

The roll being called upon the adoption of the foregoing report, resulted as follows: Yeas, 8; nays, none.

And the report was adopted.

Those voting in the affirmative were:

Messrs. Bayliss, Brown, Capen, Cook, Gastman; Sandham, Walker and Mrs. Young.

## AUDITING AND FINANCE COMMITTEE No. 5.

*To the Board of Education of the State of Illinois:*

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, president, relative to the natural science fund, with its seven accompanying vouchers, and showing a balance on hand of \$41.24, begs leave to report that it has examined the same and finds it correct. It recommends an appropriation of \$50, as asked for.

WILLIAM R. SANDHAM,  
CHARLES L. CAPEN,  
*Committee on Auditing and Finance.*

The roll being called upon the adoption of the foregoing report, resulted as follows: Yeas, 7; nays, 0.

And the recommendation was adopted.

Those voting in the affirmative were:

Messrs. Bayliss, Brown, Cook, Gastman, Sandham, Walker and Mrs. Young.

## AUDITING AND FINANCE COMMITTEE No. 6.

Your committee, to whom was referred the above unpaid bills, begs leave to report it has examined the same and finds them correct. It recommends they be allowed and orders drawn therefor.

WILLIAM R. SANDHAM,  
CHARLES L. CAPEN,  
*Committee on Auditing and Finance.*

The roll being called, on motion of Mr. Capen, the foregoing report was adopted and the bills ordered paid. Yeas, 8; nays, 0.

Those voting in the affirmative were:

Messrs. Bayliss, Brown, Capen, Cook, Gastman, Sandham, Walker and Mrs. Young.

### THE COMMITTEE ON BUILDINGS AND GROUNDS.

The Committee on Buildings and Grounds, by Mr. Capen, recommended that the betterments suggested by President Felmley in his report be concurred in and the committee authorized and instructed to proceed with the work accordingly.

The question being upon the adoption of the foregoing report, a roll call was ordered, which resulted as follows: Yeas, 7; nays, 0.

And it was so ordered.

Those voting in the affirmative were:

Messrs. Bayliss, Capen, Cook, Gastman, Sandham, Walker and Mrs. Young.

### THE BLOOMINGTON AND NORMAL RAILWAY.

The following communication from the Bloomington and Normal Railway, Electric and Heating Company was presented by Mr. Capen:

*To the Honorable, the State Board of Education, State of Illinois:*

GENTLEMEN—This company has arranged with the Chicago and Alton Railway Company for a subway crossing at a point between the foot of School street and Franklin avenue, in the town of Normal. The purpose is to eliminate the always present danger incident to the present surface crossing.

The subway is now partially constructed, the use of which will involve the necessity of entering the southeast corner of the Normal University grounds, at a point approximately 200 feet farther east than the present point of entrance. Engineering difficulties stand in the way of locating our tracks entirely in the street.

We therefore respectfully ask your honorable body to grant us permission to enter the university grounds at a point north and slightly east of the subway above mentioned; we to close the opening at our present point of entrance and to move our fence within the grounds along our present right of way to the proposed new right of way, all without expense to your honorable body.

Respectfully submitted,

BLOOMINGTON & NORMAL RAILWAY, ELECTRIC & HEATING CO.

By A. E. DeMange, President.

On motion of Mr. Capen, the president of the board was authorized to make such arrangements with the said Bloomington & Normal Railway Company as, in his discretion, may seem desirable and fair to the interests of the University, in the possible contingency set forth in the foregoing communication:

### THE COMMITTEE ON TEXT BOOKS AND COURSE OF STUDY.

The Committee on Text Books and Course of Study, by Mr. Sandham presented the following recommendations, which were agreed to.

*To the Board of Education, State of Illinois:*

Your Committee on Text Books and Course of Instruction recommend that the changes of Course of Instruction suggested in the report of the president of the University in Geography and Penmanship be authorized. Also

that the change of text books in the language department be authorized. It is also recommended that the kindergarten department be continued and the work of the manual training department be installed as suggested by the president of the University.

WILLIAM R. SANDHAM,  
ELLA A. YOUNG.

*Committee on Text Books and Course of Instruction.*

### THE COMMITTEE ON TEACHERS AND SALARIES.

Mr. Walker, of the Committee on Teachers and Salaries, presented the following report and moved its adoption.

Your Committee on Teachers and Salaries report as follows:

We have received the resignations of the following teachers:

Mr. B. C. Edwards, teacher of physical culture.

Mr. Charles W. Whitten, assistant in mathematics and natural science.

Miss Anna Gertrude King, critic teacher first grade.

We recommend the acceptance of the above.

Mr. Frank S. Bogardus, principal practice school, requests a leave of absence for one year to attend the University of Illinois.

We make the following recommendation:

For teacher of manual training and men's athletics, Mr. William T. Bawden of Buffalo, N. Y., and we recommend that his salary be fixed at \$1,200 for a period of 42 weeks. Mr. Bawden is a graduate of Denison University, has spent one year in the Mechanics' Institute at Rochester, N. Y., and during the past year has been a student in the manual training department of the Teachers' College Columbia University. Five years ago Mr. Bawden began work as manual training teacher in the public schools of Buffalo. After four years of service he was granted a year's leave of absence to study at Columbia.

For the teacher of physical culture and of women's athletics we recommend Miss Mabel L. Cummings, of Kansas City, Mo. She is a graduate of Dr. Anderson's school at New Haven and later of the Boston Normal School of Gymnastics founded by Mrs. Hemenway. Miss Cummings has had six years' experience as teacher of physical culture and is thoroughly prepared in all lines of work needed in this institution including corrective gymnastics. We recommend that her salary be fixed at \$1,000 for a year of 42 weeks.

For assistant in science and mathematics we recommend Mr. John Pogue Stewart, now of Cornell University. Mr. Stewart graduated from this institution in the class of 1898, taught the natural sciences for two years in the Biggsville township high school, spent one year at the University of Illinois, receiving his diploma in 1902. During the present year he is a graduate student in Cornell University. Mr. Stewart has for two years shaped his studies with the idea of becoming a teacher of biological science with special reference to the demands for instruction in the elements of agriculture. We recommend that Mr. Stewart's salary be fixed at \$1,020 for a year of 42 weeks.

For the position of critic teacher, first grade, we recommend Florence Grace Stevens of the Oswego State Normal school. She has had four years' experience in critic work in the primary department of an eastern normal school. We recommend that her salary be fixed at \$450 in addition to the sum paid by the Public School Board of Normal.

We are not prepared to make any recommendation for the principal of the practice school.

For assistant librarian we recommend Miss Virginia MacLoehlin. She had some training in the Amherst college library apprenticed in the library of this institution in 1901, and for the last two years has been at the library school at the University of Illinois, devoting the last year exclusively to library work.

We recommend that her salary be fixed at \$480 for a year of 48 weeks.

We recommend that Miss Caroleen Robinson be continued in the kindergarten at a salary of \$60 per month for nine months.

We recommend that Mr. John L. Gregory be appointed gardener at a salary of \$60 per month for as many months in the year as his services may be needed. The number of months' service to be required shall be determined by the Committee on Buildings and Grounds.

We recommend the following increased salaries:

Clarissa E. Ela, teacher of drawing, \$1,300 for a year of 39 weeks.

Miss Eva Wilkins, \$1,100 for a year of 39 weeks.

Mr. Fred W. Westhoff, teacher of music, \$1,400 for a year of 39 weeks.

Miss Mary Judson Averett, teacher of geography, \$1,500 for a year of 39 weeks.

Miss Chestine Gowdy, teacher of grammar, \$1,400 for a year of 39 weeks.

Miss Rose Bland, critic teacher, \$450.

Jessie Cunningham, critic teacher, \$450.

Lura Eyesstone, critic teacher \$450.

Lora Dexheimer, critic teacher, \$720.

Sherman Hunt, head janitor, \$800 for the year of twelve months.

We recommend that the salaries of other teachers retained in the faculty remain the same as last year and that the scale of assistant janitor's salaries remain as fixed at the December meeting last.

We also approve of the list of teachers and salaries for the summer school recommended by President Felmley.

P. R. WALKER,  
ELLA T. YOUNG,  
*Committee on Teachers and Salaries.*

Mrs. Young moved that the request of Mr. Bogardus for leave of absence for year be referred to President Felmley and the chairman of the Committee on Teachers and Salaries, with authority to act upon the same in their discretion.

The motion prevailed, and it was so ordered.

On motion of Mr. Brown, the list of graduates recommended by the president of the University was approved.

Mr. Sandham moved that the president and secretary of the board be authorized to draw the usual quarterly orders upon the Auditor of State for the sums appropriated by the 43d General Assembly for the ordinary expenses of the University during the ensuing biennial period, and for the amount of the appropriation made by the said General Assembly for other specific purposes named in the act.

The motion prevailed, and it was so ordered.

Mr. Walker moved that the sum of \$100 be allowed, and ordered paid to Mr. Capen, chairman of the committee on buildings and grounds for extraordinary services during the year.

The motion prevailed, and it was so ordered.

Mr. Capen moved that Benjamin Smock be elected engineer, and that his compensation be fixed at \$720 a year.

A roll call being ordered, resulted as follows: Yeas 8, nays none; and it was so ordered.

Those voting in the affirmative were: Messrs. Bayliss, Brown, Capen, Cook, Gastman, Sandham, Walker, and Mrs. Young.

President Felmley stated that a communication had been received from the superintendent of the the city schools of Normal, requesting that the use of the library be extended to include the departments of the Normal public schools now or hereafter to be related to the university practice school.

Mr. Capen moved that pupils in the Normal public schools be permitted to visit the university library, and to read, but not to draw books therefrom; such use of the library to be at all times subject to such rules as the president of the university may find necessary or desirable.

And it was so ordered.

Mr. Sandham presented the following supplementary report from the Committee on Text Books and Course of Study, and moved its adoption:

It is recommended that the requirements in physical training of all first year and special students include two hours per week in regular gymnastic work, and two hours per week in athletic games, unless excused by the president of the university.

WILLIAM R. SANDHAM,  
ELLA F. YOUNG,

*Committee of Text Books and Course of Study.*

The motion prevailed, and the recommendation was adopted.

Mr. Sandham moved that the university calendar for 1903-4 be as recommended by Mr. Felmley.

The motion prevailed, and it was so ordered.

Mr. Sandham called for a report from the special committee appointed June 4, 1902, to report a plan for a model, ungraded school as part of the practice school.

Mr. Felmley reported that, in his opinion, the plan is not at present feasible.

1. The nearest country school to the university is so small that it is not a typical school.
2. The nearest typical ungraded school is too far away.
3. Although the ungraded school is not without its advantages, the people within the limits of possible school attendance in Normal would not consent to place their children in such a school.

Mr. Capen moved that the sum of \$200 be appropriated for the use of the art department, under the direction of the president of the university.



A roll call being ordered, resulted as follows: Yeas, 2; nays, 5.

And the motion was lost.

Those voting in the affirmative were:

Messrs. Capen and Cook—2.

Those voting in the negative were:

Messrs. Brown, Gastman, Sandham, Walker and Mrs. Young—5.

On motion of Mrs. Young, the Committee on Buildings and Grounds was authorized to take the necessary steps to provide better sanitation in the closets of the main building.

At the hour of 12:25 p. m., Mrs. Young moved that the board do now adjourn.

The motion prevailed,

And the board adjourned.

E. A. GASTMAN,

*President.*

ALFRED BAYLISS,

*Secretary.*