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Proceedings of the Board of Education of the State of Illinois, 1904

Illinois State Board of Education

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PROCEEDINGS

OF THE

BOARD OF EDUCATION

OF THE

State of Illinois

AT A

REGULAR MEETING HELD AT NORMAL,
June 1, 1904.



SPRINGFIELD, ILL.:
PHILLIPS BROS., STATE PRINTERS,
1904.

BOARD OF EDUCATION OF THE STATE OF ILLINOIS.

OFFICERS AND MEMBERS.

Enoch A. Gastman, Decatur.....	President.....
Alfred Bayliss.....	<i>Ex-officio</i> member and secretary.....
F. D. Marquis, Bloomington.....	Treasurer.....
Charles L. Capen.....	Bloomington.....
William R. Sandham.....	Wyoming.....
E. R. E. Kimbrough.....	Danville.....
Mrs. Ella F. Young.....	Chicago.....
Peleg R. Walker.....	Rockford.....
Forrest F. Cook.....	Galesburg.....
Jacob L. Baily.....	Macomb.....
George B. Harrington.....	Princeton.....
W. H. Hainline.....	Macomb.....
Joseph L. Robertson.....	Peoria.....
B. O. Willard.....	Rushville.....
J. Stanley Brown.....	Joliet.....
W. Y. Smith.....	Vienna.....

STANDING COMMITTEES.

- Auditing and Finance*—Baily, Capen, Sandham.
Building and Grounds—Capen, Kimbrough, Robertson.
Text Books and Course of Instruction—Young, Kimbrough, Smith.
Teachers and Salaries—Walker, Young, Harrington.
Practice Department—Brown, Young, Cook.
Library and Museum—Sandham, Hainline, Willard.

ORDER OF BUSINESS.

1. Reading, amending and adopting minutes.
2. Election of officers.
3. Report of the president of the Normal University.
4. Treasurer's report.
5. Report of special committees.
6. Reports of standing committees, in order.
7. Communications.
8. Motions and resolutions.
9. Unfinished business.
10. General business.

CALENDAR FOR 1904-5.

Opening of Training School—Sept. 5, 1904.

Fall Term—Sept. 12, 1904, to Dec. 2, 1904.

Winter Term—Dec. 5, 1904, to March 10, 1905.

Spring Term—March 20, 1905, to June 8, 1905.

First Summer Term—June 12, 1905, to July 21, 1905.

Second Summer Term—July 24, 1905, to Sept. 1, 1905.

Winter Recess—Dec. 22, 1904, to Jan. 4, 1905.

Spring Vacation—March 11, 1905, to March 20, 1905.

SEMI-ANNUAL MEETING OF THE BOARD OF EDUCATION—Dec. 21, 1904.

ANNUAL MEETING OF THE BOARD—June 7, 1905.

**PROCEEDINGS OF THE BOARD OF EDUCATION OF THE
STATE OF ILLINOIS.**

REGULAR MEETING.

NORMAL, ILL., June 1, 1904.

The board of education met in the office of the president of the university at 9:00 o'clock a. m.

Present—Messrs. Baily, Bayliss, Brown, Capen, Gastman, Kimbrough, Robertson, Sandham, Walker, and Mrs. Young.

Minutes of the proceedings of the regular meeting held Dec. 16, 1903, were approved, the errors in the calendar contained therein having been corrected.

The president of the university read the following report:

PRESIDENT'S REPORT.

To the Board of Education of the State of Illinois:

MR. PRESIDENT AND MEMBERS OF THE BOARD—The attendance in the normal department for the two terms since your last meeting is as follows:

	Winter.	Spring.
Men	66	59
Women	248	198
Total	314	257

The number of new students admitted to the normal department during the two terms are:

	Winter.	Spring.
Men	8	5
Women	20	17
Total	28	22

The total enrollment in the normal department since Sept. 7 has been:

Men.....	78
Women.....	301
Total.....	379

Counties were represented as follows:

Adams.....	1	Macon.....	11
Alexander.....	1	Macoupin.....	4
Bureau.....	1	Madison.....	5
Champaign.....	7	Marion.....	6
Christian.....	6	Marshall.....	3
Clinton.....	2	Mason.....	5
Coles.....	1	Massac.....	1
Cook.....	1	Menard.....	2
Crawford.....	1	Montgomery.....	1
DeWitt.....	6	Monroe.....	1
Douglas.....	3	Morgan.....	4
Edgar.....	1	Peoria.....	9
Edwards.....	1	Platt.....	8
Fayette.....	1	Pike.....	9
Ford.....	9	Pope.....	2
Franklin.....	1	Putnam.....	1
Fulton.....	4	Richland.....	3
Greene.....	9	Rock Island.....	1
Grundy.....	5	St. Clair.....	7
Hancock.....	3	Sangamon.....	3
Henry.....	2	Schuyler.....	2
Iroquois.....	8	Shelby.....	1
Jasper.....	1	Tazewell.....	15
Jefferson.....	3	Vermilion.....	4
JoDavies.....	2	Warren.....	1
Kankakee.....	7	Wayne.....	1
LaSalle.....	11	White.....	2
Lawrence.....	3	Woodford.....	16
Lee.....	1	Other states.....	10
Livingston.....	6		
Logan.....	13	Total.....	379
McLean.....	117		

The following persons are recommended by the faculty for graduation:

TWO-YEAR COURSE.

Name.	County.	Name.	County.
Armstrong, Josephine Rae.....	McLean.....	McGuire, Mae Nevada.....	Marion.....
Colvin, Maude.....	.. do.....	Matheney, Elizabeth.....	McLean.....
Crissey, Helen Angenette.....	Greene.....	Proctor, Norma Anna.....	.. do.....
Damon, Jessie Alice.....	Cook.....	Rice, Nelle Leona.....	Menard.....
Daniels, Maude May.....	Pike.....	Steele, Mae Knight.....	McLean.....
Delaney, Helen Veronica.....	LaSalle.....	Symons, Alice M.....	.. do.....
Dimmitt, Lena Otelia.....	Pike.....	Wilson, Helen Angeline.....	Pike.....
Disbrow, Myrtle.....	McLean.....	Johnston, Burley Clay.....	(Arkansas)...
Foster, Esther Browning.....	.. do.....	Laughlin, Ely Vail.....	Pike.....

THREE-YEAR COURSE.

Name.	County.	Name.	County.
Caughey, Florence Gertrude..	Rock Island..	Swain, Gertrude Ophella.....	Franklin.....
Dole, Ethel Mary.....	Kankakee.....	Tuthill, Helen.....	McLean.....
Hunter, Mrs. Eda.....	McLean.....	Watson, Alice Perle.....	Pike.....
Hunting, Olive.....	.. do.....	Boslongh, Clarence Roy.....	LaSalle.....
Kindig, Pearl Elizabeth.....	Woodford.....	Burgess, Harry.....	.. do.....
McMurty, Mrs. Ira B.....	Macon.....	Criss, Edward.....	Pike.....
Mau, Dora Emma.....	Bureau.....	Kendall, George Brophy.....	Adams.....
Mossman, Edith Lena.....	McLean.....	McMurty, Ira Benoni.....	Wayne.....
Page, Maria Elizabeth.....	Macoupin.....	Newton, Abe Mark.....	Fulton.....
Perry, Josephine.....	Ford.....	Sinnett, Thomas Patrick.....	Iroquois.....
Perry, Lorinda.....	.. do.....	Stotler, Howard Arthur.....	McLean.....
Seeley, Helen Edna.....	Schuyler.....		

FOUR-YEAR COURSE.

Name.	County.	Name.	County.
Duerkop, Bertha Catherine	Hancock	Trowbridge, Myrtle Mae	Tazewell
Johnson, Beulah Valentine	Cook	Walwerth, Lena Althea	Grundy
Jones, Mrs. Latona May	Livingston	Edmunds, Ernest Edwin	McLean
Lantz, Anna Maud	McLean	Hiles, Perry Huston	Jasper
Pollock, Alice	Pike	Steagall, John Rosecoe	Pope
Skinner, Daisy Adella	McLean		

HIGH SCHOOL.

Name.	County.
Bright, Fannie	McLean

By comparison with corresponding figures in the report of last year it will appear that the average attendance is nearly 100 less than last year. A rather extensive inquiry reveals that the same condition of diminished enrollment is general among the normal schools of the central west. Some of the special causes operating in the case of this institution were mentioned in my last report.

THE FACULTY.

In March, Miss Eleanor Hampton, critic teacher of the 11th grade, resigned her position because of the continued ill health of her mother. We were so fortunate as to secure for the remainder of the year, Miss Marien F. Lyons who had just completed her course in Chicago University. Miss Lyons had been a member of our faculty last year, and was known to us as a woman of exceptional ability and resource. Having fitted herself for a different and more congenial line of work, she does not desire to hold her position longer.

Miss Jessie Cunningham and Miss Florence Stevens, critic teachers of the fourth and first grades also have handed in their resignations.

Owing to the diminished attendance three teachers of geography and history are no longer necessary. Miss Eva Wilkins, who has been connected with this institution since 1892 as assistant teacher of geography and history, tenders her resignation. She does this because she recognizes that with the diminished attendance three teachers in these departments are no longer needed. Miss Wilkins has been a very valuable member of the faculty, enjoying in the highest degree the esteem and affection of the student body and of her professional associates.

The teachers added to our faculty during the past year have been eminently satisfactory. It is recommended that Mr. Ridgely, Mr. Bawden, Mr. Stewart, Mr. Warner, and Miss Cummings receive permanent appointment, the salaries for the next year to remain the same as for last year.

TEXT BOOKS AND COURSE OF STUDY.

No change in the course of study is recommended at this time. Professor McCormick of the department of history requests that McMaster's school history of the United States be adopted for the elementary classes instead of the McLaughlin now in use.

THE SUMMER SCHOOL.

Although the Louisiana Purchase Exposition is very attractive to Illinois teachers, from the volume of correspondence we are led to expect a larger attendance in the summer school than in any previous year. We have distributed 11,000 announcements, mainly in the counties immediately tributary to this institution. Many boards of education are requiring of their teachers attendance at summer schools as a condition of increased salary. County superintendents are excusing from institute attendance to teachers electing to take the work at the normal schools. All the members of the faculty of instruction together with three of the critic teachers have elected to teach one summer term. The extra salaries to which they are entitled aggregate \$2,149.93.

The following extra teachers have been engaged for the summer session:

FIRST TERM.

Lora Dexheimer.....	Primary Methods.....	\$120 00
Lura Eyestone.....	Primary Methods.....	120 00
Daisy Dunton.....	Art Instruction.....	150 00
Charlotte A. Jackson.....	Art Instruction.....	150 00
John C. Olsen.....	Physical Science.....	210 00
Frank S. Bogardus.....	History.....	180 00
Hugh A. Bone.....	History and Civics.....	150 00
Total.....		\$1,080 00

SECOND TERM.

Nathan A. Harvey.....	Botany and Zoölogy.....	\$300 00
Walter E. Hatfield.....	History and Pedagogy.....	200 00
Clarence E. DeButts.....	Physics.....	200 00
Benjamin C. Moore.....	Arithmetic.....	150 00
Bruce Smith.....	Literature.....	150 00
Marien C. Lyons.....	Geography.....	150 00
Virginia Freeman.....	Reading.....	150 00
Alice P. Watson.....	Grammar.....	150 00
Lillian O. Barton.....	Algebra and Geometry.....	150 00
Daisy Dunton.....	Art Instruction.....	150 00
Total.....		\$1,750 00

The following lecturers have been engaged:

Pres. Nicholas Murray Butler, Columbia university.
 Supt. Joseph H. Collins, Springfield, Ill.
 County Supt. O. J. Kern, Rockford, Ill.
 Prof. William H. Dudley, Chicago, Ill.

MANUAL TRAINING.

The work in manual training has proved very successful. The equipment of 20 benches for shop work has proved hardly adequate for the needs of the school. During the spring term, the classes in bench work from the grammar grades have been taught by student-teachers, thus enabling the regular instructor, Mr. Bawden, to give detailed instruction in textiles, basketry, work in paper and card board and other construction work for the lower grades. Equipment will be soon needed for advanced work. Of the \$300 appropriated at the last meeting of the board only \$183 has been spent; it is recommended that if the finances permit, the sum of \$300 be appropriated for the purpose of an electric motor and lathes. It is further recommended that for a consideration of \$160 to be paid by the board of education to the town of Normal, four hours per week of the time of the instructor be devoted to pupils of the public high school. This is the arrangement now in force.

DOMESTIC SCIENCE.

The establishment of a department of domestic science is strongly urged. The demand comes not so much from school boards or prospective teachers as from woman's clubs and the farmers' institutes. The agitation is more or less general thruout the country, but west of Indiana only a few normal schools have as yet made provision for such instruction. During the first summer term the Parents' club of Normal will maintain a school of domestic science in one of the public school buildings; this without any expense to the normal university. About 24 women and 48 girls of grammar school age have already enrolled.

I would recommend to your honorable body the consideration of the propriety of requesting of the 44th General Assembly an appropriation for another building to be known as the Manual Arts building and to accommodate the departments of art, manual training and domestic science. The increased room will enable other plans for improvement to be perfected.

DEPARTMENT OF GEOGRAPHY.

Mr. D. C. Ridgely in charge of the department of geography has made considerable progress during the past year in building up a geographical museum, especially illustrating processes and products in several of the great industries. It is believed that at the close of the St. Louis exposition much valuable illustrative material may be had at a trifling cost. It is therefore recommended that the sum of \$100 be appropriated for purchasing, packing and shipping such material.

A further appropriation of \$150 is requested for additional equipment for geographical laboratory, including models, meteorological instruments and lantern slides.

THE TRAINING SCHOOL.

The training department is not in an altogether satisfactory condition; when the proposition for the union of the university model school with the public school system of Normal was referred to the citizens of Normal about 30 per cent of the voters were opposed to the union. Many of these have not become reconciled to the union. They have been joined by citizens dissatisfied with other features of the school administration. At the last school election a member of the school board was elected who is pledged to seek a dissolution of the union. The other four members of the board of education recognize the advantages of the union and desire to continue it. One citizen of Normal is endeavoring to secure dissolution of the union by injunction. The suit was denied in the circuit court, and is now before the appellate court.

In spite of the excellence of the instruction and discipline in the training department—they were never better—it is not improbable that the union must ultimately be dissolved. It is, therefore, advisable to consider what organization of the model school will then best serve the needs of the institution. In the light of our experience since 1895 it is doubtful whether a model school of sufficient magnitude can be secured in Normal unless it contain a high school department, in which a large portion of the instruction shall be given by regular paid teachers.

THE GROUNDS.

The school garden and grounds have been placed in the hands of Mr. Bruno Nehrling, a graduate of the full four year course in landscape and ornamental gardening provided by the Missouri Botanical garden in connection with Washington university. A large hot bed was constructed, water has been piped into the garden and much more extensive plantings have been made by students and pupils than ever before.

The additional plantings on the grounds include 144 trees of 22 species, 216 shrubs of 85 varieties and 70 climbers of 12 varieties. About one-fifth of these were to replace losses of last year.

Since the street railway has been laid on the street north of the grounds, it is impossible when the streets are muddy to secure a coal supply over that street. The drives on the grounds are not firm enough for heavy driving. It is recommended that request be made to the Legislature for a special appropriation sufficient to pay for a pavement from Mulberry street to the boiler house, and for paving such portion of Mulberry street and School street north of North street as may fairly be assessed against this institution.

With the extension of our school into the summer months there is an increasing demand for such biological material as can be secured only from permanent streams or ponds. It is therefore recommended that if a sufficient balance remain from the special appropriation for improving the grounds, the committee on buildings and grounds be authorized to expend the same in deepening the pond, cementing or puddling the bottom and providing a permanent water supply.

We find it necessary to employ extra labor beyond our janitor force for care for the lawn and police the grounds. It is recommended that the same committee be authorized to employ such labor and pay it monthly.

LIBRARY.

Circulation, Dec. 15, 1903, to May 28, 1904. Books, 11,173; pictures, 2,340. Books purchased Dec. 15, 1903, to May 27, 1904.

Departments.	Vols.	Departments.	Vols.
Biology.....	7	Manual Training.....	1
Chemistry and Physics.....	1	Mathematics.....	4
Economics.....	11	Music.....	1
Gardening.....	9	Psychology and Pedagogy.....	25
General Reference.....	18	Physical Culture.....	16
Geography.....	47	Reading.....	6
History.....	34		
Literature.....	14	Total.....	180

During the same period we have also received and made accessible to the school many public documents of the United States and of Illinois, selected public documents from other states, gifts from publishers, school publications and gifts of miscellaneous books and pamphlets.

The library has reached a place at which the librarian has aimed for years. Besides the books purchased and otherwise recently received, all the accumulated government and state publications, pamphlets, gifts and stray volumes are classified and arranged. We now have upwards of 15,000 bound volumes and 7,000 pamphlets, all so arranged as to be immediately accessible.

With this completed, and with the books that we now are able to purchase and the high standard of the periodicals for which we subscribe, the library is ready not only to help undergraduates but to furnish valuable assistance to advanced students in certain lines.

The probable receipts for the school year 1904-05 are:

FINANCES.		
Appropriation from State treasury		\$55,000 00
Rent		600 00
Term fees and tuition		2,400 00
		\$58,000 00
PROBABLE EXPENDITURES.		
Salaries of teachers		\$38,000 00
Salaries of janitors and gardener		4,200 00
Librarian, assistant and clerk		2,140 00
Fuel		2,400 00
Contingent		2,000 00
Library		1,000 00
Laboratories		1,100 00
Board of Education		400 00
Catalog and advertising		600 00
Ordinary repairs		500 00
Policing grounds and extra labor		400 00
Summer school		5,200 00
		\$57,940 00

The balance at the end of the present year will be about \$1,000.

THE CALENDAR.

The following calendar is recommended for the year 1904-05:

Opening of training school, Monday, Sept. 5, 1904.

Fall Term—Sept. 12, 1904, to Dec. 2, 1904.

Winter Term—Dec. 5, 1904, to March 10, 1905.

Spring Term—March 20, 1905, to June 8, 1905.

First Summer Term—June 12, 1905, to July 21, 1905.

Second Summer Term—July 24, 1905, to Sept. 1, 1905.

Winter Recess—Dec. 22, 1904, to Jan. 4, 1905.

Spring Vacation—March 11, 1905, to March 20, 1905.

Semi-annual meeting of the Board of Education—Dec. 21, 1904.

Annual meeting of the Board—June 7, 1905.

Respectfully submitted,

DAVID FELMLEY,

The several recommendations in the forgoing report were referred to appropriate committees.

The treasurer presented the following report, which was referred to the auditing and finance committee:

To the Board of Education of the State of Illinois:

MR. PRESIDENT AND MEMBERS OF THE BOARD—The last report of your treasurer included Dec. 14, 1903, and showed a balance on hand of \$7,593.55. The receipts have since amounted to \$28,594.25, from the following sources, viz.:

State Treasurer	\$27,500 00
Tuition	660 00
Land Rent	434 25
Total	\$28,594 25

The disbursements, amounting to \$25,227.90, are shown by 45 vouchers, which are returned herewith, together with a statement of account in detail.

The amount now on hand is \$10,959.90.

Respectfully submitted,

F. D. MARQUIS,
Treasurer.

*F. D. Marquis, Treasurer, in account with the Board of Education
of the State of Illinois.*

1903		<i>Dr.</i>		
December	14	To balance		\$ 7,593 55
1904				
January	15	To State Treasurer	\$13,750 00	
March	9	To tuition	680 00	
March	26	To Augustine & Co., rent.....	193 80	
April	9	To State Treasurer	13,750 00	
April	26	To Phoenix Nursery Co., rent.....	240 45	
				<u>28,594 25</u>
				<u>\$36,187 80</u>
May	31	To balance		<u>\$10,959 90</u>
Voucher No.		<i>Cr. by Voucher.</i>		
2981		Gastman, E. A.	\$ 8 00	
2982		Bayliss, Alfred	7 50	
2983		Sandham, Wm. R.	21 00	
2984		Walker, P. R.	55 10	
2985		Harrington, G. B.	15 00	
2986		Willard, B. O.	12 00	
2987		Brown, J. Stanley	28 50	
2988		American School Furniture Co.	3 42	
2989		Brand, Geo. & Sons	124 50	
3000		Cole Bros.	93 38	
3001		Keiser, VanLeer & Co.	48 11	
3002		Johnson Temp. Controlling Co.	96 54	
3003		Huffington, R. M.	108 00	
3004		Crisler, Clarence	85 00	
3005		Pantagraph Printing & Stationery Co.	6 75	
3006		Pillsbury, A. L.	196 20	
3007		Felmley, David	3,805 85	
3008		Carlton, Guy	95 00	
3009		Felmley, David	500 00	
3010		Felmley, David	500 00	
3011		Felmley, David	200 00	
3012		Morrison, F.	298 45	
3013		Lincoln Coal Co.	761 94	
3014		Toles, W. C.	136 00	
3015		Felmley, David	3,827 46	
3016		Pantagraph Printing & Stationery Co.	82 45	
3017		Dietzgen Co.	8 94	
3018		Holder-Athey Hardware Co.	37 59	
3019		Felmley, David	3,825 45	
3020		Lincoln Coal Co.	876 30	
3021		Felmley, David	3,822 52	
3022		King, W. T.	60 06	
3023		King, W. T.	7 64	
3024		Felmley, David	27 75	
3025		Felmley, David	500 00	
3026		Pantagraph Printing & Stationery Co.	125 75	
3027		Pantagraph Printing & Stationery Co.	40 00	
3028		Pantagraph Printing & Stationery Co.	44 50	
3029		Parker Bros.	50 83	
3030		Sylvester, Thos.	23 75	
3031		Griesemer, J. W.	15 00	
3032		Felmley, David	3,913 71	
3033		Morrison, Frank	6 00	
3034		Morrison, Frank	107 87	
3035		Lincoln Coal Co.	618 09	
		Balance		<u>\$25,227 90</u>
				<u>10,959 90</u>
				<u>\$36,187 80</u>

President Felmley presented the following financial reports, which were referred to the committee on auditing and finance:

ILLINOIS STATE NORMAL UNIVERSITY.

David Felmly, President in account with the Contingent Fund.

		RECEIPTS.		
1903				
December	16	Balance on hand	\$104 90	
1904				
January	6	Order No. 3009	500 00	
April	9	Order No. 3035	500 00	
				\$1,104 90
Voucher No.		EXPENDITURES.		
1		Holder-Athey Co., hardware	\$ 36 31	
2		Nonotuck Silk Co., silk cabinet	2 50	
3		Pantagraph Printing & Stationery Co., toilet paper	12 00	
4		Warner & Richardson, lettering rooms	4 26	
5		J. Fischer & Bro., sheet music	4 34	
6		Anna Altevogt, services as pianist	15 00	
7		Mark Perry, freight and drayage	7 37	
8		H. W. Stillhamer & Co., brick and clay	15 90	
9		E. M. Gregory, plumbing repairs	20 95	
10		Pantagraph Printing & Stationery Co., directory	5 00	
11		C. S. Neeld, box rent and postage	12 00	
12		Home Telephone, for December	3 33	
13		George Champion, asphaltum and sundries	9 15	
14		O. R. Ernst, brooms	4 00	
15		The Keiser-Van Leer Co., waste and packing	12 61	
16		Town of Normal, water rent	15 51	
17		Thomas Charles Co., kindergarten tables	9 20	
18		C. M. Parker, stamps	10 22	
19		S. W. Blackburn, shoveling snow off roof	3 07	
20		L. A. Allen, hauling manure	1 50	
21		Elect. Current, December and January, B. & N. E. & H. Co.	84 92	
22		C. S. Neeld, P. M., stamped envelopes	21 20	
23		Frank Ward, gasoline and mops	3 71	
24		Keuffel & Esser Co., quire paper	1 04	
25		Pantagraph Printing & Stationery Co., office supplies	7 30	
26		D. C. Heath & Co., maps	1 70	
27		Ginn & Co., 50 coda	1 35	
28		Silver, Burdett & Co., 75 beacon series	3 75	
29		Home Telephone Co., January services	3 33	
30		Central Union Telephone Co., December to January	4 00	
31		Warner & Richardson, painting Wrightonian hall	3 00	
32		C. S. Neeld, P. M., 3000 stamps	30 00	
33		Clarence Burner, printing gymnasium invitations	7 00	
34		Central Union Telephone Co., February	2 60	
35		Electric Appliance Co., Zenith electric lamps	1 50	
36		Lekko Soap Co., 144 cakes soap	5 00	
37		G. H. Coen, sulphur candles	35 00	
38		Read & White, crayon and stationery	11 45	
39		Marshall Field & Co., bag	8 50	
40		C. S. Neeld, P. M., 6000 1-cent stamps	60 00	
41		Standard Oil Co., barrel oil	9 95	
42		A. E. Elbe, repairing clocks	3 75	
43		B. & N. Ry. Elec. & Heat Co., electric lighting	40 64	
44		E. M. Gregory, repairing plumbing	14 85	
45		Lyon & Healy, music	5 75	
46		Home Telephone Co., service for February	3 33	
47		Pantagraph Printing & Stationery Co., art supplies	13 20	
48		C. S. Neeld, P. M., 1-cent stamps	10 00	
49		Irene Blanchard, rent of slides	5 63	
50		C. S. Neeld, P. M., postage	6 79	
51		B. & N. E. Elec. & Heat Co., electric current	14 18	
52		Lora Dexheimer, primary supplies	2 59	
53		McKnight & McKnight, stationery	1 85	
54		O. R. Ernst, mops and brooms	6 26	
55		Pantagraph Print'g and Station'y Co., primary supplies	3 29	
56		Anna Altevogt, services as pianist	11 00	
57		Central Union Telephone Co., March and April	4 80	
58		C. S. Neeld, box rent	2 00	
59		Caroleen Robinson, kindergarten supplies	4 84	
60		C. W. Cooper, hauling manure	4 00	
61		Henry A. Dreer, seeds	11 34	

Contingent Fund—Concluded.

Voucher No.	EXPENDITURES—Continued.		
62	Read & White, stationery	16	35
63	Town of Normal, water rent.....	15	51
64	C. S. Neeld, P. M., one-cent stamps.....	10	00
65	C. & A. R. R., freight on trees.....	2	90
66	Home Telephone Co., March service.....	3	33
67	Kaiser Van Leer Co., steam repairs.....	11	45
68	E. M. Gregory, plumbing repairs.....	6	40
69	G. H. Coen, sulphur candles.....	2	25
70	Lide Kershner, office work.....	1	50
71	C. A. Burner, printing.....	12	75
72	B. & N. Ry. Electric and Heating Co., lighting.....	17	69
73	Remington Typewriter Co., repairs.....	1	50
74	C. S. Neeld, P. M., stamps.....	10	00
75	American Express Co., express on St. Louis exhibit.....	1	50
76	Home Telephone Co., service for April.....	3	33
77	C. S. Neeld, P. M., stamps.....	10	00
78	Clarence Leathers, labor in garden.....	4	50
79	Pantagraph Printing and Stationery Co., stationery.....	12	15
80	Pantagraph Pr'tg and Stat'y Co., advertising leaflets.....	27	60
81	Augustine & Co., trees for campus.....	2	00
82	Read & White, stationery	11	00
83	Ginn & Co., 70 coda.....	3	02
84	Clayton F. Summy Co., music.....	1	90
85	J. Fischer & Bro., music.....	2	62
86	Lyon & Healy, music.....	1	18
87	Remington Typewriter Co., mimeograph supplies.....	9	70
88	C. W. Cooper, plowing garden.....	7	00
89	Illinois State Reformatory, photographs.....	15	50
90	American Express Co., express on art exhibit.....	7	16
91	David Felmley, expenses trip to Chicago.....	8	90
	Balance on hand June 1.....		921 36
			\$183 54

An appropriation of \$1,000 is requested for the next six months.

DAVID FELMLEY.

ILLINOIS STATE NORMAL UNIVERSITY.

David Felmley, President, in Account with the Library Fund:

1904		RECEIPTS.	
January	6	Order No. 3010.....	\$500 00
Vouchers.		EXPENDITURES.	
		Due treasurer Dec. 16, 1903.....	\$75 05
1		Pantagraph Printing & Stationery Co., binding.....	25 80
2		Public School Publishing Co., two English histories.....	1 50
3		Dodd, Mead & Co., Vols. 12, 13, 14, Int. Cyclopedia.....	14 40
4		Will McKnight, Pantagraph 6 months.....	2 50
5		A. V. Milner, petty expenses.....	11 14
6		A. C. McClurg & Co., books.....	2 52
7		American Park and Art Association, dues.....	3 00
8		McKnight & McKnight, periodicals.....	124 20
9		National Educational Assn., vol. proceedings of 1903.....	2 00
10		American Park and Outdoor Proceedings and Assn., back numbers.....	4 15
11		American Book & Bible House, Organized Labor.....	1 37
12		A. C. McClurg & Co., books.....	64 52
13		do.....	34 74
14		George L. Meylan, books.....	18 25
15		Pantagraph Printing & Stationery Co., sundries.....	3 70
16		A. C. McClurg & Co., books.....	12 89
17		do.....	18 08
18		do.....	7 85
19		School Science Press, supplies.....	2 00
20		Pantagraph Printing & Stationery Co., binding.....	2 80
21		A. C. McClurg & Co., books.....	4 41

Library Fund—Concluded.

Vouchers.		EXPENDITURES—Concluded.		
22		A. V. Milner, sundries	\$ 7 74	
23		Dodd, Mead & Co., 3 vols. International Cyclopaedia	14 40	
24		McKnight & McKnight, periodicals	1 10	
25		J. H. Burnham, History of 33d Illinois	1 75	
26		A. C. McClurg & Co., books	9 97	
27		A. V. Milner, sundry expenses	3 74	
28		Library Bureau, pamphlet boxes	6 32	
29		John P. Stewart, books	8 45	
				489 64
Balance on hand June 1				\$10 36

An appropriation of \$500.00 is requested for the next six months.

DAVID FELMLEY.

ILLINOIS STATE NORMAL UNIVERSITY.

David Felmley, President, in Account with the Physical Science Fund:

		RECEIPTS.		
1903				
December	16	Balance on hand	\$116 31	
		Breakage charges collected from students	22 14	
1904				
January	6	Order No. 3011	200 00	\$338 45
Vouchers.		EXPENDITURES.		
1		G. H. Read & Bro., dry batteries	\$ 2 40	
2		Union Gas & Electric Co., gas July-January	1 50	
3		G. H. Read & Bro., batteries and bells	5 50	
4		Union Gas & Electric Co., gas	1 10	
5		C. H. Stoelting Co., apparatus	21 87	
6		Central Scientific Co., volt meter	30 40	
7		J. B. Colt Co., carbons	3 00	
				66 77
Balance on hand June 1				\$271 68

An extensive order for electrical apparatus has been placed, which will consume this balance. An appropriation of \$150.00 is requested for the next six months.

DAVID FELMLEY.

ILLINOIS STATE NORMAL UNIVERSITY.

David Felmley, President, in Account with Biological Science Fund:

		RECEIPTS.		
1903				
December	15	Balance reported		\$80 92
Vouchers.		EXPENDITURES.		
1		Swift & Co., beef eyes	\$ 2 92	
2		Carter Harris, feed for animals	2 45	
3		B. P. Colton, current expenses	14 17	
				19 54
Balance June 1				\$61 38

At the last meeting of the board \$150.00 was appropriated for this fund. This appropriation has not yet been drawn, and will be sufficient for the coming half year if reappropriated by the board.

DAVID FELMLEY.

REPORTS OF STANDING COMMITTEES.

AUDITING AND FINANCE COMMITTEE.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of the treasurer, with 45 accompanying vouchers, showing balance on hand of \$10,959.90, begs leave to report that it has examined the same and finds it correct. It recommends the report be approved.

J. L. BAILY,
W. R. SANDHAM,
CHARLES L. CAPEN, } Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, president, in account with the contingent fund, with 91 accompanying vouchers, showing a balance on hand of \$183.54, begs leave to report that it has examined the same and finds it correct. It recommends an appropriation to this fund for the coming six months of \$1,000, as asked for.

J. L. BAILY,
W. R. SANDHAM,
CHARLES L. CAPEN, } Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred report of David Felmley, president, in account with the library fund, with 29 accompanying vouchers, showing balance on hand of \$10.36, begs leave to report that it has examined the same and finds it correct. It recommends an appropriation to this fund for the coming six months of \$500, as asked for.

J. L. BAILY,
W. R. SANDHAM,
CHARLES L. CAPEN, } Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, president, in account with the Physical Science Fund, with seven accompanying vouchers, showing balance on hand of \$66.77, begs leave to report that it has examined the same and finds it correct. It recommends an appropriation for the coming six months to this fund of \$150, as asked for.

J. L. BAILY,
W. R. SANDHAM,
CHARLES S. CAPEN, } Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the account of David Felmley, president, in account with the Biological Science Fund, with three accompanying vouchers, begs leave to report that the appropriation voted to this fund at the last session has not been called upon and there remains \$61.38 balance of the preceding appropriation. Your committee finds the report correct and recommends a re-appropriation for the coming six months of the said \$150, as asked for.

J. L. BAILY,
W. R. SANDHAM,
CHARLES S. CAPEN, } Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your committee on auditing and finance, to whom was referred the unpaid bills:

Percy Harget, for labor	\$80 40
Fred Miller, for police service.....	14 60

have examined the same and find them correct. It recommends the same be allowed and paid.

J. L. BAILY,
W. R. SANDHAM, } Committee.
CHARLES S. CAPEN, }

The roll call on the adoption of each of the foregoing six reports resulted as follows:

Yeas—Baily, Bayliss, Brown, Capen, Gastman, Kimbrough, Robertson, Sandham, Walker, and Mrs Young—10.

Nays—None.

And the reports were adopted.

Mr. Baily, from the committee on auditing and finance, presented the following bill, and moved that it be allowed and paid:

The Board of Education of the State of Illinois, to Chas. L. Capen, Dr.

1908				
August	18	To expenses to Springfield	\$ 1 45	
1904				
January	19	To fee, Lindblad, circuit court	100 00	
February	1	To costs, Lindblad, circuit court.....	1 00	
May	23	To fee, Lindblad, appellate court	100 00	
May	27	To adv. costs, Lindblad, appellate court.....	5 05	
May	27	To express, Lindblad, appellate court.....	25	
May	30	To printing argument, Lindblad, appellate court.....	15 75	
				\$223 50

The above is approved.

J. S. BAILEY,
W. R. SANDHAM, } Committee on Auditing and Finance.

May 31, 1904.

A roll call being ordered, resulted as follows: Yeas, 9; nays, none.

Those voting in the affirmative were: Messrs. Bailey, Bayliss, Brown, Gastman, Kimbrough, Robertson, Sandham, Walker, and Mrs. Young.

COMMITTEE ON BUILDINGS AND GROUNDS.

Mr. Capen, of the committee on buildings and grounds reported that trees had been planted to replace losses by the storm of last year, and that the grounds are now, generally speaking, in good condition.

Mr. Robertson, of the committee on buildings and grounds, moved that the committee be authorized to purchase for the use of the university, 50 additional folding chairs.

The motion prevailed.

COMMITTEE ON TEXT BOOKS AND COURSE OF INSTRUCTION.

Mrs. Young, of the committee on text books and course of instruction, reported as follows:

The committee on text books and course of instruction, recommends the use of McMaster's school history of the United States in the elementary classes.

ELLA F. YOUNG,
E. R. E. KIMBROUGH,

Committee on Text Books and Course of Instruction.

The report was adopted.

Mrs. Young moved that the librarian be authorized to buy a type-writing machine, for use in the library at a cost not to exceed \$70.

A roll call being ordered, resulted as follows: Yeas, 10; nays, 0.

And the motion prevailed.

Those voting in the affirmative were: Messrs. Baily, Bayliss, Brown, Capen, Gastman, Kimbrough, Robertson, Sandham, Walker and Mrs. Young.

COMMITTEE ON TEACHERS AND SALARIES.

Mr. Walker, of the committee on teachers and salaries, presented the following report:

To the Board of Education of the State of Illinois:

Your committee on teachers and salaries report as follows:

We have received the resignation of Misses Jessie Cunningham, Florence Stevens, and Eleanor Hampton, and recommend their acceptance

In place of Miss Hampton we recommend Miss Alice P. Watson, with a salary of \$450 for the coming year in addition to the amount paid by the school board of Normal. She has taught six years in the schools of Oak Park and will receive the diploma of this school tomorrow.

We are not prepared to name teachers to fill the other positions and ask for further time.

We recommend that the salaries of Miss Chestine Gowdy be increased \$100, to \$1,500. Mr. F. W. Westhoff \$100, to \$1,400, and Miss Flora Dodge from \$562 to \$600 for 50 weeks. Miss Virginia MacLochlin from \$40 to \$45 per month. Miss Lora Dexheimer from \$360 to \$450.

We approve of the appointment of teachers for the summer school with the salaries as recommended by the president.

P. R. WALKER,
ELLA F. YOUNG,

Committee on Teachers and Salaries.

The roll being called on the adoption of the foregoing report resulted as follows: Yeas, 10; nays, 0.

And the report was adopted.

Those voting in the affirmative were: Messrs. Baily, Bayliss, Brown, Capen, Gastman, Kimbrough, Robertson, Sandham, Walker, and Mrs. Young.

Mr. Capen offered the following resolution and moved its adoption:

Resolved, That the president of the university be, and hereby is, authorized to admit students possessing the necessary qualifications as to scholarship to the school without requiring a pledge to teach. All such students shall pay in advance a tuition of \$12 each term.

The resolution was adopted.

Mrs. Young asked to be recorded as voting no and it was so ordered.

Mr. Walker moved that the appropriation of \$150, requested by the president of the university for the enlargement and improvement of the geographical museum, be allowed.

The roll being called, and all present having voted in the affirmative, it was so ordered.

Mr. Walker moved that the sum of \$100 be allowed and paid to Mr. Capen for extraordinary services during the year, and the roll being called, it was so ordered. Yeas, 9; nays, 0.

Those voting in the affirmative were: Messrs. Baily, Bayliss, Brown, Gastman, Kimbrough, Robertson, Sandham, Walker and Mrs. Young.

Mr. Walker moved that the sum of \$300, requested by the president of the university for the extension of the manual training equipment, be appropriated.

The roll call on the adoption of the motion resulted as follows: Yeas, 10; nays, 0.

Those voting in the affirmative were: Messrs. Baily, Bayliss, Brown, Capen, Gastman, Kimbrough, Robertson, Sandham, Walker and Mrs. Young.

Mr. Sandham moved that the list of graduates submitted by the president of the university be approved and diplomas awarded accordingly.

The motion prevailed without dissent.

Mr. Kimbrough moved that the recommendation of the president of the university relating to a new building for the department of manual arts be referred to the committee on buildings and grounds, with directions to report plans and estimate of cost of the same at the next regular meeting, which motion prevailed.

Mr. Capen moved that the committee on buildings and grounds be authorized to carry out the recommendation of the president of the university with reference to the enlargement of the pond.

The motion prevailed and it was so ordered.

The president of the board announced the following changes in the standing committees:

The Committee on Practice Department: Mr. Brown, Mrs. Young and Mr. Cook.

The Committee on Library and Museum: Messrs. Sandham, Hainline and Willard.

At the hour of 10:45 a. m. Mr. Kimbrough moved to adjourn.

The motion prevailed and the board adjourned.

ALFRED BAYLISS,
Secretary.

E. A. GASTMAN,
President