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1907

Proceedings of the Board of Education of the State of Illinois, 1907

Illinois State Board of Education

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PROCEEDINGS

OF THE

BOARD OF EDUCATION

OF THE

STATE OF ILLINOIS

At Regular Meeting Held at Normal, June 5, 1907,

AND

Special Meetings Held July 6 and
October 19, 1907.



SPRINGFIELD:
PHILLIPS BROS., STATE PRINTERS.
1907

ORDER OF BUSINESS.

1. Reading, amending and adopting minutes.
 2. Election of officers.
 3. Report of the President of the Normal University.
 4. Treasurer's report.
 5. Report of special committees.
 6. Report of standing committees, in order.
 7. Communications.
 8. Motions and resolutions.
 9. Unfinished business.
 10. General business.
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CALENDAR FOR 1907-1908.

Opening of Training School—Sept. 2, 1907.

Fall Term—Sept. 9, 1907-Nov. 29, 1907.

Winter Term—Dec. 2, 1907-March 6, 1908.

Spring Term—March 16, 1908-June 4, 1908.

First Summer Term—June 8, 1908-July 17, 1908.

Second Summer Term—July 20, 1908-August 30, 1908.

Winter Recess—December 21, 1907-Jan. 5, 1908.

Spring Vacation—March 7, 1908-March 16, 1908.

SEMI-ANNUAL MEETING OF THE BOARD—DECEMBER
18, 1907.

ANNUAL MEETING OF THE BOARD—JUNE 3, 1908.

Proceedings of the Board of Education of the State of Illinois.

REGULAR MEETING.

NORMAL, ILL., JUNE, 5, 1907.

The Board of Education met in the office of the President of the Normal University at 9:00 o'clock a. m.

Present, Messrs. Blair, Brown, Capen, Gastman, Robertson, Sandham, Stitt, Trego, Walker and Mrs. Young.

Minutes of the regular meeting, held Dec. 19, 1906, were approved as printed.

Mr. E. A. Gastman was unanimously re-elected president of the Board of Education. F. D. Marquis was re-elected treasurer. The amount of his bond was fixed at \$200,000, owing to the increased amount of money coming into the treasurer's hands through the erection of a new building.

The President of the Normal University presented the following report:

PRESIDENT'S REPORT.

To the Board of Education of the State of Illinois:

MR. PRESIDENT AND MEMBERS OF THE BOARD—The attendance in the normal department for the two terms since your last meeting is as follows:

	Winter.	Spring.
Men.....	122	99
Women.....	350	299
Total.....	472	398

Of these, twenty in the winter term and nineteen in the spring were excused from taking the pledge to teach in Illinois, and paid tuition at the rate of \$12.00 per term.

The number of new students admitted during the two terms are:

	Winter.	Spring.
Men.....	11	10
Women.....	26	16
Total.....	37	26

The total enrollment since Sept. 9, 1906, has been:

Men.....	149
Women.....	424
Total.....	573

This is an increase of seventy-nine over the corresponding period last year. Sixty-three of these hold township scholarships.

Seventy-three counties of Illinois were represented as follows:

Adams	5	Logan	10
Alexander	1	Macon	16
Brown	1	Macoupin	3
Bureau	3	Madison	6
Carroll	1	Marion	4
Cass	6	Marshall	13
Champaign	9	Mason	6
Christian	3	McLean	180
Clark	1	Menard	2
Clay	2	Montgomery	1
Clinton	3	Morgan	2
Coles	1	Peoria	29
Cook	3	Perry	2
Cumberland	2	Piatt	10
DeKalb	1	Pike	19
DeWitt	15	Putnam	6
Edgar	1	Richland	6
Fayette	3	Rock Island	3
Ford	11	Sangamon	11
Fulton	7	Schuyler	5
Greene	3	Scott	2
Grundy	11	Shelby	1
Hancock	4	Stark	6
Henderson	2	St. Clair	15
Henry	2	Stephenson	3
Iroquois	5	Tazewell	13
Jackson	1	Union	1
Jefferson	2	Vermilion	1
Jersey	1	Warren	2
JoDaviss	3	Washington	1
Johnson	1	Wayne	1
Kane	2	Will	8
Kankakee	8	Williamson	1
Knox	1	Woodford	19
LaSalle	8	Other states.....	9
Lawrence	8		
Lee	2		
Livingston	13		573

The following persons are recommended by the faculty for graduation:

TWO-YEAR COURSE.

Allen, Ruby Letitia.....	Clinton	Kessler, Frances Flower.....	McLean
Angle, Myrtle Louise.....	Texas	Kindt, Florence Frances.....	Cook
Bentley, Daisy.....	McLean	Lippert, Leona Amanda.....	St. Clair
Borgelt, Clara.....	Mason	Mansfield, Esther Josephine.....	McLean
Bremer, Anna Marie.....	Ford	Merker, Minerva.....	Macon
Brown, Leila May.....	McLean	Moore, Christena.....	McLean
Brown, Nina Lorena.....	Mason	Patterson, Jessie Marie.....	McLean
Burdick, Ruby Clyde.....	Kane	Pepple, Cella Anna.....	Adams
Burroughs, Jennie V.....	McLean	Pepple, Sadie Emma.....	Adams
Butzow, Bertha Henrietta.....	Iroquois	Pierce, Genevieve.....	Peoria
Carroll, Edna M.....	McLean	Powell, Elizabeth Martha.....	Greene
Churchill, Nell.....	McLean	Rosenberry, Ethel.....	McLean
Clark, Elsie Mae.....	Schuyler	Salmon, Margaret.....	McLean
Glessing, Barbara Frances.....	Woodford	Schaefer, Margaret.....	McLean
Grafton, Clara Lillian.....	Ford	Somers, Bridgie Emma.....	McLean
Harris, Emma.....	Madison	Stephens, Ethel Gertrude.....	Jackson
Hildreth, Ruby.....	McLean	Stout, Jennie Katherine.....	Cook
Hileman, Eva Jane.....	McLean	Sullivan, Teresa.....	McLean
Hoterman, Eleanor.....	McLean	Thompson, Florence Eleanor.....	McLean
Holzgrafe, Bertha.....	Mason	Youngman, Lucy.....	McLean
Jencks, Nettie Grace.....	LaSalle	Anderson, Harrison Monroe.....	Peoria

Two-Year Course—Concluded.

Barr, Oren Augustus.....	Marion	Goddard, Asa Paul.....	McLean
Colvin, Albert.....	McLean	Griggs, Gresham.....	McLean
Couch, Edward Branson.....	Peoria	Ringeisen, Luther Calvin.....	Iroquois
Espey, Franklin Stephen.....	McLean		

THREE-YEAR COURSE.

Blake, Anna M.....	Bureau	Parmelee, Lillian Pearl.....	Tazewell
Boling, Mary Caroline.....	Tazewell	Perry, Elizabeth.....	Ford
Bookwalter, Grace M.....	Grundy	Schaeffer, Lillian.....	Ford
Burner, Ethel Louise.....	Clark	Smith, Sylvia.....	DeWitt
Camery, Nellie Paris.....	Marshall	Triplett, Margaret.....	Pike
Coen, Eleanor.....	McLean	Tucker, Lilly Mabel.....	Knox
Draper, Anna.....	Sangamon	Vautrin, Minnie.....	Woodford
Elliott, Stella Agatha.....	Tazewell	Brittin, Charles.....	Sangamon
Glessing, Dorothea May.....	Woodford	Condon, Osmond James.....	Woodford
Hickey, Esther.....	Bureau	Gingerich, Elmer George.....	McLean
Jackson, Ethel.....	Schuyler	Hellyer, Perry Henry.....	Fulton
Jenny, Elise Beatrice.....	Clinton	Reinhart, Otto Edwin.....	St. Clair
Johnston, S. Jennie.....	McLean	Ritcher, Henry Adelbert.....	Madison
Keys, Mary Frances.....	Logan	Scheid, Jacob Philip.....	St. Clair
Lease, Alice Clare.....	Adams	Smith, James Henry.....	Pike
Litchfield, Ola Jane.....	Livingston	Solomon, George Washington.....	Macoupin
Oathout, Lulu Ellen.....	Iroquois	Wise, Burt Oram.....	Macon
Olson, Florence Armina.....	Platt		

FOUR-YEAR COURSE.

Coburn, Mildred.....	McLean	Gray, Francis Stewart.....	Macon
Gray, Edna Blackburn.....	Macon	Nicdao, Miguel.....	Philippine Islands
Harned, Cora Mabel.....	Woodford	Wiekert, John Valentine.....	Logan

HIGH SCHOOL.

Felmley, Ruth.....	McLean	Stansbury, Leslie Oppen.....	McLean
Smith, Alice Orme.....	McLean		

THE SUMMER SESSION.

An announcement of the summer session was issued in February. Twelve thousand six hundred have been distributed. The probabilities are the attendance will equal 1,000, the record of last summer. The courses include those offered last year, with the exception of English history and with the addition of courses in language and history for the intermediate grades. The following extra teachers have been engaged in addition to our regular faculty, all except one for six weeks of service:

William E. Andrews, botany and zoölogy.....	\$225 00
Mrs. Elizabeth Cunningham, pedagogy and psychology.....	225 00
Clarence E. DeButts, physics.....	225 00
Charles Herbert Elliott, physics and chemistry.....	175 00
Abe Newton, physics.....	75 00
Vernon Skiles, mathematics.....	150 00
Arthur O. Rape, arithmetic.....	150 00
Fred U. White, history.....	200 00
C. Henry Smith, history and civics.....	200 00
George A. Barker, geography (twelve weeks).....	300 00
Amelia F. Lucas, reading.....	175 00
Virginia Freeman, reading.....	225 00
Harry G. Paul, literature.....	200 00
Stella R. Eldred, grammar and rhetoric.....	150 00
Eunice S. Bannister, drawing.....	200 00

Mary C. Scovel, art instruction.....	\$225 00
Caroline Eckers, elementary handwork.....	175 00
Lura M. Eyestone, primary methods.....	150 00
Franklin T. Baker, English.....	125 00

THE FACULTY.

Several changes in our faculty are made necessary by resignations. In March Miss Lora Peck, training teacher of the second grade, resigned to accept a supervisorship in Houston, Tex. Her place was filled for the rest of the year by Miss Maud Fraser of Ypsilanti.

Miss Lora Dexheimer, who for the past five years has served very acceptably as a primary teacher, resigns to pursue her studies at the Teachers' College of Columbia University. Miss Dexheimer is a rare teacher. To unusual vivacity and resourcefulness she adds the pedagogical insight and grasp of educational theory that especially fit her for training work. She has been a popular instructor in teachers' institutes and a frequent contributor to educational journals.

Miss Rebekah Lesem, training teacher of the third grade, resigns to accept a more desirable position in Quincy. Miss Lesem has been a very valuable member of our training force and it is with deep regret that we part with her services.

Miss Caroleen Robinson, director of our kindergarden for the past four years, resigns to continue her studies at Columbia University. Miss Robinson has made the kindergarden very popular with parents and students. About twenty students per year have taken the course in kindergarden theory and practice.

Miss Mabel Cummings, director of the gymnasium since 1904, resigns for further study in her profession. Miss Cummings has proved to be a teacher of remarkable power. Her high intelligence, her tact, her personal attractiveness and rare conversational power, no less than her skill and knowledge of the principles and method of physical training have made her a large factor in the life of the institution.

Miss Martha Hunt, appointed last fall at the time of the illness of Prof. Colton as assistant in science and mathematics, has proved her efficiency in quite a varied program. I should recommend that she be retained if the organization of the school allowed of it.

THE MODEL SCHOOL.

The attendance in the model school for the year has been as follows:

	Boys.	Girls.	Total.
Kindergarden.....	29	28	57
First grade.....	32	20	52
Second grade.....	24	25	49
Third grade.....	21	24	45
Fourth grade.....	23	19	42
Fifth grade.....	14	16	30
Sixth grade.....	19	14	33
Seventh grade.....	18	23	41
Eighth grade.....	18	28	46
Total.....	198	197	395

The school is barely large enough for existing needs. During the spring term almost every class was assigned to a student teacher. If the growth of our attendance continues, the model school building should be enlarged.

BUILDINGS AND GROUNDS.

The Forty-fifth General Assembly has appropriated \$10,000 for certain repairs and improvements as follows:

Enlarging boiler house	\$ 950 00	
Two new boilers	3,000 00	
Tunnel for steam pipes	750 00	
		\$4,700 00
50 steel lockers in men's gymnasium	\$200 00	
Marble shower baths for men's gymnasium	750 00	
		950 00
New floors in corridors		420 00
Electric wiring in training school		200 00
System of clocks with signal bells		2,400 00
New lining for attic cisterns		600 00
Ceiling and altering normal hall		730 00

These appropriations except the last were based upon estimates submitted by me after consultation or correspondence with competent men.

It is recommended that the board authorize:

1. The extension of the boiler house about 30 feet to the north.
2. A twenty-foot addition to the top of the smoke stack.
3. The installation of one boiler now, the other to be put in next year, unless it is found to be more economical to install *both boilers* at once. One of these boilers should be arranged to run to connect with an electric generator which doubtless we shall need to install in the future.
4. The immediate purchase of 50 steel lockers for the men's gymnasium.
5. The installation of marble shower baths in the men's gymnasium.
6. The wiring of the model school for electric lights and the repair of the floors on the first floor.
7. The installation of a complete system of program clocks including master clock, dials and bells in the various class rooms, illuminated dials in the tower of the main building and a striking apparatus for the bell in the tower.

It is recommended that the repair of the floors in the main building be deferred to the Christmas holidays, and that the relining of the tanks in the attic be deferred until further leaks make it advisable. The alteration of Normal Hall should be deferred until 1908.

It is recommended that \$300.00 or as much thereof as may be needed be appropriated for the purchase of new teachers' desks and other furniture.

It is further recommended that some tasteful archway or gateway be constructed at the east entrance of the grounds.

I am pleased that after several months' delay we have secured the construction of two fire escapes at the north entrance of our main building.

APPROPRIATIONS.

The General Assembly has appropriated a total sum of \$76,600 per annum for general maintenance, \$100,000 for a new building and \$10,000 for repairs and betterments. The legislature and Governor have dealt with all the State normal schools with the utmost liberality, granting to each of them the full amount of money requested. The request for general maintenance was based upon the probable needs of the institution for the year 1908-1909. The surplus for next year will be available for walks, apparatus, furniture and other equipment. About \$7,000.00 are available for increase of salaries. It is recommended that increases for the present year be made not to exceed \$4,000.00. The other \$3,000.00 should be reserved to increase our balance sufficiently to meet the expenses of the first summer term without drawing upon the next year's appropriation. The expenses of this year have exceeded our income, because of the increased expenses of the training school due to the dissolution of the union with the public schools of Normal.

THE NEW BUILDING.

Of the \$100,000 appropriated for the new building practically all should be devoted to the erection of the building including the electric wiring

and ventilating fans. The additional boilers are provided for in a special appropriation. A part of the necessary furniture and equipment we already have. Funds will be available for the additional purchases necessary before July 1, 1907.

The building in my judgment should contain; first an auditorium on the main floor capable of seating 650 people on the main floor and 350 in the gallery. There should be a sloping floor, a large stage at the end opposite the entrance with space for a pipe organ on the left and ample room in the wings. The hall should be wide rather than deep. There should be placed also in the building on the second floor three laboratories, a lecture room and a work room for physical science, four rooms and a store room for household science. On the second floor and main floor should be seven rooms for manual training and four rooms for the art department besides teachers' rooms, toilet rooms and store rooms. In the basement may be placed a printing room, clay room, drying room for lumber and laundry. The auditorium of the new building will be in daily use for the general assembly of the students; hence it should be located in immediate proximity to the main building and connected by a covered way.

The building should be ready for occupancy by September, 1908. It will be necessary to begin construction by September 1. It is then of the highest importance that work be begun immediately.

LIBRARY REPORT, JUNE 3, 1907.

Additions to the library, Jan. 1-June 1, 1907.

BOOKS BY PURCHASE.

Agriculture and gardening.....	9	Pedagogy and psychology.....	46
Art and manual training.....	2	Physical culture.....	1
Biology.....	42	Sociology.....	4
Chemistry, physics and science in general.....	10	General reference.....	23
Economics.....	9	Total.....	221
Geography.....	10	By binding of periodicals.....	73
History and biography.....	33	By United States and Illinois public documents.....	208
Hygiene.....	1	By gift.....	38
Juveniles.....	3	Total bound volumes.....	540
Literature.....	26		
Mathematics.....	2		
Music.....	1		
Pamphlets by purchase.....			4
By United States and Illinois public documents.....			43
By gift.....			171
Total pamphlets added.....			218

A large number of transitory nature unretarded.

Circulation—Winter and Spring Terms, 1907:

Books.....	16,367
Pictures.....	4,150

Circulation—Winter and Spring Terms, 1906:

Books.....	15,044
Pictures.....	4,333

A set of weekly lessons on school libraries, was given during the winter term. About twenty students attended and did good work. Only a few students feel that they can spare time for this work, since there are no credits for it, and there are so many demands on their time and interest.

The growth of the library since June, 1900, is worth considering.

Spring, 1892, (estimated) bound volumes.....	7,000
Spring, 1892, (estimated) pamphlets.....	1,500
June 1, 1900, bound volumes.....	11,850
June 1, 1900, pamphlets.....	4,080
June, 1907, bound volumes.....	18,423
June, 1907, pamphlets.....	9,900

The addition of new subjects to the course of study and the development of the old ones, have increased the demands upon the library in even greater proportion. Providing and cataloging the books, making reference lists, and giving instruction and individual assistance over a large range of subjects and interests, are more complicated and require more time than similar work for a much larger number of people with simpler needs.

Consequently the library has now reached a new epoch. It needs:

- (1) A larger annual appropriation, (2) More room. (3) More shelving
- (4) More service. (5) Longer hours.

(1) During the past year the library sections of biology and pedagogy have been greatly improved. Many of the books listed in this report under literature and history were purchased for the study of the history of education. Both of these departments need still more books and several others need similar improvements.

Besides this we should establish several departmental libraries. At present, they require chiefly a copy of each book used in the class room, while those to be consulted by the students during the preparation of their work can be kept in the main library. This is the arrangement that has already been agreed upon for biology, as most convenient for all and requiring only reasonable duplication.

(2) We are inconveniently crowded in the fall and winter terms and seriously so in the summer. The building is not adapted to extending the library quarters and the library ought not to be housed as it is with anything that is noisy or odorous. Our need is of a separate building, centrally located. It might have a second floor where some quiet department with much use for the library, such as geography could be placed. In the meantime, we might benefit by the use of one room on the second floor, after the physics department moves out. It will be inconvenient but better than nothing.

(3) In 1900, two competent persons could accomplish our daily duties. Now the additions to the library and the expensive cataloging, the variety of individual assistance required by the broader curriculum and the other interests of the institution, the typewriting and routine work, are more than two persons can possibly accomplish. Since the immediate demands of new books, individual assistance and routine work are the most pressing, these receive the first attention. The cataloging is sadly in arrears and time is wasted because things cannot always be permanently done in the pressure of duties.

There is plenty of room for a second assistant; that would give us the best value for each dollar spent for service, and the second assistant would probably be ready to take the place of the first when she leaves us.

(4) The library ought to be open two and a half hours five evenings of the week, and the same time on Saturday afternoon. Students are ready for it and the occasional use that it already has at times indicates the desirability of opening it to all under a responsible person. The present library force cannot undertake more duties. With a second assistant satisfactory arrangements could be made.

ACCOMODATIONS FOR OUR STUDENTS.

The proper housing of our students is always a serious problem. The sanitary condition of the town of Normal has been much improved in recent years, but much still can be done to secure a closer coöperation between the faculty and the townspeople in securing the best supervision and care of our students.

The faculty has adopted the following resolution which they respectfully submit for your approval.

The university and the student rooming houses in the town of Normal have a common interest, viz: the welfare of the young people under their care. In order to contribute more directly to the general good of the students and to protect, in a measure at least, the rooming houses, closer articulation and more coöperation are necessary. Therefore be it resolved:

1. That hereafter a list of approved rooming houses shall be kept in the office of the president of the university.

2. That all students except those living at home shall be required to room at approved houses.

3. That in order to be placed on the approval list each rooming house shall agree to the following:

(a) In the absence of definite contract it is understood that all contracts shall be made to run by term, the month to consist of four weeks. That each rooming place shall have a responsible head continuously in charge and that men students and women students shall not room in the same house. It is also understood that students have a right to quiet and cleanliness in the house, proper care of their rooms, the use of a public parlor to receive friends at reasonable times, a hall lighted until ten at night, and rooms warmed to a proper temperature in the spring and fall, as well as in winter.

It is further understood that students on their part are bound to observe quiet and orderly conduct, to take due care of furniture and premises, to keep proper hours, in general being in their own rooms by ten at night and not receiving calls with undue frequency nor prolonging them beyond ten o'clock.

(b) It is agreed that all persons who take students into their homes as lodgers or boarders are expected to report to the school authorities, habits of study, sleep or recreation on the part of students, if these are likely in any way to injure the health, reputation or character of the student, to interfere with the success of his work, or to bring injury or discredit upon the school.

THE MEMORIAL VOLUME.

The committee of the faculty having in charge the semi-centennial celebration have prepared a memorial volume to be sold at one dollar each. It is requested that the institution purchase 100 volumes to be distributed to public libraries of the country. I would state that the actual cost of 1,200 copies ordered will be about \$900.00. Any surplus received from the sale will be turned into the treasury of the institution.

It is further recommended that the sum of \$200.00 be appropriated for additional pictures and casts for the art department.

DEGREES FOR ADVANCED STUDENTS.

By act of the legislature the right to grant professional degrees has been conferred upon the State Board of Education. It is recommended that the board adopt rules regarding the conferring of degrees and course of graduate work leading thereto.

THE BUDGET.

The probable receipts for ordinary expenses for the coming year are as follows:

Annual appropriation.....	\$76,600 00
Term fees.....	4,000 00
Rent of land.....	600 00
	<hr/>
	\$81,200 00

The probable expenses are:

Thirty-one regular teachers.....	\$49,300 00
Twenty-four extra teachers for summer session.....	4,800 00
Librarian and assistant.....	1,680 00
Clerk.....	600 00
Engineer and fireman.....	1,050 00
Gardener.....	1,200 00
Yard man.....	500 00
Night watchman.....	600 00
Four janitors.....	2,600 00
Fuel.....	2,500 00
Repairs.....	1,000 00
Grounds.....	500 00
Contingent.....	2,000 00
Library.....	1,600 00
Laboratories.....	700 00
Board of Education.....	500 00
Printing.....	800 00
Water and light.....	800 00
	<hr/>
	\$72,730 00

The above statement leaves a balance of \$8,470.00 to be added to \$2,000.00, the probable balance at the end of this fiscal year, unless the same is diminished by appropriations not included in the foregoing recommendations.

THE CALENDAR.

The following calendar is recommended for 1907-1908.

Opening of training department, Sept. 2, 1907.
 Fall term, Sept. 9, 1907-Nov. 29, 1907.
 Winter term, Dec. 2, 1907-March 6, 1908.
 Spring term, March 16, 1908-June 4, 1908.
 First summer term, June 8, 1908-July 17, 1908.
 Second summer term, July 20, 1908-Aug. 30, 1908.
 Winter recess, Dec. 21, 1907-Jan. 5, 1908.
 Spring vacation, March 7, 1908-March 16, 1908.
 Semi-annual meeting of the board, Wednesday, Dec. 18, 1907.
 Annual meeting of the board, Wednesday, June 3, 1908.

In conclusion I would say that the past year has been eminently successful. The increased attendance, the earnestness of the pupils, the spirit of the teachers, and new prospects attendant upon the liberality of the State legislature, the proposed graduate work which will attract a superior class of mature teachers and establish in our midst a teachers' college, all these make the future radiant with promise.

DAVID FELMLEY, *President.*

On motion the report was received and special portions referred to the special committees.

TREASURER'S REPORT.

The Treasurer of the Board of Education presented the following report, which was referred to the Auditing and Finance Committee:

To the Board of Education of the State of Illinois:

MR. PRESIDENT AND MEMBERS OF THE BOARD—The last report of your treasurer included Dec. 17, 1906, and showed a balance of \$7,896.23. The receipts have since amounted to \$32,076.77 from the following sources, viz.:

State Treasurer.....	\$30,650 00
Tuition and term fees.....	1,228 00
Land rent.....	198 77
Total.....	\$32,076 77

The disbursement amounting to \$33,234.05 is shown by fifty-one vouchers, which are returned herewith, together with a statement of account in detail. The amount on hand at this time is \$6,738.95.

Respectfully submitted,

F. D. MARQUIS,
Treasurer.

June 4, 1907.

*F. D. Marquis, Treasurer, in Account with the Board of Education
of the State of Illinois.*

		<i>Dr.</i>		
1906				
Dec.	4	To balance.....		\$7,896 23
1907				
Feb.	1	To State Treasurer.....	\$15,325 00	
Mar.	22	To term fees and tuition.....	1,228 00	
April	9	To Augustine & Co., rent.....	198 77	
May	3	To State Treasurer.....	15,325 00	
				32,076 77
		Total.....		<u>\$39,973 00</u>
		<i>Cr.</i>		
Voucher				
No.				
3298		Elder, J. C., clerk.....	\$ 12 40	
3343		Gastman, E. A.....	8 00	
3344		Robertson, J. L.....	15 25	
3345		Harrington, G. B.....	15 00	
3346		Walker, P. R.....	14 00	
3347		Brown, J. Stanley.....	8 50	
3348		Sandham, W. R.....	13 00	
3349		Trego, S. H.....	18 00	
3350		Blair, F. G.....	10 00	
3351		Felmley, David.....	4,603 81	
3352		Hunt, Sherman.....	30 40	
3353		Jepson, Chas.....	66 00	
3354		Nehrling, Bruno.....	58 00	
3355		Felmley, David.....	37 20	
3356		Read & White.....	33 25	
3357		Holder, Athey & Co.....	27 40	
3358		Illinois State Reformatory.....	94 50	
3359		Warner & Richardson.....	34 77	
3360		Lincoln Mining Co.....	800 88	
3361		Morrison, Frank.....	122 05	
3362		Felmley, David.....	500 00	
3363		Felmley, David.....	600 00	
3364		B. & N. Ry. and Light Co.....	89 50	
3365		Felmley, David.....	4,621 31	
3366		MaGill, P. A.....	35 00	
3367		Illinois State Reformatory.....	47 65	
3368		Carlton, Guy.....	49 33	
3369		Rand, McNally & Co.....	133 00	
3370		Town of Normal.....	31 65	
3371		Rogers Wall Paper Co.....	44 75	
3372		Holder-Athey Haw. Co.....	87 15	
3373		Gregory, E. M.....	26 15	
3374		Felmley, David.....	4,621 32	
3375		B. & N. Ry. and Light Co.....	150 00	
3376		Illinois State Reformatory.....	189 85	
3377		Keiser Van Leer Co.....	53 75	
3378		Felmley, David.....	4,671 32	
3379		Lincoln Mining Co.....	980 80	
3380		Felmley, David.....	4,626 31	
3381		Felmley, David.....	500 00	
3382		Pantagraph Ptg. & Sta. Co.....	74 75	
3383		Stillhamer, H. W. & Co.....	19 13	
3384		Thomas, L. B.....	50 00	
3385		Pantagraph Ptg. & Sta. Co.....	95 10	
3386		Blackburn, Jesse.....	17 13	
3387		Fay, J. A & Egan Co.....	50 00	
3388		Sheldon, E. H. & Co.....	18 38	
3389		Town of Normal.....	45 50	
3390		B. & N. Ry. and Light Co.....	104 50	
3391		Felmley, David.....	4,626 31	
3392		Brittin, Chas.....	52 00	
		Balance.....		\$33,234 05
				6,738 95
		Total.....		<u>\$39,973 00</u>

President Felmley presented the three following reports: (1) account with the contingent fund; (2) account with the library fund; (3) account with the science fund, which were referred to the Committee on Auditing and Finance.

ILLINOIS STATE NORMAL UNIVERSITY.

David Felmley, President, in account with the Contingent Fund.

		RECEIPTS.	
1906			
Dec. 19	Balance on hand.....	\$ 33	94
1907			
Jan. 7	Order No. 3362.....	500	00
Apr. 20	Order No. 3381.....	500	00
			<u>\$1,033 94</u>
Vouch'rs	EXPENDITURES.		
1	Wm. T. Bawden, manual training supplies.....	\$36	14
2	Eleanor Hoierman, piano playing.....	3	20
3	Ada Shanklin, piano playing.....	1	80
4	Kinlock-Bloomington Telephone Co., January and April.....	17	50
5	C. S. Neeld, P. M., box rent and stamps.....	4	00
6	Silver, Burdett & Co., sheet music.....	3	55
7	C. W. Miller, clock repairs.....	1	00
8	McKnight & McKnight, text books.....	22	07
9	Lora Dexheimer, primary supplies.....	8	03
10	Rebekah Lessem, school supplies.....	1	95
11	E. R. Stewart, piano tuning.....	15	00
12	The Guide Publishing Co. railroad guide.....	1	50
13	C. S. Neeld, P. M., postage on quarterly.....	3	40
14	G. W. Thomas, blacksmithing.....	1	60
15	Will Sylvester, freight and drayage.....	1	54
16	Normal Transfer Co., freight and maps.....	1	76
17	Superintendent of Documents, portrait index.....	3	00
18	J. S. Courtright, P. M., stamps.....	24	00
19	Lyon & Healy, music.....	10	39
20	Clayton F. Summy Co., music.....	14	86
21	Ginn & Co., music.....	3	70
22	The John Church Co., music.....	3	22
23	Keiser Van Leer Co., packing.....	1	60
24	W. H. Odell, 1 dozen typewriter ribbons.....	7	00
25	Baker-Gilliam Commission Co., toilet paper.....	10	75
26	Johnson Service Co., repairs.....	20	07
27	Normal Hardware Co., wire and bolts.....	3	15
28	Central Union Telephone Co., December and January.....	7	30
29	Ginn & Co., music.....	3	13
30	Read & White, pens and ink.....	4	60
31	J. S. Courtright, P. M. stamps.....	10	00
32	Frances Russell, clerical work.....	4	00
33	C. E. Brock, extra labor.....	6	25
34	Lora B. Peck, primary supplies.....	2	60
35	B. F. Hoopes & Son, peanuts.....	2	13
36	H. E. Dreer, seeds.....	5	78
37	Vaughan's Seed Store, seeds.....	8	93
38	Baker Paper Co., 6,000 sheets paper.....	4	56
39	Ada Shanklin, services as pianist.....	1	06
40	Illinois Hotel, expense visiting committee legislature.....	11	75
41	Normal Hardware Co., hardware, etc.....	7	10
42	O. R. Ernst, oil, brooms, maps.....	12	05
43	Educational Publishing Co., supplementary readers.....	4	00
44	Nesenger & Co., repairs on furnace.....	11	34
45	Essie Chamberlain, clerical work.....	2	30
46	W. T. Bawden, manual training supplies.....	27	98
47	Silver Burdett & Co., music.....	3	97
48	Herbert McKean, services in gymnasium.....	11	25
49	E. E. Williams, clerical work.....	3	30
50	Cassie Rouse, clerical work.....	4	20
51	Alvah Redd, clerical work.....	6	00
52	Frances Kessler, piano playing.....	5	85
53	Helen Geiger, clerical work.....	1	50
54	Central Union Telephone Co., February and March.....	10	70
55	David Felmley, sundry official expenses.....	25	14
56	Bloomington Rug Factory, cleaning carpet.....	4	80
57	J. S. Courtright, P. M. box rent.....	3	00
58	Mark Perry, express on plants.....	1	50
59	J. S. Courtright, stamps.....	15	00

Contingent Fund—Concluded.

Vouch'rs	EXPENDITURES—Concluded.		
60	J. W. Rinehart, building fence.....	\$13 00	
61	Chicago Art Educational Co., art goods.....	7 40	
62	Eleanor Hoierman, piano playing.....	8 00	
63	Kinlock-Bloomington Telephone Co., April and June.....	19 55	
64	J. S. Courtright, P. M., postage on quarterly.....	15 53	
65	J. S. Courtright, P. M., stamps.....	18 00	
66	J. W. Cooper, plowing garden.....	5 75	
67	A. B. Dick Co., mimeograph supplies.....	4 50	
68	Prang Educational Co., art goods.....	10 91	
69	Read & White, stationery.....	13 20	
70	J. L. Hammet & Co, primary supplies.....	7 76	
71	E. J. Metcalf, lumber tennis court.....	15 04	
72	F. E. Read & Co., drill chuck.....	8 85	
73	Meyer & Wenthe, brass plates.....	7 50	
74	E. Dietzgen & Co., mechanical drawing equipment.....	14 88	
75	W. T. Bawden, sundries.....	3 46	
76	S. W. Blackburn, sawdust.....	2 00	
77	J. S. Courtright, 2,000 envelopes.....	42 80	
78	Illinois Hotel, breakfast legislative committee.....	18 50	
79	J. F. Humphreys & Co., ivory soap.....	4 00	
80	M. Perry, freight and drayage.....	2 36	
81	McKnight & McKnight, supplies.....	7 48	
82	Keiser Van Leer Co., repairs.....	12 08	
83	Rebekah Lesem, sewing materials.....	1 80	
84	Central Union Telephone Co., April and May.....	5 50	
85	A. B. Dick Co., stencil paper.....	6 00	
86	Silver, Burdett & Co., music.....	5 32	
87	Ginn & Co., music.....	3 78	
88	Holder Athey Co., tools and brushes.....	12 89	
89	Normal Hardware Co., lawn mower.....	14 95	
90	J. S. Courtright, stamps.....	15 00	
91	Warner & Richardson, painting.....	22 06	
92	Clayton F. Summy Co. music.....	21 27	
93	Caroleen Robinson, kindergarten supplies.....	4 69	
94	Phoenix Nursery Co., bulbs.....	1 60	
95	Ange V. Milner, cleaning library.....	24 68	
96	George S. Griggs, labor on campus.....	7 20	
97	Earl Hostettler, labor on campus.....	7 20	
98	E. W. Cavins, to pay assistants.....	4 40	
99	Eleanora Hoierman, services as pianist.....	4 00	
100	Charles Pepple, labor on campus.....	3 20	
	Balance on hand June 4, 1907.....		\$887 84
			146 10
			\$1,033 94

An appropriation of \$1,000.00 is requested for the six months beginning July 1, 1907.

DAVID FELMLEY.

ILLINOIS STATE NORMAL UNIVERSITY.

David Felmley, President, in account with the Library Fund.

RECEIPTS.			
1906			
Dec. 19	Deficit	\$ 11 99	
1907			
Jan. 7	Order No. 3363	600 00	\$588 01
EXPENDITURES.			
Vouchr's			
1	J. D. Richardson, Jr., messages and papers	\$ 7 90	
2	James T. White & Co., American biography	8 00	
3	The Pantagraph, six months' subscription	2 50	
4	McKnight & McKnight, periodicals	136 45	
5	American Civic Association, annual dues	3 00	
6	Pantagraph Printing & Stationery Co., stationery	8 95	
7	A. C. McClurg & Co., books	97 85	
8	A. V. Milner, petty expenses	30 03	
9	T. E. Will, association dues	2 00	
10	A. C. McClurg & Co., books	41 96	
11	Librarian of Congress, catalog cards	10 00	
12	American School Board Journal, subscription, 1906-07	1 00	
13	National Conference Charities and Correction, proceedings	1 25	
14	A. C. McClurg & Co., books	48 93	
15	A. C. McClurg & Co., books	27 52	
16	D. Van Nostrand Co., books	1 71	
17	Henry Malkan, books	2 05	
18	University of Chicago Press, books	21 25	
19	Journal of American History	2 00	
20	McKnight & McKnight, periodicals	5 05	
21	Publishers' Weekly, library index	3 50	
22	F. E. Lloyd, Plant World	2 00	
23	E. D. Griswold, Secretary, manual arts publications	6 00	
24	A. C. McClurg & Co., books	35 90	
25	McKnight & McKnight, periodicals	9 35	
26	A. C. McClurg & Co., books	18 92	
27	Colin A. Scott, Society Education report	2 00	
28	Library Bureau, pamphlet boxes	10 60	
29	Hammond Typewriter Co., supplies	1 05	
30	Librarian Congress, catalog cards	5 00	
31	A. C. McClurg & Co., books	12 41	
32	The Vidette, Scientific American	2 75	
33	Ange V. Milner, petty expenses	12 17	
	Balance on hand June 4, 1907		581 05
			6 96
			\$588 01

An appropriation of \$800.00 is requested for the six months beginning
July 1, 1907.

DAVID FELMLEY.

ILLINOIS STATE NORMAL UNIVERSITY.

David Felmley, President, in account with the Science Fund.

		RECEIPTS.		
1906				
Dec.	19	Balance on hand.....	\$328 57	\$328 57
		EXPENDITURES.		
Vouch'rs				
1		H. A. McKean, work in laboratory on specimens.....	\$ 8 20	
2		H. H. Holcomb, plucks.....	6 25	
3		A. E. Stout, chemicals.....	2 95	
4		Bausch & Lomb Optical Co., dissecting microscopes.....	27 57	
5		Marion Perry, express charges.....	2 25	
6		Central Scientific Co., chemical apparatus.....	80 00	
7		Cambridge Botanical Supply Co., apparatus.....	28 31	
8		Spencer Lens Co., ten dissecting microscopes.....	22 50	
9		Bausch & Lomb Optical Co., laboratory supplies.....	18 62	
10		Union Gas and Electric Co., gas.....	3 20	
11		Spencer Lens Co., four microscopes.....	9 00	
				208 85
		Balance on hand June 4, 1907.....		119 72
				\$328 57

An appropriation of \$350.00 is requested for the next six months.

DAVID FELMLEY.

President Felmley presented the following unpaid bills. On roll call all were allowed except the Nehring bill for \$130.

Lincoln Mining Co., coal.....	\$205 58
Mrs. Sherman Hunt, laundering towels.....	26 20
E. M. Gregory, plumbing repairs.....	9 20
Bloomington and Normal Railway and Light Co., light.....	45 50
Keiser Van Leer Co., fire escapes.....	106 50
Orr & Lockett Hardware Co., tools.....	12 30
Phoenix Nursery Co., trees and shrubs.....	8 15
Illinois State Reformatory, printing.....	71 20
David Felmley, horse hire.....	12 30
W. A. Rice, police service.....	14 50
Charles Jepson, police service.....	17 50
	\$528 93
Bruno Nehrling.....	130 00

REPORTS OF STANDING COMMITTEES.

COMMITTEE ON AUDITING AND FINANCE.

The Committee on Auditing and Finance presented the following five reports: The roll being called upon the adoption of each separately, and all members present voting in the affirmative, the recommendations contained in each of them, for the expenditure of money, were adopted.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of F. D. Marquis, Treasurer, begs leave to report it has examined the same with its 51 vouchers, showing a balance on hand of \$6,738.95 and find the same correct. We recommend it be approved.

WILLIAM R. SANDHAM,

CHARLES L. CAPEN,

Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, President, in account with the Contingent Fund, with its 100 vouchers and showing a balance on hand of \$146.10, begs leave to report it has examined the same and finds it correct. It recommends an appropriation to this fund for the next six months of \$1,000.00 as requested.

WILLIAM R. SANDHAM,
CHARLES L. CAPEN,

Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, President, in account with the Library Fund, begs leave to report it has examined the same, with its 33 vouchers, showing a balance on hand of \$6.96 and finds it correct. It recommends it be approved and that an appropriation of \$800.00 as requested for the next six months be granted.

WILLIAM R. SANDHAM,
CHARLES L. CAPEN,

Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, President, in account with the Science Fund, begs leave to report it has examined the same with the 11 accompanying vouchers, showing a balance on hand of \$119.72 and finds the same correct. It recommends an appropriation of \$350.00 to this fund for the six months as requested.

WILLIAM R. SANDHAM,
CHARLES L. CAPEN,

Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the unpaid bills amounting to \$528.93, begs leave to report it has examined the same and finds them correct. It recommends each of them be ordered paid.

WILLIAM R. SANDHAM,
CHARLES L. CAPEN,

Committee on Auditing and Finance.

REPORT OF COMMITTEE ON BUILDINGS AND GROUNDS.

Your Committee on Buildings and Grounds, to whom was referred that report of the President of the University within the scope of this committee, would recommend that all these recommendations be approved and confirmed by the board.

CHARLES L. CAPEN,
J. L. ROBERTSON,

Committee on Buildings and Grounds.

Mr. Capen moved that a night man be employed at \$600 a year. On this motion there were nine ayes and one nay.

REPORT OF COMMITTEE ON LIBRARY AND MUSEUM.

Your Committee on Library recommends that the President of the University be authorized to employ such assistance in the library as he may deem necessary, and that he be authorized to have the library opened on Sat-

urday afternoon and such evenings as the library may be needed. We heartily commend the attention given the library by the president in his report.

WILLIAM R. SANDHAM,
S. H. TREGO,
Committee on Library and Museum.

REPORT OF COMMITTEE ON TEACHERS AND SALARIES.

The Committee on Teachers and Salaries made the following report: Mr. Walker moved its adoption.

It is recommended that Miss Elsie M. Dayton, of Moorhead, Minn., be employed as director of physical training at a salary of \$1,200.00 for 42 weeks.

That Miss Lura Eystone be appointed as training teacher of second grade at a salary of \$900.00 for 36 weeks.

It is recommended that Miss Olive Lillian Barton be appointed assistant in English and Mathematics in the Normal department at a salary of \$1,080.00 for 42 weeks.

The following salary schedule is recommended for next year. All these salaries are for 42 weeks of service except where otherwise indicated:

Name.	Position.	Salary.
Felmley, David.....	President.....	\$4,250 00
McCormick, Henry.....	Vice-President; history.....	2,500 00
Keith, J. A. H.....	Supervisor training department.....	2,700 00
Manchester, O. L.....	Languages and Economics.....	2,280 00
Holmes, M. J.....	Psychology and General Method.....	2,280 00
Colby, J. Rose.....	Preceptress, Literature.....	2,280 00
Howe, George H.....	Mathematics.....	2,280 00
Ridzley, D. C.....	Geography.....	2,280 00
Coulter, John G.....	Biological Sciences.....	2,280 00
Gowdy, Chestine.....	Grammar.....	1,920 00
Bawden, William T.....	Manual Training.....	2,040 00
Westhoff, F. W.....	Music.....	1,800 00
Barber, F. D.....	Physical Science.....	1,800 00
Ela, Clara.....	Drawing.....	1,500 00
Dayton, Elsie M.....	Physical Training.....	1,200 00
Woodward, H. S.....	Public Speaking.....	1,200 00
Joseph, Anna.....	Reading.....	1,200 00
Hartmann, Mary.....	Assistant Mathematics.....	1,200 00
Blanchard, Irene.....	Assistant Languages.....	1,200 00
Patterson, Alice.....	Assistant Science.....	1,080 00
Barton, Olive Lillian.....	Assistant English and Mathematics.....	1,080 00
Cavins, E. W.....	Penmanship and Orthography.....	1,440 00
Nehrling, Bruno.....	Gardener.....	1,200 00
Warner, I. N.....	Training teacher, eighth grade.....	1,320 00
Kendall, G. B.....	Principal training school.....	1,320 00
Purcell, Helen E.....	Training teacher, 5th grade, 36 weeks.....	900 00
Dillon, Jessie.....	Training teacher, 4th grade, 36 weeks.....	900 00
Eystone, Lura.....	Training teacher, 2d grade, 36 weeks.....	900 00
Ange V. Milner.....	Librarian.....	1,200 00
Flora P. Dodge.....	Clerk, 50 weeks.....	660 00
Charles Jepson.....	Engineer, 50 weeks.....	900 00
Sherman Hunt.....	Janitor, 50 weeks.....	840 00
Harris, Carter.....	Janitor, 50 weeks.....	660 00
Rice, W. A.....	Janitor, 50 weeks.....	660 00
Blackburn, S. W.....	Janitor, 50 weeks.....	660 00
Brock, Cassius.....	Yard man, 10 months.....	550 00

Your committee is not yet prepared to recommend training teachers for first, third and sixth grades, nor a director of the kindergarten.

In accord with a resolution of this board at its last meeting, the following teachers with their salaries have been appointed for the summer session:

William E. Andrews, botany and zoölogy.....	\$225 00
Mrs. Elizabeth Cunningham, pedagogy and psychology.....	225 00
Clarence E. DeButts, physics.....	225 00
Charles Herbert Elliott, physics and chemistry.....	175 00

Abe Newton, physics.....	\$ 75 00
Vernon Skiles, mathematics.....	150 00
Arthur O. Rape, arithmetic.....	150 00
Fred U. White, history.....	200 00
C. Henry Smith, history and civics.....	200 00
George A. Barker, geography (twelve weeks).....	300 00
Amelia F. Lucas, reading.....	175 00
Virginia Freeman, reading.....	225 00
Harry G. Paul, literature.....	200 00
Stella R. Eldred, grammar and rhetoric.....	150 00
Eunice S. Bannister, drawing.....	200 00
Mary C. Scovel, art instruction.....	225 00
Caroline Eckers, elementary handwork.....	175 00
Lura M. Eyestone, primary methods.....	150 00
Franklin T. Baker, English.....	125 00

P. R. WALKER,

ELLA FLAGG YOUNG.

Committee on Teachers and Salaries.

Mr. Brown moved to amend the report by making Mr. Bawden's salary \$2,280. On roll call this amendment was carried unanimously.

Mr. Blair moved to amend the report so as to make President Felmley's salary \$4,500. On roll call this amendment was carried unanimously.

Mr. Blair moved to amend the report by making the salary of the critic teachers \$1,000. President Felmley explained that a contract had been entered into with one of these teachers for a smaller amount and said that this motion would interfere with that arrangement. The motion was lost.

The report of the Committee on Teachers' and Salaries, as amended, was adopted.

Mr. Robertson moved that hereafter in employing critic teachers the president be authorized to pay a salary of \$1,000 a year. The motion was carried.

COMMUNICATIONS.

Representatives of the Phoenix Nursery Company came before the board, asking for a renewal of their lease on land belonging to the Normal University, which this company had been using for some years. After listening to their representatives Mr. Capen moved that the lease be extended two years at a yearly rental of \$7.00 per acre. Mr. Brown moved, as a substitute, to refer the entire matter to President Felmley and Mr. Capen as a committee with power to act. This substitute motion was carried.

MOTIONS AND RESOLUTIONS.

Mr. Robertson moved that the calendar presented by President Felmley be approved. Motion carried.

Mr. Sandham moved that the board commend those teachers who are going over the State to address teachers' associations and meetings. Motion carried.

Mr. Robertson moved that the board approve of Mr. Felmley's resolution to spend \$100 for one hundred copies of the memorial volume. On roll call it was carried unanimously.

Mr. Walker offered the following resolutions concerning boarding house relations, recommended by the president and faculty of the institution. After some discussion of this report Mr. Brown offered, as an amendment, to substitute the words "are expected to report" for "are requested to report." With this amendment adopted the report was also adopted.

ACCOMODATIONS OF STUDENTS.

The proper housing of our students is always a serious problem. The sanitary condition of the town of Normal has been much improved in recent years, but much still can be done to secure a closer coöperation between the faculty and the townspeople in securing the best supervision and care of our students.

The faculty has adopted the following resolutions which they respectfully submit for your approval:

The university and the student rooming houses in the town of Normal have a common interest, viz: the welfare of the young people under their care. In order to contribute more directly to the general good of the students and to protect, in a measure at least, the rooming houses, closer articulation and more coöperation are necessary. Therefore be it resolved:

1. That hereafter a list of approved rooming houses shall be kept in the office of the President of the University.
2. That all students except those living at home shall be required to room at approved houses.

3. That in order to be placed on the approved list each rooming house shall agree to the following:

- (a) In the absence of definite contract it is understood that all contracts shall be made to run by term, the month to consist of four weeks. That each rooming place shall have a responsible head continually in charge and that men and women shall not room in the same house. It is also understood that students have a right to quiet and cleanliness in the house, proper care of their rooms, the use of a public parlor to receive their friends at reasonable times, a hall lighted till ten at night and rooms warmed to a proper temperature in the spring and fall, as well as in the winter.

It is further understood that students on their part are bound to observe quiet and orderly conduct, to take due care of furniture and premises, to keep proper hours, in general being in their own rooms by ten at night and not receiving calls with undue frequency nor prolonging them beyond ten o'clock.

- (b) All persons who take students into their homes as lodgers or boarders, are expected to report to the authorities of the I. S. N. U., habits of study, sleep or recreation on the part of students, if these are likely in any way to injure the health, reputation or character of the student, to interfere with the success of his work, or to bring injury or discredit upon the school.

The following resolution was offered by Mr. Capen, and on motion was adopted:

Resolved, That the president of the board be, and he hereby is authorized in his discretion to execute in the name of the board any and all contracts pertaining to the construction of the proposed new building and all other betterments and improvements recommended in the annual report of the president of the university.

A motion was made to allow Mr. Capen \$100 for his services. Carried.

Mr. Robertson moved that diplomas be conferred upon the ninety-three candidates recommended by President Felmley and the faculty. The motion was carried.

The board adjourned until afternoon.

F. G. BLAIR,
Secretary.

WEDNESDAY P. M.

The board met pursuant to adjournment, Pres. Gastman in chair.

Members present same as at morning session, except State Superintendent Blair.

Upon motion of Mr. Brown, Mr. Robertson was chosen secretary *pro tem*.

Upon motion of Mr. Walker, the gardener, under the direction of the president, was instructed to trim and otherwise put the trees upon the campus in good condition.

Upon motion of Mr. Robertson, the President of the University and the faculty were instructed to prepare and present to the board a course of study covering two years of post graduate work, leading to conferring of degrees as provided by law.

Upon motion of Mr. Sandham, \$200 (two hundred) was appropriated for the purpose of purchasing works of art for the different rooms.

The roll being called upon the question, all present voting in the affirmative, the expenditure of said money was ordered.

The board then went into committee of the whole for the purpose of discussing plans and location of the new auditorium and manual arts building.

The board as a committee then went out on the grounds and inspected the various proposed sites for the new buildings.

Upon re-assembling the committee reported that they could come to no definite conclusion. Upon motion of Mrs. Young, the president of the institution was instructed to confer with the State Architect and have sketches made of the proposed building, according to his plans proposed in the report on the same, said plans to take into consideration the two proposed sites, viz: East and west of the main building, and providing for a covered passage way between said buildings.

The board then adjourned subject to the call of the president.

E. A. GASTMAN,
President.

J. L. ROBERTSON,
Secretary pro tempore.

CALLED MEETINGS.

Proceedings of the Board of Education of the State of Illinois.

— CALLED MEETING.

NORMAL, ILL., JULY 6, 1907.

The Board of Education met in the office of the President of the University at 9:00 o'clock a. m. in accordance with the call of President Gastman to consider plans and location for the new Manual Arts building.

Present—Messrs. Gastman, Walker, Sandham, Capen and Trego, In the absence of Superintendent Blair, President Felmley was appointed secretary, *pro tem*.

President Felmley reported in regard to the improvements ordered by the board that he had advertised for boilers, a clock system including a tower clock, secondary dials and program bells, and marble stalls for shower baths. On motion the board approved of this action.

After some discussion of the question of lockers the president was authorized to put 50 lockers into the women's cloak rooms at his own expense and then charge 25 cents per term for the use of the same; the lockers to become the property of the institution whenever the fees collected shall equal the purchase price at six per cent on the unpaid balance.

President Felmley then reported that he had visited the State architect Mr. W. C. Zimmerman, and had laid before him the conditions to be met in the construction of the new building; that the State architect had prepared preliminary plans and had visited Normal on Wednesday, June 26. The following letter from the State Architect was then read:

Board of Education, Normal, Ill.:

GENTLEMEN—Referring to the matter of the location for your proposed manual arts building beg to say:

It is to be regretted that a general group plan for your institution was not prepared at the very outset, a plan that would have properly provided for the development and growth that has taken place and can within reasonable certainty be expected for the future.

The location of a new building is now more or less conditioned by that of the other buildings, some of which are, in my opinion, most unfortunately located and limit the choice of sites.

I find upon study of the requirements for the new building that the general character of the same will to a certain extent condition the location in regard to my quadrangle or group plan. The stage wall of its auditorium

cannot without considerable expense be made as interesting as the other facades of the building; and it would therefore be improper to face this end of the building on a quadrangle or any important exposure.

The present buildings not being fire-proof it is desirable to have the future buildings placed reasonably well apart. This of course is also necessary to assure proper light and air.

It is of course desirable to make this space not greater than is necessary for this purpose, so as to place the different buildings within easy reach of each other and to connect them by covered walks if necessary.

Under the circumstances I would suggest that the building be placed approximately as indicated on the accompanying plan, the exact location being conditioned by grade, trees, walks and other minor considerations.

Yours very truly,

W. CARBYS ZIMMERMAN.

The architect's plan for the future development of the grounds was then examined, as was also the preliminary sketch of floor plans.

The location shown on the plan was 100 feet east of the main building with the south wall of the new building in line with the south wall of the main building. It was also 100 feet from the east line of the proposed new building to the east line of the university grounds.

The plan for future development showed the proposed manual arts building and auditorium directly east of the main building; another directly west, a series of buildings extending south from the gymnasium, and a similar series facing these forming a line extending south along a line about 100 feet east of the main building. These two series of buildings form a broad quadrangle with the main building at the north end.

The following resolution was adopted all members voting aye:

Resolved, That the preliminary plans be adopted subject to such changes in detail as the architect and president of the university may deem advisable.

The question of the location of the new manual building and auditorium was then taken up. Mr. Capen read the following communication from Mr. I. Eddy Brown, chairman of a committee appointed by representatives of the Normal Alumni Clubs of Chicago and New York to express their wishes regarding the location of the new building.

Mr. Charles L. Capen, Bloomington, Ill.:

DEAR SIR—Growing out of your appeal to the Alumni. at the Semi-Centennial Banquet, the matter of location of new buildings came up the next day in the meeting of the Normal clubs of New York and Chicago. After a period of discussion, a committee of five was appointed to present to the Board of Education the sentiments of the meeting, and this we are glad to do through you. The points made at the meeting were as follows:

1. With the duty immediately laid upon the Board of Education of the location of the new building, and with the possibility of new buildings being added from time to time, it seems wise that the Board of Education should immediately make a thorough study of the matter of location and adopt a broad plan of location and grouping, as other institutions are doing.

The necessity of this is made more apparent from the fact that mistakes have already been made in the location of buildings. The following might be noted:

(a) The principal approach to the university building is from the east and southeast. With the present arrangement of buildings, one of the first things which meets the eyes of visitors is the heating plant with the smoke stack

(b) The comparatively new building for the practice school is located directly north of the old building, cutting off largely the view of that building and making impossible any sightly arrangement of walks and drives at the north entrance to the grounds. Had the heating plant been placed to the northwest and the practice school to the northeast, both of these mistakes would have been avoided.

2. The suggestion was made that in a far-reaching plan for grouping of the buildings a broad and open quadrangle be adopted as a basal principle of grouping.

3. The original building should be made the focal point of the group, and approaches to it should forever be left open, north, east, west and south. Upon this matter the alumni present were especially emphatic and regret was expressed that the north view was already obscured.

These suggestions we gladly transmit from the meeting mentioned to the Board of Education.

Respectfully yours,

COMMITTEE.

After further discussion Mr. Walker moved that the new building be placed to the east of the main building.

Mr. Trego moved that the new building be placed to the west of the main building.

Mr. Capen moved that the building be placed to the southeast.

Mr. Sandham seconded Mr. Trego's motion. The vote was then taken on the motion to locate the building west of the main building, the suggested distance being about eighty feet.

Messrs. Gastman, Sandham and Trego voted aye. Messrs. Capen and Walker voted no.

The board visited the boiler house and re-affirmed their action at the last meeting to extend the same 30 feet to the north.

On motion the board adjourned subject to the call of the president to let the contract for the building.

E. A. GASTMAN, *President*.

DAVID FELMLEY, *Secretary pro tem*.

Proceedings of the Board of Education of the State of Illinois.

CALLED MEETING.

NORMAL, ILL., OCT. 19, 1907.

The State Board of Education met at 9:00 a. m. on October 19, in the office of the President of the University pursuant to call. The meeting was called to order by the secretary of the board, who announced as the first order of business the election of a president to fill the vacancy caused by the death of Enoch A. Gastman. Superintendent Peleg R. Walker was elected president.

Minutes of the last special meeting were read and approved.

An oral report was made by the President of the University, relating to certain expenditures and certain improvements, a written statement of which will be supplied with this report.

It was suggested that the recent loss of the president and the difficulties experienced in transacting the business of the board during the vacancy made it very desirable that a vice-president should be elected. After some discussion Mrs. Ella F. Young was unanimously elected vice-president.

Mr. Capen read the following bills and moved that they be referred to the Auditing Committee. Motion carried. (Bills omitted).

The Auditing Committee made the following report:

Your Committee on Auditing and Finance, to whom was referred the unpaid bills would respectfully report they have examined the same and find them correct. They recommend they each be ordered paid.

WM. R. SANDHAM,
CHARLES L. CAPEN,
Committee.

The resignation of Mr. John Keith was read and accepted by the board. President Felmley reported that he had employed Mrs. Cunningham as temporary supply to take charge of Mr. Keith's work, pending the further investigation of candidates, at a salary of fifty dollars per week. This action was approved by the board.

The bids of contractors for the erecting of the new manual arts building were opened by Mr. Capen. It was found that Mr. J. L. Simmons, of Chicago, had made the lowest bid, but as all the bids were far below the amount of money available for constructing the building it became necessary for the board to re-arrange its specifications. After considerable discussion it was decided to refer the matter back to the Building Committee, including President Felmley and the State architect, for adjustment.

Mr. Brown moved that it be the sense of the board that the Building Committee and the State architect after providing for metal lath, mineral wool, black slate, copper gutters, heating plant, and lighting fixtures, should use the remainder of the appropriation for providing, as far as possible, for the following additions in the order named:

1. A larger auditorium.....	\$ 7,000 00
2. A thirty-four foot extension.....	10,000 00
3. Copper cornice.....	3,000 00
4. Tile and marble corridors.....	5,000 00
5. Fire proof (20%).....	12,000 00

Mr. Capen offered an amendment to make the fire-proofing of the building the first item in order of selection. The motion was seconded and a vote taken on the amendment, resulting as follows:

Ayes—Capen, Sandham, Walker, Young, Blair.

Nays—Brown, Stitt, Trego.

The motion, as amended, was carried, and the final order expressing the direction of the board to the Building Committee and State architect for selecting additions stands as follows:

1. Fire proof (20%).....	\$12,000 00
2. A larger auditorium.....	7,000 00
3. A thirty-four foot extension.....	10,000 00
4. Copper cornice.....	3,000 00
5. Tile and marble corridors.....	5,000 00

The question was raised as to how many of the firms bidding on the contract should be consulted with respect to the new items to be placed in the specifications. After some discussion this matter was referred to the Building Committee and the State architect with power to act.

Mr. Capen moved that a superintendent should be appointed by the Building Committee with the approval of the State architect. Motion was carried.

Mr. Brown moved that in referring the matter of additions to the specifications to the Building Committee and to the State Architect the board should express its opinion that the new building would be inadequate for the purposes for which it was secured unless items 1, 2 and 3 of the additions are provided for. Motion carried.

A motion was made expressing to the Building Committee and to the State architect the need of constructing a bridge connecting the new building with the main building. After considerable discussion the roll was called on this motion.

Ayes—Brown, Sandham, Trego, Young, Blair.

Nays—Capen, Stitt, Walker.

Motion carried.

The president appointed the following Building Committee:

Messrs. Capen, Kimbrough and Stitt.

On motion the president appointed the following committee to prepare resolutions respecting the death of President Enoch A. Gastman: Messrs. Blair and Capen and Mrs. Young.

It was ordered that all certified checks, accompanying bids, should be returned except those of the three lowest bidders.

As the treasurer could not be present the payment of the traveling expenses of the members of the board was deferred.

The board adjourned to meet at the call of the president.

PELEG R. WALKER,
President.

F. G. BLAIR,
Secretary.

PRESIDENT'S REPORT.

To the President and Members of the Board of Education:

GENTLEMEN—I beg to state with reference to the various repairs that were ordered by the board, that the work upon them has been pushed as rapidly as could be done. The new floors have been put in the corridor of the training school and the places of greatest wear near the entrances to the assembly room. The pupils' desks in the training school have been thoroly cleaned and refinished at a cost of thirty cents each. The desks themselves are now in better condition than when they were originally bought. Seven new teachers' desks have been bought for the training department.

A partition in the southeast corner of our building that was settling badly, was carefully examined. It was found that the foundation of the iron columns that supported this partition rested upon wooden blocks below the basement floor. These blocks were badly decayed. The partition has been jacked up and new blocks inserted and the broken plaster mended at a cost of \$63.00.

Many other minor repairs have been made in the main building and in the training school including the painting of the dome.

The contract for the two new boilers has been let to Keiser Van Leer Company. They have agreed to install two 72 inch x 16 feet tubular Atlas boilers with butt-joint seams adapted to 125 pounds working pressure. These boilers will be provided with shaking grates that will enable us to use a cheaper grade of coal. They are to be installed with all modern improvements for the sum of \$3,247.00.

The contract for the building of the 30-foot addition upon our boiler house was let to Robert Hufington for \$660.00. The work is now nearly completed.

The addition of 22½ feet to the height of our smoke-stack has been completed at a cost of \$400.00. Four and one-half feet of ornamental work at the top had to be removed. Twenty-seven feet were then added. The labor of hoisting the brick and cement to this height was so great that the cost far outran our estimate. We have also thoroly repaired the brick work of the boiler house and have put a strong cement floor between the two batteries of boilers. The total cost of this improvement is \$530.00.

Your forty horse-power boiler longest in service has been condemned by the Hartford Boiler Inspection and Insurance Company. We have not moved this boiler from its place but have disconnected it from our steam pipes thinking it would be best not to replace it until a new one is needed.

The marble shower stalls in the gymnasium have been installed at a cost of \$531.00.

The contract for the tower clocks was let to the Howard Clock Co., Boston, Mass., for \$1,100.00. The contract for the program clocks and dials in the various buildings was let to the Fred Frick Clock Co., of Waynesboro, Pa., for the sum of \$1,040.00. The total cost on the two systems separate is nearly \$300.00 less than the best bid I could obtain for any unified system.

Since the death of Mr. Gastman no orders have been drawn. The Peoples' Bank have kindly permitted me to overdraw my account as president, in the payment of the salaries of teachers for August and September. There are besides these some twenty unpaid bills which you are respectfully requested to audit and pay.

About a month ago Mr. John A. Keith, director of our training department, was unanimously recommended by the Board of Regents of the Wisconsin Normal Schools, as president of the Oshkosh Normal School, to succeed President R. H. Halsely, who was accidentally killed late in August. Although Mr. Keith had come to us on a three-year contract, I believe that his resignation, which is before you should be accepted. It is a position for which he is eminently qualified. He is needed in the larger field of labor, and much as we regret to lose him we feel that the highest interests of education are best served by his promotion to this wider field. Mr. Keith's services with us have been of high value in re-organizing the training school after our separation from the public schools of Normal, and in unifying the training work and instruction in general method. Our best wishes will accompany him in his new field.

THE NEW BUILDING.

At the June meeting of the board I laid before you a list of the various school rooms, offices, etc., needed in our new building, if we were to house in it the departments of manual training, art, household science and physical science. There was included in the specifications, provision for auditorium with a gallery to seat 1000 students. You adopted this special report and directed me to lay the same before the State Architect. Thereupon he prepared a sketch plan of a building to include all the items set forth in said specifications which plan was laid before you at your July meeting. It provided for auditorium 74 feet square, including the stage, and a building 186 feet in length including the various laboratories, class-rooms, and auxiliary rooms desired. This report was approved by you, and on June 8, 1907, at your direction, I wrote to the State architect inviting him to come to Normal at the earliest possible date to inspect the proposed sites and to decide upon the practicability of securing the amount of space desired and the kind of construction wanted within the limit of the appropriation.

I enclosed a copy of the special report approved by the board. On June 15, I visited the architect. He had prepared a sketch plan for a building 188 feet long with an auditorium 74 feet square. He later visited Normal and recommended that the building be placed east of the present main building midway between it and the street. His letter was accompanied with a sketch of the grounds providing for future buildings forming a quadrangle with the main building at the north end.

On July 2, Mr. Zimmerman suggested reducing the size of the building somewhat. An alternative plan was sent him shortening the building to 160 feet. This plan I submitted in person to the architect on Wednesday, July 10.

On July 11 a letter from Mr. Zimmerman demanded a radical reduction in the building then proposed, as he estimated its cost at \$154,760.

On July 13 another plan was sent him proposing the elimination of the art department.

On July 23 I visited the architect to discuss these revised plans. On July 29, 30 and August 5 details of the interiors of our laboratories and other rooms, showing the location of tables, sinks, lavatories, etc., were sent to the architect. On August 13 I called Mr. Zimmerman's attention to the inadequate size of the auditorium. In the James Millikin University we found an auditorium of just the same size as proposed in Mr. Zimmerman's plans yet provided with only 737 seats.

On August 20 I paid Mr. Zimmerman a fourth visit going over the plans in minute detail and pleading especially for a larger auditorium. This Mr. Zimmerman was unwilling to provide at the time, "because, without a miracle, the bids could not run below his estimate."

Finally the plans were promised on September 3 and on September 14 an advertisement for bids was made stating that such bids were to be opened on October 19. The advertisement was as follows:

STATE NORMAL UNIVERSITY.

NOTICE TO CONTRACTORS.

Sealed proposals will be received up till 9 a. m. Saturday, Oct. 19, 1907, for the erection and completion of a building for manual arts and auditorium on the grounds of the Illinois State Normal University at Normal, Ill.

Plans and specifications may be obtained after September 23 from the State Architect, W. C. Zimmerman, 1101 Steinway building, Chicago, or from the president of the Normal University at Normal.

Bids should cover the entire work, including the furnishing of all material.

The contract to be let shall conform to all the provisions of the statute relative to State buildings, and the contractor shall be required to furnish a bond satisfactory to the State Board of Education in the sum of \$35,000.

Each bid must be accompanied by a certified check for \$2,000 as a guarantee that the bidder, if awarded the contract, will enter into contract, and furnish satisfactory bond within ten (10) days after the awarding of the contract.

Bids will be opened at the hour above named. The State Board of Education reserves the right to reject any and all bids.

THE BOARD OF EDUCATION OF THE STATE OF ILLINOIS.

By CHARLES L. CAPEN, *Chairman of Building Committee.*

I sent copies of the advertisement to a number of reliable contractors in Central Illinois. The prospects are that a large number of bids will be submitted and that they will run considerably below the architect's estimate. I have received, also, a large number of samples of brick and agents of the various brick manufacturing companies are in waiting this morning ready to present their wares when the board is ready to listen to them.

Very respectfully,

DAVID FELMLEY.

Oct. 19, 1907.