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OpenLine Newsletter

Civil Service Council

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10-2006

## OpenLine Newsletter, October 2006

Civil Service Council  
*Illinois State University*

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## DATES TO REMEMBER

October 25 ..... Next classified ad deadline  
November 7 .Next *OpenLine* article deadline  
**November 7** .....**Council meeting**  
November 7 ..... Election Day  
November 11 ..... Veteran's Day  
**November 21** .....**Council meeting**  
November 23-24.....Thanksgiving holiday

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## QUICK QUOTE

“Double, double toil and trouble;  
fire burn and cauldron bubble.”



-- From William Shakespeare's "Macbeth"

[Source: [www.theholidayspot.com/halloween/quotes.htm](http://www.theholidayspot.com/halloween/quotes.htm)]

**REMEMBER TO VOTE ON  
TUESDAY, NOVEMBER 7**

## NOMINATIONS REQUESTED FOR DISTINGUISHED SERVICE AWARDS

~Melody Palm

The Distinguished Service Award is the highest honor a staff member can receive at Illinois State. This year, for the first time, Civil Service and Administrative/Professional Staff Distinguished Service Awards will be presented at the same time as awards for outstanding faculty contributions.

These honors will be part of the Founders Day Celebration in February, 2007, giving members of the campus community another opportunity to affirm the vital role each of us plays in our shared mission as a university.

Any University employee or student may submit a nomination. The typical recipient demonstrates outstanding job performance, campus-wide involvement, and community involvement. The award is based on significant contributions over a period of time and is not given for a single contribution. A person can receive the award only once every seven years.

Distinguished Service Award recipients receive a \$500 cash award and a plaque. In addition, recipients' names are mounted on the University's Wall of Fame in the Bone Student Center.

You probably know someone who deserves recognition as an outstanding staff member. That person can't win until someone nominates them. Why not take a few minutes to do that now? You'll be glad you did!

Please access the Civil Service Council Web site, [www.cscouncil.ilstu.edu](http://www.cscouncil.ilstu.edu) for the criteria and application form. You may also contact your Dean, Director, Department Chair, any member of the Civil Service Council, or Melody Palm (8-3930 or [mapalm@ilstu.edu](mailto:mapalm@ilstu.edu)) for the form. Applications are due by December 1, 2006, and should be sent to Melody Palm, 2640 Bone Student Center.



## NOVEMBER MONTHLY OBSERVANCES

November is: Adoption Awareness Month, Alzheimer's Disease Month, Apple Month, Child Safety and Protection Month, Christmas Seals Month, Diabetes Month, Drum Month, Epilepsy Month, Hospice Month, and Native-American Heritage Month.

[Source: [www.butlerwebs.com/holidays](http://www.butlerwebs.com/holidays)]

## POTPOURRI

~ Dianne Liebenstein

### BIRTHS – CONGRATULATIONS TO:

- Lin Hinds, College of Fine Arts, on the birth of her first grandchild, Jaylen James Burks on July 30, 2006 (6 lbs. 7 oz., 18 ½ inches long).

### DEATHS – OUR SINCEREST SYMPATHIES TO:

- Reta Thames, School of Information Technology, on the death of her mother, and Eric Short, Mail Services, on the death of his grandmother, Josephine Cooperider, on August 31, 2006.
- Vince Allen, Facilities Management, on the death of his father, Britt Booker, on September 4, 2006.

### WELCOME TO ISU – AUGUST 2006

- Kendra L. Brookins, University High School
- Phillip R. Cade, Campus Dining Services
- Nell Fleming, Thomas Metcalf School
- Karen S. Gannaway, Facilities Management
- Kenneth E. Jones, Jr., Campus Dining Services
- Kimberly L. Phillippe, Facilities Management
- Paul H. Poppell, Admin. Information Systems
- Marco A. Quiroz, Campus Dining Services
- Susan L. Telander, Thomas Metcalf School
- Amber K. Thomas, CTLT
- Jennifer L. Warren, Campus Dining Services
- Elizabeth A. Wilkins, Thomas Metcalf School

### PROMOTIONS – AUGUST 2006

- Martha J. Boudeman, Staff Clerk
- Teresa L. Cofer, Spec. I Digital Imaging
- Matthew W. Horton, Head Cook
- Ronda Queen, Assoc. Business/Admin.

### RESIGNATIONS – AUGUST 2006

- Heather M. Doty, Intercollegiate Athletics
- Allen E. Keys, Dean of Arts and Sciences
- Raymond C. Mucha, Student Health Services
- Catherine L. Troyer, University High School

### RETIREMENTS – AUGUST 2006

- Karen A. Craig, Student Health Services
- Janis M. Nehrt, Admissions
- Rebecca N. Sipes, Thomas Metcalf School



Your help in providing Potpourri information is needed and appreciated. Please feel free to contact Dianne Liebenstein by phone (438-8311) or by e-mail ([dbliebe@ilstu.edu](mailto:dbliebe@ilstu.edu)) to report births, marriages, or deaths of immediate family members.

## HEALTHY YOU HEALTHY EARTH FAIR

~ Nikki Brauer



Healthy You Healthy Earth  
Wellness and Environmental Fair

November 15, 10 a.m. – 2 p.m.  
Brown Ballroom, Bone Student Center

### Presentations:

President Bowman's Address - 10 a.m.

Yoga at Your Desk - 10:45 a.m.

Home Lighting: High quality, energy efficient options - 11:15 a.m.

Radon in the Home: A hazard you can control - 11:45 a.m.

Geo-thermal heating and cooling for the home - 12:30 p.m.

Building new homes with comfort and lower energy costs - 1:15 p.m.

Please contact Nikki Brauer at [nbgegel@ilstu.edu](mailto:nbgegel@ilstu.edu) or 438-8845 for more information.

## CIVIL SERVICE COUNCIL CONSTITUTION

### Article IV – Membership, Representation, and Term of Office

#### Section 1 - Membership

- Any Civil Service employee in a status position, not holding ex-officio status on the Council, who has successfully completed his/her initial probationary period, shall be eligible for election to membership on the Civil Service Council. "Initial probationary period" shall be defined as the first six months of employment at the University and does not include probationary periods connected with upgrades and promotions.
- Elective membership on the Civil Service Council shall be based on constituency groups as outlined in the bylaws.
- Membership on the Council shall also include the following ex-officio members, who shall serve without vote: the elected representative to the Employees Advisory Committee (EAC) to the Merit Board; the representative appointed by the Council to the Campus Communication Committee; the representative appointed by the University President to the SURS Members Advisory Committee (SURSMAC); and a designated representative from the Human Resources Office.



Source: [www.cscouncil.ilstu.edu/documentation](http://www.cscouncil.ilstu.edu/documentation)

## SERVICE AWARDS

~ FELICIA YOUNG

### 35 YEARS

- Janice Kaye Hammons, 2200 Admissions, 10/16/1971

### 25 YEARS

- Sharon Ann Stille, 3500 Telecommunications, 10/3/1981

### 20 YEARS

- Floyd M. Cleeton, 9100 Campus Services/Grounds, 10/13/1986
- Nancy J. Eller, 5700 School of Theatre, 10/25/1986
- Lesley S. Hisle, 5490 Insurance & Financial Ser, 10/1/1986
- Patricia L. Werdell, 8900 Milner Library, 10/16/1986

### 15 YEARS

- Michael Auxier, 2600 University Housing Serv, 10/14/1991
- Richard L. Hunter Jr., 0890 Vidette, 10/30/1991
- Judy Louise Keenan, 4040 Graduate School, 10/1/1991
- Renee K. Reynolds Seth, 2610 Food Service, 10/14/1991

### 10 YEARS

- Dennis Scott Augsburger, 9000 Facilities Management, 10/1/1996
- L. Stephen Dennie, 9000 Facilities Management, 10/1/1996
- Paul J. Dillow, 6380 Classroom Technology Sup, 10/1/1996
- Lesley Funk, 9100 Campus Services/Grounds, 10/6/1996
- Larry J. Hospelhorn, 9000 Facilities Management, 10/1/1996
- Bonnie F. Lucas, 9000 Facilities Management, 10/21/1996
- Joseph R. Outlaw, 9000 Facilities Management, 10/28/1996
- Brian E. Stufflebeam, 2610 Food Service, 10/7/1996

## NEXT OPENLINE ARTICLE DEADLINE

The next deadline to submit articles to the *OpenLine* newsletter will be **Tuesday, November 7**. Articles, news and ideas pertinent to civil service employees can be sent via e-mail to the Civil Service Council ([cscouncil@ilstu.edu](mailto:cscouncil@ilstu.edu)) or to the *OpenLine* staff ([cscopenline@ilstu.edu](mailto:cscopenline@ilstu.edu)).



## GOVERNMENT WEB LINKS

### ILLINOIS STATE UNIVERSITY'S SHARED GOVERNANCE

Academic Senate ..... [www.academicssenat.ilstu.edu](http://www.academicssenat.ilstu.edu)  
Annuitants Association ..... [www.annuitants.ilstu.edu](http://www.annuitants.ilstu.edu)  
Administrative/Professional Council ..... [www.apcouncil.ilstu.edu](http://www.apcouncil.ilstu.edu)  
Civil Service Council ..... [www.cscouncil.ilstu.edu](http://www.cscouncil.ilstu.edu)  
Student Government Association ..... [www.sga.ilstu.edu](http://www.sga.ilstu.edu)

### STATE OF ILLINOIS

Illinois Channel ..... [www.illinoischannel.org](http://www.illinoischannel.org)  
State Universities Civil Service System ..... [www.sucss.state.il.us](http://www.sucss.state.il.us)  
SUCSS Classification ..... [www.sucss.state.il.us/cpm.asp](http://www.sucss.state.il.us/cpm.asp)  
Status Notices  
U.S. Representative Jerry Weller ..... [weller.house.gov](http://weller.house.gov)  
11th Congressional District  
State Representative Dan Brady ..... [www.rep-danbrady.com](http://www.rep-danbrady.com)  
88th Representative District  
State Senator Bill Brady ..... [www.senatorbillbrady.com](http://www.senatorbillbrady.com)  
44th Senate District  
U.S. Senator Dick Durbin ..... [durbin.senate.gov](http://durbin.senate.gov)  
U.S. Senator Barack Obama ..... [obama.senate.gov](http://obama.senate.gov)  
Locating State Senators/Representatives ..... [www.elections.il.gov](http://www.elections.il.gov)  
(Click on [Voting Information](#), then in the left menu click on [Find District/Officials](#).)

### NATIONAL

National Education Association ..... [www.nea.org](http://www.nea.org)

## WELLNESS

~ Nikki Brauer

For any of the following Wellness activities, please register online at [www.hr.ilstu.edu/wellness](http://www.hr.ilstu.edu/wellness). If you have not registered with our online system, please click on [New Users Register Here](#) upon entering the system. If you have any questions or do not have online access, please contact Nikki Brauer at [nbgegel@ilstu.edu](mailto:nbgegel@ilstu.edu) or 438-8845.

### Financial Wellness Featuring Diane Ryon

Show Me the Money – Funding College  
Wednesday, October 25 from noon - 1:15 p.m. in First Floor West Lounge, BSC.



### Massage

Monday, October 23 & Thursday, November 2  
Appointments are scheduled between 10 a.m. and 2 p.m. in the Faculty/Staff Commons Conference Room, BSC.

### Blood Chemistry Screenings

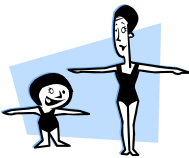
Friday, October 20 from 7:30 - 9 a.m. in the Student Health Services Lab. Register by October, 16! Appointments are required.

### Adventures in Parenting

Friday, October 20 & Thursday, November 16 from noon to 1 p.m. in Moulton 102C.

### Family Swims

October 14 and 22; November 5 & 12; December 2 and 10 from 1:30 - 3:30 p.m. at the Metcalf Pool



## FRIVOLOUS FACTS

Unlike the bright colors of flowers, which attract pollinators, or the bright "Warning Colors" of many kinds of animals, the bright colors of fall foliage are a byproduct of chemical changes as the trees start to go dormant. These colors have no apparent biological function or significance.



[Source: [ncnatural.com/wildflwr/fall/fallfact.html](http://ncnatural.com/wildflwr/fall/fallfact.html)]

## GIVE TO SECA

~ Narry Kim

Don't forget this month to give to SECA (State Employees Combined Appeal) by Oct. 31! Help the community and the world around us by donating to the agencies or organizations of your choice and identified in the SECA booklet. Every little bit counts.



Last year, Illinois State University donated \$81,540 to SECA, with many gifts coming from CIVIL SERVICE EMPLOYEES. Let's continue to show that civil service employees at ISU are not only one of the hardest working groups on campus, but also one of the most generous!

Also, by giving to SECA this year, all donors will automatically be entered in a weekly drawing for a chance to win fabulous prizes! There are two more drawings left this month on Oct. 20 and Oct. 27. A person only needs to give to SECA once to be eligible for both drawings. Don't get left out! Enter for your chance to win and help others at the same time.

### Some useful tips:

1. Use your University I.D. number, not your Social Security number on the form.
2. If giving a one-time gift instead of payroll deduction, write the check directly to the organization(s) you are supporting, not to SECA.
3. Not sure who to make a donation to in the booklet? Turn to page 105 to see the index which lists all the agencies/organizations in alphabetical order. For every issue that concerns us, there is an organization devoted to alleviating it. For example, to help people right here in McLean County, turn to page 62 for a list of local agencies represented by the United Way. Again, check the index for a complete list of organizations.
4. If you have any questions, please don't hesitate to contact SECA co-chairs Maureen Peel at [mkpeel@ilstu.edu](mailto:mkpeel@ilstu.edu) or 8-5152 and Vickie Carrell at [vscarre@ilstu.edu](mailto:vscarre@ilstu.edu) or 8-5677.

*Remember: "When we do the best we can, we never know what miracle is wrought in our life or in the life of another."*

-- Helen Keller

## FLU SHOT CLINIC

~ Diane L. Waters



Influenza season is here, and it's time to get immunized. The Student Health Service has scheduled a Flu Shot Clinic November 13 - 16 (10 a.m. - 5:30 p.m.) and November 17 (10 a.m. - 4 p.m.), on the second floor of the Student Service Building. For more information, please visit the SHS Web site ([www.shs.ilstu.edu](http://www.shs.ilstu.edu)).

## CHILDREN'S HOLIDAY PARTY

~ Melody Palm

**Save the Date:  
Saturday, December 2!**

The popular Children's Holiday Party will take place at 10 a.m. in the large gym at Horton Field House, so mark your calendars now for Saturday, December 2. Fun, food, the Gamma Phi Circus, and photos with Santa and Reggie Redbird are on the list. More details will be in next month's *OpenLine*.



## COUNCIL PROFILE

~ Sarita Cox

I have been at ISU for 15 years – all my employment here has been in the College of Business – the last 11 years in the MBA Program office.



I began working in the College of Business Faculty Resource Center in August of 1991. The Center consisted of 5 staff members and we performed a wide variety of data processing, duplicating and graphic design services for faculty and academic departments within the College of Business. I transferred from the Faculty Resource Center to my current position in the MBA Program Department.

While my title is Chief Clerk, I serve as Office Manager for the department and perform a wide variety of tasks, from assisting prospective students with the application process, entering overrides during course registration periods and providing assistance in completing the necessary forms as our students apply to graduate. I design and edit a departmental newsletter that is published four times per year. I supervise two graduate assistants and work closely with the MBA Director and two MBA Program advisors. Our department not only offers the traditional MBA Program but also a Corporate MBA Program with classes held on a weekend format. I am privileged to have had many opportunities to meet a very diverse group of students hailing from all parts of the world and to work with a terrific group of faculty and staff in the College of Business and various departments throughout campus.

Throughout junior high and most of high school (boy that was long time ago) I thought I would become a school teacher. In high school I took a couple of accounting courses (we called it bookkeeping back then) and I changed my mind. I earned an associate's degree in accounting from Lockyear College of Business in Evansville, Indiana. Although I held various accounting positions I still longed to be involved with children and eventually operated my own child care center for several years. Some health issues caused my life to change directions and that's how I ended up here at ISU.

I don't foresee retiring anytime soon, but hope that when I do, I am physically able to enjoy gardening, sewing and various other crafts. I would like to do some quilt-making and perhaps some occasional traveling. I hope to spend some quality time with friends and family who are scattered across the country. My husband, KC, and I both enjoy making things and basic woodworking projects; perhaps retirement will give us more time for doing that.

My son, Kameron, earned his undergraduate degree from ISU (attended 1991 through 1995) and is currently employed in the University Testing Center. I have taken a few classes here at ISU myself, but they don't count towards a degree program.

I am currently serving my second year of a three-year term on the Council. Last year I chaired the election committee and served on the Distinguished Service Award selection committee. I am currently serving as secretary of the Council, as well as a member of various committees.

I am most proud of the fact that the Council is able to provide scholarships to dependents of employees as well as to employees seeking a degree. Of course, these scholarships are not possible without the cooperation and support of the entire campus community – that's what I like about it – it's all about "People helping people!" Also, I like the fact that the majority of the functions the Council sponsors, such as the annual Children's Holiday Party, the annual Picnic on the Plaza, and various bus trips, are open to the campus community – not limited to a particular group. I think it's important for all people on campus to have an opportunity to interact in social events as well as working related activities.

*Continued next column...*

## Council Profile continued...

I was inspired to run for election a few years ago when I received one of the Civil Service Distinguished Service Awards. Also, in recent years, many folks in the campus community have lent a hand to me and my family when we were going through some rough times, so I thought serving on the Council would be a way in which I could give back to those folks. Although I am not a leader, I do enjoy being involved. As a Council member, I feel that I am involved in helping make things better for the future of all civil service employees. Like anything else, it does take time and lots of effort to make things happen, but without groups like the Civil Service Council, those changes might never get made. I hope that during my tenure as a Council member I am able to contribute enough of my time and effort to feel that I have made a difference in some way.

By serving on the Council, I have met some folks I would probably never have met otherwise. There are many talented, caring folks serving on the Council who give of their own time and who are striving to make a difference for Illinois State employees.

These folks don't just come to meetings for an hour twice a month, they spend a great deal of personal time seeking and learning about such things as what our state legislative representatives are doing to help our working conditions and our retirement/pension options. These Council members are willing to share what they learn with all of us – they don't try to persuade us to believe or think what they think, they simply pass along the facts so that all of us have the necessary information we need to make an informed decision. Personally, I enjoy working at ISU, I like my position and I look forward to working here several more years. I hope that during those years I can continue to find ways to support the campus community with my efforts and giving of my time. There is not a single Council meeting that I haven't learned something new or been amazed at how well informed and dedicated other Council members are to the well-being of all employees.

## UPCOMING ALUMNI EVENTS

~ Juliana Duncan



To participate in any of the following events, please check out the Alumni Relations Web site ([www.alumni.ilstu.edu](http://www.alumni.ilstu.edu)) or call 309-438-2495.

### Marvin Hamlich & Joel Grey - conductor/vocalist duo

Sunday, October 22, 2006, 7:30 p.m.  
Braden Auditorium  
Complimentary Pre-Show Reception  
Appetizers and cash bar available  
Bone Student Center Courtyard  
6 p.m. - 7 p.m.  
Special Alumni Rate \$61

### B. B. King

Blues with Special Guest  
Anthony Gomes Band  
Friday, November 10, 2006, 8 p.m.  
Braden Auditorium  
Complimentary Pre-Show Reception  
Appetizers and cash bar available  
Bone Student Center Courtyard  
6:30 p.m. - 7:30 p.m.  
Special Alumni Rate \$42.50



### Holiday Shopping Trip to Chicago

November 11, 2006  
Round trip from Morton & Bone Student Center to the Chicago Loop  
Cost: \$25 per person (includes transportation, light snacks on the bus and refreshments at the Chicago office)



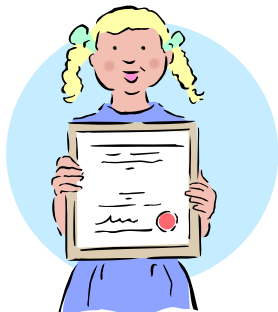
## ENVIRONMENTAL STEWARDSHIP AWARD

The Green Team has announced its first Environmental Stewardship Award to recognize exemplary skills and efforts in the area of environmental stewardship as it relates to campus and the surrounding communities. The award is open to any Illinois State University student, faculty, staff, department or registered student organization.

Research projects, ongoing environmental education programs, individual efforts and innovative program implementation are just few of the efforts that are acceptable for recognition. Projects applying must support and be related to Educating Illinois Action 10, and will be evaluated based on the following criteria: sustainability, creativity, environmental impact on the University community, and the organization and cohesiveness of the project.

Award recipient(s) will receive a certificate of recognition and a \$500 award used toward further advancement of current environmental efforts at Illinois State University.

Projects seeking recognition may submit proposals from Oct. 10 to Dec. 15. Applications for the award can be found on the Green Team's Web site ([www.greenteam.ilstu.edu](http://www.greenteam.ilstu.edu)). For more information regarding the application process, contact Chika Nnamani at [cknama@ilstu.edu](mailto:cknama@ilstu.edu) or Chuck Scott at [cascott@ilstu.edu](mailto:cascott@ilstu.edu).



## TAKE THE GREEN TEAM CHALLENGE

~ Annie Laurie Cadmus



Within the field of higher education, we are frequently evaluating the impacts we make on the university, students, peers and colleagues. Similarly, the Green Team at Illinois State University is working to educate students,

faculty and staff about the lasting environmental impacts made by simple decisions.

While we aren't asking our campus community to become Ecological All-Stars, we are hoping to encourage thoughtful actions and dialogue on the issue of sustainability.

In an effort to encourage environmental sustainability at Illinois State University, campus community members are being asked to assess their "ecological footprints." An ecological footprint considers an individual's consumption and waste production habits to calculate the amount of productive land being absorbed by our individual lifestyles. Discover what type of impact your decisions are making on the environment by taking an ecological footprint quiz.

### The Green Team Challenge:

- 1.) Take the Footprint quiz (a simple version of this quiz is available online at [www.myfootprint.org](http://www.myfootprint.org))
- 2.) Report your score to the Green Team at [alcadmu@ilstu.edu](mailto:alcadmu@ilstu.edu). You will receive, in response, suggestions for decreasing your impact.
- 3.) Explore and practice different ways to reduce your impact on the environment.
- 4.) Take the quiz again several months later. The Green Team will keep your first score on file for you to see if you have decreased your footprint size.

For more information, contact the Green Team via e-mail ([alcadmu@ilstu.edu](mailto:alcadmu@ilstu.edu)) or visit their Web site ([www.greenteam.ilstu.edu](http://www.greenteam.ilstu.edu)).



## RECIPE REVEAL

~ Pam Burress

### Crockpot Carmel Apples

This recipe was found on the [www.kidskuisine.com](http://www.kidskuisine.com) Web site.  
Serving Size: 8.

- ✓ 2 packages (14 oz.) caramels
- ✓ 1/4 cup water
- ✓ 8 apples
- ✓ 8 sticks
- ✓ Optional: nuts, chocolate covered candies, mini chocolate chips, candy decorations

**Preparation:** Combine caramels and water in a crockpot. Cover and cook on high for 1 to 1 1/2 hours, stirring frequently. Wash and dry apples. Insert stick into stem end of each apple. Turn control on low. Dip apple into hot caramel and turn to coat entire surface. Holding apple above pot, scrape off excess caramel from bottom apple. Place on greased wax paper to cool. Once the caramel has set you may wish to roll the apples in the toppings of your choice.

### Spicy Sausage and Pepper Stew

This recipe was found on the [www.kraftfoods.com](http://www.kraftfoods.com) Web site.  
Prep time: 10 min. Total time: 40 min. Makes: 9 servings (1 cup)

- ✓ 3/4 lb. (12 oz.) reduced fat hot Italian sausage, cut into 1/2" thin slices
- ✓ 1 medium green pepper, chopped (about 1 cup)
- ✓ 1 stalk celery, sliced
- ✓ 2 Tbsp. flour
- ✓ 1 can (14 oz.) reduced sodium beef broth
- ✓ 2 cans (14-1/2 oz. ea.) no-sal-added diced tomatoes, undrained
- ✓ 2 cans (15-1/2 oz. ea.) kidney beans, drained, rinsed
- ✓ Soda crackers

**Cook** sausage, pepper and celery in large saucepan on medium-high heat 8 to 10 minutes or until sausage is no longer pink, stirring frequently; drain. Add flour; cook and stir 1 minute. Stir in broth, tomatoes with their liquid and beans. Bring to boil; reduce heat to low. Cover; simmer 20 minutes, stirring occasionally. Serve with crackers.

## CIVIL SERVICE COUNCIL BY-LAWS

### Article III - Responsibilities of the Officers and Members

#### Section 1 – Executive Committee

The Executive committee will consist of the Chairperson, the Vice-Chairperson, the Secretary, and the Treasurer, along with the immediate past Chairperson, who serves as an ex-officio member of the Executive Committee.

#### Section 2 - Chairperson

- A. The Chairperson presides at all meetings.
- B. The Chairperson speaks for the Council, which enforces regulations and policies relating to the administration of the Council.
- C. The Chairperson will call special meetings of the Council when deemed necessary.
- D. The Chairperson will, with the advice of the Council, appoint committees and their chairpersons as deemed necessary.
- E. The Chairperson has the authority to request an audit of the books by the Executive Committee as deemed necessary.
- F. The Chairperson represents Civil Service employees by serving on the Campus Communications Committee and any other committees that require Chairperson representation.
- G. The Chairperson may serve as the Civil Service representative to the Academic Senate unless the Chairperson, with consent of the Council, appoints another Council member to serve in his/her place.

[Source: [www.cscouncil.ilstu.edu/documentation](http://www.cscouncil.ilstu.edu/documentation)]

## CLASSIFIED ADVERTISEMENTS

### Free Items:



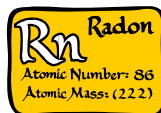
- Free cats to good homes; front-only declawed; not from same house. One is tiger, female, fixed, 3-yrs-old. Other is gray, very friendly. 838-1780.
- Free country-western couples dance lessons. Every Wednesday evening 7-9pm starting October 11, 2006. Call 261-8364 for details or questions.

### For Sale:

- Cross-bow exerciser - New. \$300 or best offer. Complete with all accessories. Call 452-2428 evenings.

### Personal Service:

- Tree and shrub trimming. Please call Carl or Terry at 310-3397, 530-5137 or 527-4492.
- Radon questions or problems? Licensed radon professional. Over 1000 systems installed with 100% success rate. Call David (Bud) Smith at 473-2955.



## CONTACT US

Please feel free to contact any Council member if you have questions, comments, or ideas so that we may better serve you. Any campus activities or information that would be relevant to Civil Service personnel can also be submitted.

Send information to the Council officers (cscouncil@ilstu.edu), to the *OpenLine* staff (cscopenline@ilstu.edu) or to any other Council member prior to the deadline.

### *OpenLine Classified Ad Submission Form*

*All information must be printed clearly.*

First / last name: \_\_\_\_\_

Employment status: Full time / part time / retired / \_\_\_\_\_

Home phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

ISU phone: \_\_\_\_\_ - \_\_\_\_\_

Best time to reach you at your home phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Campus box/Dept: \_\_\_\_\_

Check one category:

- |   |   |
|---|---|
| <input type="checkbox"/> Free Items (\$2)     | <input type="checkbox"/> Personal Service (\$5) |
| <input type="checkbox"/> For Sale-Auto (\$5)  | <input type="checkbox"/> Wanted (\$2)           |
| <input type="checkbox"/> For Sale-Other (\$2) |   |

**ONE word per box. 20 words or less.**


Send this completed form and payment by the 25<sup>th</sup> of the month to:

**Pat Schnitker, 4040 Graduate School.**

(Make checks payable to: Civil Service Council - *OpenLine*.)

Visit [www.cscouncil.ilstu.edu/documentation/openline.shtml](http://www.cscouncil.ilstu.edu/documentation/openline.shtml) for more information about advertising in the *OpenLine*.