

Illinois State University

ISU ReD: Research and eData

OpenLine Newsletter

Civil Service Council

9-2006

OpenLine Newsletter, September 2006

Civil Service Council
Illinois State University

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DATES TO REMEMBER

- September 25 Next classified ad deadline
- October 3.....Next *OpenLine* article deadline
- October 3.....Council meeting**
- October 9..... Columbus Day observed
- October 9-15..... Homecoming week
- October 17.....Council meeting**
- October 27-29..... Family weekend
- October 29..... Daylight saving time ends
- October 31 Halloween

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STAFF

- EDITOR..... Pam Burress
- LAYOUT/DESIGN Narry Kim
- Copy Editor Suzanne Ferrara
- PROOF READERS Patti Munster
 Ramona Garner
- COUNCIL LIAISON..... Steve Lancaster

FUND-RAISING EVENT

Your Civil Service Council has teamed up with Monical's Pizza once again for a fund-raising opportunity to benefit the scholarship awards and activities. Please mark your calendars to dine at any Bloomington or Normal Monical's Pizza restaurants for lunch or dinner on **Wednesday, October 11.**

A predetermined percentage of the sales (when a flyer is presented) from that day will go to the Civil Service Council. If you cannot eat at Monical's on that date, make sure to pass on a flyer to someone

(Continued on page 5...)

CHICAGO BUS TRIP

~Pam Burress

Your Civil Service Council is pleased to provide you with an opportunity to get away and enjoy a day of shopping, dining, museum touring, and more. On **Saturday, November 4**, as many as four buses will be departing Illinois State at 7 a.m. for a fun-filled day in downtown Chicago. The day will include stops at both **The Field Museum** (www.fieldmuseum.org) and **Water Tower Place** (www.shopwatertower.com). Your adventures are just beginning there, since The Field Museum is hosting the King Tut exhibit (you must obtain your own tickets and admission), and Water Tower Place is located on the Magnificent Mile (www.themagnificentmile.com), which is eight spectacular blocks on North Michigan Avenue in downtown Chicago with over 400 exclusive stores and boutiques and over 200 restaurants. You even might find time to catch public transportation to a show!



The buses will make several trips during the day between The Field Museum and Water Tower Place to give you an opportunity to visit both locations. Initial arrival time at the Field Museum is anticipated to be around 9:30 a.m. followed by Water Tower Place at approximately 10 a.m. The buses will be back to Water Tower Place at noon and 2 p.m. for stowing shopping packages and picking up people to head over to the Field Museum. There will be a few other times available to stow packages during the day as well. Trips back from the Field Museum to Water Tower Place include 12:45 p.m., 2:45 p.m., and finally 5:15 p.m. We anticipate leaving Chicago at 8 p.m. for an arrival back home by 10:30 p.m.

This one-day trip is \$20 per person, and is open to staff, faculty, retirees, students, and your guests. You are encouraged to bring your own snacks for the trip, but no glass containers are allowed and items must fit under your seat. To reserve your seats, please send in the registration form below along with a check made payable to the Civil Service Council. Forms must be received no later than **October 13**. As we anticipate seats for this trip to fill up quickly, we encourage you to submit your registration form and payment as soon as possible. (Cancellations are accepted with a full refund until October 13. No refunds issued after October 13, but we do allow your own substitutes with notice prior to the departure date.)

Yes, I would love to join the Civil Service Council's bus trip to downtown Chicago on Saturday, November 4, 2006. I might even bring a guest or two!

1) NAME: _____ Phone: _____

Mailing Address: _____

E-mail Address: _____

Guests:

2) _____ 5) _____

3) _____ 6) _____

4) _____

Comments: _____

\$20 x _____ # of seats = \$ _____

Detach this form and send it to: **Pam Burress, 3500 Telecom & Networking, Normal, IL, 61790-3500.** Payment must accompany this form for processing (check made payable to the *Civil Service Council*). Form and payment must be received no later than October 13.

SERVICE AWARDS

~ FELICIA YOUNG

30 YEARS

- Doris M. Cropp, 7100 University High School, 9/8/1976
- Patricia Ann Lomascolo, 9100 Campus Services/Grounds, 9/20/1976



25 YEARS

- Dorothy Ann Jones, 2610 Food Service, 9/21/1981
- James Lavern Knell, 9100 Campus Services/Grounds, 9/10/1981
- Debbie Ann Mason, 8900 Milner Library, 9/9/1981
- Ronald Eugene Neal, 6380 Classroom Technology Sup, 9/14/1981

20 YEARS

- Peter M. Embry, 9100 Campus Services/Grounds, 9/30/1986
- Janice C. Leuchtenberg, 2320 Financial Aid Office, 9/2/1986
- Tamie Jean Van Scyoc, 2610 Food Service, 9/2/1986

15 YEARS

- Joyce Elaine Apple, 2100 Student Affairs, 9/10/1991
- Timothy Dale Baker, 9100 Campus Services/Grounds, 9/23/1991
- John Edwin Caplinger, 9100 Campus Services/Grounds, 9/23/1991
- Patricia Ann Carter, 9100 Campus Services/Grounds, 9/30/1991
- Lucile Graham, 9100 Campus Services/Grounds, 9/30/1991
- Michael Edward James, 9100 Campus Services/Grounds, 9/23/1991
- Kevin Patrick Kelley, 1200 Comptroller's Office, 9/30/1991
- David Eugene Vaughn, 9000 Facilities Management, 9/9/1991

10 YEARS

- Thomas Francis Brouillette, 9000 Facilities Management, 9/2/1996
- George A. Cook, 9100 Campus Services/Grounds, 9/15/1996
- Martha R. Frieburg, 4240 English, 9/3/1996
- Kristina J. Harris, 2440 Comm Rights and Resp, 9/24/1996
- Garry R. Smith, 0580 Payroll, 9/3/1996
- Marcia B. Strum, 5960 CEMAST, 9/23/1996

CIVIL SERVICE COUNCIL CONSTITUTION

Article III – Objectives

The objectives of the Council shall be:

A. To advise the University administration on issues of concern to Civil Service employees, including the following:

1. University policies and procedures;
2. Economic well being;
3. Conditions of employment; and
4. Other matters as deemed appropriate.



B. To advise the Merit Board through the elected representative to the Employees Advisory Committee on matters of concern to Civil Service employees.

C. To advise the State Universities Retirement System through the representative to the Advisory Board on matters of concern to Civil Service employees.

D. To provide a means of effective communication between Civil Service employees and the administration, other University governance bodies, and the Board of Trustees.

E. To advise other groups on matters of concern to Civil Service employees.

F. To study and make recommendations regarding pertinent initiatives to the Director of Human Resources, the Provost, the President, the University Civil Service Advisory Committee to the Merit Board, and the Advisory Committee to the State Universities Retirement System.

Source: www.cscouncil.ilstu.edu/documentation

POTPOURRI

~ Dianne Liebenstein

BIRTHS – CONGRATULATIONS TO:

- Delories Beverly, Campus Services, on the birth of her grandson, Bryce King Beverly, July 19, 2006, 7 ½ lbs. 22 inches long.
- Linda Calhoun, School of Theatre, on the birth of two grandchildren, Hannah Louise Hill, July 31, 2006, 8 lbs. 12.2 oz. and 20 inches long, and Noah Gene Calhoun, August 4, 2006, 7 lbs. 12 oz., 20 inches long.



- Linda Thomas, Planning & Institutional Research, on the birth of her granddaughter, Campbell Addison Thomas, August 13, 2006, 7 lbs. 7 oz., 18 ½ inches long.
- Rod Repp, Campus Dining Services, on the birth of his son, Rex Nicholas Repp, August 29, 2006, 8 lbs.

DEATHS – OUR SINCEREST SYMPATHIES TO:

- Ben Jackson, Facilities Management, on the death of his father-in-law, Rolla Nieu Kirk, July 27, 2006.
- Bernard Schimanski, Facilities Management, on the death of his mother, Wilma Schimanski, July 27, 2006.
- Gary Simpkins, Facilities Management, on the death of his mother, Fern Simpkins, August 5, 2006.
- Gail Kirkwood, Facilities Management, on the death of her sister Susan Elliott, August 13, 2006.

WELCOME TO ISU – JULY 2006

- Jason A. Barna, Telecommunication & Networking
- Dale R. Karrick, University Police
- Rafael Macias, Facilities Management
- Susan A. Smith, Bone Student Center
- Nadine A. Treadway, Special Olympics Illinois



PROMOTIONS – JULY 2006

- Timothy B. Arnold, Stationary Engineer, Facilities Management
- Timoteo D. Asis, Parking Service Agent II, Parking Services
- Jennifer S. Bonack, Admissions/Records Officer I, Registrar
- Lisa A. Ellrick, Staff Secretary, Energy Mgmt. Services
- Fred J. Kruse, Stationary Engineer, Facilities Management
- Sharon K. Hardesty Medical Technol. I, Student Health Services
- Eric B. Hodges, Manager IT/Admin. Coord, Admin. Inf. Services
- Jeffrey J. Jacob, Accountant III, HR Information Systems
- David J. Machek, Parking Service Agent II, Parking Services
- John M. Muir, Technical Assoc IT, Admin. Inf. Services
- Douglas D. Williamson, Assoc. IT., Admin. Inf. Services

RESIGNATIONS – JULY 2006

- Jerry G. Devine, Facilities Management
- Douglas M. King, Milner Library
- Jennifer M. Taylor, Dean of Arts and Sciences

RETIREMENTS – JULY 2006

- Opal M. Love, Facilities Management
- Glen G. Taylor, Central Receiving



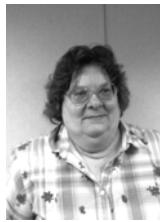
Your help in providing Potpourri information is needed and appreciated. Please feel free to contact Dianne Liebenstein by phone (438-8311) or by e-mail (dbliebe@ilstu.edu) to report births, marriages, or deaths of immediate family members.

COUNCIL MEMBER PROFILE

~ Barb Arbogast

EMPLOYMENT:

I started as a student worker in the College of Business computer lab and the Business Education Administration Office for approximately 2 years. After graduating, I worked in various departments as an extra help employee before going to work full time for the School of Kinesiology and Recreation in October of 1993.



Positions I have held at Illinois State include: student worker - computer lab assistant and office work; extra help office work; Secretary III; and my current position as a Secretary IV. My mother worked as an RA several years ago for a short time. My dad retired from Illinois State University as a Building Service Foreman.

EDUCATION:

I obtained my bachelor's degree in Administrative Systems and Office Technology from the College of Business in December 1992. My mother has also taken some Art classes here.

CIVIL SERVICE COUNCIL:

I am in my second year on the Civil Service Council. I either have or am currently serving on the Scholarship Committee, Raffle Committee, Children's Holiday Party, and Elections Committee.

There have been several outstanding memories while being on the Council. One was being invited to the President's house for dinner. The evening was very relaxing and there was a lot of good conversation. I like the committees I have served on and look forward to serving on others. Working on the Children's Holiday Party, filling the goody bags, and seeing the faces on the children as they watched the Gamma Phi Circus, met Reggie Redbird, received their drink and cookie, goody bag and, oh yes, the gleam in their eyes as the children gave Santa their wish list made all the work worth while.

I was inspired to run for election after I had recently returned back to work full time from a lengthy illness, and my medical professionals suggested that I get involved in something. So when I was asked if I would be interested in being on the Council, I asked some questions and decided I would like to give it a try. Since being elected, I have enjoyed every minute of being on the Council. If given the opportunity, I would even like to serve again. I enjoy the Council's guest speakers, the conversation, meeting new people, and learning more about Illinois State University.

OTHER:

I always thought I would be a secretary, so while in high school and college, I prepared myself for office work.

When I retire, I would like to spend time with my family, and do things with my grandchildren. I also look forward to more time for reading and putting puzzles together. Plus, I would like to visit the State of Washington and Florida as I have family in both places. And, I would like to go to Pennsylvania to visit some friends.

SHOPPING NIGHT

~ Melody Palm

K's Merchandise in Bloomington invites the Illinois State University community to Corporate Appreciation Shopping Night from 4 to 9 p.m. on Thursday, September 21.

Be sure to bring your university ID for special savings on jewelry, select watches, domestics and furniture. Enter the drawing for a chance to win a shopping spree. During this event only, take an additional 10% off your entire purchase (except rugs and electronics). For more details, see the flier posted on the Council's Web site (www.cscouncil.ilstu.edu).



ISU SESQUICENTENNIAL EVENTS

~ Carol Struck

The 150th Anniversary of Illinois State University officially kicks off on Founder's Day, February 15, 2007. Numerous events and activities have been planned for the year-long celebration of the University's Sesquicentennial. As new speakers, performances or other events are planned they will appear on Illinois State University's home page (IllinoisState.edu). For additional information concerning the 150th, contact Carol Struck (carolstruck@ilstu.edu).



University Events

- Illinois State University's Web site (IllinoisState.edu) features a "150th look"
- Founder's Day 150th Kick-off on February 15, 2007 at Braden Auditorium:
 - * Speaker David McCullough, noted author and historian
 - * New musical piece and university song unveiled
 - * AP, Civil Service & Alumni Awards presented
 - * Bell Ringing on the Quad
- President's Concert, Sunday, February 18, 2007 - Full presentation of new musical piece with narration by Dr. David Strand
- Illinois State Historical Society Annual Conference, February 15-18, 2007 on campus
- College of Arts & Sciences, speaker Robert F. Kennedy, Jr., March 28, 2007
- College of Applied Science & Technology, speaker Robert Ballard, April 17, 2007
- Genevieve Green Gardens at Ewing, dedication summer 2007
- Abraham Lincoln's Journey to Emancipation, exhibit at Milner, August 23, 2007- October 5, 2007
- Milner/Ames Lecture, speaker Doris Kearns Goodwin, September 18, 2007
- Normal Editions Workshop Conference, "Frontiers in Printmaking," October 3-5, 2007
- "30-Year Retrospective: Normal Editions Workshop" exhibition, September 25-October 28, 2007
- Sesquicentennial Gala Event, Homecoming, October 13, 2007
- Stevenson Lecture Series, speaker Ken Burns, November 1, 2007
- Mennonite College of Nursing, speaker Naomi Judd, November 8, 2007
- College of Education, speaker Jonathan Kozol, November 14, 2007
- Founder's Day, conclusion of sesquicentennial celebration, February, 2008, speaker to be announced

QUICK QUOTE



Education is the ability to listen to almost anything without losing your temper or your self-confidence.

-- Robert Frost

[Source: <http://www.brainyquote.com>]

ANNUITANTS ASSOCIATION

~Melody Palm

Illinois State staff and faculty may now use payroll deduction to pay dues for membership in the ISU Annuitants Association (ISUAA). Pre-retiree membership is available to those vested in SURS, but not yet retired. For more information, visit their Web site (www.annuitants.ilstu.edu).

ISUAA is one of 50 chapters of the State Universities Annuitants Association (SUAA). The primary mission of SUAA is to advocate for member benefits and well-being.

MORE RECYCLING FACILITIES AT ISU

~ Annie Laurie Cadmus



Recycling opportunities at Illinois State University have improved this semester with several increases in acceptable commodities and campus facilities. This semester, University Recycling, UHS Recycling, the ISU Green Team, TechZone and the Town of Normal have combined forces to make recycling more accessible to all students, faculty and staff on or near the ISU campus.

A Town of Normal Recycling Drop Box has been placed to aid recycling convenience for our off-campus students, faculty and staff. The box is located in a green commuter parking lot just north of the Bone Student Center pay lot. All fraternities, sororities and students/faculty/staff living off campus are encouraged to use this recycling location. Acceptable items include mixed paper, cardboard, and co-mingled plastic/aluminum/glass.

A new recycling location on the second floor of the Bone Student Center has been placed to prompt passersby to recycle their dead batteries, cell phones and toner cartridges. These recycling kiosks are located directly outside of the entrance to TechZone. A toner/cell phone kiosk is also available in the lobby of Manchester Hall. Additionally, any member of the ISU community is encouraged to drop off used and unwanted electronics at TechZone. These electronics are given to the Town of Normal where they are then sent to Peoria and refurbished for low income families.

Currently, the collected materials for the University Recycling and University Housing Recycling programs include, but are not limited to, plastic, aluminum, glass, cardboard, mixed paper, batteries, toner cartridges, cell phones and electronics. In the past few years, Illinois State University has both reduced its waste and increased its collected recyclable materials.

The Green Team works to reduce the University's negative impacts on the environment and focus on creating positive impacts on our campus and in our community. For more information about the Green Team, upcoming events and simple habits that can help reduce your negative environmental impacts, contact the Green Team via e-mail (greenteam@ilstu.edu), or visit our Web site (www.greenteam.ilstu.edu).



CONFIDENTIALITY STATEMENT

Confidentiality Statement: the role of Civil Service Council members when contacted by constituents.

Council members should only discuss concerns in general terms (i.e., do not use names) when bringing up issues at a Civil Service Council meeting, and then only with the constituent's permission.

Council member may discuss some specifics, with the constituent's express permission, when making calls to follow-up on constituent's concern, for example with Human Resources or other appropriate office.

This confidentiality means that no name or details should be discussed with anyone (co-workers, Human Resources, etc.) without the constituent's express consent. If it is determined, through the Council member's contact with Human Resources or other appropriate office, that the constituent needs to talk to that office directly, the Council member will encourage the constituent to make the contact. The choice to do so is left entirely up to the constituent.

The purpose of this confidentiality is to give the constituent help in finding out their rights before they make the decision to pursue the matter. The Council will make every effort to live up to this high standard.

WHAT TO RECYCLE

~ Dee Beverly

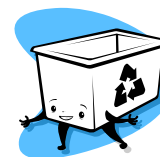
Curious as to what you can and cannot recycle through the Illinois State University Recycling program? Below you will find what is acceptable and what is not acceptable in our Mixed Paper commodities collections:

ACCEPTABLE:

Newspaper
White and Colored Paper
Letterhead
Computer Paper
Notebook Paper
Paper WITHOUT Staples or Paper Clips
Envelopes (with and without windows)
Index Cards
Post-It Notes
Business Cards
Carbonless (NCR) Copy Paper
Adding Machine Tape
Phone Books
Manilla Envelopes/Folders
Corrugated Cardboard
Magazines
Text Books
Blue Prints

NOT ACCEPTABLE:

Styrofoam
Carbon Paper
Ream Wrappers
Microfiche
Bound Volumes
Glossy Paper
Adhesive Labels
Candy Wrappers
Photographs
Chipboards
Rubber Bands
Tape
Video Tapes
CDs
Three Ring Binders



Additional concerns or questions regarding University Recycling can be addressed to Dee Beverly (438-SAVE(7283) or djbever@ilstu.edu). Be sure to contact University Recycling for all your outdoor events.

Recycling Tidbit: Americans throw out enough aluminum to rebuild the entire commercial airline fleet every three months.

RECIPE REVEAL

~ Pam Burress

Crab Rangoons: Prep time: 20 min. Total time: 30 min. Makes: 2-1/2 doz. or 15 servings of two appetizers each. (www.kraftfoods.com)



- ✓ 1 tub (8 oz.) chive & onion cream cheese spread
- ✓ 1 can (6 oz.) crabmeat, drained, flaked
- ✓ 30 won ton wrappers
- ✓ 1-1/2 cups vegetable oil, for frying
- ✓ 1/3 cup sweet 'n sour sauce

MIX cream cheese spread and crabmeat; spoon evenly onto won ton wrappers, adding about 1 tsp. of the crabmeat mixture to each wrapper. **MOISTEN** edges of each wrapper with water; fold in half to form triangle. Press edges together to seal.

HEAT oil in medium skillet or wok to 360 F. Add won tons, in batches; cook 1 to 2 min. or until golden brown on both sides, turning once.

REMOVE from skillet with slotted spoon; drain on paper towels. Serve hot with the sweet-and-sour sauce.

Veggie Pizza Cupcakes: Prep time: 15 min. Total time: 35 min. Makes: 10 pizza cups. (www.ragu.com)



- ✓ 1 package (12 oz.) refrigerated biscuits (10 count)
- ✓ 1-1/2 cups pasta sauce
- ✓ 1-1/2 cups assorted diced fresh vegetables (bell pepper, zucchini, squash, onion)
- ✓ 1 teaspoon olive oil
- ✓ 1/2 cup shredded mozzarella cheese

UNROLL biscuits; press each into a 1-inch round. In a 12-cup muffin pan, press each biscuit in the bottom and up the sides of each cup. Chill until ready to fill.

PREHEAT oven to 375 F.

HEAT oil in a 10-inch skillet and cook vegetables until tender. Stir in pasta sauce and bring to a boil. Reduce heat and simmer 2 minutes or until slightly reduced.

SPOON mixture into muffin cups. Bake at 375 for 15 minutes. Sprinkle tops with cheese. Bake 5 minutes. Remove pizza cups from pan and serve.

LIVING THE GREEN LIFE IN BLOOMINGTON-NORMAL

~ Annie Laurie Cadmus

Responsible shopping, eating and exercise choices can be difficult. Luckily, Bloomington-Normal is home to a great deal of environmentally friendly and health conscious local vendors, companies and organizations. Enjoy fall in Illinois by taking advantage of the opportunities listed below.

For more information on how to take advantage of exciting opportunities in your community, or for basic information on "green" efforts at Illinois State University, contact the Green Team (greenteam@ilstu.edu) or visit their Web site (www.greenteam.ilstu.edu).

Food:



Buy locally grown foods at the Trailside Farmer's Market in Normal (Tuesday evenings starting at 4:30) and the Downtown Bloomington Farmer's Market (Saturday mornings from 6:45 until 11:00). Or, find locally grown and organic foods at the Common Ground in downtown Bloomington. If you don't feel like cooking, let the Coffeehouse in downtown Normal do it for you. They offer a full vegetarian menu seven days a week.

Recreation:



Take advantage of what the University has to offer by checking out the Outdoor Adventure Program through Recreation Services. Rent equipment, learn new skills and take exciting trips. Information is available via the Web (www.rec.ilstu.edu/adventure). Or, learn how to rock climb at one of the largest climbing facilities in North America at Upper Limits climbing wall in Bloomington. If you aren't a fan of heights, the Constitution Trail provides a safe opportunity for all residents to walk, bike or run throughout the area.

Art and Shopping:



Support local artists by attending Illinois State University theatre performances on campus and art exhibits at the University Galleries located in downtown Normal. Exhibits and shows are constantly changing, so regularly check the Web site (www.cfa.ilstu.edu). Support your local economy by shopping at the numerous locally owned businesses in downtown Normal and Bloomington.

Education:



Stop by the Ecology Action Center in downtown Normal to learn about the local and global environment and where to enjoy nature in central Illinois. Or, spend an afternoon at the recently constructed Children's Discovery Museum in Normal. The museum not only has educational exhibits, but the building itself has exciting educational components since it is a LEED (Leadership in Energy and Environmental Design) certified building.

Learn more about how a healthy body is the first step to a healthy Earth at the Healthy You Healthy Earth festival at ISU. The event will take place at the Bone Student Center Brown Ballroom on November 15, 2006 from 10 a.m. - 2 p.m. For more information, visit the Green Team's Web site (www.greenteam.ilstu.edu).

FUND-RAISING EVENT (CONTINUED FROM PAGE 1)

... who can. Don't miss this easy opportunity to support your Civil Service Council's scholarship awards and activities.

A flyer must accompany food orders for the donation to be applied. Get a flyer from your nearest Council representative or print the flyer from the Monical's Web site (www.monicals.com/calendar/octcalendar.shtml) or the link is on our Web site at www.cscouncil.ilstu.edu!



WELLNESS

~ Nikki Brauer

Register for all activities via our on-line system (www.hr.ilstu.edu/wellness). Those without on-line access may contact the Wellness program coordinator (438-8845).

Adventures in Parenting

Join a group of parents and caregivers, connecting with one another to share ideas and offer support throughout their Adventures in Parenting. Meetings have a flexible format and the group chooses topics. Meetings are held in Moulton 102C on October 20, November 16, and December 4, 2006. Everyone is welcome!

Blood Chemistry and Cholesterol Screenings

Screenings are held from 7:30 - 9:00 a.m. in the Student Health Services Lab on the following Fridays: October 20 and December 8. Appointments are required. Tests require a 12-hour fast.

- Lipid Profile + Chem 30 — \$32.00
- PSA — \$38.00



Family Swims-Metcalf Pool

Bring the family for some wet fun! All swims are held in the Metcalf pool from 1:30 — 3:30 p.m. on the following dates: Sept. 30, Oct. 14 & 22, Nov. 5 & 12, and Dec. 2 & 10. Lifeguards will be on duty. Parents/guardians must remain in the pool area. Families are encouraged to bring flotation devices. Enter through the west door off the parking area.

Fitness Program for Faculty & Staff

Program activities: badminton, core fitness, fitness lab, lap swim, Pilates, soccer, step aerobics, Tai Chi, water aerobics, and yoga classes. Fees are \$50.00 per semester for unlimited participation in the activities listed. (The online registration form for this activity is not yet online.)

Want more Energy? Unclog Your Drains!

This interactive presentation will help identify where your energy is going, and how to redirect it so you can focus on priorities. Facilitated by Debbie Delgado, a certified empowerment coach who helps busy professionals create balanced and fulfilling lives. This session is held in Moulton 102C on September 22 from 12:00-1:15 p.m.

Financial Sessions Featuring Diane Ryon

- "Is Your Financial House in Order?" will be held on October 4 from 12:00 - 1:15 p.m. in the Spotlight Room, Bone Student Center.
- "Are You Maximizing Your Pre-Tax Deductions?" will be held October 11 from 12:00 - 1:15 p.m. in the Spotlight Room, Bone Student Center.
- "Show Me the Money - Funding College" will be held October 25 from 12:00 - 1:15 p.m. in the First Floor West Lounge, Bone Student Center.

Ergonomics and the Work Area

Assistance is offered to those who wish to create a work area that reduces risk for injury and stress on the body. Individual appointments and group presentations can be scheduled by contacting Nikki Brauer (438-8845). Visit the Web for seated workstation recommendations (www.hr.ilstu.edu/wellness/activity_ergonomics.shtml).

NEXT OPENLINE ARTICLE DEADLINE

The next deadline to submit articles to the *OpenLine* newsletter will be **Tuesday, October 3.**

Articles, news and ideas pertinent to civil service employees can be sent via e-mail to the Civil Service Council's executive committee (cscouncil@ilstu.edu) or to the *OpenLine* staff (cscopenline@ilstu.edu).



CLASSIFIED ADVERTISEMENTS

Wanted:

- Quiet renters. Family owned, large 2-bedroom apartment, close to ISU/Wesleyan campus. Newly remodeled. Off-street parking. Call 310-6622.

Personal Service:

- Tree and shrub trimming. Please call Carl or Terry at 310-3397, 530-5137 or 527-4492.
- Radon questions or problems? Licensed radon professional. Over 1000 systems installed with 100% success rate. Call David (Bud) Smith at 473-2955.

HOMECOMING 2006

~ Julie Barnhill

Join us for **Homecoming 2006 from October 12-15!**

The Homecoming Web site (www.homecoming.ilstu.edu) has an order form for the Homecoming Luncheon at noon Oct. 13 and the Homecoming football game against Southern Illinois at 2:30 p.m. Oct. 14.

The application deadline to participate in the Homecoming Parade is Oct. 2. The application deadline for the Oct. 14 Town & Gown 5K Run is Oct. 6. A late fee will apply to race applications after that date. All applications and additional Homecoming 2006 information is available at on the Web site.

Questions can be directed to Julie Barnhill, Chair, Homecoming Steering Committee (438-8790 or jtbarh@ilstu.edu).



OpenLine Classified Ad Submission Form

All information must be printed clearly.

First and Last name: _____

Employment status: Full time / part time / retired / _____

Home phone: (_____) _____ - _____

ISU phone: _____ - _____

Best time to reach you at your home phone: _____

E-mail: _____

Campus Box/Dept: _____

Check one category:

- Free Items (\$2) Personal Service (\$5)
 For Sale-Auto (\$5) Wanted (\$2)
 For Sale-Other (\$2)

ONE word per box. 20 words or less.

Send this completed form and payment by the 25th of the month to:
Pat Schnitker, 4040 Graduate School.
 (Make checks payable to: Civil Service Council - *OpenLine*.)

Visit www.ilstu.edu/depts/civilservice/documentation/openline/Ad.pdf for more information about advertising in the *OpenLine*.

