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OpenLine Newsletter

Civil Service Council

7-2006

OpenLine Newsletter, July 2006

Civil Service Council
Illinois State University

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Illinois State University
Civil Service
Council
Newsletter

WEB: www.cscouncil.ilstu.edu
 E-MAIL: cscouncil@ilstu.edu
 or cscopenline@ilstu.edu

OpenLine

OpenLine is published monthly by the **Civil Service Council** of Illinois State University, Campus Box 1830, Normal, IL 61790-1830.

JULY 2006

VOLUME XXXI, NUMBER 1

DATES TO REMEMBER

July 25Next classified ad deadline
 August 1Next *OpenLine* article deadline
August 1.....Council meeting
August 15.....Council meeting
 August 21 Fall Semester Classes Begin

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STAFF

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 Suzanne Ferrara
 Ramona Garner
 COUNCIL LIAISON..... Steve Lancaster

FRIVOLOUS FACTS

Butterflies cannot fly if their body temperature is less than 86 degrees.



[Source: www.coolquiz.com/trivia/facts/index.asp]

QUICK QUOTE



Education is the ability to listen to almost anything without losing your temper or your self-confidence.

-- Robert Frost

[Source: www.brainyquote.com]

COUNCIL OFFICERS ELECTED

At the July 11 Civil Service Council meeting, the FY-07 officers were elected from the Council's members. These officers will hold office until June 30, 2007.

Congratulations to Melody Palm, chair, Steve Lancaster, vice chair, Sarita Cox, secretary, and Pat Schnitker, treasurer!

CIVIL SERVICE COUNCIL FY-2007 MEMBERSHIP

Group I

- ◆ Pat Schnitker 4040 Graduate School (Hovey Hall),
438-2109, plschnit@ilstu.edu
- ◆ Sarita Cox 5570 MBA Program (College of Business Building),
438-2981, smcox@ilstu.edu
- ◆ Vicki Bryan 2320 Financial Aid (Fell Hall),
438-2782, vlbryan@ilstu.edu

Group II

- ◆ Barb Arbogast 5121 School of Kinesiology & Rec (McCormick),
438-5952, barbogas@ilstu.edu
- ◆ Linda Klawitter 5020 Agriculture (Ropp Agriculture Bldg),
438-5655, ljklawit@ilstu.edu
- ◆ Jan Jolynn Staley 5590 Marketing (College of Business Bldg),
438-7261, jjstaley@ilstu.edu

Group III

- ◆ Jack Wylie 1520 Central Receiving (John Green Food Service Bldg),
438-8011, jdwylie@ilstu.edu
- ◆ Ron Thompson 6380 Classroom Technology Support (Nelson Smith),
438-7732, rdthomp@ilstu.edu
- ◆ Julie Caplinger 6370 Center for Teaching, Learning & Tech (Instruct Tech & Dev Cntr),
438-7582, jacapli@ilstu.edu

Group IV

- ◆ John Moss 9000 Facilities Management (Physical Plant Office),
436-2413, jlmoss@ilstu.edu
- ◆ Andy Monninger 9100 Campus Services/Grounds,
(phone number and e-mail address not available)
- ◆ John (Jac) Copes 2610 Food Services (Watterson),
436-9944, jacopes@ilstu.edu

Group V

- ◆ Melody Palm 2640 Dean of Students (Bone Student Center),
438-3930, mapalm@ilstu.edu
- ◆ Martha Burk 8900 Adventure of the American Mind (Milner Library),
438-3474, mjburk@ilstu.edu
- ◆ Steven Lancaster 2610 Campus Dining Services (John Green Bldg.),
438-2042, sjlanca@ilstu.edu

Ex-Officio Members

- ◆ Human Resources Representative
Tammy Carlson 1300 Human Resources (Nelson Smith Building),
438-8846, tscarls@ilstu.edu
- ◆ Employee Advisory Committee Representative
Dave Turner 9000 Facilities Services (Energy Management),
438-5516, dturne@ilstu.edu
- ◆ Campus Communications Committee Representative
Kevin Wiand 3040 Research and Sponsored Programs (Hovey Hall),
438-2596, kgwiand@ilstu.edu
- ◆ *OpenLine* Editor
Pam Burress 3500 Telecom & Networking (Williams Hall Annex),
438-2795, paburre@ilstu.edu

SERVICE AWARDS

~ FELICIA YOUNG

25 YEARS

- Lori Ann Montoya, 2600 University Housing Serv, 7/16/1981
- John Charles Tarter, 5300 College of Education, 7/6/1981



20 YEARS

- Jeff Billington, 9100 Campus Services/Grounds, 7/23/1986
- Robin Diane Billington, 9100 Campus Services/Grounds, 7/16/1986
- Daniel C. Crews, 9100 Campus Services/Grounds, 7/30/1986
- Gerald W. Hazelwood, 2600 University Housing Serv, 7/30/1986
- Gary L. Otto, 9100 Campus Services/Grounds, 7/21/1986
- Nancy F. Scherer, 5520 Accounting, 7/14/1986
- Elaine C. Thoennes, 2781 Campus Recreation-Beech, 7/1/1986

15 YEARS

- Patrick Kelly Burke, 9240 University Police, 7/29/1991
- Cheryl Jeanne Cleeton, 3500 Telecommunications, 7/29/1991
- Susan Beth Deatrack, 8900 Milner Library, 7/8/1991
- Marilyn H. Kammler, 4620 Psychology, 7/15/1991

10 YEARS

- Roger E. Cann, 2610 Food Service, 7/1/1996
- Sue A. Feltner, 2540 Health Services, 7/8/1996
- Donna K. Simms, 8000 Development-Info/Donor Ser, 7/29/1996

“WHITE PAPER ONLY” PROGRAM

~ DELORIES (DEE) BEVERLY



We can all help save the environment by **Reducing, Reusing, and Recycling.**

University Recycling will add "White Paper Only" to its collection starting June 12, 2006 as a pilot program. The pilot program will run for 30 days in the following designated areas: Stevenson, Hovey, Fell, Moulton, College of Business, and DeGarmo.

The white paper only will be collected by University Recycling staff on Mondays, Wednesdays and Fridays. If you would like to participate in this pilot program or would like more information, you can contact Dee Beverly (438-SAVE or djbever@ilstu.edu).

Did you remember to copy on both sides? Double-sided copying helps reduce the amount of waste generated on our campus.

POTPOURRI

~ DIANNE LIEBENSTEIN

DEATHS -- OUR SINCEREST SYMPATHY TO:

- Carol Weiss, Facilities Planning, on the death of her mother-in-law, Walda "Mick" Weiss, May 5, 2006.

BIRTHS -- OUR CONGRATUALIONS TO:

- Paul Uphoff, Campus Dining Services, on the birth of his granddaughter, Kegan Uphoff, May 14, 2006, 8 lbs. 1 oz., 22 inches long.
- Dianne Liebenstein, Office of Human Resources, on the birth of her grandson, Grant Jacob Liebenstein, May 15, 2006, 7 lbs. 10 oz., 20 inches long.
- Dara Gibson, University Communications and Marketing, Ryan Brown, Technology, on the birth of their granddaughter, Danielle Ruth Gibson, June 7, 2006, 8 lbs 13 oz., 20 ½ inches long.



Potpourri continued...

RESIGNATIONS – APRIL & MAY 2006

- Teresa L. Fulling, Thomas Metcalf School
- Lee Ann Gordon, Mennonite College of Nursing
- Curtis K. Marshall, University Police
- Todd D. Smith, Facilities Management
- Steven S. Sparrow, Facilities Management
- Dana L. Tuttle, Admissions

WELCOME TO ISU – APRIL & MAY 2006

- Michael B. Adams, Facilities Management
- Lawrence W. Berndt, Campus Dining Services
- Ted A. Coussens, Classroom Technology Support Services
- Aaron T. Davis, Computer Inf. Support Services
- Judy L. Johnson, Comptroller's
- Kelsi M. Kerns, Milner Library
- Micah J. Kuchan, Classroom Technology/Support Services
- Robert H. Malone, University Police
- Stephen W. Martin, University Housing Services
- Timothy H. Murry, Facilities Management
- Billy J. Norfleet, Facilities Management
- Kelly M. Woith, Psychology
- Brenda L. Wright, Comptroller's



PROMOTIONS – APRIL & MAY 2006

- Amy I. Armstrong, Admissions/Records Officer III, Registrar
- Connie S. Bryant, Administrative Clerk, School of Music
- Janet L. Davenport, Administrative Clerk, Health Sciences
- Nancy L. Fry, Senior Library Specialist, Milner Library
- Pamela J. Fuller, Staff Secretary, Criminal Justice Sciences
- Mary M. Gilfillan, Administrative Assistant I, CTLT
- Marjorie E. Hewitt, Human Resource Officer, Human Resources
- Yvette S. Huddleston, Staff Clerk, Classroom Tech. Support Services
- Michael S. Ivey, Cashier IV, Parking & Transportation
- Leta Ann Janssen, Business Manager II, Milner Library
- Rhonda K. Jenkins, Accountant II, Comptroller's
- Shirley M. McCauley, Staff Secretary, Information Center
- Maureen K. Peel, Administrative Aide, Facilities Planning
- Jason T. Polin, Stationary Fireman, Facilities Management
- Julie A. Prianos, Editorial Asst., Web Support
- Keith A. Smith, Assistant Facilities Manager, Redbird Arena
- Adam M. Southwick, Fieldhouse Facilities Supervisor., Horton Field House
- Vicki L. Sullivan, Human Resource Officer, Human Resources
- Sheila E. Taylor, Business Manager II, Facilities Management
- L. Diane Tetley, Chief Clerk, Univ. Housing Services
- Carol A. Weiss, Staff Clerk, Facilities Planning
- Theresa J. Wiese, Admissions/Records Specialist II, Admissions
- Debra K. Wylie, Program Coordinator., Extended University

RETIREMENTS – APRIL & MAY 2006

- Jay Allen Anderson, Admin. Information Systems
- William Blomgren, Telecommunications & Networking
- Mary Jane Brunt, Student Health Services
- Cecil C. Jones, Facilities Management
- Thomas A. Lamonica, Intercollegiate Athletics
- Diane E. Rogers, Career Center
- Jeffrey Schlink, Facilities Management



Your help in providing Potpourri information is needed and appreciated. Please feel free to contact Dianne Liebenstein by phone (438-8311) or by e-mail (dbliebe@ilstu.edu) to report births, marriages, or deaths of immediate family members.

TELEPHONE DIRECTORY UPDATES

~ SHARON STILLE

Telecommunications & Networking is updating information in the current telephone directory. Deans, Directors and Department Heads are being asked to send changes for the sections labeled FOCUS, Alphabetical Department Listing, and Personnel by Department.

The Faculty/Staff section containing campus and home information is maintained by Human Resources. If either campus or home information has changed, a PERS 903 form found on Human Resources' Web site must be completed.



Employees also need to make sure HR has their correct home address for the January mailing of W-2s since undeliverable W-2s will be returned to Illinois State's Payroll Office. University telephone numbers and University e-mail addresses cannot be restricted. E-mail questions should be directed to the Help Desk (309-438-HELP or helpdesk@ilstu.edu).

Address update information for the Emeritus section will appear in the August emeritus newsletter. Any questions concerning the directory need to be directed to Sharon in Telecommunications and Networking at 438-8728 or sastill@ilstu.edu.

CONTACT US

Please feel free to contact any Council member if you have questions, comments, or ideas so that we may better serve you. Any campus activities or information that would be relevant to Civil Service personnel can also be submitted.



Send information to the Council officers (cscouncil@ilstu.edu), to the *OpenLine* staff (cscopenline@ilstu.edu) or to any other Council member prior to the deadline.



GOVERNMENT WEB LINKS

ILLINOIS STATE UNIVERSITY'S SHARED GOVERNANCE

Academic Senate www.academicsenate.ilstu.edu
Annuitants Association www.annuitants.ilstu.edu
Administrative/Professional Council www.apcouncil.ilstu.edu
Civil Service Council www.cscouncil.ilstu.edu
Student Government Association..... www.sga.ilstu.edu

STATE OF ILLINOIS

Illinois Channel www.illinoischannel.org
State Universities Civil Service System..... www.sucss.state.il.us
SUCSS Classification..... www.sucss.state.il.us/cpm.asp
Status Notices
U.S. Representative Jerry Weller..... weller.house.gov
11th Congressional District
State Representative Dan Brady..... www.rep-danbrady.com
88th Representative District
State Senator Bill Brady www.senatorbillbrady.com
44th Senate District
U.S. Senator Dick Durbin durbin.senate.gov
U.S. Senator Barack Obama..... obama.senate.gov
Locating State Senators/Representatives www.elections.il.gov
(Click on *Voting Information*, then in the left menu click on *Find District/Officials*.)

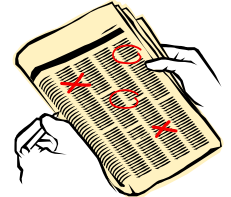
NATIONAL

National Education Association..... www.nea.org

ADVERTISING IN THE *OPENLINE*

The Civil Service Council began offering classified ads to employees in May of 2003, and it is a service that has continued with success.

Please review our advertising guidelines (below) and submission form (on page 4) and prepare to sell something you don't need or buy something you do! We hope this additional service to our constituents will garner many positive transactions.



Please feel free to provide your comments on this new service by contacting your Council Representative or simply sending an e-mail to the Council at cscouncil@ilstu.edu.

Conditions for submitting ads:

- Only Illinois State University employees and retirees may submit ads.
- There is a limit of ONE ad per employee or retiree, per issue.
- The ad must be resubmitted for each issue it is run.
- The appropriate fee must be included with each submission form.
- Ads must be submitted on the Ad Submission Form, located in the *OpenLine* or on the Council Web site (photocopies are acceptable). No ads will be accepted over the telephone.
- One item or service per submission form.
- Ads must be 20 words or less.
- Ads will not be accepted for travel, credit cards, real estate, financial, .com, nudity, personals, and firearms to stay within accepted University practices and statutes.
- Ads will appear in the next issue of the *OpenLine*, space permitting. Any ads not run due to space limitations will be held and appear in the following issue of the *OpenLine*. If you wish to cancel the ad, the individual who submitted the ad must contact Pat Schnitker.
- Refunds will only be given if the ad was held for the following edition and canceled prior to the submission deadline for that issue.
- Only your first name, home phone number, and e-mail will appear in the ad; no ISU numbers will be published.
- *OpenLine* and the Civil Service Council are not responsible for any item or service advertised.
- The *OpenLine* staff and Civil Service Council reserve the right to restrict, edit or refuse any advertisement.

Advertising Rates:

- Vehicle \$5 Personal Service \$5 All Others \$2

To submit an ad:

- Complete the Classified Ad Submission Form on the next page.
- Send or deliver the form and payment to Pat Schnitker, 4040 Graduate School, Hovey 309.
- Ad must be received by the 25th of the month (i.e., August 25 for September issue of the *OpenLine*).

NEXT *OPENLINE* ARTICLE DEADLINE

The next deadline to submit articles to the *OpenLine* newsletter will be **Tuesday, August 1.**

Articles, news and ideas pertinent to Civil Service employees can be e-mailed to the Civil Service Council at cscouncil@ilstu.edu or to the newsletter staff at cscopenline@ilstu.edu.

THANKS FOR YOUR EXCELLENT SERVICE

The Civil Service Council would like to extend a sincere thank you to **Martha Burk** and **Vicki Bryan** for their excellent service serving as chair and vice-chair, respectively, for the past 4 years.

CLASSIFIED ADVERTISEMENTS

For Sale – Other:

- Noritake China: complete set for twelve plus serving dishes. Pattern is Belle Meade Platinum band and pale pink blossoms. \$100. Call Pam at 662-7680 after 6 p.m.
- CDs with cases. New unopened. Professional recording quality. \$50 for case of 100. Call Ramona, (309)726-1710 evenings.
- Craftsman Snow-blower. Purchased new in 2005, never been used. 5.0 horsepower. \$400 or best offer. Call 662-1689 after 5 p.m.
- Chipper/Shredder: 3-point PTO 540, 18HP to 30 HP. Extra blades. Manufactured by Goossen, with manual. Will demonstrate. \$1500 firm. Call 829-1385 anytime.
- Yamaha flute with case. Plus extra carrying case with strap. Good condition. \$200. Call Susan at 829-6538.

Free Services:

- Announcing "Local Search for Bloomington-Normal" A consumer portal. www.localsearch-bn.com
- Free kittens to loving homes. Two males: B/W and G/W. Three females: two black, one B/W. Call April, 824-7318, evenings and weekends.



Personal Service:

- Tree and shrub trimming. Please call Carl or Terry at 310-3397, 530-5137 or 527-4492.
- Radon questions or problems? Licensed radon professional. Over 1000 systems installed with 100% success rate. Call David (Bud) Smith at 473-2955.

OpenLine Classified Ad Submission Form

All information must be printed clearly.

First and Last name: _____
 Employment status: Full time / part time / retired / _____
 Home phone: (_____) _____ - _____
 ISU phone: _____ - _____
 Best time to reach you at your home phone: _____
 E-mail: _____
 Campus Box/Dept: _____

Check one category:

- Free Items (\$2) Personal Service (\$5)
 For Sale-Auto (\$5) Wanted (\$2)
 For Sale-Other (\$2)

ONE word per box. 20 words or less.

Send this completed form and payment by the 25th of the month to:

Pat Schnitker, 4040 Graduate School.

(Make checks payable to: Civil Service Council - *OpenLine*.)

Visit www.cscouncil.ilstu.edu (click on DOCUMENTATION, OPENLINE NEWSLETTER, ADVERTISING IN THE OPENLINE) for more information about classified ads in the *OpenLine*.

