

1894

Proceedings of the Board of Education of the State of Illinois, 1894

Illinois State Board of Education

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PROCEEDINGS

OF THE

BOARD OF EDUCATION

OF THE

STATE OF ILLINOIS.

REGULAR MEETING HELD AT NORMAL, JUNE 20, 1894.

SPRINGFIELD, ILL.:
H. W. BOKKER, STATE PRINTER AND BINDER.
1894.

STATE BOARD OF EDUCATION.

WILLIAM H. GREEN.....	1897.....	Cairo.
E. A. GASTMAN	1897.....	Decatur.
E. R. E. KIMBROUGH	1897.....	Danville.
CHARLES L. CAPEN	1897.....	Bloomington.
EDWARD DOOCY.....	1897.....	Pittsfield.
ELLA F. YOUNG.....	1895.....	Chicago.
MATTHEW BRADY	1895.....	Chicago.
LYON KARR.....	1895.....	Eureka.
P. B. WALKER	1895.....	Rockford.
CHARLES I. PARKER.....	1899.....	Chicago.
FORREST F. COOK	1899.....	Galesburg.
E. M. PLAIN.....	1899.....	Aurora.
CLINTON ROSETTE.....	1899.....	DeKalb.
J. L. BAILY	1899.....	Macomb.
HENRY RAAB (<i>ex-officio</i>).....	1895.....	Spring

OFFICERS OF THE BOARD.

WILLIAM H. GREEN	President.
HENRY RAAB.....	Secretary.
FRANK D. MARQUIS.....	Treasurer

STANDING COMMITTEES.

Auditing and Finance	Doocy, — Capen.
Buildings and Grounds.....	Capen, Karr, Gastman.
Text Books and Course of Instruction.....	Raab, Young, Kimbrough.
Teachers and Salaries.....	Walker, Parker, Karr.
Training School	Gastman, Parker, Rosette.
Museum of Natural History and Libraries.....	Brady, Baily, Karr.

ORDER OF BUSINESS.

1. Reading, amending and adopting minutes.
2. Election of officers.
3. Report of the President of the Normal University.
4. Treasurer's report.
5. Reports of special committees.
6. Reports of standing committees, in their order.
7. Communications.
8. Motions and resolutions.
9. Unfinished business.
10. General business.

Next meeting of the Board will be held December 5, 1894.

PROCEEDINGS OF THE BOARD OF EDUCATION

OF THE

STATE OF ILLINOIS.

NORMAL, ILL., June 20, 1894.

The Board of Education met in the library of the University at 9 A. M., the President, William H. Green, in the chair.

Present: Messrs. Green, Gastman, Capen, Karr, Walker, Parker, Baily and Raab. Absent: Messrs. Kimbrough, Doocey, Brady, Cook, Plain and Rosette. Messrs. Kimbrough and Plain had sent letters regretting their inability to be present at the meeting.

The President appointed Mr. Baily a temporary member of the Committee on Auditing and Finance, and Messrs. Gastman and Parker as temporary members of the Committee on Teachers and Salaries.

President Cook read his semi-annual report which was, on motion of Mr. Raab, referred to the respective committees.

To the Honorable Board of Education of the State of Illinois:

Mr. President and members of the Board:—The attendance for the winter term was as follows:

NORMAL DEPARTMENT.

Ladies.....	285
Gentlemen.....	139
Total.....	424

HIGH SCHOOL.

Ladies.....	61
Gentlemen.....	77
Total.....	138

GRAMMAR SCHOOL.

Girls.....	45
Boys.....	69
Total.....	114

INTERMEDIATE SCHOOL.

Girls	25	
Boys.....	32	
Total.....		57

PRIMARY SCHOOL.

Girls	47	
Boys.....	38	
Total.....		85

TOTAL ENROLLMENT.

Normal Department.....	424	
Model Department.....	394	
Total.....		818

The attendance for the term now closing is as follows:

NORMAL DEPARTMENT.

Ladies.....	280	
Gentlemen.....	151	
Total.....		431

HIGH SCHOOL.

Ladies.....	57	
Gentlemen.....	69	
Total.....		126

GRAMMAR SCHOOL.

Girls	39	
Boys.....	55	
Total.....		94

INTERMEDIATE SCHOOL.

Girls	39	
Boys.....	44	
Total.....		83

PRIMARY SCHOOL.

Girls	38	
Boys.....	43	
Total.....		81

TOTAL ENROLLMENT.

Normal Department.....	431	
Model Department.....	384	
Total.....		815

The following table shows the attendance by counties for the winter and spring terms:

	Winter.	Spring.		Winter.	Spring.
Adams.....	1	2	Lee.....	6	4
Alexander.....	1	1	Livingston.....	7	9
Bond.....	1	1	Logan.....	1	1
Boone.....	1	1	McDonough.....	1	2
Brown.....	2	2	McHenry.....	5	8
Bureau.....	3	4	*McLean.....	32	39
Carroll.....	1	6	Macon.....	13	8
Cass.....	3	2	Macoupin.....	3	13
Champaign.....	12	7	Madison.....	7	8
Christian.....	10	13	Marion.....	3	3
Clark.....	2	2	Marshall.....	2	2
Clay.....	1	2	Mason.....	4	4
Clinton.....	2	2	Mercer.....	5	2
Coles.....	13	10	Monroe.....	2	2
Cook.....	4	4	Montgomery.....	5	2
Crawford.....		1	Morgan.....	2	2
Cumberland.....		2	Moultrie.....	2	2
DeKalb.....	4	4	Ogle.....	2	2
DeWitt.....	3	2	Peoria.....	2	4
Douglas.....	5	6	Perry.....	2	2
DuPage.....	1	1	Piatt.....	4	12
Edwards.....	3	6	Pike.....	4	6
Edwards.....	2	2	Pope.....	3	3
Ford.....	12	10	Putnam.....	8	9
Franklin.....	1	1	Randolph.....	1	1
Fulton.....	4	5	Richland.....	2	2
Gallatin.....		2	Rock Island.....	4	5
Greene.....	1	1	Sangamon.....	9	4
Grundy.....	4	4	Schuyler.....	1	4
Hamilton.....	2	1	Scott.....	2	1
Hancock.....	6	6	Shelby.....	9	16
Henderson.....	1	1	Stark.....	4	4
Henry.....	5	4	St. Clair.....	27	21
Iroquois.....	2	2	Stephenson.....	2	3
Jasper.....		2	Tazewell.....	10	8
Jefferson.....	2	3	Union.....	1	1
Jersey.....	1		Vermilion.....	7	6
JoDavies.....	6	6	Warren.....	3	2
Kane.....	3	3	Washington.....	1	1
Kankakee.....	6	6	Wayne.....	1	1
Kendall.....	9	5	Whiteside.....	2	1
Knox.....	1	2	Will.....	10	9
Lake.....	2	4	Winnebago.....	1	1
LaSalle.....	5	6	Woodford.....	9	11

*Thirty-two additional students, the winter term, and 16 the spring term paid tuition at \$1 a week.

OTHER STATES.

	Winter.	Spring.		Winter.	Spring.
Arkansas.....		1	Missouri.....	1	1
Iowa.....		1	Nebraska.....	1	
Kentucky.....	1		Ohio.....	3	3
Mississippi.....	1		Oklahoma (Ter).....	1	1

Eighty-seven counties have been represented here this year.

At the beginning of the winter term 1893-4, 59 persons applied for admission to the Normal Department, 22 males and 37 females. Of these 16 males and 33 females were admitted. Ten were admitted by appointment of County Superintendents, 7 by High School diplomas, 1 by a first grade certificate, 10 by promotion from the preparatory department, and 21 by examination.

The following counties were represented in the entering class:

Bureau.....	2	McLean.....	7
Champaign.....	3	Macon.....	1
Christian.....	1	Mason.....	1
DeWitt.....	2	Monroe.....	1
Douglas.....	1	Morgan.....	1
Edgar.....	1	Putnam.....	3
Ford.....	1	Stark.....	2
Henry.....	1	St. Clair.....	5
Iroquois.....	1	Tazewell.....	1
JoDaviess.....	1	Vermilion.....	2
Kankakee.....	1	Whiteside.....	1
LaSalle.....	1	Will.....	3
Lee.....	1	Other States.....	2
Livingston.....	2		

The seven students entering from McLean county were all required to pay tuition as they did not meet the required average of 85% imposed upon candidates from McLean county.

Eighty-one persons applied for admission during the spring term, 27 men and 54 women; of these 4 were rejected. Twenty were admitted by appointment of County Superintendants, 12 by High School diplomas, 9 by first grade certificates, 7 by promotion from the preparatory department, and 29 by examination.

The following counties were represented in the entering class; six of the students from McLean county were required to pay tuition:

Adams.....	2	McDonough.....	1
Boone.....	1	McHenry.....	3
Bureau.....	1	McLean.....	7
Carroll.....	5	Macoupin.....	7
Champaign.....	2	Madison.....	2
Christian.....	1	Mason.....	1
Clay.....	1	Montgomery.....	1
Coles.....	1	Morgan.....	2
Cook.....	1	Peoria.....	3
Crawford.....	1	Platt.....	5
Cumberland.....	1	Pike.....	2
Ford.....	1	St. Clair.....	1
Fulton.....	1	Shelby.....	4
Gallatin.....	1	Stephenson.....	1
Iroquois.....	1	Tazewell.....	3
Jasper.....	1	Vermilion.....	2
JoDaviess.....	1	Washington.....	1
Lake.....	1	Will.....	1
Lee.....	1	Woodford.....	1
Livingston.....	1	Other States.....	2

THE FACULTY.

I regret to be obliged to announce the resignation of several of our teachers. Mr. S. F. Parson retires from the principalship of the Grammar School after two years of very successful service. He has received a flattering offer to engage with a business firm, and feels that he ought not to decline it. Mr. Norton has acted as Professor Colton's assistant for three years and has done admirably. He leaves us for further study in some one of our great universities. Miss Hanna first entered the Faculty in September, 1886. With the exception of one year, when she was absent on leave; she has been, since then, continuously in your employ. Her work has not been easy but it has been highly satisfactory. Her withdrawal from the Institution is due to circumstances that have several times deprived us of lady teachers, and that will be no less likely to disturb us in the future. While we regret to lose her she carries with her our sincerest congratulations.

Professor Thomas Metcalf entered the service of your honorable body in 1862. With the exception of two brief absences, aggregating four or five months, he has been here to discharge his daily duties for the thirty-two years intervening between that time and this.

On a Monday morning in 1842, a lad of sixteen was hoeing corn in the little hamlet of Wrentham, Mass. The young woman who was employed as teacher of the village school had gone to her home the preceding Saturday and had not returned to resume her duties. "Thomas," said the

young man's father, "Do you think that you can keep the children quiet until the teacher returns?" "I do, father," was the reply. "Very well, put on your stockings and shoes and let us see what you can do." This was Professor Metcalf's introduction to the work to which he was to give his life. The teacher did not return, and he succeeded to the position and to the munificent salary of three dollars a week. After teaching district schools for four years, spending three terms in the Wrentham Academy and one year in the Bridgewater Normal School, he was elected sub-master of the Warren School, in Charlestown, Mass., at a salary of \$700. Two years later he became principal of the West Roxbury Grammar School, at a salary of \$800, which was finally increased to \$1,100. In 1857 he came to a position in the St. Louis High School, where he remained until September, 1862, acting as principal of the combined High and City Normal School during the last five months of his residence there. He declined to continue in that position on account of the unfavorable climate, and came here at a salary of some \$500 less than he would have received there.

After fifty-two years of work in the school room he feels that he is entitled to relief from the present cares of his laborious position.

I cannot attempt to express what, in my opinion, Professor Metcalf has been to this school and to the young people who have come under his influence. Let us trust that the warm sense of gratitude felt by those who have enjoyed the rare privilege of being his pupils may, in some small way compensate him for his countless sacrifices in their behalf.

For the last two years our work in spelling and penmanship has been in the hands of Mr. E. W. Cavins, who graduated from this school in 1892. His compensation has been small but his duties have been discharged with great fidelity. I am not yet prepared to nominate his successor. It would be wise, perhaps, to employ a special teacher of penmanship for such time as he would be needed. This can be done at small expense. Some one of our graduate students desiring to continue his studies would be glad to perform the remaining work for the compensation heretofore given. I suggest that the matter be left in my hands with the understanding that the expense shall not exceed what it has heretofore, namely, \$500 a year.

THE TRAINING SCHOOL.

The resignation of Professor Metcalf marks an epoch in the history of our Training School. I desire to call your careful attention to this department of the Institution, as I regard the decision which you will make respecting its future management as of the gravest importance.

The Training School is the point toward which all of the work of the Normal Department is directed. The utility of the latter is measured by the results which appear when our pupils are put in charge of classes of children. Few Normal Schools have utilized their practice departments to the extent that we have. The average graduate spends fifty weeks in the actual work of class instruction. From inquiries made respecting the more prominent State Normal Schools in this country I find that in some of them the term of practice work is as low as eight weeks while the highest of which I have knowledge is only twenty.

But this is only one of the ways in which the department is utilized. As early as the second term, classes of children are used by the teachers of the Normal Department in illustrating their work to the Normal pupils, and this method of illustration is continued through the third term and is largely employed during the third year in our illustrative work with the senior class. Normal instructors conduct recitations with classes of children for the verification of theory or for the illustration of method. Dr. Van Liew has spent an hour a day for a considerable part of the present term with a fifth year class. When I was teacher of mathematics I devoted a generous share of my time daily for nearly two years in working with children of the first and second grade in order

that I might rigidly test my theories respecting primary methods in number. The fall and winter terms of the present year I supervised the number work in the Intermediate grades, spending an hour each day in those rooms.

This work is not peculiar to the two Normal teachers mentioned; others have done similar work, while our training teachers are almost daily occupied for some portion of their time in actual class instruction.

In this way we have endeavored to avoid the dangerous and fascinating error of being too theoretical. There is no theory elaborated in the Normal Department that is not put to the crucial test of actual trial in the Training School.

A brief history of our Practice department with a description of its present organization will enable you to pass more understandingly upon the recommendations which I have to make concerning it.

Soon after the organization of the school, Miss Mary Brooks, a primary teacher, whom Mr. Hovey had known in Peoria, was employed to conduct a small Model school of the youngest children. It was thought that Normal students might, with great profit, observe the methods of instruction employed in such a school. Miss Brooks remained in the Institution but three years, I think. When I first knew the Institution in 1862, there were but few children in that department, and Normal pupils did little work in actual teaching. Subsequently an arrangement with the village of Normal gave us a good sized training school and the use of the building which the town had erected. But the only training teachers were the principals of the several rooms who were obliged to spend most of their time in instructing the children.

In 1868 the arrangement with the town was set aside and our Model School returned to this building and became what it has since remained, with the exception of the first and second grades, a private tuition school.

Some years elapsed before Mr. Metcalf was transferred from the chair of mathematics to that of supervisor of work of the Normal pupils in the Model School.

In our cramped and narrow quarters we did as well as we could. Hallways, basement rooms, and every available corner were utilized. An additional training teacher was employed and practice teaching was accented more and more.

With the erection of our new building a better day dawned. We still remain a tuition school in the Grammar and Intermediate grades, but we are obliged to offer free tuition in the primary grades in order to get a sufficient number of pupils for our purposes. The public schools are excellently managed, but the superior opportunities that we are able to offer will fill our rooms until the tuition grades are reached. The result is that we cannot show you a school whose higher grades are filled with pupils that have come up from the primary. Quite a number do remain continuously but only a small part of the number needed for our purposes.

For these reasons our Intermediate and Grammar grades do not compare favorably with similar grades in the best city schools. Many pupils whose only opportunity has been a poor country school will be found in these rooms.

The organization of the school is as follows:

Two rooms are occupied by the first and second year pupils, and two additional rooms by the pupils of the next four years. The children in each of these rooms are under the immediate care of a Normal pupil of skill and experience, to whom we pay \$25 a month for ten months. Since we began this arrangement last September, the patronage in the Intermediate rooms has increased 50 per cent. The practice work in the first two rooms is immediately supervised by Mrs. Wm. P. McMurry, and in the second two by Dr. Charles A. McMurry, who has also general supervision of Mrs. McMurry's work and teaches one class in Pedagogy in the Normal Department.

The seventh and eighth year pupils occupy the second story of the new building. They are under the immediate charge of a Grammar school principal. The practice work of the Normal pupils in these grades is looked after by Professor Metcalf.

You will thus see that our Training School is a double-headed affair and that Professor Metcalf has had more work on his hands than he could possibly attend to. His resignation presents the important question whether we shall fill his place and continue the present illogical arrangement or whether we shall meet what seems to me to be a pressing necessity in a wise and practical spirit.

To my mind the thing to do is clear. The time has come for the re-organization of our training school. I most earnestly recommend the promotion of Dr. McMurry to the position of principal of the Training Department, with such an increase in his salary as the added work and responsibilities ought to receive, and the employment of two additional women, one to supervise in Intermediate and the other in Grammar grades.

The organization would then be as follows: Principal of Training Department and three assistants, one of whom would supervise in Grammar, a second in Intermediate, and a third in Primary grades.

Such an arrangement would not at present increase our expenses. Indeed it would diminish them about \$150 a year. So far as I know we are the only State Normal School in which the proposed arrangement does not exist. The following are some of the reasons for the change:

1. One set of ideas should find illustration in all of the rooms. If there are to be two heads to the training department there is no assurance that a doctrine that has been persistently taught in one grade may not be antagonized in another.

2. Without a single mind in general charge of all grades it is not possible to adjust the work of the pupils so that the movement from grade to grade shall be easy and so that needless repetitions may be avoided. Imagine a graded school in which there are two distinct principals, one for the Grammar grades and another for the lower grades, and you have our situation exactly.

3. We are in great need of more supervisors. By the arrangement which I have recommended to the Committee on Training School an additional teacher can be obtained without increased expense.

4. Our pupil teachers' meetings being under the control of one person can be organized for a far higher degree of usefulness. Points frequently develop in one grade that should come to the attention of every pupil teacher. Under our present system such an arrangement is hardly possible.

Never before in the history of the institution has the Training School attracted so much attention as it has this year. Hundreds of teachers from different parts of the State have visited it to observe its methods. We regard it as the most important department of our work and its administration as offering far more difficulty than any other single department of the Institution.

THE INSTITUTE.

The Institute which you authorized the Faculty to offer to the teachers of the State, began on Monday, May 28, and closed on Friday, June 15. The extra labor involved was cheerfully assumed by the teachers of the Institution. We are highly gratified by the unexpectedly large attendance, and also by the maturity and high character of our visitors. In addition to the regular work which was freely visited, the following courses of lectures were offered: History below the High School, Professor McCormick; Science in Lower Grades, Professor Colton; Methods in Number and Hints on General Management, Professor Felmley; Talks on Herbart, Dr. Van Liew; Literature in Lower grades, Dr. McMurry; Literature for

High Schools, Miss Colby; Practical Grammar, Miss Hanna; Hints from a Training Teacher's Note Book, Professor Metcalf; Talks about Libraries, Miss Miiner; Work in Drawing, Miss Ela; Physical Culture in connection with Reading work, Miss Lucas; Methods in Latin, Professor Manchester; Penmanship, Mr. Cavins; One course on the Feelings and the Will and a second on the History of Education, by myself.

Fifteen round-table conferences were held and were led by Professors Colton, McCormick, Van Liew, and McMurry.

Many of the members spent a large part of their time in the training school, which was crowded with visitors from the beginning of the session to the close.

The Institute effected an organization of its own, with Principal W. S. Gray, of Adams county, as president, and held frequent meetings for the discussion of various phases of school work. The total enrollment was one hundred and sixty-one, forty-two counties and one other state being represented.

The following resolutions were unanimously adopted:

WHEREAS, The Illinois State Normal University has kindly opened its doors to the teachers of the State for a three weeks' institute free of charge; and

WHEREAS, The members of the Faculty of the Illinois State Normal University have so arranged their class work and lectures that the members of the institute might receive the greatest degree of benefit; therefore be it

Resolved, That we express our high appreciation of the advantages offered by this institute for professional improvement both in the course of lectures and in observing the work of the Normal and of the Model School.

Resolved, That we extend our sincere thanks to the president and to the other members of the faculty, for the extra work taken upon themselves in our behalf, and for the kindly manner in which they have endeavored to make this institute both pleasant and profitable to us.

Resolved, That we earnestly desire to see this institute become permanent, affording to the teachers of the State from year to year, opportunities not surpassed elsewhere.

Resolved, That a copy of these resolutions be presented to the faculty of the I. S. N. U. and that copies be given to the press.

MARIETTA NEEL,
B. F. McCLELLAND,
A. D. SNYDER,

Committee.

Adopted by members of the institute at the I. S. N. U., June 12, 1894.

W. S. GRAY,
Chairman.

LIBRARY REPORT.

Received during the year 451 bound volumes and valuable pamphlets, besides a number of pamphlets, cuttings, etc., not recorded. The most valuable single addition is the Missionary Library, contributed by the Y. M. C. A. and Y. W. C. A., and numbering 42 vols.

The circulation from the close of school in June 1893, to June 12, 1894, is 23,257 vols. For the present term it will be a little over 6,000 vols. For the winter term it was 7,306.

The number of different students who take out books is steadily increasing, and there is an improvement in the quality as well as in the quantity of the books drawn.

The members of the Teachers' Institute recently in session freely visited the Library, a number of them used it to advantage, and the talks on establishing and using school libraries were well attended.

THE SENIOR CLASS.

The following persons having completed our prescribed course, and are recommended for graduation:

NORMAL DEPARTMENT.

	Counties.
Isabel Anderson.....	Monroe
Cora Belle Barney.....	Marshall
Willie Belle Butler.....	Woodford
Augusta Elizabeth Corbin.....	Will
Anna Ethelyn Gaylord.....	Hancock
Eleanor Hampton.....	Sangamon
Eva Belle Houser.....	McLean
Mary Josephine McCafferty.....	McLean
Lillian Samantha Nelson.....	Champaign
Evelyn Peltier.....	Kankakee
Pauline Marie Rosalie Schneider.....	St. Clair
May Slocum.....	Peoria
Lida Jane Smith.....	McLean
Rosa Waugh.....	Union
Frederick Delos Barber.....	Grundy
Herbert Bassett.....	LaSalle
Joseph Grant Brown.....	Ogle
Charles Dayton Coley.....	Coles
Thomas Higden Gentle.....	Fulton
Edward Clement Graybill.....	Shelby
Albert Smith Hanna.....	Pope
John Alexander Hull Keith.....	Montgomery
Wilson Klingler.....	Will
Mason Knapp.....	Will
Benjamin Clay Moore.....	Pike
Frederick Gilbert Mutterer.....	Christian
Curtis Finley Pike.....	Madison
Jacob W. Rausch.....	Stark
William Thomas Skinner.....	Stephenson
Ernest Algier Thornhill.....	Christian
Wesley William White.....	JoDavies

The following having completed also the General High School course are recommended for the High School diploma:

Cora Belle Barney, Mrs. Caroline M. Butterfield, Lee Co.; Lida Jane Smith, Rosa Waugh, Frederick Gilbert Mutterer.

The following having finished the Classical course of the High School Department are recommended for its diploma:

Effie Pence Alspaugh.....	McLean
Ruth Ellen Moore.....	McLean
Alfred Curtis LeSourd.....	Mason
John William Taylor.....	Sangamon
Theodore Thompson.....	Shelby

The following having completed the General course of the High School are recommended for its diploma:

Charlotte Briggs Capen.....	McLean
Stella Rennie Eldred.....	Grundy
Nefta Bybee Emerson.....	McLean
Florence B. Evans.....	McLean
Nellie Florence Goodwin.....	McLean
Herma Luella Mabel Porterfield.....	McLean
Eunice F. Sater.....	Morgan
Frank Puterbaugh Bachman.....	Tazewell
Burl Price Baker.....	McLean
James Gordon Burnside.....	Clinton
Bert H. McCann.....	McLean
Harry Clarence McCart.....	Texas
Charles Cyrus Miller.....	Shelby
Ora Marcus Rhodes.....	McLean
Harvey Sidney Smith.....	Sangamon
Harry Randolph Spiekerman.....	McLean
Daniel Webster Thompson.....	McLean

All of which is respectfully submitted,

JOHN W. COOK,
President.

The Treasurer of the Board presented his report for the half-year from Dec. 20, 1893, to June 20, 1894, showing a balance of \$2,552.84. This report was referred to the Committee on Auditing and Finance.

Mr. Parker was appointed a member of the Committee on Text-books and Course of Instruction for this session.

Mr. Capen, seconded by Mr. Parker, moved that the report of the Committee on Auditing and Finance concerning the Treasurer's bond, as recorded in the proceedings of the Board of December 20, 1893, on page 13, be adopted.

And the said report was unanimously adopted.

The Committee on Auditing and Finance presented the following reports:

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of President John W. Cook relative to the Contingent Fund, begs leave to report that they have examined the same, with the accompanying vouchers, and find the same correct. It shows a balance on hand of \$7.81. They respectfully recommend that the appropriation asked for for this fund, \$600, for the ensuing six months, be granted.

June 20, 1894.

J. L. BAILY,
CHARLES L. CAPEN,
Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of B. P. Colton, relative to the Natural Science Fund, begs leave to report that they have examined the same with the accompanying vouchers, and find the same showing a balance on hand of \$1.40, correct. They recommend that the appropriation asked for for the ensuing six months, \$300, be granted.

June 20, 1894.

J. L. BAILY,
CHARLES L. CAPEN,
Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of President John W. Cook, relative to the Library Fund, begs leave to report that they have examined the same with accompanying vouchers, and find the same, showing a balance on hand of \$3.79, correct. They respectfully recommend that the appropriation asked for, \$400, for the ensuing six months be granted.

June 20, 1894.

J. L. BAILY,
CHARLES L. CAPEN,
Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the current unpaid bills, 13 in number, amounting to \$1,306, would respectfully report that we have examined the same and find them correct. We recommend that orders be drawn in favor of the respective claimants for the several amounts of their bills.

June 20, 1894.

J. L. BAILY,
CHARLES L. CAPEN,
Committee on Auditing and Finance.

Dec. 1893		CR. BY VOUCHERS.	
No.	By balance.....		\$167 51
2049	Cook, John W.....	\$3,010 40	
2050	Green, W. H.....	24 50	
2051	Young, Mrs. Ella F.....	8 00	
2052	Walker, P. R.....	19 00	
2053	Gastman, E. A.....	10 00	
2054	Rosette, Clinton.....	16 00	
2055	Kimbrough, E. R. E.....	15 00	
2056	Doocy, Edward.....	30 00	
2057	Raab, Henry.....	6 00	
2058	Parker, Charles I.....	16 25	
2059	Karr, Lyon.....	27 00	
2060	Miller, George H.....	50 00	
2061	Lillard, John T.....	25 00	
2062	Wells, W. F.....	6 55	
2063	Carraway, John A.....	7 50	
2064	Jackson, J. H.....	89 70	
2065	Central Union Telephone Co.....	60 00	
2066	Stewart, Watson.....	37 40	
2067	Public School Pub. Co.....	50 00	
2068	Hunt, Sherman.....	46 00	
2069	Cook, John W.....	200 00	
2070	Colton, B. P.....	100 00	
2071	Cook, John W.....	100 00	
2072	Loudon, R. W.....	140 88	
2073	Cook, John W.....	2,851 92	
2074	McLean County Coal Co.....	179 00	
2075	Cook, John W.....	2,852 01	
2076	2,852 07	
2077	200 00	
2078	100 00	
2079	Colton, B. P.....	100 00	
2080	McLean County Coal Co.....	170 25	
2081	Weyand, Wm. J.....	19 30	
2082	County Collector McLean Co.....	143 80	
2083	Cook, John W.....	2,851 92	
2084	2,852 01	
	Balance.....		19,267 46
			2,552 84
			\$21,987 81

The reports were adopted by the following vote: Ayes—Messrs. Green, Gastman, Capen, Karr, Walker, Parker, Baily and Raab. Noes—none. Absent—Messrs. Kimbrough, Doocy, Brady, Cook, Plain, Rosette and Mrs. Young.

The report of the Committee on Buildings and Grounds was adopted by the following vote: Ayes—Messrs. Green, Gastman, Capen, Karr, Walker, Parker, Baily and Raab. Noes—none. Absent—Messrs. Kimbrough, Doocy, Brady, Cook, Rosette, Plain and Mrs. Young.

To the Board of Education of the State of Illinois:

Your Committee on Buildings and Grounds would respectfully report that upon May 4th, 1894, they delivered deed to Wm. H. Mason, trustee, for the three remaining lots in McClun's second addition to the city of Bloomington, and received the consideration therefor, \$500. Prior thereto they redeemed the same from the tax deeds theretofore issued thereon for \$19.30. By order of the Board of Supervisors of McLean county, about \$16 of this amount will be refunded.

They further report that on March 27, 1894, the Bloomington Street Railway repaid to the Treasurer the cost of that part of the new fence that was built through the campus along the sides of its track, \$446. All of which is respectfully submitted.

June 20, 1894.

CHARLES L. CAPEN,
LYON KARR,
E. A. GASTMAN,
Committee on Buildings and Grounds.

Mr. Capen moved that the President of the Board renew the lease to the Bloomington City Railway Company for twenty years in consideration of the nominal sum of \$1.00.

The following report of the Committee on Auditing and Finance was submitted and, on motion of Mr. Capen, seconded by Mr. Baily, was lost by the following vote: Ayes—none. Noes—Messrs. Green, Gastman, Walker, Parker, Baily and Raab. Absent—Messrs. Kimbrough, Doocy, Brady, Cook, Plain, Rosette and Mrs. Young. Messrs. Capen and Karr were excused from voting.

To the Board of Education of the State of Illinois:

Your Committee on Buildings and Grounds, to whom was referred the petition of Mr. J. C. Glenn for repayment of moneys paid by him for certain land in Jackson county, Illinois, purchased by him from the Board, would respectfully report that they have examined into the matter and believe that there is no legal liability as the deed executed amounts to only a quit claim; but your committee, believing that it would be right under all the circumstances, recommend that the amount be repaid Mr. J. C. Glenn, or his legal assignees. Respectfully submitted.

June 20, 1894.

CHARLES L. CAPEN.

LYON KARR,

E. A. GASTMAN,

Committee on Buildings and Grounds.

The following report of the Committee on Text-books and Course of Instruction was adopted:

To the State Board of Education:

GENTLEMEN:—Your Committee on Text-books and Course of Instruction begs to recommend that Fiske's Civil Government be substituted as a text-book for use in the Normal classes in the place of Andrews' Manual of the Constitution.

Respectfully submitted,

HENRY RAAB,

CHARLES I. PARKER,

Committee.

The report of the Committee on Training School was adopted.

Your Committee on the Training School respectfully advise that the recommendations of the President of this Institution in regard to the re-organization of the training department be concurred in, and that the Committee on Teachers and Salaries be authorized to employ teachers as recommended, and to fix their salaries.

E. A. GASTMAN,

CHARLES I. PARKER.

The report of the Committee on Teachers and Salaries was adopted by the following vote: Ayes—Messrs. Green, Gastman, Capen, Karr, Walker, Parker, Baily and Raab. Noes—none. Absent—Messrs. Kimbrough, Doocy, Brady, Cook, Plain, Rosette and Mrs. Young.

To the Board of Education of the State of Illinois:

Your Committee on Teachers and Salaries begs leave to report as follows: We have received the resignations of the following members of the faculty: Thomas Metcalf, Principal Training Teacher; Adella M. O. Hanna, Teacher of English Grammar; Arthur O. Norton, Assistant in Natural Sciences; Swen F. Parson, Principal of Grammar School; Elmer W. Cavins, Teacher of Penmanship and Orthography.

We recommend the acceptance of these resignations.

Prof. Metcalf was for twelve years teacher of mathematics, and for the last twenty years has been the principal training teacher. We regret to part with one who has been so faithful and true to every trust. We believe that his influence in this Institution and in the State has been of the quiet, enduring quality.

We have examined many applications and letters of recommendation for the positions made vacant by the resignations at this time. After careful investigation, we have concluded to make the following recommendations for appointment:

Charles A. McMurry, Ph. D., Principal of the Training Department with a salary of \$2,250.

Miss Cora Dodson, Training Teacher in the Grammar Department with a salary of \$700.

Miss Maud Valentine, Training Teacher in the Intermediate Grades with a salary of \$800.

Miss Kate Mavity, Teacher of English Grammar in the Normal Department with a salary of \$700 for the first year.

Mr. John A. Keith, Principal of Grammar School, salary \$800 for the first year.

Mr. Joseph G. Brown, Assistant in Science Department, with salary of \$800 for first year, and Teacher in Music, salary of \$200.

Dr. C. C. Van Liew accepted the position to which he was appointed at our last meeting and has done excellent work. We recommend that his position be made permanent with a salary of \$1,800 for the year beginning September 1, 1894.

In accord with the policy of the Board, that teachers elected to positions begin with a reduced salary and gradually increase to the maximum salary, we recommend the following:

That Miss Eva Wilkins receive \$1,000 for the coming year.

That Miss Amelia F. Lucas receive \$1,000.

That Miss Mary R. Potter receive \$600.

That Miss Ange V. Milner receive \$700.

P. R. WALKER,
CHARLES I. PARKER,
E. A. GASTMAN.

Mr. Capen moved that an order for \$303.40 be issued to Mr. Parson to reimburse him for money lost by him in the failure of Schureman's bank. Mr. Karr seconded the motion. On being put to a vote, the motion was lost.

On motion of Mr. Capen, seconded by Mr. Karr, the President and Secretary were instructed to issue the orders for July and August to the teachers retiring, by the following vote: Ayes—Messrs. Green, Gastman, Capen, Karr, Walker, Parker, Baily and Raab. Noes—none. Absent—Messrs. Kimbrough, Doocy, Brady, Cook, Plain, Rosette and Mrs. Young.

On motion of Mr. Parker, seconded by Mr. Gastman, the following order was passed by the following vote: Ayes—Messrs. Green, Gastman, Karr, Walker, Parker, Baily and Raab. Noes—none. Absent—Messrs. Kimbrough, Doocy, Brady, Cook, Plain, Rosette and Mrs. Young.

Resolved, That (\$100) one hundred dollars be paid Mr. Charles L. Capen, the resident member of the Board, for expenses and services during the past year.

Mr. Capen submitted the following resolution and moved its adoption. Mr. Raab seconded the motion, and it was unanimously adopted by the Board:

Resolved, That in recognition of the long, faithful and eminent services of Thomas Metcalf, A. M., whose resignation as Principal Training Teacher of the University is accepted by the Board with great regret, it is hereby voted that hereafter during his lifetime he sustain to the institution the relation of Professor *Emeritus*, and that his name appear as such upon our records and catalogues immediately below that of the President.

On motion of Mr. Raab, the President and Secretary of the Board were directed to draw orders on the Auditor of Public Accounts for the first and second quarterly installments of the appropriation for the ordinary expenses of the University for the next year, as they become due and payable, and that the Treasurer of the Board be authorized to receive and receipt for the same.

The President appointed Messrs. Parker and Karr members of the Committee on Teachers and Salaries.

And the Board adjourned to meet December 5, 1894.

HENRY RAAB, *Secretary*.

W. H. GREEN, *President*.