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OpenLine Newsletter

Civil Service Council

5-2009

OpenLine Newsletter, May 2009

Civil Service Council
Illinois State University

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DATES TO REMEMBER

May 29 Next classified ad deadline
June 2.....CS Council meeting @ noon
 June 3 *OpenLine* article deadline
 June 3 Civil Service Council ballots due
 June 10 CS Scholarship applications due
June 16.....CS Council meeting @ noon
 June 21 Father's Day
 June 21 Summer begins

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CIVIL SERVICE COUNCIL ELECTIONS

~ Jan Jolynn Staley, CSC Elections Committee

CAST YOUR VOTE!! Nominations are now closed for the upcoming Civil Service Council Elections, and you should soon receive a ballot. When you receive your ballot, please seriously consider the candidates and make your voice heard by casting your vote. Please do not throw the ballot away; it takes only a few minutes to complete and show support for your favorite candidate.



Council members are elected to serve a three-year term, and if for some reason the person elected is unable to fulfill that commitment, the candidate with the second highest votes in that particular group will be asked to finish out the term. So you can see how important it is to return your completed ballot. Completed ballots will be accepted until 4:30 p.m. on Wednesday, June 3, 2009.

CIVIL SERVICE SCHOLARSHIP APPLICATIONS

~ Melody Palm, CSC Scholarship Committee Chair

Application forms are available on the Civil Service Council's website for Civil Service Council sponsored scholarships for the 2009/2010 Academic year.

Civil Service staff with at least two years of continuous service and working toward a degree at Illinois State University are eligible to apply for the Carl Johanson Scholarship, endowed by Al and Elaine Goldfarb.

Dependents of Civil Service staff working toward an undergraduate degree may also apply for scholarships. Up to six \$1,000 dependent scholarships will be awarded through the Illinois State University Foundation. Recipients must be Illinois State University students. Additional scholarships may be awarded through Civil Service Council fundraising activities. These scholarships are typically \$500, and may be awarded to students attending any university or community college.



Application forms, eligibility requirements and complete details are available on the Council's web site at www.cscouncil.ilstu.edu or by contacting any Council representative.

Return completed applications to Melody Palm, Scholarship Committee Chair, 2640 Bone Student Center, or deliver to 139 Bone Student Center. Applications must be received by Wednesday, June 10, 2009.

FRIVOLOUS FACTS

New York's Central Park is nearly twice the size of the entire country of Monaco.



[Source: www.nicefacts.com]

QUICK QUOTE



"The most desirable thing in life after health and modest means is leisure with dignity."

-- Cicero

[Source: www.worldofquotes.com]

POTPOURRI

~ Dianne Liebenstein, Volunteer Reporter

BIRTHS – OUR CONGRATULATIONS TO:

- Pat Heck, Career Center, on the birth of her grandson, Kaleb Brian Jacobs, April 7, 2009, 7 lbs. 5 oz., 20 ½ inches long.



SYMPATHY – OUR SINCERE SYMPATHIES TO:

- John Schmidgall, Facilities Management, on the death of his grandfather, Robert E. Smith, April 6, 2009.
- The University Community on the death of Charles Cross, a Comptroller's Office employee, who passed away on April 10, 2009.
- Ruth Wiesner, Facilities Management, on the death of her mother-in-law, Karen Wiesner, April 14, 2009.
- Phil Hatfield, Facilities Management, on the death of his father, Harold Hatfield, April 25, 2009.

Your help in providing Potpourri information is needed and appreciated. Please feel free to contact Volunteer Reporter Dianne Liebenstein by phone (438-8311) or by e-mail (dlikebe@ilstu.edu) to report births, marriages, or deaths of immediate family members. Information for the Potpourri section is voluntarily submitted by employees. Notifications are not verified by birth, marriage, or death certificates.

TIP OF THE HAT

~ Dianne Liebenstein, Human Resources

WELCOME TO ISU – MARCH 2009

- Stephanie A. Ashenbrenner, Comptroller's Office
- Janice L. Castleman, Comptroller's Office
- Timothy J. Durbin, Facilities Management
- Margaret R. Gabor, Comptroller's Office
- Dianne L. Kinney, Campus Dining Services
- Margaret J. Kunde, Student Counseling Services
- Derek M. Lamberti, Redbird Arena
- Elizabeth R. Larson, Enrollment Mgmt. & Academic Services
- Chasity G. Logan, CTLT
- Ronald M. McGettrick, Admin. Information Systems
- Lynne E. Morrison, University Advancement
- Melissa E. Pitcock, Curriculum & Instruction
- Sharon V. Tackett, College of Business Advancement
- John A. Thompson, Admin. Information Systems
- Timothy C. Tribble, Student Affairs IT
- Steven W. Wedwick, Comptroller's Office
- Sheena R. Weiss, Comptroller's Office
- Christina M. West, Comptroller's Office

PROMOTIONS – MARCH 2009

- Debbie Armstrong, Information Tech. Manager, Registrar
- Gregory Barnes, Route Driver, Univ. Marketing & Communications
- Ted A. Coussens, Inst. Media Systems Tech., Classroom Support
- Valerie A. Dambold, Coord. Const. Projects I, Facilities Management
- Cathy L. Garrelts, Admissions/Records Specialist I, Registrar
- James T. Jacobs, Admin. Assistant I, Registrar
- Kristie L. Kowall, Asst. to Director Physical Plant, Superintendence
- Diane M. Leonard, Office Manager, Comm. Sciences
- Russell T. Meadors, IT Technical Assoc., Radio Station WGLT
- Teresa L. Raney, Administrative Asst. II, Registrar
- Debra K. Shuck, Library Specialist, Milner Library
- John C. Tarter, Support Associate IT, College of Education



Continued next column...

...Tip of the Hat continued

RETIREMENTS – MARCH 2009

- Loren C. Carter, Facilities Management
- Gary A. Mangina, Facilities Management
- Theresa M. Mudge, Campus Dining Services

RESIGNATIONS – MARCH 2009

- Joyce A. Boyd, Campus Dining Services
- Cecilia Lopez, Campus Dining Services
- Stephanie N. Tolbert, Campus Dining Services

SERVICE AWARDS

~ David Schaafsma, Human Resources

30 YEARS

- Russell John Derango, 5020 Agriculture, 5/22/1979
- Kathy Jo Crow, 2320 Financial Aid Office, 5/29/1979

25 YEARS

- Timothy Lee Smith, 9000 Facilities Management, 5/7/1984
- Harley James Carlson, 2640 Bone Student Center, 5/14/1984
- Sharon Marie Sweeney, 9240 University Police, 5/14/1984

15 YEARS

- Lorra M. Frantz, 1210 Student Accounts, 5/24/1994

10 YEARS

- Jane Marthene, 6700 Illinois Special Olympics, 5/10/1999
- Patricia Lynn Franz, 4480 School Of Communication, 5/17/1999
- Fred J. Kruse, 9000 Facilities Management, 5/17/1999
- Pamela S. Rexroat, 2660 Redbird Arena, 5/17/1999



MAY IS NATIONAL BIKE MONTH

~ Aaron Woodruff, University Police

Each year, more than 500,000 people in the U.S. are treated in emergency departments, and more than 700 people die as a result of bicycle-related injuries. Children are at particularly high risk for bicycle-related injuries. In 2001, children 15 years and younger accounted for 59% of all bicycle-related injuries seen in US emergency rooms. As the weather turns warmer, and more people use their bicycles for commuting and recreation, it is important to review these bicycling safety tips before your next ride.



- Always wear a helmet when cycling...it could save your life or the life of your child!
- Learn the bicycle rules of the road and proper signaling (www.cyberdriveillinois.com)
- Check the condition of your bicycle before every ride. Be sure to inspect your tires, brakes, chains, and inspect other parts for loose fittings.
- Only one person should be riding the bicycle unless a child's seat is attached.
- Keep your hands on the handlebars at all times unless signaling.
- Yield to pedestrians when riding on sidewalks.
- Avoid busy roads, and NEVER ride against the flow of traffic.
- If you ride in the dark, you are required to have a front light that is visible from a distance of at least 500 feet and a rear red reflector that can be seen for up to 600 feet.
- When riding at night, wear white or reflective clothing, and purchase additional safety equipment such as flashing lights.

For more information stop by the ISU Police Department or visit the pedestrian and bicycle information center website (www.bicyclinginfo.org).

PARKING RENEWAL FORMS ON THE WEB

~ Mary Jo Kocar, Office of Parking and Transportation

Most of you are probably already aware of the fact that the Office of Parking and Transportation sent the 2009-2010 parking permit renewal forms out to the campus community via e-mail last month. In addition, the form is now available on the Office of Parking and Transportation's website.

Parking and Transportation recognizes that many faculty and staff members do not have regular access to a computer to check their e-mail messages. For those who cannot access a computer, hard copy forms are available through our office. Faculty and staff may stop by our office during the hours of 7:30 am to 4:30 pm, Monday through Friday to obtain and/or complete the form. Faculty and staff may also call the office at 438-8391 and request a form be mailed to their campus mail box.



Form Completion Reminders:

- ✓ The form must be completed in full, indicating your name, department and University ID number on the top of the form. Vehicle information must be indicated directly under your name and department information in the area provided. If the individual wants to participate in payroll deduction, the authorization at the bottom of the form must be signed and dated. Payroll deduction participants must repeat their name and UID number on the bottom of the form. Incomplete forms will be returned for proper completion.
- ✓ The "UID" that is referenced on the form is not your ULID, it is your University ID number from your Redbird Card. The number will begin with an "8." It is very important to print your name and UID number on the bottom of the payroll deduction form if you are electing this option. If you do not indicate this information anywhere on the form and your signature is not legible, we cannot identify you and the permit request cannot be processed. Under these circumstances, we cannot issue you a permit because we cannot identify who you are.
- ✓ There is a change in the reserved zone permits for 2009-2010. Each reserved zone is now specific to a particular garage so individuals should pay special attention to which zone they are electing.
- ✓ The current South University Street Garage reserved space holders will indicate their current space number on the renewal form. This group will be processed separately due to the change from personal spaces to the faculty/staff reserved zone on the second floor of the deck. Members of this group should contact our office for details on cost, etc. if they did not receive the e-mail previously sent to them.
- ✓ Motorcycle/moped permit renewal is not automatic. You must elect the motorcycle/moped permit on the form each time you renew. If you are purchasing another permit (faculty/staff surface, reserved zone, reserved space) there is no charge for the motorcycle/moped permit.
- ✓ Extra Help employees do not automatically receive a renewal form. They must pay for their permit in full at the time of purchase and cannot elect the payroll deduction option. These employees should stop by our office to discuss permit options and complete a form if necessary.
- ✓ 25-year employees are tracked in our system and the proper credits applied to the qualified individuals.



ISU ALUMNI BAND EVENTS

~ Juliana Duncan, Alumni Relations

The Illinois State University Alumni Band invites you to join us for two very special events on June 26, 2009:

Big Red Golf Classic

Join us for the Big Red Golf Classic to reconnect with fellow Redbirds and raise money for Illinois State Band scholarships. Recipients receive scholarships during Homecoming in October.

The location of the event will be at the Weibring Golf Club at Illinois State University. Lunch and registration is at 11 a.m. Four person best-position rounds are scheduled to begin at noon. Awards will be distributed at 4:30 p.m.

Cost is \$60 per golfer. \$25 of each entry will go toward scholarships for an Illinois State University student. Price covers green fees, cart rental, lunch, and beverages. Prizes are awarded to the top three teams. Additional prizes will be offered for on-course competitions.

Please register online at www.alumni.ilstu.edu/golf or call (309) 438-3204.



Drum Corps International Central Illinois Regional

Pre-show reception will be held at the Kaufman Football Building at Illinois State University at 5 p.m. At 7 p.m. the performance is scheduled to begin at Hancock Stadium.



Ticket prices are as follows: \$6 per person for the pre-show event (includes Avanti's buffet of gondolas, mostaccioli with meat sauce, salad, bread, cookies & soda), and \$20 per person for the show.

Please register online at www.alumni.ilstu.edu/DCI or call (309) 438-2586.

If you need special accommodations to fully participate in these events, please contact Alumni Relations with sufficient time to arrange the accommodation.

NEXT OPENLINE ARTICLE DEADLINE



The next deadline to submit articles to the *OpenLine* newsletter will be **Wednesday, June 3** following the first Council meeting of the month. Articles, news and ideas pertinent to civil service employees can be sent to the Civil Service Council (cscouncil@ilstu.edu) or to the newsletter staff (cscopenline@ilstu.edu).

CTLT SHORT COURSE WORKSHOPS

~ Shell Gilfillan, CTLT

CTLT offers Short Course workshops to ISU faculty and staff during summer. Short Courses consist of 1- to 3-hour workshops on various computer and professional development topics including Word, Excel, Web development, photo and movie editing, and Clickers. Online registration is now available at training.ilstu.edu. Register soon since workshops start on May 28. For more information, please contact CTLT at 438-2542.



CLASSIFIED ADVERTISEMENTS

For Sale – Auto:

- Ford Escort 1998. High mileage, new brakes. Good work car. Asking \$1,000. 309-827-7766.
- Motorcycle-Yamaha Classic 650cc. 5,500 miles, black, windshield, footboards, crash pipe, luggage rack, passenger back rest. Excellent condition. Must sell! \$5000 or best offer. 309-533-2787.
- 2006 Mini Cooper convertible black top. Driven only during summer. Low miles, excellent condition. \$18,000. 309-706-3504.



For Sale – Other:

- Craftsman 10-inch radial arm saw with stand, manual. Excellent condition. You move from basement. \$150. 309-452-9792.
- Treadmill-ProForm. Like new. Paid \$650 new, asking \$300. 452-5535.
- Full box spring mattress, \$250. Full-size sheets, \$50. Large computer desk, \$75. Chair ottoman, \$35. Two white bookcases, \$30 each. 309-838-9117.
- Beautiful dining room set, thirty years old, durable, heavy: table, four chairs, hutch, \$1,250. Four bar stools, \$250. 530-9667.
- Plastic or metal 55 gallon barrels. Great for rain barrels, composting, storage, used oil, bio-diesel. Many other uses. \$10/ea. 309-928-2652.



Ads continued...

Personal Service:

- Plumbing, licensed/professional. Discount for ISU employees and retirees. Call Andy Ditchen Plumbing at 309-533-8360.
- Illinois #1 radon mitigation company for quality & customer satisfaction! Licensed over 10 years. David Smith Radon Remedies. 309-473-2955.
- For tree and shrub trimming, please call Carl or Terry, 530-5137 or 527-4492. For firewood, please call Carl or Terry, 365-8466.
- Mowing and trimming, residential, reasonable rates. Call Bob at 824-6828 or 473-2852.



To place a classified ad in the OpenLine, please access the submission form on the Civil Service Council website (www.cscouncil.ilstu.edu) under “documentation,” then “OpenLine”).

RETIREMENT RECEPTION ANNOUNCEMENT

~ Mary Akers, Agriculture

A retirement reception for Linda Klawitter, Office Support Specialist for the Department of Agriculture, will be held from **3 to 5 p.m. Friday, June 5**, at the ISU Alumni Center (1101 N. Main St., Normal). Remarks are scheduled to take place at 4 p.m. Linda will retire June 1 after 34 years of dedicated service to ISU.

