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OpenLine Newsletter

Civil Service Council

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11-2010

## OpenLine Newsletter, November 2010

Civil Service Council  
*Illinois State University*

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**NOVEMBER 2010**

**VOLUME XXXV, NUMBER 5**

**DATES TO REMEMBER**

December 3 ..... Next classified ad deadline  
**December 5** ..... Children’s Holiday Party  
**December 7**..... **CS Council meeting @ noon**  
 December 8 ..... *OpenLine* article deadline  
**December 21**.... **CS Council meeting @ noon**  
 December 21 ..... Winter begins  
 December 23-January 3 ..... Holiday Shutdown

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**FRIVOLOUS FACTS**

The cranberry is a symbol and a modern diet staple of thanksgiving. Originally called “crane berry,” it derived its name from its pink blossoms and drooping head, which reminded the Pilgrims of a crane.



[Source: <http://www.coolest-holiday-parties.com>]

**QUICK QUOTE**



“Thousands of candles can be lit from a single candle, and the life of the candle will not be shortened. Happiness never decreases by being shared.”

-- Buddha

[Source: <http://www.finestquotes.com>]

**CHILDREN’S HOLIDAY PARTY**

~ Barb Arbogast, Civil Service Council



Once again the Civil Service and the A/P Councils will join forces to bring you the Annual Children’s Holiday Party. This event is scheduled for Sunday, December 5, from 2 to 4 p.m. at the Horton Field House.

Children and grandchildren of all ISU faculty, staff, retirees and current students are welcome to attend – children **MUST** be accompanied by an adult. After a brief welcome from President Bowman, the Gamma Phi Circus will entertain us with their usual exciting performance. Other special guests will include Reggie Redbird, Santa and Mrs. Claus. Children will have an opportunity to talk with Santa and have a picture taken if desired.

Other afternoon activities will include the popular inflatable jumping stations and a craft booth staffed by students from the ISU School of Art. Of course, the event would not be complete without punch and cookies.



As always the event is free; however, **we MUST** receive reservations no later than 4 p.m. on November 29, 2010. It is important that you register in advance so that we may have plenty of refreshments for everyone and enough goody bags for all children ages 12 years and under.



For your convenience, and ours, we encourage on-line registration by going to: [www.universityevents.ilstu.edu/holiday](http://www.universityevents.ilstu.edu/holiday). If you do not have electronic access and wish to register by phone you may contact Jan Staley at 438-7261. If you have additional questions or concerns before you register, you may contact Jan by phone or email: [jjstaley@ilstu.edu](mailto:jjstaley@ilstu.edu).

We hope you can attend and help us usher in the holiday season. Happy Holidays!

## POTPOURRI

~ Sarita Cox, Treasurer, Civil Service Council

### SYMPATHY – OUR SINCERE SYMPATHIES TO:

- Shamon Bell, Unit Chef in Marketplace at Linkins Center, on the loss of his mother, Gloria Jean Bell, who passed away on October 12, 2010.
- Qiaofang Chen, Food Service Worker II in Watterson Dining Commons, on the loss of her brother who passed away on October 14, 2010.
- Chuck Scott, Director of Facilities Management, on the loss of his father-in-law, Alvin Ballinger, who passed away on October 24, 2010.
- Barb Arbogast, School of Kinesiology & Recreation, on the loss of her mother, Gladys ‘Goldy’ Gose, who passed away on October 28, 2010. Gladys was also the wife of Charles Gose who retired from Facilities Management,
- The family of Emma Hunt, previous Admission’s Clerk, who died at the age of 56 on October 28, 2010. Emma’s friends and co-workers will remember her as an avid reader and when her eyesight began to fail, she taught herself Braille so she would be able to continue to enjoy her favorite pastime.



### BIRTHS – Our Congratulations To:

- Mary Kentzler, Comptroller’s Office, and Rick Kentzler, Facilities Planning, on the arrival of a new granddaughter. Molly Renee Scogin, daughter of Tim and Krystal Scogin, arrived on October 1, 2010. She weighed in at 6 lb 3 oz. and was 18” long.

### BEST WISHES – Our Congratulations To:

- Dave Clark, refrigeration mechanic, on his marriage to Julie Wright on February 5, 2010.
- Mrs. Tommie Gaiter, former Cook in CDS (formally Office of Residential Life-Residential Hall Foodservice) as she recently celebrated her 100th Birthday. She worked for CDS from 1960 – 1977.



*Your help in providing Potpourri information is needed and appreciated. Feel free to voluntarily provide Potpourri information, taking note of the article deadlines printed in each issue. Report births, marriages, or deaths of immediate family members via email to [cscouncil@ilstu.edu](mailto:cscouncil@ilstu.edu). Notifications are not verified by birth, marriage, or death certificates.*

## CIVIL SERVICE COUNCIL RAFFLE

~ Theresa Sanchez, Chair, Civil Service Council



Tickets are still available from any Council member for \$1 a ticket or \$5 for 6 tickets. The Grand prize is \$300 Best Buy gift card. Check the Civil Service Council website often to see the growing list of great prizes at

<http://cscouncil.illinoisstate.edu/activities/Raffle2010.shtml>.

The raffle drawing will take place on Dec. 7, 2010. All proceeds of the raffle will go towards the Civil Service Council scholarship fund which provides scholarships to the children of Civil Service employees who attend college.

## SERVICE AWARDS

~ David Schaafsma, Human Resources Asst. Director

### 25 YEARS

- David M. Bentlin, 2100 Student Affairs, 11/18/1985
- Richard W. Robbins, 9000 Facilities Management, 11/18/1985



### 20 YEARS

- Don Colbeck, 9000 Facilities Management, 11/12/1990
- Timothy Paul Schellenberg, 2610 Food Service, 11/26/1990

### 15 Years

- Phyllis Marie Gillis, 9000 Facilities Management, 11/13/1995
- Daniel H. Livers, 2610 Food Service, 11/27/1995
- Kathleen Viergutz, 2320 Financial Aid Office, 11/6/1995

### 10 YEARS

- Sarah Catherine Bennett, 2600 University Housing Services, 11/27/2000
- Jonathan C. Fears, 2610 Food Service, 11/27/2000
- Christina Jo Harms, 9100 Campus Services/Grounds, 11/2/2000
- Jeffrey J. Jacob, 0580 Payroll, 11/6/2000
- Michelle K. Kauffman, 8900 Milner Library, 11/1/2000
- Richard L. Kitchens, 9100 Campus Services/Grounds, 11/12/2000
- Ronald F. Kohlrus, 2610 Food Service, 11/20/2000
- Kathy M. Person, 9100 Campus Services/Grounds, 11/12/2000
- Randy L. Smith, 9100 Campus Services/Grounds, 11/12/2000

## TIP OF THE HAT

~ Laura Marshall, Human Resource Representative

### WELCOME TO ISU – OCTOBER 2010

- Karen Bandusch-Harris, Health Services
- David Leach, Facilities Management
- Cathleen Wizgird, Campus Dining Services

### PROMOTIONS – OCTOBER 2010

- Jean Ann Dargatz, Administrative Assistant I, Mennonite College of Nursing
- Lynn Hospelhorn, Procedures and Systems Analyst II, Financial Aid Office
- Nikki Mahatanankoon, Admissions/Records Supervisor, Registrar



### RETIREMENTS – OCTOBER 2010

- Debbie Armstrong, Registrar
- Richard Hall, Facilities

### RESIGNATIONS – OCTOBER 2010

- Richard Barnes, Campus Dining Services
- Allan Weddle, Campus Dining Services
- Rama Suresh, Human Resources

## NEXT OPENLINE ARTICLE DEADLINE



The next deadline to submit articles to the *OpenLine* newsletter will be **Wednesday, December 8**, following the first Council meeting of the month. Articles, news and ideas pertinent to civil service employees can be sent to the Civil Service Council

([cscouncil@ilstu.edu](mailto:cscouncil@ilstu.edu)) or to the newsletter staff ([cscopenline@ilstu.edu](mailto:cscopenline@ilstu.edu)).

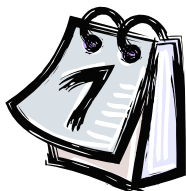
## DISTINGUISHED SERVICE AWARD APPLICATIONS DUE DEC. 1ST

~ Theresa Sanchez, Chair, Civil Service Council

The Distinguished Service Award is the highest honor a staff member can receive at Illinois State.

The typical recipient demonstrates excellence in three areas:

- outstanding job performance
- campus-wide involvement
- community involvement



The award is based on significant contributions over a period of time and is not given for a single contribution. A person can receive the award only once every seven years.

Distinguished Service Award recipients receive a monetary award and a plaque. In addition, recipients' names are added to the University's Wall of Fame in the Bone Student Center.

Civil Service and Administrative/Professional Staff Distinguished Service Awards, and awards for outstanding faculty contributions, will be presented as part of the Founders Day Celebration in February, 2011. The campus community affirms the vital role each of us plays in our shared mission as a University as we join in recognizing exceptional performance.

Any University employee or student may submit a nomination. Please access the Civil Service Council Web site, [www.cscouncil.ilstu.edu](http://www.cscouncil.ilstu.edu), for the criteria and application form.

You may also contact your Dean, Director, Department Head, any member of the Civil Service Council, or Theresa Sanchez (8-2500 or [tasanch@ilstu.edu](mailto:tasanch@ilstu.edu)) for a paper copy. Applications are due by December 1, 2010, and should be sent to Theresa Sanchez, 2282 Evaluation Services.

## BROTHERHOOD TREE

~ Christa Lawhun, Civil Service Council



WJBC Brotherhood Tree collection boxes will be available for donations from November 29 through December 13, and will be located in various buildings around campus.

While out doing your holiday shopping, please consider an extra gift for needy families in Mclean County. As in the past, gifts should be wrapped, tagged with the appropriate age and gender, and marked with what is inside. Cash donations are also accepted. Your generosity is greatly appreciated!



Locations of the collection boxes this year are as follows: Hovey 1st floor east entrance; ISU Police Department; Milner Library break room 1st floor; DeGarmo 5th floor west office; Student Services Building 3<sup>rd</sup> floor room 387; Harris Physical Plant on Gregory Street; ITDC Building-Center for Teaching, Learning & Technology; and Metcalf School main office.

## WELLNESS EVENTS

~ Nikki Brauer, Interim Director, Health Promotion and Wellness

**Check out the following events promoting healthy living:**

### Fall 2010 Presentation Menu:

Ergonomics 101; Yoga at Your Desk; Health Behaviors of The Campus Community; Healthy Living: The Basics; Got Strength; and Meditation and Guided Relaxation. Contact Nikki Brauer at [nbgegel@ilstu.edu](mailto:nbgegel@ilstu.edu) or 438-8845 to schedule a session for your department.



### Ergonomics for the Office

Pain and discomfort are signals that your body is out of balance; have you considered an adjustment of your work space? One-on-one appointments can be requested to review work postures that increase risk of injury and offer recommendations for a safer, seated work environment. Ergonomics 101 presentations may be scheduled for your group as a proactive approach to working safer.

### Nutrition Guidance:

Health Promotion and Wellness offers individual diet analysis and nutrition guidance for those striving to improve their lifestyle. If you are interested in these services contact Amanda Novy at [vpsaabnovy@exchange.ilstu.edu](mailto:vpsaabnovy@exchange.ilstu.edu)

### Family Swims –December 4:



From 1:30 – 3:30 pm in the Metcalf Pool. Parents/guardians are required to remain in the pool area. Registration required.

### Massage:

Health Promotion and Wellness partners with Aches Away Massage Specialists to offer on campus massage. Fees are \$15.00/15 minute appointments and payment is expected at the time of service. Appointments are required and scheduled via our online registration system. Dates: November 16 and December 2. Registration is required to reserve space in the above listed programs. Visit our website: [wellness.illinoisstate.edu](http://wellness.illinoisstate.edu)



**Contact 438-8845 if interested or have questions about the events listed above.**



The Civil Service Council wishes  
you and your families  
a very Happy Thanksgiving!



**CLASSIFIED ADVERTISEMENTS**

**For Sale – Other:**

- Rain Barrels made from recycled barrels; overflow hose and downspout adapter included; \$70.00. Composters available / \$250.00. Call Autum: 309-531-3220



**Personal Service:**

- Affordable personal training - customized plans to help you reach your fitness goals! Call Heather at 242-2895 or [www.NewCreationFitness.net](http://www.NewCreationFitness.net)
- Plumbing, licensed/professional. Discount for ISU employees and retirees. Call Andy Ditchen Plumbing at 533-8360.
- Illinois #1 radon mitigation company for quality & customer satisfaction! Licensed over 10 years. David Smith Radon Remedies. Call 309-473-2955.
- For tree and shrub trimming or for firewood, please call Carl: 309-261-4290.

**NOTE: The Civil Service Council does not endorse any of the product(s) or service(s) included in the Classified Ads section of the OpenLine newsletter.**

**OpenLine Classified Ad Submission Form**

*All information must be printed clearly.*

First and Last name: \_\_\_\_\_

Employment status: Full time / part time / retired / \_\_\_\_\_

Home phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

ISU phone: \_\_\_\_\_ - \_\_\_\_\_

Best time to reach you at your home phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Campus Box/Dept: \_\_\_\_\_

Check one category:

- Free Items (\$2)
- For Sale-Auto (\$5)
- For Sale-Other (\$2)
- Personal Service (\$5)
- Wanted (\$2)

**ONE word per box. 20 words or less.**


Make checks payable to: Civil Service Council - *OpenLine*.  
 Send this completed form and payment  
 by the published classified ad deadline (see page 1) to:

**Sarita Cox, 5570 MBA Program, 438-2981.**

For more information about advertising in the *OpenLine*,  
 visit our website: [cscouncil.illinoisstate.edu/openline](http://cscouncil.illinoisstate.edu/openline).

