

Illinois State University

ISU ReD: Research and eData

OpenLine Newsletter

Civil Service Council

5-2011

OpenLine Newsletter, May 2011

Civil Service Council
Illinois State University

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DATES TO REMEMBER

June 3 Next classified ad deadline
June 7 CS Council meeting @ noon
 June 8 OpenLine article deadline
 June 14 Flag Day
 June 19 Father's Day
June 21 CS Council meeting @ noon
 June 21 Summer begins

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**DEADLINE FOR
 SCHOLARSHIP APPLICATIONS**

Application forms for the Civil Service and Carl Johanson scholarships may be obtained on the Council's Web site at www.cscouncil.illinoisstate.edu or by contacting any Council representative. The deadline for applications for both scholarships is **Wednesday, June 15, 2011.**

Please mail the completed forms to Theresa Sanchez, Scholarship Committee Chair, 2202 Evaluation Services (8-2500). If hand-delivering, application materials may be left for Theresa at the Registrar's Service Center, 107 Moulton Hall.



AND THE PITCHER IS...RYAN JOHNSTON

~ Jean Darnall, Civil Service Council



Ryan works as a Specialist in Computer Infrastructure Support Services. His winning raffle ticket was drawn during the May 3rd Civil Service Council meeting. Ryan will not only be throwing out the "Once in a Lifetime" first pitch, prior to the "ISU Day"

Cubs/Pirates game at Wrigley Field on May 27th, he will be joined on the field by three friends or family members, as well as receiving 4 complimentary game tickets with transportation. Congratulations Ryan!

The Civil Service Council would like to thank everyone who purchased a raffle ticket for this event. Through your generosity, we were able to raise more than \$900, with all proceeds supporting the CSC Scholarship fund. The CSC would also like to extend a very special "Thank You" to Jim Carlson, Executive Director of the Bone Student Center, for providing us with this unique opportunity.

Congratulations again to Ryan Johnston.

TAKE ME OUT TO THE BALLGAME!

~ Juliana Duncan, Alumni Relations

Join fellow alumni, Redbird fans and their families for fun, food, games and networking at Illinois State University Night at the Cornbelters game and at the Peoria Chiefs game. See details below!

ISU Night at the Cornbelters - June 16, 2011

Horticulture Center and the Normal Cornbelters Stadium, Raab Road

- 5 to 6:30 p.m. - Pregame Cookout with the Department of Agriculture at the Illinois State University Horticulture Center located on Raab Road across from the Corn Crib
- Following the Pregame you are invited to a Normal Cornbelters Game. Gates open at 6:30 p.m. with the first pitch at 7 p.m.
- Pregame: \$5 and will include burger, chips, cookie and a soda per paid entry. Cornbelters' Game: Box Seats in section 112, 113, and 114, \$9 each
- RSVP by June 2 online at www.Alumni.ilstu.edu/cornbelters, or call Alumni Relations at (309) 438-2586 or (800) 366-4478.

ISU Night at the Peoria Chiefs - August 13, 2011

O'Brien Field, Peoria

- 5:30 p.m. Gates open.
6:30 p.m. The Peoria Chiefs take on the Clinton LumberKings!
- Stadium club private party area tickets are \$35 per person, children 3-10 are \$25. Price includes all-you-can-eat BBQ buffet, soda, water, lemonade and iced tea. A cash bar will be available. The buffet will be open from 6 to 7:30 p.m.
- Box seat tickets in section 103 (right below the stadium club party area) are \$9 per person. No food or beverages are included. Children 2 and under are free for all seats. Bring your camera to get a photo with Reggie Redbird.
- RSVP by August 1 online at www.Alumni.ilstu.edu/chiefs, or call Alumni Relations at (309) 438-2586 or (800) 366-4478.



TIP OF THE HAT

~ Ramona Hartweg, Human Resource Representative

WELCOME TO ISU – APRIL 2011

- Tricia Gallivan, Student Accounts
- Michael Haensel, Central Receiving
- Janet Halsey, Student Accounts
- Matthew Helton, Computer Infrastructure
- Steven Koehler, Milner Library
- Carol Rhoades, Milner Library
- Tyler Salisbury, Facilities Management
- Daniel Smith, Telecommunications
- Marie Themer, Milner Library
- Jerry Wells, Student Accounts



PROMOTIONS – APRIL 2011

- Sarita Cox, Administrative Clerk, College of Business (February 2011)
- Julie Brooks, Administrative Aide, Honors Program (March 2011)
- Suzie Zeigler, Administrative Assistant I, College of Applied Science & Technology
- Craig Pollitt, IT Technical Associate, Telecommunications
- Melissa Johnson, Administrative Aide, College of Business
- Angela Zuckerman, Office Manager, Psychology
- Matthew Miller, Food Service Stores—Laborer, Feeney Center

RESIGNATIONS – APRIL 2011

- Derek Lamberti, Redbird Arena
- Thomas Brouillette, Heating Plant
- Margaret Kunde, Student Counseling Services
- Elizabeth Shannon, Enterprise Systems Support
- Khristi-Danielle Mitchell, Enterprise Systems Support
- Scott Lake, University Police

SERVICE AWARDS

~ David Schaafsma, Human Resources Asst. Director

25 YEARS

- Kathy Sue Vollstedt, 7100 University High School, 5/23/1986

20 YEARS

- Mark Evan Deterding, 9100 Campus Services/Grounds, 5/1/1991
- Randel Glenn Hartman, 9100 Campus Services/Grounds, 5/23/1991
- Mary Elizabeth Kentzler, 1200 Comptroller's Office, 5/13/1991

15 YEARS

- Kerwin B. Henderson, 9100 Campus Services/Grounds, 5/12/1996
- Douglas Brent Wood, 3410 Enterprise Systems Support, 5/6/1996

10 YEARS

- Vincent A. Carlson, 9110 Golf Course, 5/17/2001
- Yvette S. Huddleston, 5700 School of Theatre, 5/1/2001
- Narry Kim, 1000 President's Office, 5/14/2001
- John P. Madison, 3500 Telecommunications, 5/21/2001



POTPOURRI

~ Sarita Cox, Treasurer, Civil Service Council

SYMPATHY – OUR SINCERE SYMPATHIES TO:

- James McCauley, Dishroom Supervisor at Linkins Dining Center, on the loss of his uncle, Harold McCauley who passed away on March 9, 2011.
- Phil Cade, Executive Chef, Catering, on the loss of his father, Gordon R. Cade who passed away on April 4, 2011.
- The family of Pat Bishop, retired BSW, who passed away on April 14, 2011.
- Al Longworth, Electrician Foreman, on the loss of his father-in-law, Richard Miller, who passed away May 2, 2011.



BIRTHS – CONGRATULATIONS GOING OUT TO:

- Barb Brandt, Facilities Management, on the arrival of twin grandsons. Ethan William Spacek and Joshua Timothy Spacek were born on February 28, 2011. Ethan weighed 7 lbs., 1 oz. and was 20 inches long and Joshua weighed 6 lbs., 10 oz. and was 20 inches long.
- Andee Radliff, Human Resources, on the arrival of her son. Alexander James Radliff was born on April 21, 2011, weighed 7 lbs., 6 oz. and was 21 inches long.
- Adrienne Hahn, Department of Economics, on the arrival of her first grandchild. Lyra Jane Priscilla Hahn was born on April 13, 2011 in Brooklyn, N.Y., weighed 7 lbs., 7 oz. and was 19 ¾ inches long.
- Megan Prentice, Human Resource, on the arrival of her daughter. Meredith Grace Prentice was born on May 3, 2011, weighed 7 lbs., 13 oz. and was 21 inches long.



Your help in providing Potpourri information is needed and appreciated. Feel free to voluntarily provide Potpourri information, taking note of the article deadlines printed in each issue. Report births, marriages, or deaths of immediate family members via email to cscouncil@ilstu.edu. Notifications are not verified by birth, marriage, or death certificates.

CHILDREN'S HOLIDAY PARTY UPDATE

~ Theresa Sanchez, Civil Service Council

In February of this year the Civil Service Council voted to move the management of the Annual Children's Holiday Party into the capable hands of University Events. The scope of the Holiday Party has grown significantly over the last several years making it difficult for the Council committee to keep pace. The event's continued success will require more resources and manpower than what the Council is able to provide. This administrative move to University Events will make this continued success possible.



Both the Civil Service and Administrative/Professional Councils will have representatives on the planning committee and will continue to offer support for the event. It is our hope that the Holiday Party will be an event that our employees may enjoy with their families for years to come. Both Councils will post details about the Children's Holiday Party as it becomes available in the fall. Thank you for your support throughout the years!

WELLNESS ACTIVITIES

~ Nikki Brauer, Director, Health Promotion and Wellness

Health Promotion and Wellness is located in McCormick Hall Suite 187 of the Student Fitness Center/McCormick Hall. Our main number is 438-WELL (9355).

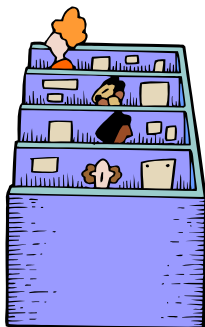
Health Status Survey to be launched

Health Promotion and Wellness will be disseminating its Health Status Survey via email in mid-May. Please take the time to provide your feedback so we can better identify health priorities of the campus and improve the programs and services we provide.

Ergonomics for the Office

Pain and discomfort are signals that your body is out of balance; have you considered an adjustment of your work space? One-on-one appointments can be requested to review work postures that increase risk of injury and offer recommendations for a safer, seated work environment.

Ergonomics 101 presentations may be scheduled for your department as a proactive approach to working safer. Contact 438-8845 if interested in the above.



Menu of Healthy Living Presentations

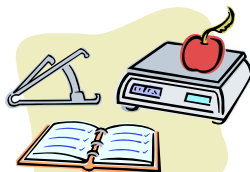
Contact 309-438-WELL (9355) or Nikki Brauer at nbgegel@ilstu.edu to schedule one of the following sessions for your department.

- Ergonomics 101
- Healthy Living: The Basics
- Benefits of Strength Training
- Meditation and Guided Relaxation
- Update - Campus Health Behaviors
- Yoga at Your Desk

Nutrition Guidance

Health Promotion and Wellness offers individual diet analysis and guidance for those striving to improve their lifestyle.

If you are interested in scheduling this service, contact Amanda Novy at wellnessnutrition@illinoisstate.edu or 309-438-WELL.



QUICK QUOTE

“A pound of pluck is worth a ton of luck.”

-- James A. Garfield



[Source: <http://www.worldofquotes.com/topic/Luck/3/index.html>]

WHAT IS R.A.D.?

~ Captain Nichol Bleichner, ISU Police



What is R.A.D.? **R**ape **A**ggression **D**efense for women was developed in 1989 by a police officer, Lawrence Nadeau. R.A.D. is the largest women's self defense training organization in the world and the National Standard in Self-Defense Education. “The primary focus of the program is the realistic development of self-defense options for women, before and during situations of imminent or actual abductive assault.” The program is designed to give opportunities for women to realize their inner power and strength through self-defense.

In November 2010, the University Police Department began teaching R.A.D. to female students, faculty and staff members. Using the R.A.D. system, we want to teach women about personal safety through education as well as the physical defense should they be attacked. This program is **FREE** and will be offered to women in the ISU Community twice in the Fall and Spring semesters and once during the Summer semester each year. Participants will be required to attend and complete 9-12 hours of training. The dates, times, and location for future sessions can be found on the ISU R.A.D. website (www.RAD.ilstu.edu).

**The next session is Monday, June 6 through Friday, June 10. This class session will be held from 5:30 - 7:30 p.m. The participants will be expected to attend all 5 days. Applications can be submitted on line at the above website. Location will be disclosed through confirmation email to participants. Spaces are limited to 30 students. This session is a great opportunity for staff to attend and its great exercise. We also encourage past participants to attend as well. Hope to see you there!

FRIVOLOUS FACTS



Xerox - The inventor, Chester Carlson, named his product trying to say “dry” (as it was dry copying, markedly different from the then prevailing wet copying). The Greek root “xer” means dry.

[Source: <http://www.comedy-zone.net/triviazone/history/company-names4.htm>]

FIDELITY & TIAA-CREF ON CAMPUS

~ Todd Long, Human Resources Representative

Fidelity's representative Brook Cox will be on campus Tuesday, June 21, Tuesday, August 30 and Tuesday, October 4. Meetings typically last 30 minutes and are scheduled on a first come, first serve basis. In order to reserve an appointment, please call **1-800-642-7131** between 7am & 11pm CST.

TIAA-CREF's representatives Patrick Windle and Joseph Bonjorino will be on campus Wednesday, May 25 and Tuesday, June 21. Meetings typically last 30 minutes and can cover a range of topics from asset allocations to general retirement income planning to developing long-term strategies. Meetings are scheduled on a first come, first serve basis. In order to schedule a meeting, visit www.tiaa-cref.org/moc or call **800-732-8353**.

CLASSIFIED ADVERTISEMENTS

Personal Service:

- B & D Quality Lawn Care. Reasonable Rates / Free Estimates. Phone: Bob at 309-824-6828
- Mikes's Lawn Care. \$25 - Mowing & Edging. All other general lawn care services offered. Prices negotiable. Call anytime: 309-831-8497
- Plumbing, licensed/professional. Discount for ISU employees and retirees. Call Andy Ditchen Plumbing at 533-8360.
- Illinois #1 radon mitigation company for quality & customer satisfaction! Licensed over 10 years. David Smith Radon Remedies. Call 309-473-2955.
- Affordable personal training-customized plans to help you reach your fitness goals! Call Heather/242-2895 or *NewCreationFitness.net*



NOTE: The Civil Service Council does not endorse any of the product(s) or service(s) included in the Classified Ads section of the OpenLine newsletter.

NEXT OPENLINE ARTICLE DEADLINE



The next deadline to submit articles to the *OpenLine* newsletter will be **Wednesday, June 8**, following the first Council meeting of the month. Articles, news and ideas pertinent to civil service employees can be sent to the newsletter staff cscopenline@ilstu.edu

OpenLine Classified Ad Submission Form

All information must be printed clearly.

First and Last name: _____
 Employment status: Full time / part time / retired / _____
 Home phone: (_____) _____ - _____
 ISU phone: _____ - _____
 Best time to reach you at your home phone: _____
 E-mail: _____
 Campus Box/Dept: _____

Check one category:

- Free Items (\$2) Personal Service (\$5)
 For Sale-Auto (\$5) Wanted (\$2)
 For Sale-Other (\$2)

ONE word per box. 20 words or less.

Make checks payable to: Civil Service Council - *OpenLine*.
 Send this completed form and payment
 by the published classified ad deadline (see page 1) to:

Sarita Cox, 5570 MBA Program, 438-2981.

For more information about advertising in the *OpenLine*,
 visit www.cscouncil.illinoisstate.edu/openline/



SURS MONEY PURCHASE FACTORS

~ Nancy Spangler, Associate Director, Human Resources

The money purchase factors used to determine monthly annuity benefits with the State Universities Retirement System (SURS) will change in 2012. The new factors will result in a lower monthly benefit payment for those retiring after the 2012 effective date.



WHAT YOU NEED TO KNOW

- At the June 2011 SURS Board of Trustees meeting, the board will determine the effective date of these changes, which is expected to be no earlier than January 2012.
- It is estimated that the monthly annuity benefit paid from the Money Purchase Formula will be reduced on average by 7% to 8% when the new factors take effect.
- SURS estimates that active participants can recover this monthly reduction by delaying retirement for approximately 10 to 11 months.
- The actual reduction in a monthly annuity calculated using the Money Purchase Formula is unique to each individual participant.
- The SURS Benefit Estimator does not currently reflect the new money purchase factors.
- Human Resources, Benefit Services will keep you informed as new information is available on the money purchase factors.
- The SURS New Release regarding the Money Purchase factors can be read at www.surs.org.



WHAT YOU NEED TO DO

- Although the updated factors are not available on the SURS Benefit Estimator, SURS encourages all participants to log in to their account on the SURS Member Website at www.surs.org and utilize the Benefit Estimator to project the effects of the new factors. This can be accomplished by applying the average 7% to 8% reduction to the results of your monthly Money Purchased Formula.
- ISU Human Resources Benefit Services encourages all employees planning on retiring in 2012 to contact their Benefit Services Retirement Representative:
 - **Todd Long for last name beginning with (A-L) at 438-8841**
 - **Vicki Sullivan for last name beginning with (M-Z) at 438-5183**
- Contact **SURS at 1-800-275-7877** for questions regarding the Money Purchase Factors.
- If you have not received a written estimate or personal counseling session with SURS within the last 12 months you may contact SURS at the above number to schedule an appointment.

iPEOPLE BENEFITS GO LIVE

~ Pamela Beach, Associate Director, Emerge

iPeople is Illinois State's new Human Resource/Payroll system. You can sign on to iPeople from any computer connected to the Internet. The Benefits Choice Period began May 1. All Benefit Choice selections will be done online this year and will replace paper enrollments, including Sick Leave Bank so it is necessary for employees to use iPeople to make any changes to coverage and enrollments.

Logging-in to iPeople

To access the iPeople application, you can use the iPeople logo found on the Illinois State University home page at www.illinoisstate.edu. Please note that all Staff Connect computers will have desktop icons to navigate directly to this site.

You will use your University ULID and Password to login. If you do not know your ULID or password you will need to go to the University Help Desk in Julian Hall 115 or to TechZone on the 2nd floor of Bone Student Center. You will need to take your University ID card with you to access or change your password. Once you have logged in, select the iPeople application login.

Online Training Resource

The iPeople User Productivity Kits (UPKs) are online training tutorials to assist you in navigating the iPeople Benefits Choice process. Online assistance is available at: www.ipeople.illinoisstate.edu/training

Once you are on the website, click on the UPK link and navigate to the Benefits link under iPeople General Information. There are two training modes: *See It!* allows you to watch an online demo and *Try It!* allows you to perform the task in a simulated environment.

You may also call the Enterprise Systems Support Desk (ESD) at 438-3308 for help with navigation.

Benefit Choice iPeople Navigation Labs

Open Labs in Human Resources Office - Nelson Smith Building are available for employees needing assistance with online enrollment during the following times:

- **May 9, 2011 through May 27, 2011:**
Monday, 3 to 4:30 p.m.
Tuesday and Wednesday, 8 to 10 a.m. & 3 to 4:30 p.m.
- **May 30, 2011** is a Holiday - Memorial Day
- **May 31, 2011:** Tuesday, 8 to 10 a.m. & 3 to 4:30 p.m.

* **Additional lab times may be added depending on need**

