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ACADIMIC SENATE MINUTES

October 10, 1973

Vol. V, No. 3

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Meetings of the Academic Senate are open to members of the University community. Persons attending the meetings may participate in discussion with the consent of the Senate.

Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.

ACADFMIC SENATE MINUTES

October 10, 1973

Vol. V, No. 3

CALL TO ORDER

The Chairman called the meeting to order at 7:06 p.m. in Stevenson 401. The Secretary called the roll, and the Chairman declared a quorum to be present.

APPROVAL OF MINUTES

V, 13 A motion (Mr. Cetwinski, Mr. Madore) to approve the minutes as distributed was approved.

ADMINISTRATOR'S REMARKS

The Chairman called upon Dean Helgeson for administrative remarks. Dean Helgeson apologized for the President's absence. The President was called away to a meeting in Washington. Dean Helgeson distributed a letter from the President discussing financial support of the University Foundation for several university programs. (See appendix A)

The Chairman announced that the President had also called him and had expressed his regrets that he was unable to attend the Senate meeting.

REMARKS OF THE STUDENT ASSOCIATION PRESIDENT

Mr. McConnell, speaking for the Student Association, distributed remarks about the upcoming student referendum. (See appendix B) Mr. McConnell discussed the procedure that the Student Association has come up with for the referendum to select a method of selection of the student member of the Board of Regents. He also passed out a copy of a resolution urging students to vote. Mr. McConnell made additional remarks about the importance of selecting a person who would represent all of the University and highlighted some of the duties that such a representative would have. Mr. McConnell described the process by which campus constituent groups were being informed of the importance of the referendum. Mr. McConnell urged all students to vote and encouraged members of the Academic Senate to get out the student vote for the referendum. He asked that instructors mention the referendum in their classes. Mr. McConnell reiterated his hope that there would be a large voter turnout for the referendum. A motion (Mr. Hicklin, Ms. McMillan) to suspend the rules to consider the resolution offered by Mr. McConnell was approved. A motion (Mr. McConnell, Mr. Hicklin) to approve the following resolution was made. The resolution reads:

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Whereas: The Legislature and the Governor have recently authorized the placement of a non-voting student representative on the Board of Regents, and

- Whereas: This student will be the first representative of ISU to be seated with the Board, and
- Whereas: A referendum will be held to determine the method in which the representative will be selected, and
- Whereas: It is vital to the entire University Community that students are encouraged to vote to provide as much input as possible,
- We hereby resolve to openly encourage all students to participate and vote in the referendum, October 17, 1973.

The motion to approve the resolution passed.

ACTION ITEMS

I. Articulation of FSC-APT Procedures (9.28.73.2)

Mr. Madore, Chairman of the Faculty Affairs Committee, called upon Mr. White to present the matter to the Senate. Mr. White discussed the problem of college and department APT Committees ignoring the guidelines previously set by the Faculty Status Committee. He stated the problems that had been encountered by faculty members in obtaining copies of the actual criteria used for promotion and tenure. Mr. White related that one college felt it necessary to have a meeting of the college council before allowing Mr. White access to that college's APT guidelines for promotion and tenure. Mr. White discussed the various discrepancies which existed between the various colleges on promotion and tenure guidelines. The Chairman invited Ms. Margaret Jones, Chairperson of the Faculty Status Committee, to come to the table to join the discussion of this procedure. The Chairman also invited Mr. Coenraad Mohr, a member of the Faculty Status Committee, to join the Senate at the table. Ms. Jones stated that the Faculty Status Committee had no objections to the eight recommendations. The policy in the past has been to ask the college deans to distribute the procedures and guidelines to the departments within the college. She admitted that the Faculty Status Committee had not followed up to see if all members had copies of the guidelines. She reiterated the right of every faculty to have a copy of the promotion and tenure standards. Ms. Jones especially stated that she supported recommendation 8 which states "All department, college, and FSC guidelines must be filed annually with the Secretary of the Senate and the Secretary of the University." It is her interpretation of the FSC policy that these are minimum guidelines and that any department could have more stringent guidelines. Mr. White pointed out that the recommendations contained in this report deal only with the distribution of the guidelines rather than the content. Mr. White pointed out that in the past some guidelines for some departments and colleges had been less stringent than the Faculty Status Committee's guidelines. It was clarified that deviations either above or below the minimums stated by the Faculty Status Committee had to be approved by the Faculty Status Committee and should be presented in writing to the Faculty Status Committee for approval. They also should be filed for the information of all of the faculty members involved. Ms. Jones admitted that in some areas the Faculty Status Committee did allow less stringent regulations

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for promotion than required of other colleges because of the shortage of doctorates in the area. A motion (Mr. White, Mr. Madore) that the Senate require the implementation of the recommendations on page 3 of the report of the Faculty Affairs Committee was made. These recommendations are:

1. FSC guidelines for promotion and tenure recommendations, revised annually, should be made available to all University faculty early in each academic year.
2. College APT committees should operate in general within current FSC guidelines for promotion and tenure decisions.
3. FSC should approve all college guidelines to ensure general articulation on such matters as recommended time in rank, years at ISU, and years in the profession.
4. Every college should make its guidelines available to all faculty members within that college.
5. All college guidelines should be approved by college APT committees and college councils.
6. Department guidelines should be in general accord with FSC and college APT guidelines and should be approved by college APT committees and FSC.
7. All members of a department should receive that department's current guidelines.
8. All department, college, and FSC guidelines must be filed annually with the Secretary of the Senate and the Secretary of the University.

Ms. Workman pointed out that all of the FSC guidelines and procedures have become outdated by such things as Board regulations, calendar changes which have altered the timetable, etc. She recommended that if we adopt these recommendations we not stop with these but go ahead to update the entire FSC procedures as soon as possible. A discussion took place on which is the best way to disseminate information on FSC guidelines and procedures to the entire faculty. Mr. Sutherland raised a question at this point on the matter of whether or not the Faculty Status Committee could institute an evaluation procedure of administrators by those people who served under the administrators. Ms. Jones stated that the Faculty Status Committee considered itself as dealing only with rating and judgment of faculty members and not administrators. Ms. Jones said that she thought that the Academic Senate should deal with the problem of the evaluation of administrators. The Chairman stated that we would note the suggestion and refer it to the proper authority. Dean Helgeson stated that evaluations are conducted annually on administrators including department heads. He outlined some of the procedures such as an interview with all department members concerning the work of the department head. Mr. Madore pointed out that this was the first establishment of set procedures which could lead to delineation of appeal procedures. Mr. Woods questioned the need for the procedures since apparently most of them are already being carried out. He said his college and department was carrying out these procedures. Mr. Champagne stated that he was opposed to the recommendations on the grounds that they represented an amendment to the basic document under which the Faculty Status Committee operates. Mr. Champagne stated that the entire document needs a review and revision rather than a piecemeal operation to correct discrepancies. Mr. Champagne questioned whether

the Faculty Status Committee had the power to alter its own document without coming back to the Senate. Mr. Champagne reminded the Senate that the Faculty Status Committee was a creature of the Senate. A motion (Ms. Lindstrom, Ms. McMillan) to call the question and close debate failed. Mr. Hicklin stated that since no one seemed to really object to the recommendations he requested that the Senate restrict debate. He suggested that the Senate put the things that the Senators are actually debating on some future Senate agenda. Mr. McConnell requested a clarification of how various colleges can deviate from the FSC policies. Mr. Madore stated that all the procedures have been approved in the past. We are not approving anything that we have not been doing or should have been doing in the past according to FSC guidelines. Mr. Madore stated that the reason that we have the document in front of the Senate is because all units of the University have not been open and above board with information and have not been following stated procedures. Mr. Jones stated that he would like to have recommendation 7 changed replacing the "should" with "must". Mr. White stated that he would be willing to change all of the "shoulds" to "must" in the document. The seconder of the motion agreed to this change. Mr. Barford yielded to Mr. Ficek who questioned whether or not the "must" now in recommendation 2 "College APT committees must operate in general within current FSC guidelines for promotion and tenure decisions" meant that a college could not deviate from the Faculty Status Committee guidelines as it now does. Various other members of the Senate expressed concern with the revision in the policy. Upon the recommendation of Ms. Chesebro, the word "shall" was substituted for "must" which had been originally substituted for "should". The makers of the original motion agreed with this change. The request was made that the Secretary place in writing the understanding of the Senate that the Faculty Status Committee can alter the guidelines to meet the special needs of the departments or colleges. The motion to accept the eight recommendations passed with Mr. Champagne and Mr. Woods requesting that their no votes be recorded.

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Ms. Workman moved (Ms. Workman, Mr. Champagne) that the Academic Senate urge the FSC to review the 1970 document and report it back to the Senate for action. Dean Helgeson stated that it is the duty of the Faculty Status Committee to recommend evaluation procedures. Proposals from the Faculty Status Committee regarding Guidelines always have the word "suggested" in the title. FSC has never attempted to dictate what the proposals should be. Dean Helgeson stated that in the last few years for the first time the Faculty Status Committee had concrete suggestions of criteria for promotion and evaluation. Dean Helgeson stated that he was afraid that this motion would place an undue burden upon the Faculty Status Committee which has been meeting for many hours during the present period. Ms. Workman stated that she would amend her motion so that it would not require immediate action. She stated that she wished the Faculty Status Committee to update the 1970 document in order to change procedures which have become outdated or outmoded. The Chairman suggested that the Faculty Affairs Committee might like to draw all of the relevant documents together and bring them to the Senate for consideration. An amended motion that the Academic Senate urge the FSC to review the 1970 document as soon as feasible and report it back to the Senate for action through the Faculty Affairs Committee was approved by the Senate.

(See appendix C for the Report of the Faculty Affairs Committee)

2. Committee Appointments (9.26.73.2)

(See Appendix D for list of committee appointments) Mr. Cetwinski requested that the Housing Committee appointments be held up on the grounds that the Housing Committee has not been meeting. Mr. Barford stated that the committee has not met for two years. Mr. Cetwinski stated that if it was not possible to hold up the appointments the notification letter should inform the appointees that the committee might be dissolved. Ms. Amster raised a question as to who decides that the committee is to be dissolved. She stated that perhaps the Rules Committee should be contacted before the committee is dissolved. Ms. Amster suggested that we go through regular procedures of appointment until the committee has been officially dissolved. The Chairman ruled that since there was some question over this committee that the Senate should consider each committee appointment individually. A motion (Mr. Cetwinski, Miss Rex) to approve the appointments to SCERB was approved. A motion (Mr. Cetwinski, Mr. Barford) that we postpone the Housing Committee appointments until a later date was made. Mr. Mensinger raised the question as to why the Student Affairs Committee had not made sure that the Housing Committee was meeting in the past two years since it is responsible for the committee. The Chairman interjected a request that all internal committees of the Senate check with the external committees under their jurisdiction and report back to the Chairman those that are not functioning. Mr. Cetwinski stated that in fact the Student Affairs Committee had set up liaisons to the various external committees and that this was how they discovered that the Housing Committee was not meeting. Mr. Cetwinski stated that he would like to amend his motion to put in a provision that there would be a two weeks postponement of the Housing Committee appointments. The motion to postpone the Housing Committee appointments for two weeks was approved. The Chairman stated that the appointments to the Academic Freedom and Tenure Committee were made under special procedures for that committee. The procedures stated that in case of vacancies the next highest vote getters in the election of this committee would be named as committee members. Therefore, Barbara Hutchinson and John Frehn are the new members on this committee. A motion to accept the appointments to Economic Well Being, Honors Council, Forum Committee, Library Committee, and Academic Standards Committee (Ms. Chesebro, Ms. Lindstrom) was approved.

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The Chairman read a communication from Margaret Eckhardt, President of the Civil Service Council, stating that Dennis Rogue had been appointed to fill a one-year term on the Parking Committee.

The Chairman announced the results of the election today to the Deans Selection Committees. Faculty members elected to the Arts and Sciences Committee are Robert Duty, Ira Cohen, and Stanley Grupp. Faculty members elected to the Business Committee are Leroy Dohleman, Peter Couch, and Roger Potter. Dean Helgeson stated that he had filled two vacancies on the Council for Teacher Education by appointing Walter Pierce and Dean Hage to the committee.

INFORMATION ITEMS1. Recommendation to Dissolve ALSO Board (10.3.73.2)

Mr. Cetwinski reported that he had sent a letter to the Chairman of the Senate (See appendix E) recommending the abolition of the ALSO Board. He asked that this recommendation be an action item at the next meeting of the Senate.

2. Proposed Changes in the Academic Senate ByLaws (10.3.73.3)

Mr. Smith, in the absence of Mr. Roderick Chairman of the Rules Committee, presented the proposed changes in the Academic Senate ByLaws. He reported that these changes had been discussed at two lengthy meetings. Mr. Smith reported that the October 10 memorandum contained several changes in the suggestions put forth in the October 3 memorandum and asked that the October 3 memorandum be disregarded. (See Appendix F for the October 10 memorandum.) Various questions were raised about the exact wording and interpretation of various bylaws changes. It was pointed out that the replacement of absent members on the external committees was more stringent than the Senate rules. The intent of this change, it was explained, was not to count absences at meetings of which the member had been notified but had informed the Chairman of his absence. Ms. McMillan requested that in addition to this policy someone consider setting up a definite time for the internal standing committees before the March elections are conducted so the candidates can set aside certain blocks of time for committee meetings. A discussion took place as to whether or not the absence policy should also apply to internal committees or if a separate bylaw should be made for the internal standing committees of the Senate.

COMMITTEE REPORTS

Student Affairs Committee - Mr. Cetwinski reported on an information item recommending a change in the student record policy which he requested be considered as an action item at an upcoming Senate meeting. (See appendix G for Mr. Cetwinski's memorandum on student record policy revision)

Faculty Affairs Committee - Mr. Madore asked that items 9.27.73.1 and 2.21.73.3 be cleared from the calendar since action had been taken on the items. Mr. Madore requested that any faculty member concerned with appeal procedures contact the Faculty Affairs Committee. The Board of Regents is meeting next Thursday in DeKalb and Mr. Madore solicited input to the JUAC on the tenure policies being formulated by the Board.

Student Affairs Committee - Mr. Cetwinski asked that item 10.4.72.4 (Union Investigation Committee) be removed from the calendar. Mr. Young, Chairman of the Administrative Affairs Committee, reported that his committee also requested that this item be removed from the calendar.

Administrative Affairs Committee - Mr. Young reported about the problems of the selection of the editor of the Vidette and the codification of the University Publications Committee. The problem centers around the fact

that the Publications Committee has not been recodified and that there are vacancies on the committee. This is holding up the selection of the editor of the Vidette. The Administrative Affairs Committee came to the consensus that they would like to separate the selection of the Vidette editor from the Publications Committee for this year only in light of its codification difficulties. Mr. Young asked that an oral report from the committee be considered as promulgation stage of the possibility of a different method of selection of the editor. He proposed that a panel of journalists from off campus be appointed to select the editor for next year only. Mr. Young circulated a letter signed by all the candidates for editor and the present editor supporting this position (See Appendix II for this letter). Mr. Young stated that the Administrative Affairs Committee will present a detailed proposal for the committee at the next meeting. Ms. Amster stated that there were committee appointments ready for the committee. The question was raised as to whether or not the timetable that has been stated for the selection of the editor is hard and fast in terms of the changeover of editors.

Academic Affairs Committee - Ms. Lindstrom asked that items 3.10.72.1 and 5.5.72.1 be removed from the calendar.

The Chairman thanked Mr. Baumann, Dr. Jones, and Dr. Mohr for helping the Senate in the discussion of the items before it.

V, 21 A motion (Mr. Cetwinski, Ms. Lindstrom) to adjourn was approved. The meeting adjourned at 9:22 p.m.

For the Academic Senate,

Charles R. Hicklin, Secretary

CRH:p1

ILLINOIS STATE UNIVERSITY
FOUNDED IN 1857
BLOOMINGTON-NORMAL 61761

PRESIDENT

October 10, 1973

Members of the Academic Senate
Illinois State University

Dear Colleagues:

Last spring the Office of the Dean of the University requested support from the University Foundation for several specific projects. We are pleased to report that the Foundation is providing support for the following projects:

ISU Foundation Teaching Awards---Ten distinguished teaching awards of \$500 each to Illinois State University faculty members identified through an appropriate process approved by the Dean of the University.

ISU Foundation Civil Service Awards---Two awards of \$500 each to University civil service staff members making outstanding contributions as identified through an appropriate process developed by the University Civil Service Council.

Civil Service Scholarships---Contribution of \$1,000 toward the established Civil Service Scholarship program administered by the Civil Service Council.

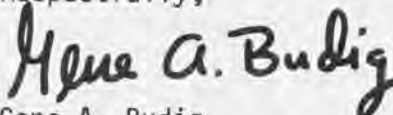
Undergraduate Bone Scholars---Ten awards of \$100 each to undergraduates identified as Bone Scholars (named in honor of former President Robert Bone) based upon the student's combination of academic excellence and service to the University.

University Tutorial Project---Contribution of \$2,000 to support of the Tutorial Project in which University students provide tutoring for student in a variety of community settings including public schools and social agencies.

Student Internship Development---Contribution of \$3,000 to support further development of internship and field placement opportunities for students in governmental agencies and business and industry.

We are encouraged that the University Foundation is supporting these activities in academic program development and recognition of distinguished contributions by faculty, students, and staff of the University.

Respectfully,


Gene A. Budig

REFERENDUM FACT SHEET

(1) A referendum will be held on October 17, 1973, to determine the method of selection of the student member to the Board of Regents. Polls will be open from 8:00 a.m. - 6:00 p.m.

(2) Any person who is currently enrolled as a full or part-time student and who can produce both an ISU identification card and Activity card for the current semester is entitled to vote.

(3) There will be eleven (11) polling places. They will be located in the lobbies of the following Residence Halls: 1. Atkin-Colby; 2. Dunn-Barton; 3. Hamilton-Whitten; 4. Haynie; 5. Hewett; 6. Manchester; and 7. Watterson. And in the following buildings: 1. Stevenson - School Street entrance; 2. Schroeder - College Avenue entrance (by vending machines); 3. Union - outside of the Cage (2nd floor); and 4. Turner - east entrance.

The ballot will read as follows:

Vote for One (1) Only:

The student representative to the Board of Regents shall be selected from application of any and all students by a two-thirds (2/3) vote of the Student Association Assembly. Application filing shall be open for fifteen (15) days. A screening committee, appointed by the Assembly, will screen all applicants and forward all names in order of recommended preference to the Assembly.

The student representative to the Board of Regents shall be elected through campaigning in a general election of the Student Body. To run, a person must not be on academic probation and shall have attended the university for at least two (2) semesters. If no person receives thirty-three percent (33%) of the vote in the original election, a run-off election of the three candidates receiving the most votes will be held, and the person receiving the highest number of votes will be declared the winner.

September 26, 1973

To: Executive Committee, Academic Senate
From: Faculty Affairs Committee (written by Ray White)
Re: Articulation of FSC-APT procedures

On September 25, 1973, the Faculty Affairs Committee discussed the attached report on articulation of FSC-APT procedures, dated August 3, 1973.

The Faculty Affairs Committee forwards the report for discussion by the Executive Committee. We respectfully ask that the eight specific "Recommendations" (page 3) be scheduled for action by the Senate as soon as possible so that FSC can implement any Senate action in current FSC-APT procedures for 1973-1974.

cc: Faculty Affairs Committee members

To: Faculty Affairs Committee of the Academic Senate

From: Ray L. White, Department of English (Stv 420B; 8-7705)

Subject: Articulation of APT-FSC Procedures

Background In May, 1973, I asked permission of the Faculty Affairs Committee to review the APT-FSC policies for 1972-73 in order to report to the Committee on possible articulation problems. Specifically, I wished to investigate the extent, if any, of discrepancies in APT guidelines used by colleges under the general FSC guidelines. On May 16, 1973, I requested 1972-73 guidelines from the five college deans; within only two months, I received all five sets of documents. Based on these guidelines, college APT procedures for 1972-73 can be summarized for comparison.

Results

A. FSC guidelines

There apparently has, until the current summer, been no FSC statement of suggested qualifications for tenure recommendations.

Promotion guidelines for 1972-73 are:

I. To Assistant Professor:

at least 30 graduate hours beyond the master's
at least 2 years full-time college-level teaching
merit in teaching, scholarship, and service

II. To Associate Professor:

terminal degree or equivalent
at least 3 years full-time college-level teaching
merit in teaching, scholarship, and teaching

III. To Professor:

terminal degree or equivalent
at least 6 years full-time college-level teaching
merit in teaching, scholarship, and service
worthiness for tenure

B. College guidelines

I. Applied Science and Technology (dated 1972)

Tenure: contract met for years in service
consistently meritorious ratings
promise of continued value

Promotion to Assistant Professor:

at least 30 graduate hours beyond the master's
at least 2 years teaching at ISU
consistently meritorious ratings
worthy of tenure if eligible
equivalent to comparable assistant professors

Promotion to Associate Professor:

doctorate or equivalent
at least 2 years at ISU as assistant professor

consistently meritorious ratings
worthy of tenure if eligible
equivalent to comparable associate professors
evidence of scholarship beyond degree

Promotion to Professor:

doctorate or equivalent
at least 4 years at ISU as associate professor
consistently meritorious ratings
worthy of tenure if eligible
equivalent to comparable professors
evidence of scholarship in past 4 years

II. Arts and Sciences (dated 1972)

Tenure: ". . . should reflect the recognition of contributions made to the University with particular emphasis on promise of continued contributions. . ."; promotion criteria useful, but teaching most important

Promotion to Assistant Professor:

30 hours beyond masters or equivalent
no tenure promise implied to candidate
meritorious ratings in teaching, scholarship, and service

Promotion to Associate Professor:

doctorate or equivalent
normally 3 years as assistant professor at ISU
normally 6 years full-time college-level teaching
worthy of tenure if eligible
meritorious ratings in teaching, scholarship, service

Promotion to Professor:

doctorate or equivalent
normally 4 years as associate professor at ISU
normally 8 years full-time college-level teaching
tenured or tenurable
meritorious ratings in teaching, scholarship, service

III. Business (undated but 1972)

Tenure: among other basic rules, meets contract terms, has at least masters + 30 hours; is promotable; has been in department at least half-time for 2 of past 5 years

Promotion to Assistant Professor:

30 hours beyond masters, or equivalent
equivalent to comparable assistant professors
meritorious ratings, especially in teaching

Promotion to Associate Professor:

doctorate or equivalent
at least 1½ years at ISU as assistant professor

at least 2½ years college-level teaching
worthy of tenure, if eligible
at or above dept. mean in teaching
evidence of merit in research beyond degree
evidence of service

Promotion to Professor:

doctorate or equivalent
at least 1½ years at ISU as associate professor
at least 3½ years work as associate professor
tenured or tenurable
at or above dept. mean in teaching
evidence of scholarship, rather current
evidence of service

IV. Education (dated 1969)

The document does not set out any college guidelines for tenure or promotion but instead outlined the College APT Committee's responsibility to coordinate department-level implementation of current FSC procedures and guidelines.

V. Fine Arts (dated 1972)

The document does not lay forth criteria for tenure or promotion but instead outlines procedures and general professional standards for Fine Arts departments to use--in short, the College APT Committee implements current FSC guidelines.

Recommendations

1. FSC guidelines for promotion and tenure recommendations, revised annually, should be made available to all University faculty early in each academic year.
2. College APT committees should operate in general within current FSC guidelines for promotion and tenure decisions.
3. FSC should approve all college guidelines to ensure general articulation on such matters as recommended time in rank, years at ISU, and years in the profession.
4. Every college should make its guidelines available to all faculty members within that college.
5. All college guidelines should be approved by college APT committees and college councils.
6. Department guidelines should be in general accord with FSC and college APT guidelines and should be approved by college APT committees and FSC.
7. All members of a department should receive that department's current guidelines.
8. All department, college, and FSC guidelines must be filed annually with the Secretary of the Senate and the Secretary of the University.

I should appreciate discussion of this report by the Faculty Affairs Committee as soon as possible in the coming academic year so that our committee recommendations (if any) can be forwarded for action.

FACULTY APPOINTMENTS TO EXTERNAL STANDING COMMITTEES

SCERB (two names submitted to the President for each vacancy)

Walter Vernon, Psychology
Gary Erisman, Industrial Technology

Housing Committee

Albert Eckert, U-High
Ed Niemi, Art
Michael Brunt, Speech Pathology

Academic Freedom and Tenure Committee

John Frehn, Biology
Barbara Hutchinson, Speech Pathology

Economic Well-Being

Warren Perry, Business Education
Richard Youngs, alternate

Honors Council

Wilma Miller

Forum Committee

John Cragan, Information Sciences
Marg Lewis, Psychology, alternate

Library Committee

Janet Cook, Mathematics

Academic Standards Committee

Louise Dieterle, Chairman
Jacqueline Karch, Home Ec & Indus Tech

ILLINOIS STATE UNIVERSITY

FOUNDED IN 1857

NORMAL, ILLINOIS 61761

ACADEMIC SENATE

October 2, 1973

Dr. Charles Edwards
Executive Committee
Academic Senate

Dear Dr. Edwards:

This letter is to inform you of an important vote that took place at the September 26 meeting of the Student Affairs Committee of the Academic Senate.

At the last meeting of the Student Affairs Committee, a motion was made and seconded that the Committee recommend that the ALSO Board be dismantled. At this juncture, Senator George Merker presented his argument in support of the motion. Following Senator Merker's presentation, I informed the Committee of the response I received that day from Dr. Tom Eimermann concerning my letter to CCGR asking for their opinion on the issue. As stated by Dr. Eimermann:

"... the CCGR has agreed to the fundamental principle that policies governing non-academic student organizations ought to be worked out between students and administrators. In other words, CCGR sees little justification for faculty and civil service participation in the formation of such policies."

I thus expressed to the Committee my feelings that the Student Association's Apportionment Board structure is an excellent example of fairness and efficiency in student fee allocation and that it has proven to be a representative functioning body in the past several months. I then expressed that the existence of the ALSO Board could only hurt the established credibility of the Student Association and of the Academic Senate.

At this time the vote was taken and the motion to dismantle the committee was approved.

I respectfully submit this to you for your information. If you have any further questions, please feel free to contact me.

Sincerely,



Nick Cetwinski
Co-Chairman, Student Affairs Committee
Academic Senate

TO: Academic Senate

October 10, 1973

FROM: Rules Committee

RE: By-Laws Changes - Memo of 10/3/73

A further discussion by members of our committee has resulted in a refinement and clarification of our earlier recommendations. We hereby recommend four changes:

Selection of Committee Chairman

Amend Article II, Section 7

Now reads:

(a) Each Senate Internal Standing Committee shall elect its chairman annually from among its members.

Recommended wording:

(a) Each Senate internal Standing Committee shall elect one and only one chairman annually from among its members.

Rationale:

The purpose of this is to improve communication, both within each committee and between committees. This has been discussed with the current Co-Chairmen of the Student Affairs Committee and has their support; however, we recommend that this change take effect with the seating of the new Senate in March.

Replacement of Absent Committee Members

Amend Article II, Section 13

Now reads:

A person absent for a full semester (trimester) or longer, or on disability leave under the University Retirement System, shall be dropped from the committee automatically, and the person who replaces him shall complete his term on the committee.

Recommended wording:

A person absent for three consecutive meetings of which he/she has been notified, or on disability leave under the University Retirement System, shall be deemed to have vacated his/her seat as provided for in the Senator vacancy and absences policy (By-Law 4.4), and the person who replaces him/her shall complete his/her term on the committee.

Rationale:

This change provides some requirements to attend external committee meetings.

Selection of Committee Members

Amend Article II, Section 6, (second paragraph)

Now reads:

Appointed members of committees shall be appointed by action of the Academic Senate, upon recommendation of the Executive Committee of the Senate. The Executive Committee shall solicit names for proposed members of appointed committees from various sources, and in particular from Standing Internal Senate Committees. In making its recommendations to the Academic Senate, the Executive Committee shall specify which names were received from a given Standing Internal Senate Committee.

Recommended wording:

Appointed members of committees shall be appointed by action of the Academic Senate, upon recommendation of the Executive Committee of the Senate. The Executive Committee shall solicit names for proposed faculty, administrative, and staff members of appointed committees from various sources, and in particular from Standing Internal Senate Committees. Student members of committees shall be recommended by action of the Student Association Assembly as outlined in its By-Laws. In making its recommendations to the Academic Senate, the Executive Committee shall specify which names were received from a given Standing Internal Senate Committee or from the Student Association Assembly.

Rationale:

With the advent of Student Association Assembly and its detailed screening procedures, it seems reasonable that this association assume the responsibility of selecting student members for committees.

Vacancies and Absences

Add a new final sentence to Article IV, Section 4, Part (c) which shall read:

All rights and privileges of being a member shall be in full effect until a vacancy is certified.

Rationale:

In order to avoid confusion as to whether or not a person is eligible to vote, and to protect people who legitimately must miss meetings, it is important to retain their right to vote until their vacancy is certified.

Quorum for Business

The Rules Committee recommends no change; however, we wish to remind the Senate members that the following By-Law (Article II, Section 18) does exist and should be adhered to.

A quorum (a majority of the voting membership of a committee where not otherwise specified) must be present to conduct committee business.

We would appreciate it if you would look over other parts of the By-Laws, especially Article II, since the Rules Committee will be conducting further examination of the By-Laws of the Academic Senate in the near future.

pl

ILLINOIS STATE UNIVERSITY

FOUNDED IN 1857
NORMAL, ILLINOIS 61761

ACADEMIC SENATE

October 5, 1973

Memorandum

To: Members of the Academic Senate
From: Student Affairs Committee
Re: Information Item

The Student Affairs Committee would like to recommend to the Academic Senate the following change in the University Handbook (1973-74) covering Student Record Policy:

d. Requests from Faculty Members. A faculty member may request information contained in permanent academic records when needed in discharge of his official duties. A faculty member may request confidential information with the student's consent or when a counselor, dean, or other person is mutually involved with the student. (Strike underlined phrase)

The Committee stresses that this is not the only recommendations concerning the University Record File Policy & Administrative Withdrawal issue (File No. 11.14.72.7). The Committee is in the process of close investigation of the entire issue. Further recommendations will be forthcoming following the Committee's complete investigation of this matter.

Following a presentation by Dr. Gamsky, Student Affairs Office, the Committee acted upon his recommendation for the above stated policy alteration.

If you have any further recommendations concerning this entire matter, please contact the committee. We are looking for suggestions and hope you have some.

Thank you very much!

NCp1

October 9, 1973

We, the undersigned, wish to express our concern to the Academic Senate regarding the selection of an editor for the Vidette. A new editor takes office by the Beginning of the spring semester and it is important that he be chosen by early November, so that he/she may achieve a smooth transition in staff organization. As you may know, the Publications Committee, which is charged with selecting the editor, disbanded itself in May until the Senate could recodify the committee. Various committee members expressed dissatisfaction over a number of issues, including: size, membership, scope, and function of the committee. They felt, and we concur, that those questions must be dealt with on a long-term, well-thought-out basis. In order that proper discussion and consideration of the recodification be taken, we ask that the Publications Committee be temporarily relieved of its function of selecting the Vidette editor. If the committee cannot be recodified and members chosen by the end of October, we feel a fair and expedient solution would be to have the Director of Information Services, along with the Vidette staff and general manager, appoint three journalists (teaching or practicing) from outside the Bloomington-Normal and ISU community to a "professional examining board" which would recommend the selection of an editor. This selection method, which may or may not be eventually considered as a permanent method, would avoid a number of complaints about the past system relating to conflicts of interest. This would keep the editor candidates free from direct or indirect pressure from university constituent groups who have served on the committee in the past, namely; administrators, faculty, students, student government, Vidette staff members, Vidette editor, general manager, and Index editor. Obviously, input from these constituents is necessary for "outsiders" to judge the editor candidates and this must be provided for. We ask that the "professional examiners" schedule an open session, much like the Publications Committee did last year. This well-publicized session, which should not have a time limit, would allow the examiners to hear comments from anyone who wishes to attend and question the candidates.

(Signed)

James W. Baumann
Vidette Editor

Greg Pierce
Vidette News Editor

James E. Sedgwick, Jr.
Vidette General Manager

Gary Kebbel
Vidette Reporter

Joe McElroy
Vidette Sports Editor

EXECUTIVE COMMITTEE

Meeting No. 3
Hovey 308E
8:00 to 10:00 p.m.

October 2, 1973

Members Present: Ms. Amster, President Budig, Ms. Clifton, Mr. Edwards, Mr. Hicklin, Mr. McConnell, Ms. McMillan, Mr. Mensinger, Mr. Merker, Mr. Sutherland, Mr. Tarrant.

Visitors: Dean Helgeson, Mr. Schermer, Ms. Webb, Vidette.

The Chairman stated that he had discussed the University Publications Committee situation with Mr. Godfrey and that Mr. Godfrey had agreed to wait to select the Vidette editor until action was taken on codification and appointments.

The Chairman summarized items discussed at the Academic Administrative Council.

A memo from Faculty Affairs re articulation of the FSC-APT procedures (9.28.73.2) was distributed. Ms. Clifton stated that the Faculty Affairs Committee wanted the recommendations taken to the Senate. The ExComm put the item on the agenda as an action item.

The Chairman stated that he had discussed the appointment of a chairman for the Academic Standards Committee with Dean Helgeson. The Chairman recommended that Louise Dieterle be appointed as chairman and that the first alternate, Jacqueline Karch, be appointed to the vacancy created by Ms. Dieterle's becoming Chairman.

A list of faculty appointments to external standing committees (9.26.73.2) was distributed. The Committee decided to hold up the appointments to the Publications Committee until Mr. Schermer discussed the situation with the committee. A motion (Ms. Amster, Mr. Hicklin) to send the appointments to the Senate was approved.

Ms. Clifton asked if a temporary chairman could be named to a committee in order to facilitate the organization and functioning of the committee. The Chairman stated that he would take action on the matter.

The Committee was informed that the Student Affairs Committee had voted on September 26 to recommend the dismantling of the ALSO Board (10.3.73.2). This item was put on the agenda as an information item.

Mr. Merker presented three proposed bylaw revisions (10.3.73.3) which the Rules Committee wished to present to the Senate. This item was put on the agenda as an information item.

Mr. Schermer discussed the confusion surrounding the University Publications Committee. He suggested that an ad hoc committee be formed to study the problem and recodify the committee's bylaw before appointments are made. Mr. Tarrant informed the ExComm that the Administrative Affairs Committee was working on the problem. The Chairman asked Mr. Schermer to discuss the situation with that committee. It was decided to hold up appointments to the committee until the confusion is cleared up.

Mr. Hicklin raised a question about the action of the Student Association in limiting the options in their referendum to choose the method of selection for the student member of the Board of Regents. He moved that the Committee ask the Student Association to reconsider their decision not to list the popular vote option on the ballot. A heated discussion on the motion ensued. The Chair called for a five minutes recess. After the recess Mr. Hicklin withdrew his motion.

FILE NO.	PENDING ITEMS	PROMULGATION	DISPOSITION	DECISION
3.10.72.1	Memo from President Berlo re alternate credit proposal		Academic Standards 3-21-72	
5.5.72.1	Belshe memo requesting another student member on Council for Teacher Education		Academic Affairs to Council for Teacher Education <u>ad hoc</u> committee	
6.1.72.2	Madore memo re Council on Teacher Education		Academic Affairs to Council for Teacher Education	
7.28.72.1	Thorderson: recommendation requested on ACT Admissions Requirement	7-28-72 ExComm		
8.14.72.1	Rives memo re ACT scores for freshman admission		Academic Standards 9-14-72	
9.27.72.1	Baker memo re sabbatical leave policy		Faculty Affairs 10-4-72	
10.4.72.4	Union Investigation		Student Affairs, Administrative Affairs and Union Board 10-11-72	
11.1.72.1	Faculty members on 9 mo. contract receive credit for 12 mos.		Economic Well Being	
11.1.72.4	Gillett letter re things for Senate to discuss: Chandler Report, study on cost of governance, training faculty displaced by program reductions			

FILE NO.	PENDING ITEMS	PROMULGATION	DISPOSITION	DECISION
11.13.72.1	Procedures to Dissolve ALSO Board		Student Affairs 1-3-73	
11.14.72.7	Goleash memo re University Record policy and Administrative Withdrawals		Student Affairs 1-3-73	
12.11.72.1	Memo from Mr. Woods re retirement benefits		Economic Well Being	
12.19.72.1	Policy on patents and television tape materials		Admin. Affairs	
2.21.73.3	Recognition of outstanding faculty members on campus presently		Faculty Affairs 2-21-73	
2.21.73.4	Policy on Open Advertising of Positions		Admin. Affairs	
4.30.73.1	Statement re Religious Observances		Admin. Affairs 5-15-73	
5.24.73.1	Evaluation of Administrators - Tarrant memo	6-22-73	Admin. Affairs	
9.28.73.2	Articulation of FSC-APT Procedures		Faculty Affairs	
9.26.73.2	Committee Appointments		Rules	
10.3.73.2	Recommendation to Dissolve ALSO Board		Student Affairs	
10.3.73.3	Proposed Changes in Academic Senate By-Laws		Rules	

ExComm
page two

President Budig discussed the recent decision of the University Foundation to support several university programs: Outstanding Teacher Awards, Civil Service Awards, Civil Service Scholarships, Bone Scholars, University Tutorial Project, and Student Internship Development Program.

Mr. Sutherland reported for the Ad Hoc Committee on Community and Campus Programs. He stated that an on-going committee was being established. The Ad Hoc Committee will be meeting soon to consider its future. A report to the Senate on the progress of the committee will be forthcoming.

The Chairman stated that he had received a letter from Ellen Kelly, former Senator now working in Ethiopia, who reported that Phil Steffen, former student body president now in the Peace Corps in Ethiopia, had visited her.