

Spring 2-27-1974

## Senate Meeting February 27, 1974

Academic Senate  
*Illinois State University*

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ACADEMIC SENATE MINUTES

February 27, 1974

Volume V, No. 9

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Meetings of the Academic Senate are open to members of the University community. Persons attending the meetings may participate in discussion with the consent of the Senate.

Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.

Academic Senate Minutes

February 27, 1974

Volume V, No. 9

CALL TO ORDER

The Chairman called the meeting to order at 7:05 p.m. in Stevenson 401.

ROLL CALL

The Chairman called the roll and declared that a quorum was present.

APPROVAL OF MINUTES

- V, 76 A motion (Mr. Roderick, Ms. Lindstrom) to approve the minutes as distributed without corrections was approved.

ADMINISTRATOR'S REMARKS

There were no administrator's remarks. The Chairman explained that President Budig is out of town, meeting with alumni groups in an effort to encourage alumni support of the University.

REMARKS OF THE STUDENT BODY PRESIDENT

There were no Student Association remarks. Mr. McConnell is in Chicago at an award presentation for House Speaker Blair.

ACTION ITEMS

1. Academic Plan

- V, 77 Mr. Champagne reported for the Academic Affairs Committee. A motion (Mr. Champagne, Mr. Tarrant) to adopt the Academic Plan with the understanding that the only changes in the document that have been made are editorial revisions was made. Mr. Champagne stated that, if the Senate desired, Dean Rives would go through the editorial changes but that he thought it would be a tedious process. In answer to an inquiry from Mr. Madore about discrepancies noted at the previous meeting, Dean Rives clarified the apparent discrepancy between the reduction in elementary education and the statement in another part of the Plan that there are openings in elementary education. Dean Rives stated that the statement regarding openings should be qualified by the phrase "openings for men". Mr. Smith offered an amendment to the Academic Plan. A motion (Mr. Smith, Mr. Sutherland) that in paragraph two on page four, sentence number one, the phrase "correlated with appropriate service activities" be inserted after the word knowledge was made. The sentence would then read: "The University will retain its major thrusts as an undergraduate and a master's degree institution with strong emphases on the discovery and transmission of knowledge correlated with appropriate service activities;..." Mr. Smith made a case for the emphasis on the use as well as the discovery of knowledge in the academic community. The motion to amend the Academic Plan was approved unanimously. Mr. Barford requested that a two page digest of the Academic Plan be made available so that persons could read it instead of wading
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through the entire eighty page document. Mr. Tom Farthing of the News and Publications Service stated that the Register, which would be distributed shortly to all faculty, parents, and alumni, does in fact contain a summary of the Academic Plan. The Chairman stated that copies would be available for persons interested. The motion to approve the Academic Plan as amended was passed unanimously with no abstentions.

## 2. Council on University Studies ByLaws

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Mr. Roderick reported for the Rules Committee that this change in the bylaws had been approved by the Committee. A motion (Mr. Roderick, Ms. Amster) to accept the revision in the bylaws was approved unanimously with no abstentions. (See Appendix A).

## 3. Election of At-Large Member to the Council for Teacher Education

Chairman Edwards announced that the Executive Committee had slated Taimi Ranta, English and Sam Mungo, Curriculum and Instruction for the position and asked if there were any nominations from the floor. Mr. Barford asked for background information about Mr. Mungo. Mr. Hicklin spoke on behalf of Mr. Mungo. At the request of Mr. Tarrant, Mr. White spoke on behalf of Miss Ranta. Balloting for the at-large position on the Council for Teacher Education ensued.

## INFORMATION ITEM

### 1. Recommendation of the Faculty Affairs Committee on APT-FSC Guidelines

The Chairman asked Mr. Madore to comment on the recommendation of the Faculty Affairs Committee regarding APT-FSC guidelines. This recommendation states:

The Faculty Affairs Committee recommends that no substantive changes be made in the existing APT-FSC procedures for the 1974-75 year. This is not to preclude making of minor changes which may be suggested from our experience this year. The Committee felt reassured that it was the intent of University administration and the Faculty Status Committee to as far as possible maintain as a priority efforts to sustain salary parity with inflationary increases.

Mr. Madore requested that we not change the guidelines in the middle of an APT evaluation year. He stated that a blue-ribbon committee would be reporting later in the year on possible changes in APT-FSC procedures. The Chairman asked for questions or comments. Mr. Tarrant brought up a question as to whether or not a department had the flexibility to decide how student input into evaluation would be ascertained. Mr. Tarrant asked some specific questions about the details of how service would be interpreted. He asked specific questions about the application of the criteria. Margaret Jones, Chairman of the Faculty Status Committee, joined the Senate at the table to discuss FSC guidelines. Ms. Jones stated that it was mandatory that each department make up an evaluation plan for the department, submit it to FSC, and see that it was made available to all faculty members in that department. In answer to Mr. Madore's inquiry to Ms. Leonhard, she stated that each department had in fact filed the report of its evaluation criteria with the Secretary's Office and with the Academic Senate Office. Mr. Woods,

who had previously disagreed with Mr. Madore and Mr. Tarrant that specific criteria were filed, contended that he could not make objective judgments or make objective criteria for subjective judgments. A discussion ensued about whether departments had filed the required reports and what the role of the elected committee is in seeing that this plan is carried out. Mr. Woods stated that he was not criticizing the FSC, but was criticizing the entire system. Mr. Madore asked if Mr. Tarrant and Mr. Woods had received copies of the criteria which was supposed to be filed by the department. Mr. Smith raised a question about how much input would be involved in determining how much of the current salary money would go for merit and how much would go for other purposes than strict merit. Ms. Jones stated that FSC together with Dean Helgeson would determine the allotment of money to the various categories of merit and possible across the board merit increases. It was determined each year by the FSC what percentages would go to the various types of merit, that is, across the board merit and individual merit. The general trend of the FSC this year is to allot a higher percentage to across the board merit. Ms. Jones stated that that particular item was subject to change before next year and was not included in the absolute ban on changes. Dean Helgeson, in response to Mr. Tarrant's question about how student evaluations are handled, stated that one point he is involved in is protecting the anonymity of students involved in evaluation. The Chairman stated that this recommendation would be an action item at the next working meeting of the Senate after the organizational meeting of the new Senate. Mr. Champagne asked that the current evaluation procedures be made available to the Senate before that time.

(The Chairman announced that the at-large representative to the Council for Teacher Education was Taimi Ranta.)

#### COMMITTEE REPORTS

Administrative Affairs Committee - Mr. Young reported for the Administrative Affairs Committee. He announced that a luncheon meeting had been arranged with Mr. Paul Dressel who is nationally known in higher education. The luncheon will be on Thursday, March 7 at noon in Prairie Room A. All members of the Senate are invited to attend and discuss evaluation of academic administrators.

Executive Committee - Mr. Merker reported for ExComm. He announced several committee appointments. He also stated that members of the Senate should contact individual members of the ExComm for their reactions to the CCGR governance proposal. Mr. Merker reported that the orientation session for the holdover Senators and new Senators will be on March 6 at 5:00 at Ewing Castle. If you need a ride to Ewing, call the Senate office.

Mr. Merker raised a question about the current status of the Goleash memo on University Records policy 11.14.72.7. Mr. Sutherland reported for the Student Affairs Committee that a survey was being made. Questionnaires had been sent to administrators to see what the current policy is and the results of that survey are still being tabulated.

Academic Affairs Committee - Mr. Champagne reported that the Academic Affairs

Committee had met twice during the previous week on the withdrawal policy. At the meeting on Friday it was decided that further study of the ramifications of the study was needed. The Academic Affairs Committee had decided to refer it to the Academic Standards Committee for more detailed study of the ramifications of this study.

Faculty Affairs Committee - Mr. Madore reported on the problem of overlapping responsibilities of the Ethics, Grievance, and Academic Freedom and Tenure Committees. Another problem the Committee was involved with was the status of temporary faculty. The Committee hopes to work further on these matters. (See ExComm Minutes for Faculty Affairs memo)

In answer to why the withdrawal policy was not on the agenda, contrary to the report of the Executive Committee, the response was that the ExComm had made it an optional item which would be acted on if the report was ready. Mr. Champagne stated that the Academic Affairs Committee held an open hearing on the policy and very few Senators appeared.

#### COMMUNICATIONS

The Chairman thanked the Secretary, Mr. Hicklin, and the clerical secretary, Ms. Leonhard, for their assistance in keeping the Minutes and other records. The Chairman stated that he would like to compliment the entire group on the way in which they have performed their duties. The Chairman stated that after adjournment there would be a report on the faculty election results.

V, 80 A motion (Mr. Barford, Mr. Madore) to adjourn was carried unanimously.

For the Academic Senate,

Charles R. Hicklin, Secretary

CRHp1



# MEMO



ILLINOIS STATE UNIVERSITY

Office of the  
Dean of Undergraduate Instruction

DATE: December 11, 1973  
TO: Secretary, Academic Senate  
Steve Kagle, Chairman, C.U.S.  
FROM: *KCS* Kyle C. Sessions, Administrative Representative to Council  
on University Studies  
SUBJECT: Remission of Bi-Laws of Academic Senate Concerning Council  
on University Studies.

1. On November 27, 1973, Council on University Studies approved remission of Bi-laws of Academic Senate, Section 3.5, concerning Council on General Education.
2. The new version of Section 3.5 appears as follows:

### 3.5 Council on University Studies

Membership. 13 voting members as follows:

- 7 faculty -- 1 representative of College of Applied Science and Technology
- 3 representatives of College of Arts and Sciences
  - 1 from Humanities
  - 1 from Natural Sciences
  - 1 from Social Sciences
- 1 representative from College of Business
- 1 representative from College of Education
- 1 representative from College of Fine Arts
- 4 students representing at least two different colleges
- 2 ex-officio: Chairman, University Curriculum Committee  
Dean of Undergraduate Instruction, or  
designated representative

Officers. The Chairperson shall be elected by and from the members.  
The Director of the Honors Program shall serve as executive secretary and member without vote.

Functions.

1. To develop a philosophy of University Studies subject to the Council's continuing scrutiny.
2. To review on a continuing basis the University Studies program of the University.
3. To make recommendations regarding modifications of the University Studies program.
4. To approve any additions or deletions to the University Studies Program.
5. To review and evaluate courses offered in fulfillment of University Studies requirements.
6. A re-examination of functions.

12.12.73.1



Disposition of Recommendations.

The committee is advisory to the Dean of Undergraduate Instruction on decisions about the ongoing University Studies Program including the approval or deletion of courses. It is advisory to the Academic Affairs Committee of the Academic Senate on changes in the program itself and other recommendations such as amendments of the bi-laws.

3. Council on University Studies respectfully requests approval of this action by appropriate Academic Senate agency.

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