Fall 10-23-1974

Senate Meeting October 23, 1974

Academic Senate
Illinois State University

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ACADEMIC SENATE MINUTES

October 23, 1974

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Meetings of the Academic Senate are open to members of the University community. Persons attending the meetings may participate in discussion with the consent of the Senate.

Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.
CALL TO ORDER
Chairperson Sutherland called the meeting to order at 7:05 p.m. in 401 Stevenson.

ROLL CALL
Roll call was taken and a quorum was declared to be present.

APPROVAL OF MINUTES
A motion (Mr. Sims, Mr. Anderson) to approve the minutes as distributed was accepted.

CHAIRPERSON'S REMARKS
Chairperson Sutherland stated that this should be the last meeting in conflict with the Board of Regents since the Board meetings are scheduled for the third Thursday during second semester.

A communication from Richard Godfrey was brought to the Senate's attention. Mr. Godfrey requests that the Student Affairs Committee select a student and the Administrative Affairs Committee select a faculty member for the Vidette Editor Selection Committee.

The Chairperson announced that election results had been received from the College of Business. James Brubeck was elected to fill the vacancy created by Mr. Potter's resignation. The runner-up was Dennis Kruse.

The Chairperson read a letter of resignation from Barry Chamberlain. A motion (Mr. Plantan, Ms. Stone) to accept the resignation with regret was approved.

ADMINISTRATOR'S REMARKS
There were no administrator's remarks.

REMARKS OF THE STUDENT ASSOCIATION PRESIDENT
There were no remarks from the Student Association President.
ACTION ITEMS:

1. Codification of the University Curriculum Committee.

Ms. Frankland reported that the University Curriculum Committee supports this and feels it is important to get it approved. A motion (Ms. Frankland, Miss Rex) to accept the codification proposal for the University Curriculum Committee was made. Mr. Smith raised a question on function #2. He asked if the University Curriculum Committee would be consulted on decisions which would delete funds from Curriculum areas. Dean Helgeson stated that it is a matter of form that appropriate committees would be consulted on such decisions. Ms. Workman asked if it would be appropriate to amend the proposal to read "affect funds" instead of "provide funds" in the wording of function #2. A motion (Ms. Workman, Mr. Young) to so amend the proposal was made. Mr. Plantan expressed his approval of the amendment. The question was called for. The motion to amend was approved. The question was then called on the main motion. The motion to approve the University Curriculum Committee codification proposal as amended was unanimously accepted.

2. Student Appointments to Senate External Standing Committees.

Mr. Kolasa asked that the name of Ann Lohr be added to the Parking Committee list, since there was a question about the present University standing of one of the students nominated for this committee. He stated that she would be an alternate if there was indeed no vacancy at this time.

A motion (Mr. Rogers, Mr. Steinbach) to approve the student appointments with the exception of Terrence Corrigan and Terrence Baumgartner for Athletic Council was made. Mr. Rogers explained that Mr. Baumgartner is presented on Apportionment Board and both Mr. Corrigan and Mr. Baumgartner were recently appointed to CCGR plus being involved in several other committees. Mr. Rogers expressed his belief that the Student Association is wide enough that they should be able to come up with two other names. The motion was approved. Mr. Kolasa, Mr. Sims, Ms. Workman, Mr. Smith, and Mr. Anderson abstained; Mr. Allred voted "no."

3. Athletic Council Appointment

The Chairperson stated that the Executive Committee presents the names of Ron Cook and James Collie to the Senate for ratification as nominees for the Athletic Council. Upon approval of the Senate the names will be submitted to the President who will choose one. A motion (Ms. Workman, Mr. Tarrant) to ratify the Executive Committee action in approving these names was approved. The Chairperson stated that the names will now be submitted to the President.

4. Proposal re Procedures to Fill Vacancy on the Senate.

Mr. Kolasa asked leave to present three proposals to the Senate. He stated that the position has been vacant for six weeks. He stressed that the Elections Committee had
Mr. Kolasa requested a recommendation from the Student Association on how to fill an on-campus vacancy since there were no runners-up.

Mr. Kolasa outlined his first alternative which asks that the President of the Student Association, the Vice-Chairperson of the Senate, one on-campus member from Student Association Assembly, and one on-campus Senator compose a committee to screen candidates for the position. Mr. Kolasa stated that in addition to a petition the candidate would fill out a background information sheet. Mr. Kolasa stressed that although this committee will rank order candidates, all candidates will be eligible to be elected by the Senate.

Mr. Kolasa said that another alternative would be to alter the Senate’s ratio of students to reflect nine off-campus and seven on-campus representatives. He presented figures to support the changed ratio.

The third recommendation presented by Mr. Kolasa was to hold a modified election.

Mr. Tarrant stated that the Executive Committee had directed Mr. Sutherland and Mr. Kolasa to contact Mr. Goleash to see if the first proposal were legal. Chairperson Sutherland reported that he and Mr. Kolasa went to see the Legal Counsel. He stated that it was thought that the framers of the Constitution meant to have at-large election by constituted groups; thus, the proposal would be in technical violation of this intention. Mr. Kolasa reported on a later talk with Mr. Goleash in which Mr. Goleash stated that the provisions for filling vacancies were in the bylaws which could be amended. He reported that he had asked Mr. Goleash if the Senate amended its bylaws then would this proposal violate the Constitution and Mr. Goleash had stated that if the Senate wanted to change its bylaws then there would not be anything illegal about the procedures.

Mr. Plantan raised a question about the screening committee and suggested that the criteria be established before any candidates were interviewed.

A motion (Mr. Steinbach, Ms. Frankland) to ask the Student Association Assembly to hold an election for this office was made. Mr. Kolasa reported that the Student Association had instructed him to report that they are not responsible for holding an election to fill a Senate vacancy. Mr. Tarrant asked what would be the cost of an election. Mr. Kolasa said that if the election was held somewhat in line with what has happened in the past, the petitioning period should be open for seven days, at least 15 days for campaigning, and the cost could run up to $700. He stated that in the past elections have required one voting booth with poll judges per certain number of students. Mr. Sutherland interjected that under the Constitution it is the University Elections Committee that is told to hold elections. Mr. Steinbach asked that his motion be amended to read "either Student Association Assembly or the Senate." Mr. Sutherland asked for a clarification of the procedure as envisioned by Mr. Steinbach. Mr. Steinbach explained that first the Senate would ask the Student Association to hold the election, and if they refuse then the Senate would hold its own election. Mr. Tarrant expressed his reluctance to spending the money and time involved in such an election. Mr. Rogers spoke in favor of the motion. He stated that if everybody did their job he couldn't see why a senator couldn't be chosen by November. Ms. Workman asked about difficulties in finding enough
nominees for the position and asked if last year was a fluke. Mr. Kolasa stated that only second semester freshmen were likely to run since sophomores were looking forward to moving off campus. Mr. Kolasa expressed doubt that an election could be finished in four weeks. Ms. Frankland responded that she had no doubt that an election could take place in four weeks. She expressed her belief that it was important that a replacement not be appointed. She advocated making a decision and getting to work. Mr. Steinbach stated that Student Association presently has petitions out under the Kolasa system. He disputed Mr. Kolasa’s statement that only second semester freshmen would be interested. Mr. Kolasa stated that he didn’t challenge that there might be others interested but he had been indicating that second semester freshmen were the most likely group. He stated that petitions were not out. Mr. Woods asked if there was anyone the Senate could appeal to. He stated that it is ridiculous to spend $600 on electing a new member. The Chairperson said that it is possible to expedite the matter by changing the bylaws. He stated that the Senate does have the power to change its bylaws. He suggested that it is inappropriate to deal with this at this time since the agenda item is not broad enough to warrant this kind of an item. Mr. Morris stated that the Office of the Secretary is prepared to finance one election, but not two. It was questioned as to who would pay for the election then. The response was that the Senate would but the money for the Senate operation comes from the Secretary’s budget. Mr. Steinbach stated that he thought Mr. Kolasa’s figures were way off. He estimated expenses as $100 for an ad, $160 for poll judges and $75 for computer operations. Ms. Frankland stated that we were pitting expediency against democracy. She stated that this is not too much to pay to fill the vacancy in a democratic manner. She expressed her belief that it is much better to elect than to appoint. Mr. Tarrant disputed the contention that this process would not be democratic. He stated that if a U.S. Senator resigns the State does not hold an election right away; the governor appoints a new Senator until the next regular election. He stated that the bylaws can very easily be amended and an appointment can be made. Mr. Libertu pointed out that the governor just doesn’t do that on his own; the procedures are already established to provide for such an occurrence. Mr. Allred suggested expediting the election of the Senator. He suggested submitting nominees directly to the Senate where either the whole Senate or the student members would vote. Mr. Kolasa said that this is what his first proposal would allow. Ms. Stone stated that there would not be a great turnout for a special election. She stated that an election would not make the selection any more democratic and would take a lot of time. Mr. Steinbach countered that we would be giving people a chance to vote and whether they took advantage of the opportunity would be up to them. Ms. Frankland stated that by appointing someone the Senate would be enhancing its image as a clique. She stated that whenever it is possible to have an election, it should be held. A motion (Mr. Libertu, Mr. Baska) to move the previous question was approved. The Steinbach motion failed, 11-17.

A motion (Mr. Tarrant, Ms. Stone) that the bylaws be changed to allow replacement as indicated by Mr. Kolasa was made. Mr. Young suggested that we should suspend the rules and send this to the Rules Committee for a change in the bylaws. Mr. Tarrant withdrew his motion.

A motion (Mr. Tarrant, Mr. Rogers) that the Senate ask the Rules Committee to change the bylaws to allow us to consider the Kolasa amendment was made. Ms. Chesebro asked if there was any time stipulation. Mr. Tarrant replied that there was none. Mr. Rives stated that there is a parliamentary question at issue here which really ought to be looked at. An organization simply does not suspend its constitution or its bylaws except as it
provides to do so, that is, by a unanimous vote of this body. That, Mr. Rives asserted, is the condition under which the bylaws can be suspended. He stated that in considering something of the magnitude of changing the bylaws it would be appropriate to refer the question to the Rules Committee. Mr. Liberta asked for a clarification of the motion as to whether the Senate is directing them or asking them. Mr. Tarrant asked if his motion was in order; Mr. Rives ruled that it was. Mr. Tarrant said the intent of his motion was that this would go to the Rules Committee and they would come back and tell us whether there should be a change. Ms. Chesebro pointed out that we don't hasten in filling faculty vacancies. She stated that there should be consistency in the two and that we should stick to the rules. Mr. Woods stated that he didn't really want this to go to the Rules Committee. He stated that it seemed to him that there was a lot of talk already. Mr. Tarrant stated that the Rules Committee should supply something to fill this void. Mr. Rogers reminded the Senate, as another senator often said, that the Senate is a deliberative body. A motion (Mr. Liberta, Mr. Baska) to move the previous question was approved. Mr. Tarrant restated his motion: "move that the Rules Committee consider a change in the bylaws to provide replacements for the Senate." Questions arose over the possibility of involving the Elections Committee in the decision and the role of the Rules Committee. It was clarified that the intent of this would be to allow us to vote to accept the Kolasa system and that there was no stipulation that this would be done by the next meeting. The Tarrant motion was approved, with Mr. Kolasa voting "no".

INFORMATION ITEM:

1. SCERB Annual Report

There were no questions on the annual report from the Student Code Enforcement and Review Board. The Chairperson therefore declared that it had been received.

COMMITTEE REPORTS

Executive Committee - Mr. Kolasa stated that the next regular meeting will be in three weeks on November 13; the next Executive Committee will be on November 6.

Rules Committee - no report.

Student Affairs Committee - Mr. Sims reported that he had been elected chairperson, replacing Mr. Chamberlain.

Faculty Affairs Committee - no report.

Administrative Affairs Committee - Mr. Duty reported in the absence of Chairperson Mead that the Administrative Affairs Committee members have been meeting with the college councils. He also stated that there will be no change for next summer in the way of scheduling although there might be some change in 1976.

Academic Affairs Committee - no report.
COMMUNICATIONS

Mr. Steinbach read a letter from Steve Savage re a presentation by Bruce Kaiser on the operation of the University Union. Mr. Steinbach urged senators to attend this meeting on Wednesday, November 6, at 6:00 p.m. in the Founders Suite.

Mr. White voiced some concerns over the actions of the Council for Teacher Education establishing a Teacher Education Review Board. He stated that this action has quite serious implications. Mr. Gamsky also expressed concern about the functioning of the Board, particularly as it relates to SCERB. Mr. White suggested that the Executive Committee should insure that the Council for Teacher Education reports regularly. He also asked that the appropriate administrators bring information about this proposal to the Senate. The Chairperson directed Mr. White to put his concerns into writing.

Mr. Smith asked about the disposition of the resolution re payment into the retirement system for non-employment periods. He stated that the resolution has not been received by Mr. Gibala yet.

Mr. White stated that Mr. Gamsky had asked him to make one more point about the Council for Teacher Education action. He asked that the Chairperson direct Ms. Dieterle not to establish the review board until further communication and Senate action takes place. It was suggested that Dr. Hermanowicz should be the recipient of the letter since he is the chairman of the Council for Teacher Education.

VI, 80

A motion (Mr. Baska, Mr. Anderson) to adjourn was accepted. The meeting adjourned at 8:27 p.m.

For the Academic Senate,

Charles R. Hicklin, Secretary

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UNIVERSITY CURRICULUM COMMITTEE

(Proposed Codification)

Membership:

(a) 12 Faculty, 2 from each College except 4 from Arts and Sciences. No department head or chairperson may serve. May not serve simultaneously on a College Curriculum Committee. Four appointed each year for 3-year terms by the Academic Senate.

(b) 4 Students, no more than 2 from any one college. May not serve simultaneously on a College Curriculum Committee. Two appointed each year for 2-year terms by the Academic Senate.

(c) The Dean of Undergraduate Instruction, who shall serve as Executive Secretary.

Officers:

(a) Chairperson: Elected annually by the committee from the faculty membership. He shall be an ex-officio member of the Academic Planning Committee.

(b) Vice Chairperson: Elected annually by the committee to preside at meetings during the Chairperson's absence.

(c) Recording Secretary: Elected annually by the committee to keep minutes of the meetings.

Executive Committee:

The Executive Committee shall consist of the Chairperson, the Vice Chairperson, the Recording Secretary and the Executive Secretary.

Functions:

1. To coordinate the undergraduate curriculum in general.

2. To provide advice and consultation on any budget decision which would affect funds for curriculum development.

3. To periodically review and analyze existing undergraduate courses and programs and report recommendations to the Academic Senate.

4. To coordinate effort in planning intercollegial programs.

5. To provide consultation to departments, colleges, and other faculty groups who are planning new additions to the undergraduate curriculum.

6. To study trends in curriculum nationally and on specific college campuses.

7. To work with the Graduate Curriculum Committee as appropriate to coordinate courses and programs.
8. To work with the Council on University Studies and the Council on Teacher Education, through the Chairman or his designee, to effect improvements and changes as appropriate in these areas of the curriculum.

9. To communicate to the University community curriculum developments on and off campus.

10. To review and approve or disapprove all proposals for new courses and programs and for changes in existing courses and programs. Minor changes in existing courses involving course title, content, prerequisites, or number within a given level need not be reviewed by the committee if accepted by the Dean of Undergraduate Instruction.

11. To develop procedures for the evaluation of all curriculum proposals and communicate the procedures to the University community.

12. To provide the Academic Senate each year with a report of the committee's proceedings.

13. To assure the existence and functioning of a curriculum committee in each college.

14. To hear appeals from an academic department or equivalent whenever the academic department disagrees with a decision of a college curriculum committee or dean on curriculum matters.
Student Appointments to Senate External Standing Committees

SCERB

Mary Wait
Council for Teacher Education

Debra Langan

Academic Planning Committee
Ann Bossingham

Library Committee
Steve Beatty
Henry Hummert
Glenn Kadish
Paul Dinnocenzo
Valeria Smyly

Parking Committee
Paul Dinnocenzo

Facilities Planning Committee
Steve Nicholls
Sue Cascarano

Elections Committee
Ann Bossingham

General Revenue Budget Advisory Committee
Dave Sawicki
Tom Walter

Honors Council
Michael Phillips
Peggy McHugh
Nancy Dady
Janet Swackhamer
Gale Francione

Athletic Council
Tom Hayner
Rodney Olson
Sherry Roberts

Reinstatement Committee
Mary Roberts
Dorothy Feicke

Curriculum Committee
Dianna Hoover
Debora Thomas

Parking Committee
Ann Lohr
Steve Nicholls

Athletic Council
Terry Baumgartner
Terry Corrigan
Ann Abbott

Reinstatement Committee
John McManus
ATHLETIC COUNCIL APPOINTMENT

(Procedure calls for two names to be submitted to the President for each vacancy.)

Ron Cook, Chemistry
James Collie, Health, Physical Education and Recreation

"In light of the fact that there are no runners-up in the on-campus election the Committee will request the Student Association to prepare and recommend procedures for filling vacancies which might occur. (The normal procedure is to seat the next runner-up.) These recommendations should then be forwarded to the Senate."

In view of the above extract the Student Association is recommending the following proposal.

Geoffrey E. Kalasa, Vice Chairperson, Academic Senate  Co-Sponsor
Joseph F. Arnold, President, Student Association  Co-Sponsor

Subject: Academic Senate On-Campus Student Selection Committee

Proposal: To form a committee of four members to recommend a student to fill the on-campus student vacancy on the Academic Senate.

Composition: The composition of this committee will be:
1) The President of the Student Association
2) The Vice-Chairperson of the Academic Senate
3) One on-campus representative from the Student Association Assembly elected by the Student Association Assembly
4) One on-campus student senator elected by the Academic Senate

Chairman: to be elected by members of the committee.

Qualifications:
1) A candidate must be an undergraduate student.
2) A candidate must be a full-time student (12 or more hours.)
3) A candidate must be an on-campus student.
4) A candidate must not be on academic probation.

Requirements:
1) Candidates must complete a basic background information sheet. (A copy of the information sheet is attached.)
2) Candidates must acquire 25 signatures of other on-campus undergraduate students in petitioning for this position.

Length of Application and Petitioning Period: 10-15 days

Screening Process: Each candidate for selection will be given a thirty to forty-five minute informal interview by the selection committee. The committee will meet before the final screening to determine the criteria for evaluation.

Disposition of Recommendations:
Upon completion of the screening process the committee will submit a rank ordering of the most preferred candidates (not to exceed 6) to the Student Association Assembly for their approval in an Executive Session. As approved by the Student Association Assembly the recommendations will then be forwarded to the Academic Senate. The Academic Senate during an executive session will then elect one of these candidates to the position of on-campus student Academic Senator.
Suggested Tentative Schedule:

- open application and petitioning period Monday, October 8th at 12 noon.
- close application and petitioning period Friday, October 18th at 12 noon.
- screen candidates Friday and Saturday October 18th and 19th.
- submit recommendations to the Student Association Assembly at their regular meeting Sunday October 20th during an executive session for approval.
- as approved, forward recommendations to the Academic Senate at their regular meeting Wednesday October 23rd. In an executive session at this meeting the Senate would then elect a student.
APPLICATION FOR STUDENT ON-CAMPUS REPRESENTATIVE TO THE ACADEMIC SENATE

(BACKGROUND INFORMATION SHEET)

NAME ____________________________________________________________

ADDRESS _________________________________________________________

PHONE ____________________________________________________________ MAJOR ______________________ MINOR ______________________

1. a) Are you an undergraduate student? Yes _____ No _____
   b) Are you a full-time student? Yes _____ No _____
   c) Are you living on-campus? Yes _____ No _____
   d) Are you on academic probation? Yes _____ No _____

2. Do you feel you have sufficient time to serve on the Academic Senate?

3. How many semesters have you attended ISU and how much longer do you plan to attend?

4. How do you feel you can serve the best interests of the student body and the University Community by having this position?

5. List any achievements or activities which demonstrate your knowledge of University relations and campus governance.

Take all the space you need in filling this out. Please include any additional information you think necessary. RETURN THIS APPLICATION WITH YOUR SIGNED PETITION TO THE STUDENT ASSOCIATION OFFICE NO LATER THAN 12 NOON on FRIDAY, OCTOBER 18th, 1974.