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Fall 10-15-1975

## Letter from Dr. Larry Quane re Selection Committee for Dean of the Division of Continuing Education and Public Service

Academic Senate  
*Illinois State University*

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### Recommended Citation

Senate, Academic, "Letter from Dr. Larry Quane re Selection Committee for Dean of the Division of Continuing Education and Public Service" (1975). *Academic Senate Minutes*. 290.  
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**MEMO****ILLINOIS STATE UNIVERSITY**Office of the Vice President  
and  
Provost of the University

October 15, 1975

To: Dr. Larry Quane

From: J. Horner *JH*

Subject: Selection Committee for Dean of the Division of  
Continuing Education and Public Service

As you are aware, President Budig has approved the change of title of Director of the Division of Continuing Education and Public Service to Dean of the Division of Continuing Education and Public Service.

While no Senate policy is directed to this case, two very similar procedures would seem appropriate. These are "Procedures and Policies for Selecting College Deans" (November 18, 1970) and "Procedures and Policies for Selection of Administrators other than College Dean or Department Head" (June 2, 1971).

With the concurrence of the Senate, I would propose a selection committee constituted as follows:

1. A chairperson named by me from the "panel of ten"
2. A secretary appointed by me from among faculty holding an administrative appointment
3. Three faculty members selected by the Senate
4. Two students selected by the Senate
5. Two additional members selected through a method to be determined by the Senate upon my recommendation.

It is my intent that this selection committee would follow as closely as possible the directions specified in the two documents named above.

There is also one technical matter we need to address. As you may know, there is being initiated a proposal to change the title of the Division of Continuing Education and Public Service to the College of Continuing Education. This proposal has yet to be reviewed by the Academic Planning Committee, the Senate, and all the required external agencies. The earliest possible implementation date would be early in 1977. I hope that we can agree that this latter action, if approved at all levels, would not require another search process once this one is concluded.