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Senate Meeting January 16, 1980

Academic Senate

Illinois State University

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ACADEMIC SENATE MINUTES
(not approved by the Academic Senate)

January 16, 1980

Contents

Call to Order
Roll Call
Approval of Minutes of December 12, 1979
Chairperson's Remarks
Vice-Chairperson's Remarks
Administrators' Remarks
Student Body President's Remarks
Resignation of Senator(s)
Seating of Senator(s)
Committee Appointments
Election Executive Committee
Academic Plan
*Policy for Use of Amplification
*Evaluation of Administrators
Department Name Change-Information Sciences to Dept of Communication
Proposal for Selection of Student Representative on Selection Committees
Proposal for Student Personnel Selection Code
*appendices
Committee Reports
Communications
Adjournment

Meetings of the Academic Senate are open to members of the University Community. Persons attending the meetings may participate in discussion with the consent of the Senate.

Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.
Call to Order

The meeting of the Academic Senate was called to order by Chairperson Cohen at 7:00 p.m.

Roll Call

The roll was called by Secretary Kohn and a quorum was declared present.

Approval of Minutes of December 12, 1979

A motion (Varner/Ritch) to approve the minutes of December 12, 1979 was made. Mr. Friedhoff suggested an addition to be inserted after the first paragraph on Page 3: "Clarification of this matter was requested." Mr. Friedberg stated that his remarks on top of Page 3 were to the effect that people ranked exceptional in some departments would get lower percentage raises than others ranked meritorious in other departments. Mr. Madore felt that the first word in the last line on Page 4 should be changed to "would". The minutes were approved.

Chairperson's Remarks

Mr. Cohen commented on the loss suffered by the University because of the death of two outstanding faculty members. He called on Ms. Ritch who read the following memorial:

"The University community was shocked by the unexpected death of Herbert C. Sanders on January 10, 1980. Herb served during World War II and after completing degrees from the American Conservatory and Northwestern University, joined the Illinois State University faculty in 1949. Herb gave much service to the community and the University as a member of many University committees, including the Academic Senate, and as a member of the Sonneries Woodwind Quintet, the Bloomington/NORMAL Symphony as well as Board Member and Choir Director at the St. John's Lutheran Church. Herb will be remembered by all who knew him, students, co-workers and friends, as one who was always there with warmth, affection, humor and genuine concern. Above all, Herb was a caring person, ready to help, always having a listening ear for any who would have need of it. We mourn the loss of our friend and colleague, but we are thankful for the positive influence his life had on the thousands of students, co-workers and townspeople who knew and loved him."

Mr. Cohen asked for a minute of silence.

Mr. Cohen yielded to Mr. Fulton for the following memorial:

"Illinois State University has lost one of its most devoted servants and trusted colleagues with the passing of Dean S. Hage. His service will be sorely missed in the special education programs which he helped to build. The students in particular have lost a good friend. Thousands of his former students continue to work with handicapped children both in Illinois and in other states. They remember him as a source of inspiration and strength both professionally and personally. We extend our deepest sympathies to Mrs. Hage and her family."

Mr. Cohen asked for a minute of silence.
Vice-Chairperson's Remarks

Mr. Fulton announced that the Galery was sponsoring a fund-raising evening for I.S.U. graduate student, John Novotny who has been selected to represent the United States in cross-country ski competition in the winter Olympics for the Physically Disabled. Mr. Fulton said that Mr. Novotny has been blind since the age of two. He urged all the senators to attend this event to support and encourage this young man.

Administrators' Remarks

Mr. Watkins commented that in addition to the two faculty members, the University had also lost a devoted secretary, Carol Blake, who died last week and will be greatly missed.

Mr. Watkins said that the work at the University had proceeded over the break. A transformer at International House had gone out during that time and was being repaired. We are acquiring a back-up system to take care of the problem. The President mentioned that probably everyone already knew the recommendation the IBHE had made in regard to salary increases and $150,000 for the improvement of undergraduate instruction with emphasis on research and instructional support. They had recommended figures for electric and gas consumption and additional moneys for help in the comptrollers office. The salary increase mentioned was 8% on a 95% base in addition to one percent for the retirement fund. The IBHE suggested that we target our enrollment downward by 385 students.

Mr. Rives announced that our admissions policy for entering freshmen had been replaced with a policy relating class standing and test scores. The higher academic admission standard may result in fewer freshmen applications, but the retention rate of students should increase. Prior to this meeting Mr. Rives distributed a memo to all members giving highlights of the past few months.

Mr. Rives remarked that the Budget Team was proceeding right on schedule. He announced that this would be his last Senate meeting and he urged all members to give full support to the new Provost, Leon Boothe, who would be taking over his duties on February 1, 1980.

Student Body President's Remarks

Ms. Voorhees stated that she and Randy Blankenhorn, Vice President of Student Association, plan on being very productive the first 9 weeks and to have a lot of free time the second 9 weeks.

Resignation of Senators

Mr. Cohen announced that Guy Cahill had resigned from the Senate, because he was now a Graduate student and had a new job teaching in Rochester, Illinois, but that he would remain on the Selection Committee for the Dean of the College of Education. The Chairperson also announced that Joel Annalora had resigned to become a student at Harvard. A motion (Henriksen/Conlon) to accept these resignations with regret was made and approved and a special word of congratulations was added for Mr. Annalora.
Seating of Senators

Mr. John Kirk, Theatre was welcomed as a new member. He will replace Mr. Sanders and will serve on the Academic Affairs Committee. Ms. Sandy Zunker will replace Mr. Annalora and Mr. Gerald Lee will replace Mr. Cahill. Both students will fill vacancies on the Administrative Affairs Committee.

ACTION ITEMS:

Committee Appointments

Mr. Young, Rules Committee, announced the following appointments to Council for Teacher Education: Benjamin Tucker, Mathematics; Charles Gray, History; Franzie Loepp, Industrial Technology; Fred Omer, Music; Barry Moore, Art; John Rich, Business Education & Administrative Services; Julie Merdian and Casey Anderson, students.

Election of Executive Committee Member

An election was held for a member of the Executive Committee to replace Mr. Sanders. Mr. Hirt was elected by secret ballot.

Academic Plan

Mr. Austensen, Chairperson of the Academic Affairs Committee, commented that his committee had received copies of the Academic Plan of 1980-85, but had not studied it and was now neither recommending nor disapproving the Plan. Mr. Watkins pointed out that approval of the Plan by this body in no way obligated the Board in the least regarding acceptance of the NEPRs or anything else. There were questions about the origin of the various proposals and what approval of the Plan implied. Mr. Jabker, who had joined the discussion, stated approval tonight did not mean approval of the individual programs mentioned in the Plan.

Mr. Madore asked if it was possible to bring about any kind of changes that were not in the Academic Plan. Mr. Watkins explained that if items were not in the Academic Plan, they would not receive consideration from the Board of Regents. The Plan merely indicated that the matters mentioned were items that Illinois State University was thinking about for the future.

Mr. Kohn made a motion which was seconded by Mr. Shulman that Pages 16-19 be eliminated from the Plan, thus omitting mention of any graduate programs.

A lengthy discussion took place and various members of the University community spoke on behalf of the suggested graduate programs.

Mr. Razor said he and his colleagues had been told to put the Health Safety Program into the Academic Plan and they were exploring it for generating the proposal. He explained that this was not a Master's in higher education. There were questions as to whether it was wise to jump from a minor to a master's degree program. Ms. Chesboro commented that efforts had been made assessing the needs of the students. A master's degree in Women's Studies was demanded by a number of graduates who felt a need for it. The process of how programs were being placed into the Academic Plan was further questioned. Mr. Rives explained that proposals are generated on the department level, then they come to the Academic Planning Committee where it is decided which ones to include and which ones to omit.
We were engaged in the planning process, we really ought not to confuse the planning process with the approval process. This plan was not the final word, it was just an idea for the future. Once it had gone to the Board of Regents and was approved, then the proposals would be drawn up, go to committees and come to the Senate for approval. This was the time when we could go through the proposals piece by piece, and when the Senate had a chance to approve or disapprove. If items were not in the Plan, then the Board of Regents would not discuss them if they came up within the next year. They could always be put back into the Plan for the next year.

Mr. White requested permission to speak. He said we were living in a time when the society around us was constantly changing and the Academic Plan was a way of meeting a societal need which may or may not last. Some of these proposed plans were a result of attempting to meet those societal needs. Sometimes proposals did not pass the Senate, did not pass the Academic Planning Committee and sometimes did not pass the Board of Regents. This happened with the Department of Corrections, where program was sent back to committees probably 6 times. Every year the Academic Plan changes, the present one was just an update, not a proposal. Some of the suggested programs did not make it into the Academic Plan and some had been withdrawn.

Mr. Rives asked for a division of the question.

A roll call vote was requested on the deletion of the Health Sciences program. This part of the motion failed on a vote of 3 yes 42 no.

After a brief discussion it was decided that one roll call vote on the elimination of the remainder of the master's programs would suffice, rather than having individual roll calls on each section.

The roll call on the deletion of the remainders of the master's programs failed with 5 yes, 39 no and 1 abstention.

Mr. Friedberg suggested as a friendly amendment on Page 16 under New Graduate Level Programs, 10th line: to change the word "implementation" to the word "consideration". This was accepted.

The main motion (Austensen/Miller) to accept the Academic Plan was agreed to by voice vote.

Policy for Use of Amplification *

Mr. Tuttle, Chairperson of Administrative Affairs Committee, presented the proposal and a motion (Tuttle/Friedberg) to approve was made. Ms. Voorhees asked to insert the following at the end of the preamble. "It is hoped those individuals utilizing equipment for amplification recognize the impact of the sound on those for whom the amplified material is not intended." There was no disagreement on this. In answer to a question by Mr. Fulton, Mr. Schermer stated that student organizations and others wishing to have activities were not classified as they usually requested permission from the authorities in charge before the event. Mr. Fulton asked if there were many complaints about amplification. Mr. Schermer said there had been complaints in the past and they had used the past system of dealing with them. Mr. Fulton asked if the rules covered an individual who wanted to speak on the quad.
Mr. Schermer commented that it was difficult to judge something like that. He said that there had been a couple of times when individuals had been reported for speaking on the quad and disrupting classrooms. Mr. Fulton asked if such individuals were also supposed to obtain permission. Mr. Schermer answered in the affirmative but pointed out that sometimes individuals just did not bother to get the paperwork done.

Further discussion centered on disturbing the peace, freedom of speech, why Sunday afternoon was mentioned in the proposed policy, and whether anyone had thought of relocating the amphitheatre. Mr. Watkins pointed out that we were charged with providing a reasonable atmosphere on this campus and that no one had thought of relocating the amphitheatre. A motion (Morrison/Voorhees) to delete section F failed by a show of hands, 17 to 22. A motion (Friedberg/Filer) to move to previous question was made and approved.

The Policy for the Use of Amplification passed on a voice vote.

Evaluation of Administrators

Mr. Tuttle, Chairperson of Administrative Affairs Committee, presented this proposal. A motion (Tuttle/Rives) to approve this proposal was made. It passed on a voice vote.

Department Name Change—Information Sciences to Dept of Communication

Mr. Schwalm of Academic Affairs Committee, made a motion, seconded by Mr. Henriksen to approve this department name change. Mr. Semlak was present for any discussion. The proposal passed with little discussion.

INFORMATION ITEMS:

Proposal for Selection of Student Representative on Selection Committees

Mr. Turnbull, Chairperson of Student Affairs Committee, presented this proposal for discussion. Mr. Turnbull explained that this proposal would give more information about the students who were to be selected for these Search Committees. After a brief discussion, it was suggested that the committee discuss this further and report at the next Senate meeting.

Proposal for Student Personnel Selection Code

Mr. Turnbull commented that the committee tried to improve the present situation. Mr. Henriksen asked what criteria was used for the screening. Mr. Turnbull said this was different for every screener. Mr. Schermer explained some of the problems that had been encountered in the past.

Committee Reports

There were no committee reports.

Communications

Mr. Cohen announced that in order to be consistent with the oversight function of the Senate vis-a-vis the U.R.C., a motion to dismiss the Committee's action would be appropriate, otherwise the action of the U.R.C. would stand.

Mr. Cohen recognized Mr. Gary Weede who came to report on the U.R.C.'s
recommendation that each department would be empowered to use 5% of its salary allocation to adjust inequities. No department was compelled, however, to use this right. There was little discussion and no dissent. Since no motion of disapproval was made, the suggestion was declared as having the approval of the Senate.

Adjournment

A motion (Kohn/Koulos) to adjourn was made and approved at 10:15 p.m.

For the Academic Senate,

Walter Kohn, Secretary
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3yes, 5yes, 39no, 1 ab.
POLICY FOR THE USE OF AMPLIFICATION

Introduction

The compact nature of the University campus—with its central core of major classroom buildings surrounded by the library and recreational, social, and residence structures—necessitates a general policy of sound control (1) that protects academic programs from the intrusion of sound created outside University structures, and (2) that also provides the opportunity for the appropriate use of amplification for activities in the outside areas of the campus. It is hoped those individuals utilizing equipment for amplification recognize the impact of the sound on those for whom the amplified material is not intended.

Amplification Policy for Activities Between 8:00 a.m. and 4:00 p.m.

1. It shall be the general policy of the University that the academic programs be given maximum protection from intrusion of sound created outside University structures. Therefore, amplification of any type and/or use of musical equipment which causes a disturbance will not be allowed in outside areas of the campus between 8:00 a.m. and 4:00 p.m. on days when classes are in session. This restriction will apply to amplification equipment located whether outside of University buildings or inside University buildings with speakers focused toward the outside.

2. This general policy protecting academic programs from intrusion of sound shall also apply to non-amplified music or entertainment activities that are held in outside campus areas between 8:00 a.m. and 4:00 p.m. on days when classes are in session and whose sound can be heard within the nearest academic building.

Amplification Policy for Activities After 4:00 p.m.

After 4:00 p.m. on days when classes are in session and on Saturday afternoons and Sunday afternoons, activities requiring amplification may be authorized under the following conditions:

a) Activities involving amplification shall be limited to the following areas:

(1) the Amphitheater in the Quad;
(2) the University Union-Library plaza;
(3) the athletic facilities; and
(4) the areas in and immediately around the residence halls.

b) Advanced approval must be granted for the planned activity in these areas by the appropriate facilities planning office: Office of Student Organizations, Activities, and Programs, for the Amphitheater; the Associate Director for the University Union and Auditorium, for the Union-Library plaza; the Facility Coordinator (Horton 302), for the athletic facilities; and the Assistant Director of the Office of Residential Life, for the residence halls areas.
c) All policies and procedures of the approving office must be followed.

d) All amplification must be monitored and controlled at all times by properly designated University personnel.

e) Non-University amplification equipment may be approved providing a University staff member signs the request and is present throughout the activity.

f) No amplified music will be allowed in outside areas after 7:00 p.m.

Other General Policy Provisions

1. Final approval for all events requiring amplification will be granted as follows:

   a) Requests from registered student organizations will be responsibility of the Student Affairs Office.

   b) Requests from non-registered student organizations will be the responsibility of the Student Affairs Office and the appropriate major area administrator when deemed suitable.

   c) All other University and non-University requests will be the responsibility of the appropriate major area administrator.

   Appeals, complaints, and general input regarding the amplification policy and its implementation should be directed to the appropriate office, as specified in this section.

2. Control of amplified events within University buildings which create a disturbance in the same or nearby buildings, or which create a disturbance in the University Quad shall be the responsibility of the University official(s) responsible for authorizing the events.

3. Exceptions to this amplification policy which may be considered are the Springfest and associated activities and Homecoming and associated activities.

Senate file number: 10.2.78.1
TO:    Members of the Academic Senate
FROM:  Administrative Affairs Committee
DATE:  November 21, 1979
RE:    Evaluation of Administrators Proposal

The Administrative Affairs Committee recommends the following:

1. The procedure which calls for students to evaluate department chairs should be discontinued immediately. Senate procedures calling for this evaluation should be eliminated.

2. Formal evaluation of line administrators (Deans of Colleges, Department Chairs and the Provost) should be continued, but extended in the following manner: College Deans will be evaluated by members of the College Council, The College Faculty Status Committee and the College Curriculum Committee of their respective colleges. The Graduate Dean will be evaluated by members of the Graduate Council. The Dean of Undergraduate Instruction will be evaluated by members of the University Studies Committee and the University Curriculum Committee. Since the Dean of Continuing Education has no faculty or students, this office is considered below with Directors.

3. Additional "key" personnel in terms of their having impact on the faculty insofar as teaching and research are concerned are identified below. Each of them will be evaluated by faculty on an annual basis and the results used by their supervisor in the annual evaluation made for the purpose of determining salary adjustments and promotion.

   Dean of Continuing Education
   Director of Clinical Experiences
   Director of Computer Services
   Director of Lab Schools
   Director of Libraries
   Director of Measurement & Evaluation
   Director of Media Services
   Director of Physical Plant

4. These evaluations will take place during November or early December each year, but not during final examination period.

5. Implementation date for these evaluations will be November, 1980.

6. The particular form used for these evaluations is best determined by those involved, namely, those being evaluated, the relevant supervisor and those doing the evaluation. Therefore:

   a. for Deans, each committee and the College Council will appoint one of their members to work with the Dean and the Provost or designee to design an evaluation form.

   b. for Directors and the Dean of Continuing Education, the appropriate supervisor or designee the Director or Dean and three faculty members will constitute the group to design the evaluation form. The faculty members will be assigned by the Provost. (It is assumed that the faculty appointed will be knowledgeable about the particular service.)