

Fall 12-3-1980

## Senate Meeting December 3, 1980

Academic Senate  
*Illinois State University*

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ACADEMIC SENATE MINUTES  
(not approved by the Academic Senate)

December 3, 1980

Volume XII, No. 7

Contents

Call to Order

Roll Call

Approval of Minutes of November 12, 1980

Chairperson's Remarks

Vice Chairperson's Remarks

Administrators' Remarks

Student Body President's Remarks

Election of Search Committee Members for Associate Provost & Assistant Provost

Proposed Academic Calendar Guidelines (9.12.80.2)

Academic Plan, 1981-1986 (11.19.80.1)

Faculty and Student Budget Team Representatives (11.17.80.1)\*

Committee Reports

Communications

Adjournment

\*Appendix

Meetings of the Academic Senate are open to members of the University Community. Persons attending the meetings may participate in discussion with the consent of the Senate.

Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.

ACADEMIC SENATE MINUTES  
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December 3, 1980

Volume XII, No. 7

Call to Order

The meeting was called to order by Chairperson Cohen at 7:00 p.m.

Roll Call

Secretary Kohn called the roll and declared that a quorum was present.

Approval of Minutes of November 12, 1980

XII-47

On a motion by Mr. Sloter (seconded by Mr. Schwalm), the minutes of the November 12, 1980, meeting were approved with the following correction noted by Mr. Shulman: On page 8, under business item 9.12.80.2, his concern related to multi-section courses, not just those that were lab related. The motion passed on a voice vote.

Chairperson's Remarks

Mr. Cohen noted that Senator Friedhoff was in the hospital and offered wishes for a speedy recovery. He read a list of those Senators whose terms will expire in 1981 and asked for verification or correction.

Vice-Chairperson's Remarks

Mr. Barton noted the absence of a number of students, three of whom were in a class whose meeting time had been changed.

Administrators' Remarks

President Watkins reported that at the December 2 meeting of the Board of Higher Education, policy guidelines for the Illinois State Scholarship Commission had been adopted. Regent Carol Burns had expressed concern that the guidelines favored private institutions, and that proprietary schools would now be included. The guidelines were approved by the Board of Higher Education as proposed by the BHE staff. A series of presentations were made with salaries of faculty and staff being the major item. A Bureau of the Budget spokesperson reported on the fiscal health of the State of Illinois and painted a very gloomy picture as he talked in terms of a 5% increase for all of higher education. Mr. Watkins reminded the Senate that the Governor had promised that his emphasis would be on improving faculty salaries. On another matter, the President mentioned that he had been told by Mr. Godfrey that with the projected increase in postal rates, an additional \$75,000 would be needed if current usage continued for the last five months of fiscal 1981. That kind of money simply was not there and the University community needed to look seriously at how postal expenditures could be reduced.

Mr. Boothe reported that the Budget Team at its December 3 meeting approved an action that would prohibit the transfer of personal service funds from one line to another. There had been an unexpected diminution in turnover

of Civil Service staff, reflecting the economics of the times.

Student Body President's Remarks

There were none because Mr. Henriksen was absent from the meeting due to illness.

ACTION ITEMS

Election of Search Committee Members for Associate Provost & Assistant Provost

From a list of faculty members nominated by their respective departments and of students nominated by the President of the Student Body and the Vice-Chairperson of the Senate (at the direction of the Executive Committee) the following were elected:

Associate Provost Search Committee

- |                          |  |
|--------------------------|--|
| Faculty (on 2nd ballot)  | 1. Janet Cook, Applied Computer Sciences |
|                          | 2. Walter Kohn, Political Science        |
|                          | 3. Sol Shulman, Chemistry                |
| Students (on 1st ballot) | 1. Faye Anderson                         |
|                          | 2. Missy Rosebery                        |

Provost Boothe announced that Dale Jackson, Educational Administration and Foundations Department, would be the chairperson and John Boaz the administrative representative on the committee.

Assistant Provost Search Committee

- |                          |  |
|--------------------------|--|
| Faculty (on 3 ballots)   | 1. Maurine Corsaut, Health Sciences            |
|                          | 2. Elmer Lemke, Psychology                     |
|                          | 3. Phebe Scott, Health, PE, Recreation & Dance |
| Students (on 2nd ballot) | 1. David Sam                                   |
|                          | 2. Cheryl Wieczorek                            |

Catherine Konsky, Communication Department, was named by the Provost as Chairperson of the Committee and Ronnie Anderson as administrative representative.

Proposed Academic Calendar Guidelines (9.12.80.2)

XII-48

Mr. Tuttle, Chairperson of the Administrative Affairs Committee, moved adoption of the Academic Calendar Guidelines as proposed at the information stage (appended to the November 12, 1980, minutes of the Academic Senate). The motion was seconded by Mr. Weller. Mr. Tuttle spoke in favor of the proposed guidelines and noted: (1) the guidelines should be considered a statement of policy; (2) the guidelines were for a number of years to make long-range planning possible; (3) the committee had reconsidered the suggestion that the fall semester begin after Labor Day, but felt this would have many ramifications for the planning process and the committee did not support the idea; (4) the committee unanimously supported the current proposals; and (5) while

the committee had earlier proposed that fall recess ought to occur on Friday, it had decided against such a suggestion in order to allow for flexibility. Mr. Hirt noted the absence of a specific 5-year calendar concept which the Senate had originally asked for. He felt planning in advance was desirable to enable people to make their schedules accordingly. Mr. Hicklin responded that the Senate's prerogative was policy determination, not the setting of actual dates. Mr. Kohn asked why the committee's concern to have the breaks at the mid-semester point was not part of the official guidelines and was informed by Mr. Tuttle that this would appear in the minutes of the committee as "the sense of the committee," thereby providing a sufficient record for those preparing the actual calendar. Mr. Shailer Thomas, Assistant Provost, noted that the intent of the guidelines was to be a general formulation to be followed by the specific calendars. Mr. Madore explained that the Board of Regents will approve the calendar one year at a time, and he hoped that with the new guidelines the Senate would not be involved in juggling dates every time calendars come before the Senate for approval. Mr. Tuttle said that if specific calendars were prepared within the guidelines, approval ought to be automatic. Ms. Varner felt that more specific guidelines would avoid debate every year. Mr. Strand suggested that if the proposed calendar guidelines were approved, the person charged with preparing the academic calendar should be instructed to prepare five sequential one-year calendars. The earliest calendar would be submitted to the Board of Regents for approval while the four subsequent calendars would be used for planning and information purposes. Mr. Tuttle endorsed this concept. Mr. Watkins spoke of the value of having these guidelines but warned that unforeseen circumstances might necessitate changes in the future. Mr. Hicklin again noted that while the Senate had the authority to make policy, its role was advisory only regarding specific calendar dates.

On a voice vote, the motion (XII-48) passed unanimously.

#### INFORMATION ITEMS

##### Academic Plan, 1981-1986 (11.19.80.1)

Mr. Cohen called for discussion on the Academic Plan, 1981-1986, section by section. Dr. Stanley Rives, Associate Provost and Dean of Instruction, was present to answer questions.

Mr. Strand questioned the specific language on page 3, relative to the decrease in undergraduate enrollment and increase in graduate enrollment. Mr. Rives noted that "targeting" was the key word and that the figures would be examined each year since they were affected by such things as the attitude of the Board of Higher Education toward enrollment and the effect of the economy. Mr. Watkins said the general goal was for a small decrease in undergraduate students, and a small increase in graduate students, financial support being one factor to consider in decisions regarding enrollment. In response to a question by Mr. Tuttle, Mr. Rives stated that enrollment was influenced, among other factors, by the number of new students and the retention rate where wide fluctuation was possible. The aim was basic stability with a modest decline in total enrollment. An increase in the number of graduate students was a realistic goal within the Board of Higher Education guidelines.

Mr. Kohn asked for the addition of the word "qualified" in connection with the hiring of minority and women faculty and staff members in the statement of University goals on page 6, #2b, a suggestion to which Mr. Rives readily agreed. Mr. Gamsky questioned the nature of a "comprehensive student information system" (page 3, #7) and was told that it would provide information requested by departments on the makeup of the students enrolled, subsequent job placement, etc. Mr. Hicklin commented that he was given to understand that the serious underfunding we were experiencing was at the undergraduate level, and that we could absorb more students at the graduate level without additional funds, although this varied with different programs. Mr. Rives suggested that specific comments for text changes be sent to Mr. Schmaltz, before the Academic Affairs Committee had its final meeting on the Academic Plan, 1981-1986.

In the area of collegiate missions, Mr. Shulman thought consideration should be given to the reallocation of funds within the College of Applied Science and Technology. Mr. Hicklin noted that there was no statement about the training of teachers or the developing teacher shortage, and that he was concerned about the need for competency tests for secondary teachers.

Mr. Friedberg questioned the need for a Masters Program in Computer and Information Systems (1983-84) and asked if the specialization proposed was really sought by industries. Mr. Rives noted that this question should be directed to Mr. Powers, Applied Computer Science Chairperson, who was not present. The implementation of this program had been delayed to make certain sufficient qualified teachers were on the Faculty. Mr. Tuttle asked if the current undergraduate program had had an institutional review and was told that it had not, there was no accreditation agency in this area of study, and an institutional review was just beginning. Mr. Madore reminded the Senators that action now did not preclude asking the hard questions when the New and Expanded Program Review (NEPR) document came to the Senate. If a program was not included in the Academic Plan, it could not be considered. Professor Robert Ritt, a member of the Academic Planning Committee, stated that he had not supported the inclusion of the degree in the Academic Plan. Its submission would invite comparison of the undergraduate program with the NEPR document of March, 1979, on which the program was to be based. It would be found that the proposal did not match with either the initial defining paragraph of the NEPR document nor with particulars of the proposed curriculum. The required Operations Research course (corresponding to either ECON 333 or ACC 367 with Linear Algebra prerequisite) had not been included, indeed there was no college math required at all. Although the undergraduate program was quite useful to many students, these discrepancies constituted a potential embarrassment. While the main rationale for the proposed program was the need for the local data processing community to be retrained in the expanding technology, the problem of early training becoming obsolete might be more appropriately dealt with within the conventional setting of Adult Education programs (short courses, institutes, and in-house retraining) rather than through a new degree program.

Following a brief recess, Mr. Cohen read the following resolution:

The Senate is now in its twelfth year. For the last twelve years one individual has contributed more than any other to the success of this body. His role as a framer of the constitution; this body's first parliamentarian; as the university's chief academic planner; and his service on various ad hoc committees has marked him as a major positive

influence at this university for shared governance.

Therefore, the Academic Senate notes with regret the resignation of Dr. Stanley Rives and wishes him great success in his new position as Vice President and Provost at Eastern Illinois University.

The Senate received this statement by acclamation.

Discussion on the Academic Plan continued. Mr. Kohn questioned if the Master's program in Adult and Continuing Education (1983-84) was necessary and academically justifiable. Mr. Rives indicated that this had been a major item of discussion in the Academic Planning Committee and that all pertaining questions had been answered to the committee's satisfaction. Mr. Watkins commented that the question raised by Mr. Kohn was a good one at this point. Weaknesses in the concept of a program should be discussed prior to submission of the program to the Board of Regents. The rationale should be strengthened, if possible, even before the NEPR document was prepared, in order to answer possible questions by the Board. Mr. Shulman felt the Masters degrees in Health Education, Computer and Information Systems, and Adult and Continuing Education, were academically suspect. Mr. Gamsky spoke in favor of the much improved mission statement of colleges and departments.

Mr. Schmaltz was concerned about the shortness of time available for his committee to study the document, but was assured by Mr. Rives that while January 15 was the deadline for submitting it to the Board of Regents' staff, it could be submitted later in the month. Before leaving the table, Mr. Rives expressed his appreciation for the resolution passed earlier by the Senate.

#### Faculty and Student Budget Team Representative (11.17.80.1)\*

Mr. Hirt, chairperson of the Budget Committee, introduced the information item. The Budget Committee felt that the vice-chairperson and the secretary of the Senate both held time-consuming jobs and Budget Team representation took a great deal of additional time. The need for continuity for the faculty representative was the reason for the proposed two-year term. In answer to a suggestion by Mr. Hicklin, Mr. Cohen explained that if the idea was approved in concept by the Senate, the proposal would be sent to the Rules Committee for codification. Mr. Hicklin further felt that if, indeed, holding two positions was burdensome, the exclusion of the secretary and vice-chairperson from the Budget Team should be obligatory, not optional. The item will come back for action at the next Senate meeting.

#### Committee Reports

Academic Affairs. Mr. Schmaltz, chairperson, noted that the Academic Affairs Committee had unanimously supported the changes in the College of Business Requirements, and had forwarded them to the Executive Committee which had circulated them to the Senate for information. The Academic Standards Committee was also in agreement with the changes. Dean Nappi was present to answer questions, most of which were of a technical nature (i.e. "student-at-large")

was regarded as a graduate student category, and the course repetition policy was a restatement of the University policy).

Administrative Affairs. Mr. Tuttle said the committee would be considering several calendars during the second semester.

Budget Committee. Mr. Hirt said the committee would meet briefly following the Senate meeting.

Executive Committee. Mr. Cohen announced the next meeting would be December 10, 1980, 8:15 a.m., Hovey 308.

Faculty Affairs. Ms. Crafts reported that the plans for the retreat were being finalized for January 31 in the Circus Room. Materials will be sent out to those committee members involved.

Joint University Advisory Committee. Ms. Crafts reported that the Committee had made suggestions to the Board of Regents at its November meeting concerning the fringe benefits package.

#### Communications

Mr. Woodson stated that Charles Harris, English Department Chairperson, had arranged a meeting with the director of graduate studies, the director of the writing center, and Carmen Richardson, in which an harmonious accord was reached regarding the staffing of the writing center. It was still possible for us to serve most students expeditiously, though some time slots are booked ahead a week and a half. As we continue to grow as an agency, more staffing could be utilized.

Mr. Barton noted that this would be Ms. Goodin's last Senate meeting. She will be working in Washington, D.C., with the United States Department of Agriculture. Mr. Barton wished her well, a sentiment shared by the entire Senate.

#### Adjournment

XII-49 On a motion by Mr. Madore (seconded by Ms. Anderson), the meeting adjourned at 10:00 p.m.

For the Academic Senate,

Walter Kohn, Secretary

IC:WK:pch



NAME	ATTEN-DANCE	VOTE							VOICE VOTE		
		Motion #	Motion #	Motion #	Motion #	Motion #	Motion #	Motion #	Motion No.	Y	N
Anderson	P								47	x	
Balbach	P								48	x	
Barton	P								49	x	
Boothe	P										
Bowen	EX.										
Brickell	P										
Brown	P										
Cohen	P										
Crafts	P										
Fernandes	A										
Friedberg	P										
Friedhoff	EX										
Gamsky	P										
Goodin	P										
Gowen	EX.										
Grever	P										
Hemenway	P										
Henriksen	EX.										
Hicklin	P										
Hirt	P										
Holmes	A										
Koerselman	P										
Kohn	P										
Kolb	A										
Madore	P										
Metcalf	P										
Miller	P										
Murphy	EX.										
Nelson	EX.										
Newby	P										
Polan	EX.										
Ritch	P										
Rosebery	EX.										
Sam	EX.										
Schmaltz	P										
Schoenbein	EX.										
Schwalm	P										
Shulman	P										
Sloter	P										
Spoor	P										
Strand	P										
Tuttle	P										
Varnier	P										
Watkins	P										
Weller	P										
Wieczorek	P										
Wolak	EX.										
Woodson	P										
Young	P										
Zunker	EX.										

EX = Excused

FACULTY AND STUDENT REPRESENTATION ON THE BUDGET TEAM (as revised 12/3/80, by the Budget Committee)

The Budget Committee of the Academic Senate has carefully examined the positions of the Faculty and Student Representatives on the University's Budget Team and is making the following recommendations:

1. In view of the work load and the divergencies of individual interests and expertise, the Secretary and the Vice-Chairperson of the Academic Senate shall not be designated as faculty and student representatives on the Budget Team.
2. The student representative on the Budget Team shall be elected each year during the organizational Senate meeting from among the student senators.
3. The faculty representative on the Budget Team shall be elected every other year (except in case of an unexpired vacancy) during the organizational Senate meeting from among the faculty senators.
4. The new faculty representative's term will begin on the first Wednesday after Commencement. Between his/her election in early April and mid-May, the incoming faculty representative will have the right to sit in on Budget Team meetings and have access to all Budget Team documents.
5. Both faculty and student representatives on the Budget Team will be members of the Budget Committee of the Academic Senate. They will be expected to report periodically to the Budget Committee on the activities of the Budget Team.

Information Item  
Academic Senate Meeting 12/3/80  
Business Item 11.17.80.1