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Senate Meeting October 24, 1984

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ACADEMIC SENATE MINUTES

(not approved by the Academic Senate)

October 24, 1984

Volume XVI, No. 5

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Meetings of the Academic Senate are open to members of the University community. Persons attending the meetings may participate in discussion with the consent of the Senate. Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.

ACDEMIC SENATE MINUTES

(not approved by the Academic Senate)

October 24, 1984

Volume XVI, No. 5

Call to Order

Chairperson Gowdy called the meeting of the Academic Senate to order at 7:01 p.m. in the Circus Room of the Bone Student Center.

Seating of New Senators

Graduate Student Senators: Dan Jahrke, Psychology, and Odessa Clark, Educational Administration & Foundations, were introduced. They had been elected in a student caucus this evening. One graduate seat was open and the other was elected to replace Scott Parke who resigned.

Roll Call

Secretary Sessions called the roll and declared a quorum present.

Approval of the Minutes of October 10, 1984

Mr. Gamsky had some corrections to his remarks of the previous meeting:

Page, 6, paragraph 6, line 4, insert the following sentence after "summed up the situation". The list of students charged with violations of University Regulations was developed from evidence submitted by the ISU Police Department.

Page 6, paragraph 7, line 2, the following should be inserted after "Gamsky replied that . . .". The University has appropriate due process procedures which protect students from the unfair imposition of sanctions during the disciplinary process. With regard to the question of charging some but not all the students engaged in riotous acts, Gamsky replied that it was appropriate. For example, if nine people robbed a bank and three were identified, those three could be prosecuted.

Mr. Zeidenstein had corrections on Page 11, first paragraph, which should read: "Mr. Zeidenstein said he would be totally against such an addition. He opposed Senator Gordon's proposed amendment stating that students have a right to peacefully "stand up" for their rights. First, when reports indicate that the demonstration was instigated or encouraged by anonymous letters or ads in the Vidette, that at least raises questions about the propriety of asserting peaceful intent. Second, in the context of the event, uncontrolled destructiveness, reaffirming the right of peaceful opposition is an irrelevant statement of the obvious. The effect would be to shift attention and impact of the resolution away from the issue--destructiveness. Third, for these reasons, though I defend Senator Gordon's right to offer his amendment, I firmly oppose it."

On Page 11, after paragraph 9, add: "Mr. Zeidenstein offered the following amendment accepted by the mover of the resolution: Change ".....the wantonness of the few....." to ".....a wanton few".

XVI-30

Ms. Getsi moved to approve the Minutes of October 10, 1984, as corrected, (Second, Christian). Motion passed on a voice vote.

Chairperson's Remarks

Ms. Gowdy called the attention of the Senate to the Academic Senate Business Calendar. It showed the workload for the committees. There will be no five-minute recess. Senators desiring to smoke may leave briefly at their own discretion.

Agenda Item 2 of Information Items has been withdrawn by the Academic Affairs Committee. There will be a proposal later to add two items for information. They had arrived too late to be added to the Agenda. They are Fashion Design Sequence and Music Therapy.

Vice Chairperson's Remarks

Mr. Christian announced that Scott Parke had submitted his resignation due to other commitments and responsibilities.

Student Body President's Remarks

Mr. Charnogorsky announced that the Student Body Board of Directors will meet November 4.

A second voter registration drive is planned for after the November 6th election.

There will be no change in the student health fee. The Student Center Budget committee says there will be no increase in fees.

The SBBD is currently interviewing candidates for city council.

Administrator's Remarks

Mr. Watkins introduced a guest, Dr. William R. Monat, Chancellor of the Board of Regents. He has known and worked with Dr. Monat for eight years. Dr. Monat has worked in government at the federal and state levels. He has a rich background in education, as teacher, dean, provost, and president. His special point of view is the campus. He has a good perspective on campus problems.

Dr. Monat said he had been on the NIU Council for eight years, and this meeting was like returning to his "roots". He wanted to share some observations with the Senate. He thought the chancellor system made sense for the regency universities. In the next five to ten years the world of higher education in Illinois would see increased competitiveness for budget, students, faculty, territory, academic programs, etc.

IBHE will probably listen to regency universities now that they have a more coordinated central voice.

Monat discussed Tuesday's meeting with the Board of Higher Education staff and said he was guardedly optimistic about ISU's budget requests, although

he said the chances of all requests being granted were not very great. "I have a feeling this may be an education year in the General Assembly," Monat said. "It may be an exciting year for education generally in Illinois, with opportunities for higher education to achieve our objectives of the last several years. Illinois State has a legitimate agenda and one that stands on its own merits."

We will be seeing competition also with private universities, for example, in the Illinois Scholarship Fund.

Certain priority rules have been established by the IBHE. These include:

- (1) Quality of education is of great importance to Director Wagner of the IBHE. Recent ISU proposals very strongly address this criterion.
- (2) Economic Development. Funding of all proposals not likely. The ISU proposals are not a wish list, but address important issues such as the proposal for Ph.D. in School Psychology and improvement of the Honors Program. It is not long to July 15, 1985. The IBHE staff will review recommendations and make program recommendations in January, but they may not be what the governor approves in July. The General Assembly considers the agenda in June and July. This may be an "education" year. Time will tell, but, if we are not in there with a legitimate agenda, no one else will speak for us.

Questions:

Mr. Gordon asked about South African companies invested in by the ISU Foundation. Dr. Monat said that a resolution had been passed at last week's Board of Regents meeting. When the vote is called in the December meeting it will probably pass unanimously. It directs the BOR universities not to accept investments in South African corporations.

Dr. Mohr asked questions about the Chancellorship for Regency Universities. Would this weaken the independence of individual universities? Dr. Monat said that the only way a system can function effectively is by having strong institutions with distinct missions evolved over time. Sangamon State University is our newest school. He had been part of a university system of eighteen colleges in New York. Even in that large system, the individual colleges each reflected a unique mission. He thought that the Chancellor system would enhance the three universities in the regency system.

Dr. Watkins said one of the reasons he was supporting Dr. Monat moving into position as Chancellor is that they were both aware of the need for a resident Board of Regents system presence in Springfield, at the level of legislature and BHE board. Dr. Monat is one of the best facilitators that there is. He is uniquely qualified. We do have in Springfield an increasingly stronger voice.

Chairperson Gowdy thanked Dr. Monat.

Mr. Harden distributed two papers concerning the condition of accounts at ISU for FY84. (1) "Statement of Condition of General Revenue Appropriation--September 1984" -- Annual Appropriation \$49,546,700 less expenditures to date \$49,546,235.05; leaving an unencumbered Budget Balance of \$464.95. (2) "Statement of Condition of Income Fund -- Educational Operations". Total earned income was \$15,901,500. Expenditures \$15,728,003.63, leaving an unencumbered Budget Balance of \$173,496.37. In addition, ISU must pay \$30,536.09 into the fund for unemployment compensation. The University failed to earn \$46,404.81; subtract that from the Budget Balance and you get the balance of \$127,091.56. This is dangerously low. This year ISU over-spent its budget.

Mr. Gamsky commented that Helen Mogill has received the Educational Achievement Award from Lincoln Academy. This is not based solely on academic achievement. Recipient has to overcome some handicap or hardship. Helen is a non-traditional student who has raised a family. Now that her children have reached college age, she has returned to school. She commutes daily from Streator. She is an Applied Computer Science major with a Math minor. She has shown scholarship, leadership, and community service. She is an excellent representative of ISU. The award will be made in Springfield.

Mr. Eimermann asked Mr. Watkins two questions: (1) Financing of costs incurred in defense of the recent suit against the University--to what extent are these costs borne by the University? Dr. Watkins replied that costs will be borne by the University for the suit against the University which was adjudicated in favor of the University. The costs included the attorneys, a statistical expert, lodging and meals for witnesses, and other costs. Some reimbursement may come from liability insurance. Costs should exceed \$100,000. Mr. Harden remarked that costs had already exceeded \$100,000. Mr. Watkins said the expenditure of time in collecting data, time chairs and administrators spent away from campus, the toll on the health of some persons, will never be calculated. It was a major law suit and a good thing to win. But it could be appealed. (2) Mr. Eimermann asked if the court expense was a contractual expense. Mr. Watkins answered that the expense was a contractual line item.

Mr. Eimermann asked if, in light of the suit, the University feels a change is due in policy toward temporary faculty. Mr. Watkins said there certainly are reasons to review it.

Action Items

Ratification of Nomination by SBBD for Candidate to Honorary Degree Recipient Committee

XVI-31

Motion by Christian (Second, Pontius) to ratify the nomination of Jeff Ferry by the Student Body Board of Directors to the Honorary Degree Recipient Selection Committee. Motion carried on a voice vote.

Election of Student Representative to JUAC

XVI-32 Announcement made by Mr. Christian of student caucus nomination of Dan Jahrke. Motion to close nominations by Eimermann (Second, Getsi). Motion carried on a voice vote.

XVI-33 Motion to elect Dan Jahrke as student representative to JUAC by Ken Christian (Second, Spencer). Motion carried on a voice vote.

Academic Affairs Committee presented four proposals for action. All were recommended by the committee.

Approval of the Deletion of the Community and Public Health Sequence

XVI-34 Motion by Balbach (Second, Nelsen) to approve the deletion of the Community and Public Health Sequence in Health Education (9.19.84.4). Motion carried on a voice vote.

Approval of the Deletion of the Sanitarian Sequence and the Industrial Hygiene Sequence of the Major in Environmental Health

XVI-35 Motion by Balbach (Second, Christian) to approve the deletion of the Sanitarian Sequence and the Industrial Hygiene Sequence of the Major in Environmental Health (9.19.84.3). Motion carried on a voice vote.

Approval of Change of Name in Major in Office Administration to Major in Administrative Systems and Office Technology

XVI-36 Motion by Balbach (Second, Whitcomb) to approve the change of name in Major in Office Administration to Major in Administrative Systems and Office Technology for the Department of Business Administration and Administrative Services (9.24.84.1). Motion carried on a voice vote.

Approval of the Addition of a Minor in Cinema Studies to the Curriculum of the Department of Theatre

XVI-37 Motion by Balbach (Second, Zeidenstein) to approve the addition of a minor in Cinema Studies to the Curriculum of the Department of Theatre (9.25.84.1). Motion carried on a voice vote.

Approval of ASPT Editorial Changes

Chairperson Gowdy asked for a motion to consider this item for action. Filing and promulgation procedures have been met. Without a full information session, a 2/3 approval is needed to move to action.

Mr. Pontius asked if action tonight was crucial. Ms. Gowdy replied that action later is acceptable. Mr. Schmaltz explained the reason for a motion to action. Faculty Affairs Committee has met with the University Review Committee to clarify editorial changes. It is desirable to put these in place for 1985.

XVI-38 Motion to consider ASPT Editorial Changes for action; passed.

Mr. Schmaltz said the proposal is supported unanimously by the URC and FAC. One area of ambiguity remains concerning faculty with administrative appointment in non-regular circumstances such as summer and half-time appointments.

XVI-39 Motion by Schmaltz, (Second, Spence) to approve editorial changes in the ASPT Document (5.29.84.2) through Item V-C. Motion carried on a voice vote.

Mr. McCracken asked why University Affairs Committee was not included in the change. Mr. Pritner felt it was a typographical error or omission. Ms. Gowdy noted that UAC is in the original document from May 1984.

XVI-40 Mr. Zeidenstein moved to add the UAC (Second, Pritner). Motion carried.

Mr. McCracken asked if these changes are meant to exclude temporary faculty.

Mr. Spence read from the preamble of the ASPT Document where the definition of faculty excludes temporary faculty.

INFORMATION ITEMS

Proposed Combination of Sequences in Recreation and Park Administration (10.10.84.3)

Ms. Balbach presented the proposal. The Academic Affairs Committee has approved this request.

Mr. Belknap, director of the program, explained the proposal combines three sequences into one. Dr. Chinn remarked that the 1982-83 review indicated need to simplify undergraduate sequences and analysis of market demand for qualifications of graduates confirm this. Two existing sequences are to be reorganized into one and a third, Therapeutic Recreation, is dropped.

Ms. Gowdy asked Ms. Balbach for summary of Academic Affairs Committee investigation. Balbach deferred to Mr. Belknap who explained the reduction of three sequences into one with enhanced professional preparation. Overall, the department is reducing two majors into one and four sequences to two.

Proposed New Start Policy (11.11.84.3)

Ms. Balbach withdrew this item.

Academic Calendar Changes for 1984-1989 (10.15.84.2)

Mr. McCracken for the Administrative Affairs Committee presented a set of five calendars that had been revised due to the inclusion of a Fall Break and the Christmas shutdown.

Mr. Parr asked why 45-hour MWF classes are to be cut to 43 or 44 hours. Mr. McCracken replied the proposals are within Senate guidelines. There is no time at the beginning of the semester to add two days, and no time at the end to add two days before processing grades, prior to shutdown of the University.

Dr. Chinn explained that after exam week a full week is needed to process and mail grades, post transcripts, and see to followup activities like financial aid letters. With the Christmas shutdown, it does matter to do these things before closing. Christmas Break traditionally begins at the end of business on Friday. Processing activities require a full week.

Mr. Parr asked about closing all but the needed operations. Dr. Chinn said the process involves much of the campus, including the mail room, Computer Services, Admissions and Records, and Financial Aids.

Mr. Spence was concerned that the calendars seem not to fall within Senate Guidelines that one credit hour has time for classes to be 750 minutes without final exam period. Proposed calendars for 1985-86; 86-87; and 87-88 include 40 minute exam period per credit hour and still total only 740 minutes. This is not consistent with the Senate guidelines. Mr. McCracken replied that calendar constraints made the proposals necessary. The Senate can send a message to the administration that the calendar is unacceptable.

Mr. Gordon noted that the 1984-89 calendars do not recognize Dr. Martin Luther King's Birthday as a holiday. Response by McCracken was that the Spring semester was not being considered. Ms. Gowdy noted that the day is not celebrated as Washington's Birthday, Lincoln's Birthday, and Columbus Day also are not university holidays. Mr. Zeidenstein pointed out that the day is a federal but not a state holiday.

Mr. Eimermann stated that Monday night classes would get only 14 weeks of instruction (three 50-minute periods short). This actually means not just one day lost but three days. Mr. McCracken pointed out the class could meet on another night.

Mr. Eimermann asked about including exam time in the total number of minutes. Mr. McCracken said the committee tried to present a calendar that fits within the frame that was given. Mr. Chinn said that exam hours were counted as part of instructional time for a semester.

Mr. Eimermann thought 45 hours of class should be considered the norm. He hoped the Senate would clarify whether exam minutes should be included in counting class hours. He suggested an earlier starting date. Mr. McCracken noted opposition among students and faculty to starting any closer to August 15.

Mr. Eimermann asked how many people would be affected by processing grades over Christmas shutdown. The reply by Dr. Venerable, Registrar, was an estimated more than 200 persons, including extra help, Computer Services, Financial Aids, and the Mail Room. Calculation and processing all depends upon computers.

Mr. Eimermann asked why Financial Aids is involved. Mr. Gamsky replied that satisfactory progress letters need to be sent out before the beginning of second semester. Financial aid is stopped if progress is not satisfactory. Financial Aids does not know the status of the student if the grades aren't processed. Without financial aid, students can't register for second semester.

Mr. Harden said that more likely 300 people would be affected.

Mr. Eimermann noted that the shutdown at Christmas was primarily for energy savings. What are some figures for how much is saved? Dr. Chinn replied that \$45 to \$50 thousand dollars are saved.

Mr. Rosenbaum wondered why it is necessary to have the grades for financial aid? How many students were affected? Dr. Chinn replied that federal regulations make satisfactory progress letters very important; they are needed prior to registration. Mr. Harden said that allowing everyone to register before the semester begins eliminates "ghost students" on the rolls the first few weeks of class because students have to pay before the first day of classes. Mr. Gamsky stated that several thousand warning letters go out to students. If students can not get financial aid, many can not go to school.

Mr. Lorber observed that the University saves money by cutting the number of class hours. That is at cross purposes with excellence. He urged reconsideration of semester beginning and ending times.

Mr. Zeidenstein asked if a Fall Break day was necessary. A Fall Break is specified in the calendar guidelines.

Mr. Zeidenstein suggested having the Spring Break around Easter. Mr. McCracken questioned whether Spring Break should be linked to a religious holiday. Also, Easter moves in the calendar and could leave a useless school period following it. Dr. Chinn said Spring Break is designed to be at the mid-way point of the semester.

Mr. Mohr suggested not taking Labor Day off.

Mr. Gamsky noted that some holidays are specified for civil service employees; Labor Day is one. Also, civil service has five floating holidays. The effect is that no civil service help is on campus. Mr. Gamsky said that moving the calendar around creates another cost in opening the residence halls earlier and providing air conditioning and meals.

Mr. Spence felt that the calendars were not consistent. Some start earlier. Grades are due 1984 by December 14, eleven days before Christmas. He questioned counting examination time as class time. Dr. Venerable confirmed this. Mr. Spence cited a directive specifying 75 days per semester by former Provost Horner.

Mr. Schmaltz asked where the 750 minute limit came from. Mr. McCracken observed that ISU requires more hours than other schools. Mr. Rosenbaum thought there was a requirement for 15 full weeks of instruction.

Mr. Pritner questioned air conditioning costs. If the semester opened earlier, ISU would have to pay for cooling the entire campus. Would heating of Hovey and Julian over the Christmas shutdown be cheaper?

Mr. Harden said heating would be cheaper. Personnel costs would also have to be considered. Personnel would receive time-and-a-half for working when their co-workers were off.

Ms. Gowdy asked if this had been investigated according to comparative costs.

Mr. Luther asked about the OP SCAN sheet for grades. The new mainframe computer will help some in expediting grades.

Mr. Zeidenstein suggested deleting Senate Calendar Guideline #3 (Fall recess in October). Usually it is only one day, a Friday. Students already have almost one full week for Thanksgiving. In Spring there is a week-long break.

Mr. McCracken understood that Fall Break was instituted at the request of the Student Counseling Center. Mr. Gamsky cited a study done in the mid-70's when the question of a fall break arose. The results indicated that students reach a high level of stress during the middle of fall semester. This data was used to justify the original fall semester break. The Student Counseling Center did not initiate Fall Break. It is true that student anxiety reaches a peak, but this happens whether there is a Fall Break or not. The same situation occurs in the spring.

Mr. Eimermann said it seemed clear that a re-thinking of Fall Break was appropriate. He thought the committee needed to reconsider this. A major aspect of calendar is financial impact. The Budget Committee should look at this, with Administrative Affairs. There is need for hard figures about what will be saved, not just guess-timates.

Mr. Rosenbaum commented that the Senate Guidelines were intended to make equal-length semesters.

Mr. Gamsky suggested a comparison of ISU's calendar with other universities; NIU, SIU, U of I, etc. ISU has more class-instruction days than other schools.

Mr. Petrossian was concerned about the beginning of Thanksgiving break being so late (5:30 p.m.). He said that in previous years it had started at noon. This created a problem with teachers having to excuse some students who leave early. Mr. McCracken observed that otherwise students would leave on Tuesday.

Ms. Gowdy summed up some of the concerns about the calendar. These are: more hours or fewer hours of instruction; Fall Break; earlier start or later finish of semester; and cost implications.

Mr. McCracken noted that if there should be a change in calendar guidelines, a new calendar would need to be submitted for information.

A poll was sought on retaining Fall Break. Mr. Spence sought to reconsider the calendars submitted. Many questions--minimum of 750 minutes, 75 days of instruction, equalizing the semesters, for example--need to be clarified. A poll should be taken on all issues.

- XVI-41 Mr. Mohr moved (Second, Spencer) that the Administrative Affairs Committee reconsider the Academic Calendars presented and Senate Calendar Guidelines No. 1 and 3 in view of the Senate's comments regarding Fall Break and the number of class hours. [Spence's friendly amendment: *Calendar guidelines No. 1-3*]. Motion passed.

Request for Approval of a New Sequence in Home Economics, Fashion Design Sequence (10.17.84.1) and Request for Approval of Music Therapy Sequence (10.17.84.5)

- XVI-42 Motion by Balbach (Second, Whitcomb) to consider the two Information Items at tonight's Senate meeting.

Mr. Zeidenstein said he would vote against the motion and suggested the proposals be put on the calendar for the next meeting. Mr. Eimermann and Ms. Getsi supported this. She had no opportunity to read the proposals.

Mr. Spence asked if there was any reason for this motion. Ms. Balbach replied that some departmental people representing the proposals could not be present at the next Senate meeting for questioning. Mr. Chinn noted that only three Senate meetings remain this semester: November 14, 28, and December 12. Only proposals approved by December 12 could still be included in the 1985-86 catalog.

Mr. Stokes supported the proposals and wanted them considered this evening. Much of the review work had already been done through the Academic Affairs Committee.

Ms. Getsi thought it poor procedure to have to question approval without reading the material beforehand.

Ms. Balbach hoped the Senate would accept the University Curriculum Committee and Academic Affairs Committee recommendations

- XVI-43 Ms. Hanlon called the question. Call for the vote on the motion passed.

Ms. Balbach withdrew the Home Economics Proposal, noting that representatives could be at the next Senate meeting.

- *XVI-42 Vote on the motion by Balbach (Second, Whitcomb) to consider the Music Therapy Sequence Information Item at this Senate meeting. Motion failed to pass by a 2/3 majority.

Mr. Lorber urged that information should be in packets when they are sent out, information should not be distributed at the meeting on a last-minute basis.

Committee Reports

Academic Affairs. No report.

Administrative Affairs. No report.

Budget Committee. Mr. Eimermann announced a brief meeting following Senate.

Faculty Affairs Committee. Mr. Schmaltz said the FAC had met with the URC for 3½ hours. A sub-committee had been formed, with 2 members each from the FAC and URC, to bring back a report to the full committees. Next FAC meeting is in CVA 118 next Monday evening. Salary minima and market equity will be discussed.

Rules Committee. No report.

Student Affairs Committee. Student Affairs will meet at 6:30 p.m. prior to the next Senate meeting on November 14. An agenda will be sent out.

JUAC. No report.

XVI-44 Motion to adjourn by Lorber (Second, Getsi). Motion carried on a voice vote.

The Academic Senate adjourned at 10:10 p.m.

FOR THE ACADEMIC SENATE

KYLE C. SESSIONS, SECRETARY

CHANGES TO THE 1985 ILLINOIS STATE UNIVERSITY FACULTY ASPT
POLICIES PROPOSED BY THE UNIVERSITY REVIEW COMMITTEE

MAY 15, 1984

I-D SUBSTITUTE FOR EXISTING I-D:

Elected members of the Academic Senate shall not be eligible for election to the University Review Committee or the University Appeals Committee. Faculty members shall be eligible to serve on only one of the following elected bodies at a time: the University Review Committee, the University Appeals Committee, a College Faculty Status Committee or a Department Faculty Status Committee. College Council members shall not be eligible to serve on their College Faculty Status Committee. Those faculty members holding administrative appointments may not be elected to serve on ASPT committees (URC, CFSC, DFSC).

RATIONALE:

Editorial change to clarify and consolidate references to types of faculty excluded from committee memberships under current ASPT policies.

II-A SUBSTITUTE FOR SENTENCE 1; ELIMINATE CURRENT SENTENCE 2:

The URC shall be composed of elected faculty members (as defined in the Introduction above, but excluding those categories of faculty listed in I-D) along with the Provost, who is an ex officio voting member.

RATIONALE:

Same as I-D above; also corrects duplicative error in Sentences 1 and 2 of current II-A.

III-A SUBSTITUTE FOR SENTENCE 1; ELIMINATE CURRENT SENTENCES 2 & 3:

The UAC shall be composed of elected faculty members with tenure (excluding those categories of faculty listed in I-D above).

RATIONALE:

Same as I-D above; also corrects duplicative error in Sentences 2 and 3.

IV-A SUBSTITUTE FOR SENTENCE 1; ELIMINATE CURRENT SENTENCE 2:

Each College shall have a CFSC composed of three to six faculty members (as defined in the Introduction above, but excluding those categories of faculty listed in I-D) and the College Dean, who is an ex officio voting member and Chairperson of the Committee.

RATIONALE:

Same as I-D; also corrects duplicative error in Sentences 1 and 2.

V-A SUBSTITUTE FOR SENTENCE 1:

Except as noted in V-B, each Department shall have a DFSC composed of at least two faculty members (as defined in the Introduction above, but excluding those categories of faculty listed in I-D) and the Chairperson of the Department, who is an ex officio voting member and Chairperson of the Comm.

RATIONALE:

Same as I-D.

V-C SUBSTITUTE FOR SENTENCE 1:

Responsibilities of the DFSC encompass collecting information from each faculty member, including systematically gathered student reactions to teaching performance (which must protect the anonymity of students as far as possible), and making recommendations regarding faculty appointments, reappointment and non-reappointment, dismissal, contracts, merit ratings, promotion and tenure.

RATIONALE:

Needed to bring ASPT policies in line with existing "Student Input on Teaching Effectiveness Policy" (approved by the Academic Senate November 12, 1980).

NOV 8th 1984

TO: Academic Senate

FROM: Budget Committee

RE: Academic Calendar

On Wednesday, October 31, the Budget Committee met to consider the financial implications of proposed changes in the academic calendar. While several committee members expressed a strong preference for a calendar that contained 45 M-W-F classes and 30 T-R classes, the committee chose to limit its role to identifying the financial implications of alternative calendars, and to leave it to the Administrative Affairs Committee to address the academic issues involved.

The administration has requested a change in the previously adopted 1985-86 through 1988-89 calendars because they do not allow sufficient time for grade and financial aid information to be processed prior to the "Christmas shut-down". At its October 24, meeting three approaches were discussed: (1) reducing the total number of class days in the semester and using those for grade processing; (2) starting the semester earlier in August in order to be able to finish in time for the administration to process grades before Christmas; and (3) calling in the necessary administrative staff to process the grades during the "Christmas shut-down" period. The Budget Committee attempted to analyze the budgetary implications of all three approaches. In addition, it also considered the budgetary implications of a fourth alternative that had not been discussed at the Senate meeting.

To the extent that the processing time is taken out of the time originally allocated for class time, there is no added financial cost for the university and some slight savings. The dorms would open at the same time and would actually close a few days earlier in December because the semester the number of class days would be reduced and exams would be held earlier in December. For each day the semester was shortened the bond revenue funds would save approximately \$3,700 in heating costs and \$40,000 in meals. Administrative workers would perform their tasks during the regular work week without incurring overtime costs. However, there are clearly academic costs for such a move. We leave it up to the Administrative Committee and the Senate as a whole to assess those academic costs.

For each day the semester is moved earlier into August, the dormitories have to be air conditioned for one additional day at a cost of approximately \$3,100 per day. At the same time, however, if the number of class days were to remain the same, the dorms could close earlier in December and save approximately \$3,700 a day in heating costs. The number of meals served would remain the same. While the academic buildings would be open in August, regardless of whether classes were in session, it is presumably more expensive to cool them when students are present. No precise figures were available on this later point.

If the final exam period is not moved far enough back into December to allow the administrative staff to process grades before the Christmas shut-down, the university will have to either bring those workers in during the shut-down period or push back the start of the Spring semester long enough to allow for the processing of grades and financial aid information sufficiently in advance of the scheduled time for the registration for the

Spring semester. Due to state civil service rules, calling administrative employees in during the shut-down period would cost approximately \$5,500 per day for the Admissions and Records staff and \$1,000 per day for Financial Aids. (If the computer is working on schedule, both the Admissions and Records staff and the Financial Aids staff can begin the day after the deadline for turning in grades. It takes the Admissions staff approximately 5 days to post and mail grades, conduct degree audits, and mail transcripts to employers. It takes the Financial Aids office two days to prepare and mail out notification letters to financial aid recipients.) It would also cost some undetermined additional amount to maintain the normal heat in Hovey hall while this processing was going on.

A fourth alternative explored by the committee involved moving back the start of the Spring semester so that the administration would have time to process the grades after the Christmas shut-down. The committee found this to be the most financially attractive of all the alternatives considered. This alternative allows the semester to start at the same time in August with a trade off of both starting and ending the Spring semester later in January and May respectively. This alternative would avoid the necessity of calling in administrative employees during the Christmas shut-down (at a cost ranging from \$5,500 to \$31,500 depending on the number of days worked during the Christmas shut-down). It would also result in not having to open the dorms earlier in August (at a savings of approximately \$3,100 per day) and not opening the second semester as early in January (at a savings of approximately \$3,700 per day in heating costs for the dorms). The semester would, of course then have to extend later into May, but at this time of the year, the costs of heating the dorms are minimal and the air conditioning systems have not been activated yet.

One additional consideration is the impact of various starting and finishing dates on student employment opportunities. The earlier the Fall semester begins in August, the less time students have to work at their summer jobs. Some employers pay extra for students who can't stay on closer to Labor Day. In Spring, there may be some advantage to getting out a week earlier in May to get a head start on summer jobs. At the same time, many traditional summer jobs don't begin until Memorial Day anyway.

Therefore, on the basis of purely financial considerations the Budget Committee recommends the Senate adopt alternative #4 (processing first semester grades after New Years and then pushing back the start of the second semester one week further later into January and ending the semester one week later in May). This alternative not only avoids the added costs involved in #2 and #3, but it actually saves money over alternative #1 by not having to heat the dorms during the second week in January. It can also be done without reducing the number of days of instruction in either semester. If this concept were to be adopted for the 85-86 year no alterations would be needed in the calendar we had previously accepted for the Fall semester. (Program change would begin on August 22, and the semester would end on December 21.) The Spring semester would be pushed back exactly one week. (Program change would begin on January 16, and commencement would be on May 17).

SP. JIAL NOTE: The Administrative Affairs Committee has apparently also been considering the option of holding classes on Labor Day. Since this is established as a state-wide civil service holiday, it becomes very costly for the University to seek to require any civil service employees to work on that day. We would not just have to pay overtime, but to pay two and one half times the employee's normal salary for that day.

ACADEMIC SENATE MINUTES

(not approved by the Academic Senate)

October 24, 1984

Volume XVI, No. 5

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Adjournment

Meetings of the Academic Senate are open to members of the University community. Persons attending the meetings may participate in discussion with the consent of the Senate. Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.

ACDEMIC SENATE MINUTES

(not approved by the Academic Senate)

October 24, 1984

Volume XVI, No. 5

Call to Order

Chairperson Gowdy called the meeting of the Academic Senate to order at 7:01 p.m. in the Circus Room of the Bone Student Center.

Seating of New Senators

Graduate Student Senators: Dan Jahrke, Psychology, and Odessa Clark, Educational Administration & Foundations, were introduced. They had been elected in a student caucus this evening. One graduate seat was open and the other was elected to replace Scott Parke who resigned.

Roll Call

Secretary Sessions called the roll and declared a quorum present.

Approval of the Minutes of October 10, 1984

Mr. Gamsky had some corrections to his remarks of the previous meeting:

Page, 6, paragraph 6, line 4, insert the following sentence after "summed up the situation". The list of students charged with violations of University Regulations was developed from evidence submitted by the ISU Police Department.

Page 6, paragraph 7, line 2, the following should be inserted after "Gamsky replied that . . .". The University has appropriate due process procedures which protect students from the unfair imposition of sanctions during the disciplinary process. With regard to the question of charging some but not all the students engaged in riotous acts, Gamsky replied that it was appropriate. For example, if nine people robbed a bank and three were identified, those three could be prosecuted.

Mr. Zeidenstein had corrections on Page 11, first paragraph, which should read: "Mr. Zeidenstein said he would be totally against such an addition. He opposed Senator Gordon's proposed amendment stating that students have a right to peacefully "stand up" for their rights. First, when reports indicate that the demonstration was instigated or encouraged by anonymous letters or ads in the Vidette, that at least raises questions about the propriety of asserting peaceful intent. Second, in the context of the event, uncontrolled destructiveness, reaffirming the right of peaceful opposition is an irrelevant statement of the obvious. The effect would be to shift attention and impact of the resolution away from the issue--destructiveness. Third, for these reasons, though I defend Senator Gordon's right to offer his amendment, I firmly oppose it."

On Page 11, after paragraph 9, add: "Mr. Zeidenstein offered the following amendment accepted by the mover of the resolution: Change ".....the wantonness of the few....." to ".....a wanton few".

XVI-30 Ms. Getsi moved to approve the Minutes of October 10, 1984, as corrected, (Second, Christian). Motion passed on a voice vote.

Chairperson's Remarks

Ms. Gowdy called the attention of the Senate to the Academic Senate Business Calendar. It showed the workload for the committees. There will be no five-minute recess. Senators desiring to smoke may leave briefly at their own discretion.

Agenda Item 2 of Information Items has been withdrawn by the Academic Affairs Committee. There will be a proposal later to add two items for information. They had arrived too late to be added to the Agenda. They are Fashion Design Sequence and Music Therapy.

Vice Chairperson's Remarks

Mr. Christian announced that Scott Parke had submitted his resignation due to other commitments and responsibilities.

Student Body President's Remarks

Mr. Charnogorsky announced that the Student Body Board of Directors will meet November 4.

A second voter registration drive is planned for after the November 6th election.

There will be no change in the student health fee. The Student Center Budget committee says there will be no increase in fees.

The SBBD is currently interviewing candidates for city council.

Administrator's Remarks

Mr. Watkins introduced a guest, Dr. William R. Monat, Chancellor of the Board of Regents. He has known and worked with Dr. Monat for eight years. Dr. Monat has worked in government at the federal and state levels. He has a rich background in education, as teacher, dean, provost, and president. His special point of view is the campus. He has a good perspective on campus problems.

Dr. Monat said he had been on the NIU Council for eight years, and this meeting was like returning to his "roots". He wanted to share some observations with the Senate. He thought the chancellor system made sense for the regency universities. In the next five to ten years the world of higher education in Illinois would see increased competitiveness for budget, students, faculty, territory, academic programs, etc.

IBHE will probably listen to regency universities now that they have a more coordinated central voice.

Monat discussed Tuesday's meeting with the Board of Higher Education staff and said he was guardedly optimistic about ISU's budget requests, although

he said the chances of all requests being granted were not very great. "I have a feeling this may be an education year in the General Assembly," Monat said. "It may be an exciting year for education generally in Illinois, with opportunities for higher education to achieve our objectives of the last several years. Illinois State has a legitimate agenda and one that stands on its own merits."

We will be seeing competition also with private universities, for example, in the Illinois Scholarship Fund.

Certain priority rules have been established by the IBHE. These include: (1) Quality of education is of great importance to Director Wagner of the IBHE. Recent ISU proposals very strongly address this criterion. (2) Economic Development. Funding of all proposals not likely. The ISU proposals are not a wish list, but address important issues such as the proposal for Ph.D. in School Psychology and improvement of the Honors Program. It is not long to July 15, 1985. The IBHE staff will review recommendations and make program recommendations in January, but they may not be what the governor approves in July. The General Assembly considers the agenda in June and July. This may be an "education" year. Time will tell, but, if we are not in there with a legitimate agenda, no one else will speak for us.

Questions:

Mr. Gordon asked about South African companies invested in by the ISU Foundation. Dr. Monat said that a resolution had been passed at last week's Board of Regents meeting. When the vote is called in the December meeting it will probably pass unanimously. It directs the BOR universities not to accept investments in South African corporations.

Dr. Mohr asked questions about the Chancellorship for Regency Universities. Would this weaken the independence of individual universities? Dr. Monat said that the only way a system can function effectively is by having strong institutions with distinct missions evolved over time. Sangamon State University is our newest school. He had been part of a university system of eighteen colleges in New York. Even in that large system, the individual colleges each reflected a unique mission. He thought that the Chancellor system would enhance the three universities in the regency system.

Dr. Watkins said one of the reasons he was supporting Dr. Monat moving into position as Chancellor is that they were both aware of the need for a resident Board of Regents system presence in Springfield, at the level of legislature and BHE board. Dr. Monat is one of the best facilitators that there is. He is uniquely qualified. We do have in Springfield an increasingly stronger voice.

Chairperson Gowdy thanked Dr. Monat.

Mr. Harden distributed two papers concerning the condition of accounts at ISU for FY84. (1) "Statement of Condition of General Revenue Appropriation--September 1984" -- Annual Appropriation \$49,546,700 less expenditures to date \$49,546,235.05; leaving an unencumbered Budget Balance of \$464.95. (2) "Statement of Condition of Income Fund -- Educational Operations". Total earned income was \$15,901,500. Expenditures \$15,728,003.63, leaving an unencumbered Budget Balance of \$173,496.37. In addition, ISU must pay \$30,536.09 into the fund for unemployment compensation. The University failed to earn \$46,404.81; subtract that from the Budget Balance and you get the balance of \$127,091.56. This is dangerously low. This year ISU over-spent its budget.

Mr. Gamsky commented that Helen Mogill has received the Educational Achievement Award from Lincoln Academy. This is not based solely on academic achievement. Recipient has to overcome some handicap or hardship. Helen is a non-traditional student who has raised a family. Now that her children have reached college age, she has returned to school. She commutes daily from Streator. She is an Applied Computer Science major with a Math minor. She has shown scholarship, leadership, and community service. She is an excellent representative of ISU. The award will be made in Springfield.

Mr. Eimermann asked Mr. Watkins two questions: (1) Financing of costs incurred in defense of the recent suit against the University--to what extent are these costs borne by the University? Dr. Watkins replied that costs will be borne by the University for the suit against the University which was adjudicated in favor of the University. The costs included the attorneys, a statistical expert, lodging and meals for witnesses, and other costs. Some reimbursement may come from liability insurance. Costs should exceed \$100,000. Mr. Harden remarked that costs had already exceeded \$100,000. Mr. Watkins said the expenditure of time in collecting data, time chairs and administrators spent away from campus, the toll on the health of some persons, will never be calculated. It was a major law suit and a good thing to win. But it could be appealed. (2) Mr. Eimermann asked if the court expense was a contractual expense. Mr. Watkins answered that the expense was a contractual line item.

Mr. Eimermann asked if, in light of the suit, the University feels a change is due in policy toward temporary faculty. Mr. Watkins said there certainly are reasons to review it.

Action Items

Ratification of Nomination by SBBD for Candidate to Honorary Degree Recipient
Committee

XVI-31

Motion by Christian (Second, Pontius) to ratify the nomination of Jeff Ferry by the Student Body Board of Directors to the Honorary Degree Recipient Selection Committee. Motion carried on a voice vote.

Election of Student Representative to JUAC

XVI-32 Announcement made by Mr. Christian of student caucus nomination of Dan Jahrke. Motion to close nominations by Eimermann (Second, Getsi). Motion carried on a voice vote.

XVI-33 Motion to elect Dan Jahrke as student representative to JUAC by Ken Christian (Second, Spencer). Motion carried on a voice vote.

Academic Affairs Committee presented four proposals for action. All were recommended by the committee.

Approval of the Deletion of the Community and Public Health Sequence

XVI-34 Motion by Balbach (Second, Nelsen) to approve the deletion of the Community and Public Health Sequence in Health Education (9.19.84.4). Motion carried on a voice vote.

Approval of the Deletion of the Sanitarian Sequence and the Industrial Hygiene Sequence of the Major in Environmental Health

XVI-35 Motion by Balbach (Second, Christian) to approve the deletion of the Sanitarian Sequence and the Industrial Hygiene Sequence of the Major in Environmental Health (9.19.84.3). Motion carried on a voice vote.

Approval of Change of Name in Major in Office Administration to Major in Administrative Systems and Office Technology

XVI-36 Motion by Balbach (Second, Whitcomb) to approve the change of name in Major in Office Administration to Major in Administrative Systems and Office Technology for the Department of Business Administration and Administrative Services (9.24.84.1). Motion carried on a voice vote.

Approval of the Addition of a Minor in Cinema Studies to the Curriculum of the Department of Theatre

XVI-37 Motion by Balbach (Second, Zeidenstein) to approve the addition of a minor in Cinema Studies to the Curriculum of the Department of Theatre (9.25.84.1). Motion carried on a voice vote.

Approval of ASPT Editorial Changes

Chairperson Gowdy asked for a motion to consider this item for action. Filing and promulgation procedures have been met. Without a full information session, a 2/3 approval is needed to move to action.

Mr. Pontius asked if action tonight was crucial. Ms. Gowdy replied that action later is acceptable. Mr. Schmaltz explained the reason for a motion to action. Faculty Affairs Committee has met with the University Review Committee to clarify editorial changes. It is desirable to put these in place for 1985.

XVI-38 Motion to consider ASPT Editorial Changes for action; passed.

Mr. Schmaltz said the proposal is supported unanimously by the URC and FAC. One area of ambiguity remains concerning faculty with administrative appointment in non-regular circumstances such as summer and half-time appointments.

XVI-39 Motion by Schmaltz, (Second, Spence) to approve editorial changes in the ASPT Document (5.29.84.2) through Item V-C. Motion carried on a voice vote.

Mr. McCracken asked why University Affairs Committee was not included in the change. Mr. Pritner felt it was a typographical error or omission. Ms. Gowdy noted that UAC is in the original document from May 1984.

XVI-40 Mr. Zeidenstein moved to add the UAC (Second, Pritner). Motion carried.

Mr. McCracken asked if these changes are meant to exclude temporary faculty.

Mr. Spence read from the preamble of the ASPT Document where the definition of faculty excludes temporary faculty.

INFORMATION ITEMS

Proposed Combination of Sequences in Recreation and Park Administration (10.10.84.3)

Ms. Balbach presented the proposal. The Academic Affairs Committee has approved this request.

Mr. Belknap, director of the program, explained the proposal combines three sequences into one. Dr. Chinn remarked that the 1982-83 review indicated need to simplify undergraduate sequences and analysis of market demand for qualifications of graduates confirm this. Two existing sequences are to be reorganized into one and a third, Therapeutic Recreation, is dropped.

Ms. Gowdy asked Ms. Balbach for summary of Academic Affairs Committee investigation. Balbach deferred to Mr. Belknap who explained the reduction of three sequences into one with enhanced professional preparation. Overall, the department is reducing two majors into one and four sequences to two.

Proposed New Start Policy (11.11.84.3)

Ms. Balbach withdrew this item.

Academic Calendar Changes for 1984-1989 (10.15.84.2)

Mr. McCracken for the Administrative Affairs Committee presented a set of five calendars that had been revised due to the inclusion of a Fall Break and the Christmas shutdown.

Mr. Parr asked why 45-hour MWF classes are to be cut to 43 or 44 hours. Mr. McCracken replied the proposals are within Senate guidelines. There is no time at the beginning of the semester to add two days, and no time at the end to add two days before processing grades, prior to shutdown of the University.

Dr. Chinn explained that after exam week a full week is needed to process and mail grades, post transcripts, and see to followup activities like financial aid letters. With the Christmas shutdown, it does matter to do these things before closing. Christmas Break traditionally begins at the end of business on Friday. Processing activities require a full week.

Mr. Parr asked about closing all but the needed operations. Dr. Chinn said the process involves much of the campus, including the mail room, Computer Services, Admissions and Records, and Financial Aids.

Mr. Spence was concerned that the calendars seem not to fall within Senate Guidelines that one credit hour has time for classes to be 750 minutes without final exam period. Proposed calendars for 1985-86; 86-87; and 87-88 include 40 minute exam period per credit hour and still total only 740 minutes. This is not consistent with the Senate guidelines. Mr. McCracken replied that calendar constraints made the proposals necessary. The Senate can send a message to the administration that the calendar is unacceptable.

Mr. Gordon noted that the 1984-89 calendars do not recognize Dr. Martin Luther King's Birthday as a holiday. Response by McCracken was that the Spring semester was not being considered. Ms. Gowdy noted that the day is not celebrated as Washington's Birthday, Lincoln's Birthday, and Columbus Day also are not university holidays. Mr. Zeidenstein pointed out that the day is a federal but not a state holiday.

Mr. Eimermann stated that Monday night classes would get only 14 weeks of instruction (three 50-minute periods short). This actually means not just one day lost but three days. Mr. McCracken pointed out the class could meet on another night.

Mr. Eimermann asked about including exam time in the total number of minutes. Mr. McCracken said the committee tried to present a calendar that fits within the frame that was given. Mr. Chinn said that exam hours were counted as part of instructional time for a semester.

Mr. Eimermann thought 45 hours of class should be considered the norm. He hoped the Senate would clarify whether exam minutes should be included in counting class hours. He suggested an earlier starting date. Mr. McCracken noted opposition among students and faculty to starting any closer to August 15.

Mr. Eimermann asked how many people would be affected by processing grades over Christmas shutdown. The reply by Dr. Venerable, Registrar, was an estimated more than 200 persons, including extra help, Computer Services, Financial Aids, and the Mail Room. Calculation and processing all depends upon computers.

Mr. Eimermann asked why Financial Aids is involved. Mr. Gamsky replied that satisfactory progress letters need to be sent out before the beginning of second semester. Financial aid is stopped if progress is not satisfactory. Financial Aids does not know the status of the student if the grades aren't processed. Without financial aid, students can't register for second semester.

Mr. Harden said that more likely 300 people would be affected.

Mr. Eimermann noted that the shutdown at Christmas was primarily for energy savings. What are some figures for how much is saved? Dr. Chinn replied that \$45 to \$50 thousand dollars are saved.

Mr. Rosenbaum wondered why it is necessary to have the grades for financial aid? How many students were affected? Dr. Chinn replied that federal regulations make satisfactory progress letters very important; they are needed prior to registration. Mr. Harden said that allowing everyone to register before the semester begins eliminates "ghost students" on the rolls the first few weeks of class because students have to pay before the first day of classes. Mr. Gamsky stated that several thousand warning letters go out to students. If students can not get financial aid, many can not go to school.

Mr. Lorber observed that the University saves money by cutting the number of class hours. That is at cross purposes with excellence. He urged reconsideration of semester beginning and ending times.

Mr. Zeidenstein asked if a Fall Break day was necessary. A Fall Break is specified in the calendar guidelines.

Mr. Zeidenstein suggested having the Spring Break around Easter. Mr. McCracken questioned whether Spring Break should be linked to a religious holiday. Also, Easter moves in the calendar and could leave a useless school period following it. Dr. Chinn said Spring Break is designed to be at the mid-way point of the semester.

Mr. Mohr suggested not taking Labor Day off.

Mr. Gamsky noted that some holidays are specified for civil service employees; Labor Day is one. Also, civil service has five floating holidays. The effect is that no civil service help is on campus. Mr. Gamsky said that moving the calendar around creates another cost in opening the residence halls earlier and providing air conditioning and meals.

Mr. Spence felt that the calendars were not consistent. Some start earlier. Grades are due 1984 by December 14, eleven days before Christmas. He questioned counting examination time as class time. Dr. Venerable confirmed this. Mr. Spence cited a directive specifying 75 days per semester by former Provost Horner.

Mr. Schmaltz asked where the 750 minute limit came from. Mr. McCracken observed that ISU requires more hours than other schools. Mr. Rosenbaum thought there was a requirement for 15 full weeks of instruction.

Mr. Pritner questioned air conditioning costs. If the semester opened earlier, ISU would have to pay for cooling the entire campus. Would heating of Hovey and Julian over the Christmas shutdown be cheaper?

Mr. Harden said heating would be cheaper. Personnel costs would also have to be considered. Personnel would receive time-and-a-half for working when their co-workers were off.

Ms. Gowdy asked if this had been investigated according to comparative costs.

Mr. Luther asked about the OP SCAN sheet for grades. The new mainframe computer will help some in expediting grades.

Mr. Zeidenstein suggested deleting Senate Calendar Guideline #3 (Fall recess in October). Usually it is only one day, a Friday. Students already have almost one full week for Thanksgiving. In Spring there is a week-long break.

Mr. McCracken understood that Fall Break was instituted at the request of the Student Counseling Center. Mr. Gamsky cited a study done in the mid-70's when the question of a fall break arose. The results indicated that students reach a high level of stress during the middle of fall semester. This data was used to justify the original fall semester break. The Student Counseling Center did not initiate Fall Break. It is true that student anxiety reaches a peak, but this happens whether there is a Fall Break or not. The same situation occurs in the spring.

Mr. Eimermann said it seemed clear that a re-thinking of Fall Break was appropriate. He thought the committee needed to reconsider this. A major aspect of calendar is financial impact. The Budget Committee should look at this, with Administrative Affairs. There is need for hard figures about what will be saved, not just guess-timates.

Mr. Rosenbaum commented that the Senate Guidelines were intended to make equal-length semesters.

Mr. Gamsky suggested a comparison of ISU's calendar with other universities; NIU, SIU, U of I, etc. ISU has more class-instruction days than other schools.

Mr. Petrossian was concerned about the beginning of Thanksgiving break being so late (5:30 p.m.). He said that in previous years it had started at noon. This created a problem with teachers having to excuse some students who leave early. Mr. McCracken observed that otherwise students would leave on Tuesday.

Ms. Gowdy summed up some of the concerns about the calendar. These are: more hours or fewer hours of instruction; Fall Break; earlier start or later finish of semester; and cost implications.

Mr. McCracken noted that if there should be a change in calendar guidelines, a new calendar would need to be submitted for information.

A poll was sought on retaining Fall Break. Mr. Spence sought to reconsider the calendars submitted. Many questions--minimum of 750 minutes, 75 days of instruction, equalizing the semesters, for example--need to be clarified. A poll should be taken on all issues.

- XVI-41 Mr. Mohr moved (Second, Spencer) that the Administrative Affairs Committee reconsider the Academic Calendars presented and Senate Calendar Guidelines No. 1 and 3 in view of the Senate's comments regarding Fall Break and the number of class hours. [Spence's friendly amendment: *Calendar guidelines No. 1-3*]. Motion passed.

Request for Approval of a New Sequence in Home Economics, Fashion Design Sequence (10.17.84.1) and Request for Approval of Music Therapy Sequence (10.17.84.5)

- XVI-42 Motion by Balbach (Second, Whitcomb) to consider the two Information Items at tonight's Senate meeting.

Mr. Zeidenstein said he would vote against the motion and suggested the proposals be put on the calendar for the next meeting. Mr. Eimermann and Ms. Getsi supported this. She had no opportunity to read the proposals.

Mr. Spence asked if there was any reason for this motion. Ms. Balbach replied that some departmental people representing the proposals could not be present at the next Senate meeting for questioning. Mr. Chinn noted that only three Senate meetings remain this semester: November 14, 28, and December 12. Only proposals approved by December 12 could still be included in the 1985-86 catalog.

Mr. Stokes supported the proposals and wanted them considered this evening. Much of the review work had already been done through the Academic Affairs Committee.

Ms. Getsi thought it poor procedure to have to question approval without reading the material beforehand.

Ms. Balbach hoped the Senate would accept the University Curriculum Committee and Academic Affairs Committee recommendations

- XVI-43 Ms. Hanlon called the question. Call for the vote on the motion passed.

Ms. Balbach withdrew the Home Economics Proposal, noting that representatives could be at the next Senate meeting.

- *XVI-42 Vote on the motion by Balbach (Second, Whitcomb) to consider the Music Therapy Sequence Information Item at this Senate meeting. Motion failed to pass by a 2/3 majority.

Mr. Lorber urged that information should be in packets when they are sent out, information should not be distributed at the meeting on a last-minute basis.

Committee Reports

Academic Affairs. No report.

Administrative Affairs. No report.

Budget Committee. Mr. Eimermann announced a brief meeting following Senate.

Faculty Affairs Committee. Mr. Schmaltz said the FAC had met with the URC for 3½ hours. A sub-committee had been formed, with 2 members each from the FAC and URC, to bring back a report to the full committees. Next FAC meeting is in CVA 118 next Monday evening. Salary minima and market equity will be discussed.

Rules Committee. No report.

Student Affairs Committee. Student Affairs will meet at 6:30 p.m. prior to the next Senate meeting on November 14. An agenda will be sent out.

JUAC. No report.

XVI-44 Motion to adjourn by Lorber (Second, Getsi). Motion carried on a voice vote.

The Academic Senate adjourned at 10:10 p.m.

FOR THE ACADEMIC SENATE

KYLE C. SESSIONS, SECRETARY

ACADEMIC SENATE MEMBERSHIP--OCTOBER 1984

Balbach, Peg.....	86.....	Agriculture.....	438-2473
Bedingfield, Steve.....	85.....	1402 E. College, Normal.....	452-2343
Belknap, Larry.....	85.....	H.P.E.R.D.....	438-5068
Bowen, Mack.....	86.....	Spec. Educ. Develop.....	438-5829
*Charnogorsky, Jeff.....	85.....	S.B.B.D.....	438-8761
*Christian, Kenneth R.....	85.....	904 W. Hovey, Normal.....	452-0030
Clark, Odessa.....	85.....	1216 Major, Apt. 5, Normal.....	452-9476
Dore, Jim.....	85.....	209 Monroe, Watterson.....	436-1719
Eimermann, Thomas.....	85.....	Political Science.....	438-3709
Ford, Angela J.....	85.....	205 W. Willow, Normal.....	452-8853
Gamsky, Neal.....	V. P. & Dean of Students.....	438-5451
Getsi, Lucia.....	87.....	English.....	438-7508
Gordon, Greg.....	85.....	606 S. Linden, Normal.....	452-8255
*Gowdy, Laura E.....	85.....	Milner Library.....	438-3442
Graff, John.....	85.....	214 S. Coolidge, Normal.....	454-3801
Hanlon, Heather.....	87.....	Art.....	438-7938
Harden, Warren.....	Vice President for Bus. & Fin.....	438-2143
Jahrke, Dan.....	85.....	502 Normal Avenue, Normal.....	454-2364
Landfair, Valerie R.....	85.....	1512 Woods, Apt. #1, Normal.....	454-6761
Lorber, Michael.....	87.....	Curriculum & Instruction.....	438-5355
Luther, Marvin.....	85.....	Physics.....	438-5070
Marchio, Michael.....	85.....	808 S. Linden, #40, Normal.....	452-3215
*Mason, Gregory W.....	85.....	281 Wright Hall, ISU.....	436-4827
Mayhorn, Sheila E.....	85.....	303 E. Vernon, Normal.....	454-7402
McCracken, Derek.....	85.....	Biological Sciences.....	438-3669
*Mohr, Coenraad.....	86.....	Management and Marketing.....	438-7991
Mulcahy, Colleen.....	85.....	706 Osage, Normal.....	454-7903
*Nelsen, Wayne.....	87.....	Industrial Technology.....	438-7311
Parr, James.....	86.....	Mathematics.....	438-7167
Petrossian, George.....	85.....	Foreign Languages.....	438-7759
*Piland, William.....	86.....	Curriculum & Instruction.....	438-7051
Pontius, David.....	85.....	Industrial Technology.....	438-2384
*Pritner, Cal.....	85.....	Theatre.....	438-8787
Rosenbaum, Stephen.....	85.....	Foreign Languages.....	438-3605
Schmaltz, Len.....	87.....	Psychology.....	438-7005
*Sessions, Kyle.....	87.....	History.....	438-8592
Shane, Marguerite P.....	85.....	Business & Admin. Services.....	438-5564
Spence, Larry.....	87.....	Mathematics.....	438-7980
Spencer, Mark.....	85.....	431 Fell Hall.....	436-0554
Stokes, Charles.....	86.....	Music.....	438-7265
Strand, David.....	V.P. and Provost.....	438-7018
Strand, Kenneth.....	85.....	Educ. Admin. & Foundations.....	438-7719
*Talley, Marlon R.....	85.....	281 Wright Hall, ISU.....	436-4827
Tarulis, George J.....	85.....	207 Lindell, #6, Normal.....	454-8872
Taylor, Carroll.....	86.....	Accounting.....	438-7505
Townsend, Steve.....	85.....	308 College Pk. Dr., Normal.....	452-2164
*Watkins, Lloyd I.....	President of ISU.....	438-5677
Whipple, Lesley.....	85.....	404 E. Vernon, Normal.....	452-9140
Whitcomb, Richard.....	87.....	Foreign Languages.....	438-7347
Zeidenstein, Harvey.....	87.....	Political Science.....	438-8104

*Executive Committee

Laura E. Gowdy, Chairperson

Kenneth R. Christian, Vice Chairperson

Kyle Sessions, Secretary

John K. Boaz, Parliamentarian

ACADEMIC AFFAIRS COMMITTEE

Balbach, Margaret (Chairperson)
Ford, Angela
Chizmar, Jack (ex officio - Provost's Office)
Parr, James (Secretary)
Sessions, Kyle *(liaison)
Stokes, Charles
Talley, Marlon *(liaison)
Whitcomb, Richard
Jahrke, Dan

ADMINISTRATIVE AFFAIRS COMMITTEE

McCracken, Derek (Chairperson)
Belknap, Larry
Bowen, Mack
Getsi, Lucia
Graff, John
Harden, Warren (ex officio)
Nelsen, Wayne*(liaison)
Bedingfield, Steve

BUDGET COMMITTEE

Eimermann, Thomas (Chairperson)
Harden, Warren (ex officio)
Lorber, Michael
Marchio, Mike
Mohr, Coenraad *(liaison)
Strand, David A. (ex officio)
Taylor, Carroll
Townsend, Steve
Whipple, Lesley

FACULTY AFFAIRS COMMITTEE

Schmaltz, Len (Chairperson)
Pritner, Cal *(secretary) (liaison)
Dore, James
Luther, Marvin
Mason, Greg *(liaison)
Spence, Larry
Webb-Lupo, Anita (ex officio)

RULES COMMITTEE

Pontius, David (Chairperson)
Zeidenstein, Harvey (secretary)
Christian, Kenneth R.*(liaison)
Clark, Odessa
Landfair, Valerie
Shane, Marguerite P.
Strand, Kenneth
Piland, William* (liaison)

STUDENT AFFAIRS

Spencer, Mark (Chairperson)
Charnogorsky, Jeff*(liaison)
Gamsky, Neal (ex officio)
Gordon, Greg
Hanlon, Heather
Mayhorn, Sheila
Mulcahy, Colleen
Petrossian, George A.

* (liaison to Executive Committee)

AGENDA OF THE ACADEMIC SENATE

TIME: 7:00 P.M., WEDNESDAY, OCTOBER 24, 1984

PLACE: CIRCUS ROOM, BONE STUDENT CENTER

Call to Order

Roll Call

Approval of Minutes of October 10, 1984

Chairperson's Remarks

Vice Chairperson's Remarks

Student Body President's Remarks

Administrators' Remarks

- ACTION ITEMS:
1. Nominations and Ratifications: Ratify Jeff Ferry as SBBB candidate for Honorary Degree Recipient Selection Committee.
 2. Deletion of the Community and Public Health Sequence in Health Education (9.19.84.4)
 3. Deletion of the Sanitarian Sequence and the Industrial Hygiene Sequence of the Major in Environmental Health (9.19.84.3)
 4. Change of Name from Major in Office Administration to Major in Administrative Systems and Office Technology (9.24.84.1)
 5. Addition of a Minor in Cinema Studies to the Curriculum of the Department of Theatre (9.25.84.1)
 6. ASPT Document Proposed Editorial Changes Only (5.29.84.2)

- INFORMATION ITEMS:
1. Proposed Combination of Sequences in Recreation and Park Administration (10.10.84.3)
 2. Proposed New Start Policy (11.11.84.3)
 3. Academic Calendar Changes for 1984-1989 (10.15.84.2)

Committee Reports

Communications

Adjournment