

Fall 10-19-1977

## Senate Meeting October 19, 1977

Academic Senate  
*Illinois State University*

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ACADEMIC SENATE MINUTES  
(Not approved by the Academic Senate)

October 19, 1977

Volume IX, No. 4

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Adjournment

Meetings of the Academic Senate are open to members of the University community. Persons attending the meetings may participate in discussion with the consent of the Senate.

Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.

Academic Senate Minutes  
(Not approved by the Academic Senate)

October 19, 1977

Volume IX, No. 4

Call to Order

The meeting of the Academic Senate was called to order by Chairperson Cohen at 7:00 p.m. in Stevenson 401.

Roll Call

The Secretary called the roll and declared a quorum to be present.

Approval of Minutes

- IX, 18 A motion (March/Sims) to approve the minutes of the September 28, 1977 Senate meeting was approved.

Resignations of Senators

- IX, 19 A motion (Rice/Sims) to accept the resignations of Robin Reed, Joanna Glockhoff, and Ken Hanrath with regrets was approved.

Seating of a New Senator

Liz Croxville was welcomed to the Senate as a student senator and Robin Reed's replacement. Ms. Croxville will serve on the Student Affairs Committee.

Chairperson's Remarks

Mr. Cohen announced that he will be out of town October 20 and 21, but will return to his office Monday, October 24.

Administrators' Remarks

President Watkins spoke briefly on his trip to the American Council on Education meeting in Washington, D.C., and stated that he was disappointed by the attitude of the group which was one of cautious pessimism. He observed, too, that no one there seemed to have any clear insight into the implications of the Baake case.

He conducted a kind of straw poll among the Senators and guests at the meeting in order to learn something about these individuals' perceptions of the University.

Provost Horner reported that the BHE staff had recently reviewed the University's request for new and expanded programs. On November 3, the review will continue, centering on programmatic aspects. He also stated that the Budget Team is continuing its discussion of ways and means of improving Budget Team procedures.

Student Body President's Remarks

Mr. Rutherford stated that on Monday, October 24, in the Founder's Suite at 6:00 p.m., he will be giving the annual State of the Student Association address. On

November 2, the Student Association will hold an open house at 225 N. University. The purpose of the open house is to demonstrate the areas of service of the Student Association.

Election of Ethics and Grievance Committee

- IX, 20 Due to the fact that the election extended considerably beyond the length of the regular business portion of the Senate meeting, a motion (Emerson/Carlile) to table the election to the November 2, 1977 meeting was approved. There were three faculty members elected to the committee prior to this action: A. Kay Clifton, Sociology-Anthropology; Scott Eatherly, English; and Edmund Ficek, Finance & Law.

Election of Honorary Degree Selection Committee

David Rice, student senator, and Ralph Smith, faculty senator, were elected to the Honorary Degree Selection Committee.

Committee Appointments

- IX, 21 A motion (Carlile/Emerson) was passed to approve the following committee appointments: To the University Curriculum Committee, Jack Hobbs (Art) to fill a two-year term; To the Parking Appeals Board, Steve Skinner (Management and Marketing), Creta Sabine (Educational Administration), and alternate Kay Hufnagle (Deaf and Hard of Hearing).
- IX, 22 A motion (Emerson/Carey) was passed to approve the ratification of Andrew Jackson as the student representative of the Student Association to the Honorary Degree Selection Committee.

Department of Sociology-Anthropology Name Change

Mr. Rhodes introduced a proposal to change the name of the Department of Sociology-Anthropology to the Department of Sociology, Anthropology, and Social Work. The basic rationale for the name change is that the new name reflects more accurately the academic programs in Sociology, Anthropology, and Social Work contained in the Department and that the new name has been recommended by the faculty of the Department.

Dorothy Lee, Chairperson of the Department, was introduced to answer questions. Mr. Emerson inquired how many tenure track faculty positions were involved in the Social Work program, and Ms. Lee replied that there were four probationary tenure lines. One of these four lines is filled by a tenured faculty member. There are eight lines and eight persons teaching in the Social Work program.

Change in Speech Communication Education Major

Proposed changes in the Speech Communication Education major came to the Senate because the total hours required in the program would change from 36 to 40. Other changes include an increase in required courses from 22 to 28 and a grouping of elective courses into five groups from which the student must take 12 hours from two of the groups. The rationale for the proposed changes is two fold. The increased prescriptiveness will enable the department to have greater assurance that graduates have the necessary competencies to obtain and successfully hold secondary teaching positions. The grouping of available elective courses is to encourage the development of expertise in some cognate sub-area of the discipline.

Mr. Carey introduced William Semlak and George Tuttle of the Department of Information Sciences to answer questions regarding the proposed changes. Mr. Semlak observed that Mr. Tuttle had recently been hired to strengthen ISU's program in Speech Communication Education. The changes proposed as a result of review of the program are designed to insure that graduates meet state certification guidelines, are more marketable, and are better able to perform well when hired. Mr. Semlak noted that the proposed changes have passed the Department, College, and University Curriculum Committees.

Mr. March asked why there is provided in the new proposal a decrease in the required electives. Mr. Semlak stated there are less electives because there is an increase in required courses. The Illinois Office of Education was consulted for requirements for competencies in establishing the required courses. Mr. Tuttle added that students must have a majority of the competencies, although no one will have all of them.

Mr. Quane stated that if the Senate approved the 40-hour program for the Information Sciences Department, it would encourage other departments to require more courses in their programs. He felt that approving the Speech Communication Major package would obligate the Senate to approve other programs in other departments which might require an unusually large number of credit hours for graduation. Mr. Semlak stated that he understood the Senate's position, but stressed the importance of the 40-hour requirement in this particular field.

Mr. Quane asked what damage would be done by decreasing the proposal to a 30-hour requirement. Mr. Tuttle responded that it was hard to say exactly because he was unable to predict how many students would be denied positions because of the decrease. The program resulted with 40 hours required only by review of needed change; there was no pre-established goal to require 40 hours.

Ms. Upton asked if the department had a comprehensive major or if it had considered offering one. Mr. Semlak responded negatively to both questions.

Mr. Hicklin stated that when the 120-hour graduation requirement was created in the initial stages, the requirement was only created as a floor, not a ceiling. He felt that if a department made a case to exceed the 120 hour requirement, they had a right to be heard.

Mr. Rutherford asked how many students are involved in the program. Mr. Semlak estimated 40-45 students.

#### Temporary Expansion of Parking Appeals Board

Mr. March explained that the Administrative Affairs Committee had received a request from the Parking and Traffic Committee for expansion in order to hear the abundance of appeals that the new \$25 fine had created. He requested expansion of the committee by three members according to the following resolution:

"Be it resolved that the Parking and Traffic Committee be granted discretion to increase the membership on the Parking Appeals Board by three (3) members, stipulated one (1) student, one (1) faculty member, and one (1) civil service representative until December 13, 1977. Personnel are to be selected by the Academic Senate from alternates of screened applicants to the Parking and Traffic Committee."

- 23 A motion (March/Goldstein) was made to move the resolution from the information stage to the action stage. The motion was approved by a vote of 19-3 with one abstention.
- IX, 24 A motion (March/Goldstein) was made to expand the Parking Appeals Board, according to the resolution above.

Mr. Wilson commented that as long as the overabundance of appeals seemed to be a permanent problem, it would seem wise to increase the Parking Appeals Board and let the Parking and Traffic Committee concentrate on problems of policy only. As an alternative, he suggested enlarging the committee permanently, not just in times of heavy workloads. Mr. March answered that the Parking and Traffic Committee must be expanded since the members of the committee constitute the Parking Appeals Board.

Mr. Goldstein stated that there are over 230 appeals waiting and that they could be reduced quite quickly with an increase in the Board's membership. He asked that the Senate pass the motion on the floor to increase the size temporarily and the Board could be expanded permanently later.

Mr. Sims asked if this was the first time the Parking Appeals Board had requested expansion. Mr. March responded that it was, because of the \$25 fine. The present membership of the Board is thirteen.

Mr. Emerson discussed the "pre-hearing stage" that supposedly alleviates the problem somewhat. Mr. Goldstein stressed that the "pre-hearing stage" is not a denial of appeals; it provides a system of early consideration for individuals who will have their appeals upheld and allows for others to be notified in cases where further evidence would be necessary.

Mr. Rhodes asked why only three people were included in the membership expansion of the Parking Appeals Board. Mr. Goldstein responded that that was all that the Parking and Traffic Committee requested. Mr. Quane stated that the expansion of membership by three didn't seem as if it would make a big difference. He asked how long the appeal process would be detained if the membership of the committee was not enlarged. Mr. Emerson stated that at the present time, there is about a 3-1/2 week delay for appeals. Mr. Goldstein emphasized that the pressure of the workload on the present Board members is too heavy. Mr. Smith asked if a training period for new members is necessary, and Mr. March explained, yes, but it is on the job training.

The motion to temporarily expand the Parking Appeals Board was approved on a voice vote.

#### Procedures for Expansion of Parking Appeals Board

Mr. March proceeded to introduce the following resolution for permanent change in the Parking and Traffic Committee's blue book membership description:

"Be it resolved that the Parking and Traffic Committee be granted discretion to expand temporarily the membership on the Parking Appeals Board by three (3) members, stipulated one (1) student, one (1) faculty member, and one (1) civil service representative, during times when the workload of the Parking Appeals Board is deemed to be excessive by the Parking and Traffic Committee. Personnel

are to be selected by the Academic Senate from alternates of screened applicants to the Parking and Traffic Committee."

Ms. Cook asked if the resolution implies that if the workload remains heavy the committee may temporarily expand the committee from 13 to 15 to 18 members, and so on. Mr. Goldstein stated that that idea had never been debated by the Administrative Affairs Committee.

Mr. Moonan stated the he felt permanent expansion of the committee was necessary. Mr. Hicklin stated that if the resolution was passed, the Rules Committee should look into it since it represents a change in the blue book. A change in committee should not be done by a resolution now, since that change takes place in the by-laws. Mr. Rhodes stated that the Senate should be presented with policy options and pros and cons before acting. Mr. Goldstein stated that the motion on the floor was simply an extension of the earlier approved motion in order to save the Senate's time in cases of future problems; however, Mr. Goldstein stated that sending the matter to the Rules Committee presented no problem for the Administrative Affairs Committee.

IX, 25 A motion (Sims/Moonan) to refer the resolution to the Rules Committee was made.

Mr. Wilson argued that it would be more appropriate to refer the resolution back to the Administrative Affairs Committee, since it is a question of how the Parking and Traffic Committee functions. Mr. Moonan stated that he didn't think there was anything in the resolution about the function of the committee. Mr. Wilson also pointed out that this committee reports to Administrative Affairs.

Mr. Sims asked if the Rules Committee and the Administrative Affairs Committee could work together on the resolution. Ms. Upton responded that there would probably be a lot of duplication of effort. She suggested that the resolution be referred back to Administrative Affairs and if there needs to be constitutional change, the Rules Committee could take care of it. Mr. Goldstein stated that if the resolution was passed on to the Rules Committee, Administrative Affairs could serve as a resource center.

Mr. Smith referred to the resolution as a "band-aid" type of motion, in that it doesn't reach the basis of the problem, the reason for the increase in appeals.

IX, 26 A motion (Rhodes/Goldstein) was made to substitute for the preceding motion one which would send the issue to the Administrative Affairs Committee.

Mr. Goldstein stated that the committee will go to the Parking and Traffic Committee and ask them for recommendations as to the expansion of the size. Then the Administrative Affairs Committee will take it to Rules if there is a permanent need requiring By-Law change.

The motion to substitute referral to the Administrative Affairs Committee for referral to the Rules Committee was approved.

IX, 27 Then the motion to refer the question of permanently expanding the Parking and Traffic Committee to Administrative Affairs was approved.

### Committee Reports

Student Affairs: Mr. Sims announced that the Student Affairs Committee will meet October 31, at 4:30 p.m. The subject of discussion will be the Student Records Policy.

Rules Committee: Ms. Upton requested a meeting of the committee following the Senate meeting. The Committee is presently working on the student elections code.

Faculty Affairs: Mr. Quane stated that the departments had been surveyed on certain departmental staffing plans. The committee is also debating the definition of a "faculty member," and formulation of a proposal on student evaluations. They are also reviewing the ASPT document and, again, Mr. Quane requested suggestions on revisions.

The next Faculty Affairs Committee meeting will be held on October 26.

Executive Committee: There will be a meeting of the Executive Committee Tuesday, October 25, in Milner Library Room 311, at 4:00 p.m.

JUAC: Ms. Cook stated that the committee should meet to arrange travel plans to the BOR meeting.

Budget Committee: Ms. Cook requested a meeting following the Senate meeting to establish a time for the next Budget Committee meeting.

Administrative Affairs: Mr. Goldstein summarized the actions of a meeting held jointly with the Parking and Traffic Committee, University Legal Counsel, the Secretary's Office, and the Administrative Affairs Committee. He stated that the resolution of the court case recently involving ISU does not affect the present policy of \$25 fine and immediate tow. There was much discussion at the meeting of multi-level parking, lack of property for parking areas, and the possibility of gate controls. There will be a loss of 200 spaces along Main Street and the state may not pay ISU for the land it will be taking from the University. The Secretary's Office defended the \$25 fine as a necessity for the defraying of the expenses of towing. There was also a discussion of the role of the Secretary's Office in committee decisions, especially the question of whether or not the Secretary's Office can keep the tow charge if an appeal is won.

The next meeting of the Administrative Affairs Committee will be held October 27, 1977, in 435F DeGarmo. Topics of discussion will be parking, Professional/Technical Staff grievance procedures, and the policy on assigning parking spaces.

Academic Affairs: The committee has been discussing the proposed minor in Public Relations and the deletion of a number of Masters degrees in Secondary Education.

### Communications

Mr. Quane questioned the status of the University Review Committee's equity study. According to action at the May 11, 1977 Senate meeting, the URC was obligated to conduct an extensive study this fall, and Mr. Quane stated that he had seen no action on that study thus far.

Any faculty member interested in receiving a copy of the new Ethics and Grievance

policy and procedure should contact the Senate Office. Copies are also available in Departmental Offices.

- IX, 28 After the business of the Senate meeting was concluded, voting for the Ethics and Grievance Committee Election continued, until a motion (Quane/Moonan) to adjourn was approved at 9:00 p.m.

For the Academic Senate,

Ira Cohen, Chairperson  
John K. Boaz, Secretary

IC:JKB:kk

