ACADEMIC SENATE MINUTES

February 6, 1985 Volume XVI, No. 10

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Adjournment

Meetings of the Academic Senate are open to members of the University community. Persons attending the meetings may participate in discussion with the consent of the Senate. Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.

-1-
Call to Order

Chairperson Gowdy called the meeting to order at 7:05 p.m. in the Circus Room of the Bone Student Center.

Roll Call

Secretary Sessions called the roll and declared a quorum present.

Approval of the minutes of January 16, 1985

Mr. Harden offered a correction on p. 5 to ensure that salary amounts are not misconstrued to mean a 12 month pay period.

Mr. Watkins corrected minutes on p. 4, para. 3. Minutes should not show that $107,000 was moved to the Small Business program. The $107,000 was for support of a NEPR approved in January by the Board of Regents for improved undergraduate education in the College of Business.

XVI-103 Motion by Mr. Christian (second Mr. Gordon) to approve the Minutes of January 16, 1985 as corrected. Motion carried on a voice vote.

Chairperson's Remarks

Chairperson Gowdy noted that visitors from the North Central Association review team may be present at the February 20 Senate meeting.

Vice Chairperson's Remarks

Mr. Christian announced that students interested in running for election to the Senate may pick up petitions at the Office of Student Life.

He has received communication from the Student Life and Programs Office telling that applications are being accepted for student positions.
Student Body President's Remarks

Mr. Jeff Ferry, Vice President of the Student Body Board of Directors, reported on successful voter registration efforts in January and in connection with recent elections.

The student health center is considering conducting a contraception clinic for males.

Administrators' Remarks

Mr. Watkins announced a reception for members of Senate to be hosted by Mrs. Watkins and himself on Saturday, March 2, 1985.

Mr. Watkins discussed the FY-86 budget. There is no specific news at this time. There may be an opportunity for ISU to receive as much as $1.3 million that could be directed immediately to needed deferred maintenance. One setback in the budget is reduction of the retirement fund to 60% of gross payout. Faculty salary increase average is 8% on 95% of base. Overall the budget is more favorable and proceeding better than in recent years.

Mr. Watkins requested the Senate move into executive session. At the conclusion of executive session, Senate resumed the agenda.

Action Items

XVI-104 Mr. Pontius moved (second Mr. Christian) nominations of students to external committees:

- **Honors Council**
  - Joseph Buhrman, ACS

- **Council for Teacher Education**
  - Carolyn A. McGuire, SED

Motion carried on voice vote.

Information Items

Mr. Pontius (for Rules Committee) introduced for information a Rules Committee recommendation for changes in Senate membership qualifications for students (1.21.85.2):

Undergraduate students would be required to have and maintain a 2.3 GPA to be eligible for membership on the Academic Senate. Graduate students would be required to have and maintain a 3.2 GPA to be eligible for membership on the Academic Senate.
Discussion of the information item touched a large number of issues. Qualifications presently also include disciplinary good standing. These are not changed; consideration will be given to requiring continuing disciplinary good standing.

Questions arose over requiring a student senator to maintain academic good standing, other organizations that require academic qualifications for membership, the manner in which a student allocates time resources, the choice of GPA qualifications in the proposal.

Specific questions touched on matters including the nearness of student elections, discrimination possibly resulting from the proposal, the academic performance of students while Senators, the time demands on student senators, whether present student by-laws make the proposal unnecessary, and whether faculty must meet qualifications for membership.

Committee Reports

Academic Affairs Committee

Mr. Parr noted two recent actions not requiring Senate action:

Request from the Registrar to remove the adviser's signature requirement from the Program of Courses form in the registration process. At a hearing by the Academic Affairs Committee, the committee was satisfied that a student is required to receive sufficient advisement without this formality. The request was granted.

Request from Council on Teacher Education to increase the GPA required for admission to teacher education. At a hearing before the Academic Affairs Committee, the committee determined that objections to the proposal had been heard and met. The request was granted.

Administrative Affairs

Mr. McCracken requested a brief meeting of the committee following the Senate meeting. The Administrative Affairs Committee received from John K. Boaz, Associate Vice President for Administrative Services, a set of Senate-initiated policies and procedures which he had edited in non-substantive ways, for example, to update titles such as Dean of the Faculties to Provost, and to eliminate sexist language. The Committee reviewed these editorial changes, concurs that they are non-substantive in nature, and reports that they will not require further Senate action before being changed in the University Policy Manual.
Budget Committee

The committee has met with Mr. Harden.

Faculty Affairs

Mr. Rosenbaum reported the report by Robert Ritt concerning academic freedom procedures is under consideration; anticipates information March 6 for action March 20

Senate documents 1.31.85.1 (Memo from Faculty Affairs Committee on market and salary minima salary adjustments) and 1.28.85.1 (Memo from University Review Committee on market equity) were reported to the Senate. Action is not required.

Dr. Marilyn Newby and Dr. Anne Elder of the University Review Committee, were present to provide information.

There was extensive discussion and questioning of the reported documents.

Specific questions to be directed to the Provost, who was not present, were asked:

Does the URC report preclude or not preclude the Provost from initiating salary adjustment action? What money would be used?

Does the Provost at present plan on an equity review using 10% of increase money that may be reserved? Clarification of the Provost's intentions is requested.

The Provost is requested to explain his interpretation of section X-A-1 of the ASPT document, and to reconcile that with the requirements of Section X-A-2 and provisions of section X-A-3.

Mr. Zeidenstein produced a resolution to be introduced in Senate procedures for information and action:

The Academic Senate resolves that all future faculty salary adjustments, whether for market equity or other bases of equity, shall be administered exclusively within the ASPT process, according to and consistent with the "II. Observations and Proposal" section of the memo from the University Review Committee to the Executive Committee, Academic Senate, otherwise designated as Senate Document 1.28.85.1.

The Academic Senate further accepts and commends the aforementioned memo and the memo of January 31, 1985 from the Faculty Affairs Committee to the Academic Senate and the University Review Committee, otherwise designated as Senate Document 1.31.85.1.
Rules Committee

Mr. Pontius asked the committee to meet briefly following Senate.

Student Affairs Committee

No report.

Communications

Mr. Eimermann communicated recent achievements of JUAC:

Sick Leave provisions revised. Faculty and staff henceforth may divide accumulated sick leave at retirement between retirement credit and payment.

Discussions are seeking a way to allow faculty to transfer their tuition-free benefit to members of their families.

The ISU budget, and that of the other Regency universities, has been adjusted to provide $92,500 for operation of the Chancellor's office. Additional staff are being hired to centralize system personnel records in preparation for collective bargaining.

Adjournment. The Senate adjourned at 10:10 p.m.

FOR THE ACADEMIC SENATE

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January 30, 1985

TO: Executive Committee
FROM: Ken Christian
RE: Student Appointments to Committees

The following students have been recommended for appointment to External Committees:

**Honors Council**
Joseph Buhrmann
Applied Computer Science

**Council for Teacher Education**
Carolyn A. McGuire
Special Educational Development
January 17, 1985

TO: Senate Executive Committee

FROM: David R. Pontius
Chairperson
Rules Committee

RE: Voting Procedures of the Academic Senate
and Election Procedures for External Committees
(Business Item 10.19.84.2)

It has been brought to the attention of the Rules Committee that the Voting Procedures of the Academic Senate, adopted April 20, 1970, and the Elections Procedures for External Committees, approved April 1, 1981, should be part of the Bylaws. Therefore, the Rules Committee requests that the two procedures mentioned above be placed on the Agenda of the February 6th Meeting as information items. If appropriate, the same items should be action items for adoption into the Bylaws of the Academic Senate on February 20, 1985.
January 17, 1985

TO: Senate Executive Committee

FROM: David R. Pontius
Chairperson
Rules Committee

RE: Senate Membership Qualifications for Students
(1.19.83.2)

The Rules Committee has reviewed the current membership qualifications for students and recommends the following changes:

Undergraduate students would be required to have and maintain a 2.3 GPA to be eligible for membership on the Academic Senate.
Graduate students would be required to have and maintain a 3.2 GPA to be eligible for membership on the Academic Senate.

Rationale for Change:
If the student's GPA is below the proposed level, the student cannot afford the time necessary to fulfill the duties of an Academic Senator.

The Rules Committee requests that the proposed change be placed on the Agenda of the February 6th meeting as an information item.
October 19, 1984

TO: Laura E. Gowdy  
Chairperson  
Academic Senate

FROM: John K. Boaz  
Associate Vice President  
Administrative Services

RE: Voting Procedures of the Academic Senate  
and Election Procedures for External Committees

In reviewing the University Policy Manual I have decided to remove the "Voting Procedures of the Academic Senate" adopted by the Academic Senate, April 21, 1970. I have done so, because this is a Senate rather than a University procedure.

As I reviewed this procedure and thought about the "Election Procedures for External Committees" approved by the Academic Senate on April 1, 1981, it occurred to me that these two procedures probably should be incorporated into the Bylaws of the Academic Senate. If you agree, then perhaps you would refer this matter to the appropriate committee.

I have enclosed the two procedure statements to which I have referred.

JKB/me

Enclosures
VOTING PROCEDURES OF THE ACADEMIC SENATE

Adopted by the Academic Senate, April 21, 1970

1. Nominations shall be made by ballot, by voice, or by other specified procedures.

2. Anyone receiving a majority (i.e., nominated by at least 50%, plus one, of all persons participating in the nomination) of votes on a nomination ballot is declared elected.

   If an election is not complete after step #2, the election will proceed as follows:

3. All persons nominated shall have their names appear on the first ballot unless they decline the nomination.

4. Anyone receiving a majority of votes on the first ballot is declared elected.

Further balloting, if necessary, continues according to the following steps:

   On each ballot, the number of candidates will always be double the number of remaining people to be elected; these candidates will be those receiving the highest number of votes cast on the previous ballot. If there is a tie for last place, a larger number of candidates may appear on the ballot.
Illinois State University
Academic Senate

ELECTION PROCEDURES FOR EXTERNAL COMMITTEES

1. A list of nominees for elections to committees requiring a written ballot (e.g. Academic Freedom, Ethics & Grievance, Panel of Ten, Search Committees, etc.) shall be presented to the Senate one meeting prior to the election session. In cases where members of the Senate are permitted to add nominees, such additions should be made no later than one week prior to election. The Senate Office will mail any such additions to all members of the Senate four days prior to election. The Senate may waive this requirement by a two-thirds vote.

2. Standard Senate balloting procedures shall be followed except that a maximum of three ballots shall be conducted. If vacancies exist after three ballots, the vacancies shall be filled by the nominees receiving the largest number of votes on the third ballot with ties being broken by a coin toss.

3. Administrative appointments to committees requiring Senate ratification should be referred to the Rules Committee prior to being presented to the Academic Senate.

Approved by the Academic Senate on April 1, 1981.

pch