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Fall 11-5-1997

Senate Meeting, November 5, 1997

Academic Senate
Illinois State University

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ACADEMIC SENATE AGENDA
TIME: 7 P.M., Wednesday, November 5, 1997
PLACE: Circus Room, Bone Student Center

Call to Order

Approval of Minutes of October 22, 1997

Chairperson's Remarks

Vice Chairperson's Remarks

Student Government Association President's Remarks

Administrators' Remarks

Committee Reports

Action Items:

1. Appointments to Committees
2. 09.24.97.02 Minor in Art History - (Academic Affairs)
3. Ad hoc Committee on Shared Governance

Information Items:

1. 09.29.97.01 Disestablishment of the Major and Minor Degree Programs in Administrative Systems and Office Technology - (Academic Affairs)

Communications

Adjournment

Meetings of the Academic Senate are open to members of the University community. Persons attending the meeting participate in discussion with the consent of the Senate. Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.

ACADEMIC SENATE MINUTES
(approved)

November 5, 1997

Volume XXIX, No. 5

Call to Order

Chairperson, Paul Borg, called the meeting to order at 7:01 p.m.

Roll Call

Secretary Joel Brooks called the roll and declared a quorum.

Approval of Minutes

XXIX-46 Motion by Senator Jannazzo (seconded by Senator Craddock) to approve minutes of October 22, 1997.

The motion was carried unanimously on a voice vote with no abstentions.

Chairperson's Remarks

Chairperson Paul Borg said:

- Has worked on the committee organizing ceremonies for Veterans' Day, Tuesday, November 11. There will be a ceremony at noon in the Bowling & Billiards Center Activity Room.
- Received a letter today from our interim representative to the Faculty Affairs Committee of the IBHE. This is a letter to Lt. Governor Kustra from the Chair of the Faculty Advisory Committee (appendix A). We need to appreciate the efforts of the state-wide committee.
- An announcement was sent out to faculty this afternoon responding to a petition to call a General Faculty Meeting. The meeting will be November 19 at 7:30 p.m. in Braden Auditorium. The Executive Committee at its November 10 meeting will discuss the nature of the November 19 Senate meeting. The November 19 Senate meeting is scheduled in the Activity Room at Bowling & Billiards Center.

Vice Chairperson's Remarks

Vice Chairperson, Joe Jannazzo had no report.

Student Government Association President's Remarks

Jason Barickman was not at the meeting.

Administrator's Remarks

President Strand made a few comments concerning:

- The General Faculty Meeting. I acknowledge that faculty have the opportunity to meet and have an opportunity to call such sessions. The venue for this will afford a broad spectrum of participation by members of the faculty on the topic. I will conduct my own interim appraisal of this personnel matter. There is mis-information that has surfaced over my meeting with faculty members last evening. The meeting was held to discuss a personnel matter and procedural steps to deal with the matter. I stated at the meeting, "If

I must decide tonight if I support the Provost, in spite of certain problems of style that may exist, I have only one choice. I will support him.”

- I sent a memo to Senator Brian Clark, who serves as Chair of the Administrative Affairs Committee, and want this to be a record of the Senate (appendix B).
- Since the last Senate meeting there was a “*Big Picture Meeting*.” University people met with members of the Board of Higher Education Staff. The “*Big Picture Meeting*” is an opportunity to discuss with the Board of Higher Education Staff our budget request for the next fiscal year, FY99. This meeting was a very constructive session and a number of positive comments were made by Board of Higher Education Staff regarding the budget process and the specifics of the budget, which the University had submitted to the Board of Higher Education. The recommendations will be finalized in December. They will take action on the recommendations at the January IBHE meeting. This is just a status report on the FY99 budget.

Questions:

Senator Razaki asked if it is your opinion that all the issues that were brought up were a merely a matter of style? *Reply* - President Strand said there was disagreement in terms of the people present, as to what was the nature of the issues. I reference style, others in the room disagreed. *Senator Razaki* said he is asking for your assessment. Do you think it is a matter of style? *Reply* - Senator Strand said yes.

Provost Urice said:

- Deans, Department Chairs, Academic Advisors, and many others should have received this week a piece of information about “*Star Plus*.” This is the new voice response system that has been implemented by the University. This new system will provide vastly improved service to our students. The brochures are available.
- Due to increased enrollment and to the ability to transfer some funds, we now have an additional \$355,000 in Academic Affairs, that the Deans and I will be dispersing among the Colleges and Academic Units. This will be for computer technology for faculty and staff. The final allocations will be made within the next 30 days.

Vice President Boschini said:

- We have had Professor Ricardo Cortez Cruz a graduate of this University, on the campus all this week. He was in the English Program. He has another day of activities on the campus on November 6.
- We are wrapping up a Fee Review Process, which involves a lot of students, faculty, and staff. By December 1, should be able to make a recommendation to the President on student fees.

Vice President Taylor, excused absence.

Committee Reports:

Academic Affairs: Senator Lockwood said Academic Affairs met tonight and discussed:

- Proposal for a Minor in Tourism. We received revisions to the proposal and will forward the proposal to Academic Senate and request as an action item at the November 19 Senate meeting.

- Dealt with modifications to the Admissions Requirements Criteria and Practices. We have received responses from several Colleges. This will be an information item at the next active Senate meeting.
- Dealt with modifications to the IBHE Program Review Criteria. We will forward our comments to the faculty representative.

Administrative Affairs: Senator Clark said Administrative Affairs met tonight and discussed:

- Letter from President Strand. We agree that the committee should proceed with the Administrator Evaluation Proposed Policy. The Administrator Selection Proposed Policy and Academic Department Chair Policy should not be considered at this time. We believe that a committee formed of Administrative Affairs and representatives from the Provost's and President's offices should draft the new documents.

The next Administrative Affairs meeting will be November 12 at 4:30 p.m. in Moulton Hall, room 311.

Budget: Senator Nelsen had no report.

Faculty Affairs: Senator Weber said Faculty Affairs met this evening at 6:00 p.m. Part of the meeting was joint with Rules Committee discussing the criteria for selecting nominees for the faculty representative to the IBHE's Faculty Advisory Committee.

The remainder of the meeting was spent discussing the Philosophy Statement on the ASPT reformed document proposal that is being developed by the URC.

The next Faculty Affairs meeting will be next week at 4:00 p.m.

Rules Committee: Senator Cook said Rules Committee met this evening:

- We distributed documents. We decided since the Constitution will not appear on the agenda of the November 19 Senate meeting, this will be an information item at the December 3 Senate meeting.
- We voted to solicit written suggestions for amendments from the University Community in the same form as for the General Education Program. The written suggestions can be circulated with the document in the packet as an information item for the discussion. We will include the Board of Trustees in the circulation.

The Rules Committee will meet at 6:45 p.m. on November 19.

Questions:

Senator Lockwood asked if Rules Committee is considering a Chair to Academic Standards?

Reply - Senator Cook said yes.

Student Affairs: Senator Weldon had no report.

Action Items:

1) *Appointments to Committees*

- XXIX-47 Motion by Senator Jannazzo for nomination of 2 Students for Honorary Degree Committee:
Student Senator - Michelle Brook
Student Government Association- Kevin Rubenstein

The motion passed unanimously on a voice vote with no abstentions.

- XXIX-48 Motion by Senator by Senator Cook for nomination of faculty on University Forum Committee:
Professor James Parr - MAT

The motion passed unanimously on a voice vote with no abstentions.

- XXIX-49 2) Motion by Senator Lockwood (seconded by Senator Nelsen), approval of *Minor in Art History* (09.24.97.02)

The motion passed unanimously on a voice vote with no abstentions.

3) Chairperson Borg said revisions of suggestions for forming an *Ad hoc Committee on Shared Governance* are in the packet. On the first page of the proposal dated October 28, there are 5 points charged to this committee. The date to report to the Senate is September 30, 1998. On the second page the committee is now 15 members. The additional member is a department chair selected by the Chairs' Council. The Executive Committee could not make the decision on the method of nominating the 7 faculty members. There are two suggestions for selection for the faculty members. The Senate will vote for one of the choices.

- XXIX-50 Motion by Senator Nelsen (seconded by Senator Clark) to accept option B to elect the faculty members. *"These Faculty members are to be elected by the Academic Senate from nominees (at least two for each position) forwarded from the respective College Councils or nominated by any tenured or tenure-eligible faculty member."*

The motion passed unanimously on a voice vote with no abstentions.

- XXIX-51 Motion by Senator White (seconded by Senator Garner) to accept the proposal to create an Ad hoc Committee on Shared Governance at Illinois State University.

Questions:

Senator White asked if the committee is going to be provided with the full report of the Administrative Efficiency Committee? *Reply* - Chairperson Borg said it can be. He had a complete copy from Dean Goldberg.

The motion passed unanimously on a voice vote with no abstentions.

Information Items:

- 9.29.97.01 1) *Disestablishment of Major and Minor Degree Programs in Administrative Systems and Office Technology* - (Academic Affairs). Dean Mills from the College of Business is present to answer questions. This particular program in Administrative Systems and Office Technology has come under criticism in recent years, since the implementation of the PQP Program. There have been few majors in the program. At this point in time, there are no tenured faculty teaching any of the courses. The college has made an effort to provide an even stronger option for students seeking this type of degree experience through the Business Information Systems and Telecommunications in ACS. The students who are currently in the program will be served and permitted to graduate. This proposal has received unanimous support from all the groups who have addressed the proposal.

Questions:

Senator Craddock said on page 3 of the rationale with the arrangements to be made for a program with faculty and students. It says that the arrangements for the students enrolled in the program will be made by making substitutions when appropriate courses are available. What does this mean? What kind of courses and how relevant they would be to the courses that they would have been taking. *Reply* - Dean Mills said they will continue to offer courses until the students in the program graduate.

Senator Nelsen said considering the budget, noticed this will free up half of the FTE and that will result in savings of \$12,500. Is that figure accurate? *Reply* - Dean Mills said there are no tenure faculty teaching any of the classes.

Communications:

Adjournment:

- XXIX-52 Motion to adjourn at 7:35 p.m. by Senator Clark (seconded by Senator Brook). The motion carried unanimously on a standing vote with no abstentions.

November 5, 1997

Date: 11/05/97	Vol. XXIX	No. 5								
Name	Attendance	Motion	Motion	Motion	Motion	Motion	Motion	Motion	Motion	Motion
		#46	#47	#48	#49	#50	#51	#52		
		all yes	all yes	all yes	all yes	all yes	all yes	all yes		
Barickman	excused	no abst.	no abst.	no abst.	no abst.	no abst.	no abst.	no abst.		
Bender	X									
Blum	X									
Borg	X									
Boschini	X									
Brook	X									
Brooks	X									
Chelluri	X									
Clark	X									
Cook	X									
Craddock	X									
Deakins	X									
Dodson	absent									
Ehlers-Zavala	X									
Garner	X									
Gore	X									
Hohner	X									
Jannazzo	X									
Jones	X									
Joyce	excused									
Kurtz	X									
Lockwood	X									
MacDonald	X									
McCaw	X									
Nelsen	X									
Neuleib	X									
Newgren	X									
Ori	absent									
Razaki	X									
Reeder	X									
Reid	X									
Schmaltz	excused									
Schwartz	X									
Strand	X									
Taylor, C	excused									
Taylor, J-M	X									
Thompson	X									
Timmerman	X									
Urice	X									
VanVooren	X									
Varner	X									
Walters	X									
Weber	X									
Weldon	X									
White	X									
Young	X									
Zielinski	X									

11.05.97.01
Spec - oral - 11/10

October 4, 1997

Lt. Gov. Bob Kustra, Chair
Illinois Board of Higher Education

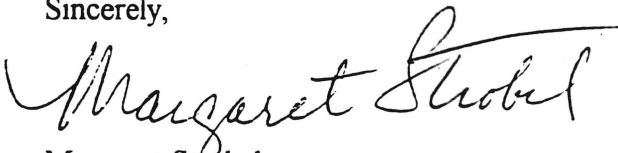
Dear Lt. Gov. Kustra:

As the selection of the new Executive Director enters its final stages, the members of your Faculty Advisory Committee want me to convey to you and the Board how vital we think it is that the person selected be someone who has had experience on a campus in various academic roles. Without such experience, it would be difficult for the incoming Executive Director to interpret to Board members, the Legislature, and other important constituencies what is involved in the complex processes of teaching, learning, conducting research, and serving both citizens of the state, on the one hand, and higher education and discipline-based professional associations, on the other. Those without such experience somewhere in their past often cannot easily understand how postsecondary institutions work, and they are less effective as a result; they are less able to translate effectively best practices in management into a higher education context.

We fully support the search committee's efforts to select an Executive Director with the vision and experience necessary to advance the state's goals for higher education in the next century. We do not know the names of any candidates on the short list, hence this letter should not be interpreted as a comment pro or con any specific individual.

We look forward to working with the new Executive Director and the IBHE in the coming years to accomplish our shared goals for higher education in Illinois.

Sincerely,



Margaret Strobel
Chair, Faculty Advisory Committee
Professor of Women's Studies and History,
University of Illinois at Chicago

cc: IBHE Members

Office of the President421 Hovey Hall
Campus Box 1000
Normal, IL 61790-1000
Telephone: (309) 438-5677**MEMORANDUM**

Date: November 3, 1997

To: Senator Brian Clark

From: David A. Strand 

Re: Proposals Before the Administrative Affairs Committee

This memo is sent as a follow-up to our conversation on October 31 regarding the proposals which I submitted to the Academic Senate which are now before the Administrative Affairs Committee. In my conversation with you on October 31, I indicated that all of the proposals could be removed from the Committee Agenda, or everything but the Administrative Evaluation document could be removed from consideration. For example, an alternative to having the Administrative Affairs Committee deal with these documents at this time would be to have a larger committee explore the topics as has been done in the past with subjects such as Summer School and the Academic Impact Fund.

You indicated to me that you preferred to have the Administrative Affairs Committee continue its work with the Administrative Evaluation process but the remaining topics and documents be withdrawn from your committee agenda. Further, you indicated that you would discuss this alternative with members of your committee at its next meeting. Assuming the committee concurs with your assessment, I agree with you that the Administrative Affairs Committee would continue its work on the Administrative Evaluation process and, once it has concluded its work on this subject, you would submit a draft copy of its report to me before proceeding further. When I have had an opportunity to examine the work of the Administrative Affairs Committee, it is your assumption that a report from your committee would go to the Rules Committee of the Academic Senate. At that point the Administrative Affairs Committee and Rules Committee would make some sort of recommendation regarding the next steps in the process on Administrative Evaluation.

Thank you for the leadership that you are providing for the Administrative Affairs Committee. I will look forward to hearing from you once the Administrative Affairs Committee has considered its options on the topics which are before it.

xc: Paul Borg