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Spring 1-21-1998

Senate Meeting, January 21, 1998

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ACADEMIC SENATE AGENDA
TIME: 7 P.M., Wednesday, January 21, 1998
PLACE: Circus Room, Bone Student Center

Call to Order

Approval of Minutes of December 3, 1997

Chairperson's Remarks

Vice Chairperson's Remarks

Student Government Association President's Remarks

Administrators' Remarks

Committee Reports

Discussion Item

1. 12.15.97.01 Presidential Search Procedure

Action Items

1. Election of Faculty Member to Executive Committee – (replacing David Weber)
2. Election of Permanent Faculty Representative to IBHE – (replacing Kenneth Jerich)

Information Items

1. 10.31.97.02 Adoption of Kellogg Statement – (Academic Affairs, Budget, Faculty Affairs, Student Affairs)
2. 11.07.97.01 Bilingual/Bicultural Sequence from the College of Education – (Academic Affairs)
3. 11.18.97.03 Master of Science in Environmental Health & Safety (EH&S) – (Academic Affairs)
4. ISU Constitution – (Rules)

Communications

Adjournment

Meetings of the Academic Senate are open to members of the University community. Persons attending the meeting participate in discussion with the consent of the Senate. Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.

ACADEMIC SENATE MINUTES
(approved)

January 21, 1998

Volume XXIX, No. 7

Call to Order

Chairperson, Paul Borg, called the meeting to order at 7:08 p.m.

Roll Call

Secretary Joel Brooks called the roll and declared a quorum.

Approval of Minutes:

Motion XXIX-80 by Senator Varner (seconded by Senator Garner) to approve minutes of December 3, 1997, with the following correction:

- Page 2. Senator Clark corrected his statement concerning the letter from William Sulaski of the BOT referring to a special *meeting* of the Board on December 9, 1997.

The motion was carried unanimously on a voice vote with no abstentions.

Chairperson's Remarks

Chairperson Paul Borg welcomed the Senators back for the New Year. There are many items of business this semester.

- Although there is an ISU/Bradley basketball game scheduled for February 4, 1998, the Senate meeting will remain scheduled at 7:00 p.m. that day.
- There are items for your information in the Senate packet:
 - 1) A letter from Chairperson William Sulaski, BOT, about the President search. This will be a discussion item for tonight's Senate meeting (12.15.97.01).
 - 2) Another letter from Chairperson William Sulaski to Dr. Larry Quane dealing with the results of their constituent survey and comments about revisions to the Constitution (12.15.97.02).
 - 3) Report from Senator Jerich regarding the IBHE Faculty Advisory Committee December 5, 1997, minutes (12.17.97.02).
- Faculty Affairs Committee informed me they are not ready to elect a permanent replacement representative to IBHE for Senator Jerich. This may be an action item at the February 4, 1998, meeting.
- Have an e-mail address for the Senate: <http://wolf.its.ilstu.edu/AcademicSenate/>

Vice Chairperson's Remarks

Vice Chairperson, Joe Jannazzo had no report.

Student Government Association President's Remarks

Jason Barickman had no report.

Administrator's Remarks

President Strand looks forward to working constructively with the Senate on important items in the spring semester. He said:

1. Important elements at the January 6, 1998, IBHE meeting:

- Operating and Capitol Budgets for the University were approved. The Operating Budget reflects a 4.6% increase. This is above the State average for public universities. Included for all the public universities is a 3% salary increase on a 95% base of our personal services.
- With regard to Capitol Budget a recommendation that Julian/Moulton renovation project be funded. Julian/Moulton is ranked #7 on the IBHE priority list.
- A report on undergraduate education listed Illinois State University as one of very few exemplary programs across the State. Special comments were made about General Education Program Connections, and other initiatives.
- A number of grants were awarded. The Eisenhower grants included five for Illinois State University.

2. The Provost Search process is underway in terms of identification of a committee. There were three existing options for conducting the search. After consultation, an On Campus Search will be conducted for the person who will be the new Provost in August. This person will serve a two-year date, specific term. According to the policies and procedures of the University, a member of the Panel of Ten should Chair the Search Committee. Distinguished Professor, Roger Anderson will serve as Chairperson. Dr. Diana McCauley, Assistant to the President for Diversity and Affirmative Action, will serve as the Administrative Representative. The Colleges and Academic Senate will be selecting the remaining elected members of the committee. A Library representative, and perhaps others, will be added by President Strand to the committee.

3. I will leave at 8:30 p.m. tonight to meet with a candidate for the position of Associate Vice-President for Research and Dean of Graduate Studies.

Provost Urice said the search for the Associate Vice-President for Research and Dean of Graduate Studies has been widely advertised. It was disappointing today when the first candidate informed me that at the session set aside for the department graduate coordinators, only two showed up for the meeting. Also, no faculty showed up at the Graduate Council session. I encourage faculty members to encourage participation of faculty in this search process.

Vice President Boschini had no report.

Vice President Taylor had no report.

Committee Reports:

Academic Affairs: Senator Lockwood said Academic Affairs met tonight.

- Deletion of minor in Russian will be an information item at February 4, 1998 Senate meeting.
- Will bring forward as soon as possible the BA, BS degree and related issues to go with it.

We will have a work session on Wednesday, January 28, 1998.

Administrative Affairs: Senator Clark said Administrative Affairs met tonight and discussed the Administrator Evaluation Document. We will discuss this document with administrators by mid-February before bringing forward to the Senate.

Administrative Affairs will meet Wednesday, January 28, 1998 to discuss the Administrator Evaluation Document.

Administrative Affairs presently has two candidates for the Presidential Search Committee. If anyone would like to nominate to the Presidential Search Committee get a one-page vita of the person to anyone on the Administrative Affairs Committee by Tuesday, February 27, 1998. The current nominees are:

Dr. Larry Quane
Dr. Douglas Lamb

Budget: Senator Nelsen said Budget Committee met tonight to discuss a summary of the actions taken by IBHE on the budget request for 1999.

Budget Committee will meet on February 4, 1998 at 6:00 p.m. in Circus Room to discuss the Bilingual/Bicultural Sequence.

Faculty Affairs: Senator Thompson said Faculty Affairs met at 4:00 p.m. today and discussed:

- Action on the request from URC regarding clarification of the current ASPT Policy regarding the issue of supplemental materials.
- We also discussed:
Right of Access to Personnel Documents
Professional Ethics Policy
- Voted to not replace Dave Weber on the ASPT Reform Committee.
- Developed a plan of action for nominating faculty to serve as ISU representative on IBHE's Faculty Advisory Committee

Rules Committee: Senator Cook said Rules Committee met Friday, January 16, 1998, with Trustee Nancy Froelich to discuss revisions in the ISU Constitution. She is the Board of Trustees liaison on the Constitution matter. Two members of A/P Council, Larry Quane and Jane Reggio, and two members of CS Council, Sandi Krutinger and Sharon Quirum; participated in the discussion of the Constitution.

Rules Committee met tonight at 6:00 p.m. and will meet next Wednesday, January 28, 1998 at 6:00 p.m. in Old Union, room 202C. We will also meet on Friday, January 30, 1998, at 4:00 p.m. in Old Union, room 202C.

Student Affairs: Senator Weldon had no report.

Discussion Item:

Chairperson Borg said the *Presidential Search Procedure (12.15.97.01)* letter was submitted by Chairperson, William Sulaski of the Board of Trustees. President's Strand's term as President ends in the summer of 1999. The Board of Trustees wants to start the process of Presidential Search Committee with enough time to have a thorough search. The Constitution lists representatives from the campus community including an alumnus representative to aid in the search process. The Board of Trustees documents also states that the BOT reserves the power to hire and evaluate the President.

The procedure is outlined on the document indicating the various expectations asked of the members of the various groups. The Constitution does not tell the BOT which BOT member is on the Search Committee and tries not to dictate procedural matters to the BOT.

Questions/Comments:

Senator White said it is not clear how three members in the initial group would be selected for the executive group. Also, it is not clear what the relationship is between the Executive Committee and the Board as a whole. There are details that are confusing, that need to be understood before we get into the process. *Reply* – President Strand said he spoke to Chairperson Sulaski and Trustee Jack Huggins. I can answer some of the questions. It would be good if the unanswered questions are listed and communicated to my office and transmit to the Chair of the Board. It is the understanding of the Board that the group of 13 people selected as campus representatives to the Search Committee would then select the 3 members that would represent the campus on the Executive Committee. The campus constituency would elect the smaller group. I asked Huggins what happens to the candidates in the process of reducing the number of candidates to start into a smaller number. Trustee Huggins indicated that the small group will only review candidates reviewed by the larger group. Trustee Sulaski said the Board of Trustees will not bring in “outside” candidates that have not been screened by both committees.

Senator Razaki said he has a problem with the Executive Committee. The people from campus represent a number groups. My suggestion is that perhaps the number on the committee should be increased from three to five. Should have at least two faculty members

Senator McCaw asked to clarify the role of the Search firm. *Reply* – Chairperson Borg said the search firm functioned as a clearing house for paper work and to solicit additional potential candidates beyond what the campus community might be expected to obtain. President Strand said an important function of the Search Firm is that it is important that the position description contain the characteristics of the type of person needed to lead the University. Search Firm conducts an environmental scan. This is consultation with a number of people at the University, with people at the State level and the National level; as to where ISU fits into the mix of public universities and how it needs to position itself to take advantage of opportunities for the future. Sometimes search committees develop their own perception of what is needed in the President.

Senator MacDonald asked what is the cost for the Search Committee? *Reply* – President Strand said Search Committees traditionally ask for 1/3 of the first year salary of the filled position as well as travel and office expenses associated with the operation of the search.

Senator Reed asked who makes the decisions on the characteristics of the next President? *Reply* – President Strand said the information would be submitted to the Search and Screen Committee. The Search and Screen Committee will prepare the position description and communicate that information back to the full Board.

Senator Razaki said he worked on a committee searching for a Vice President and the Search Firm used was very successful.

Action Items:

1) Election of Faculty Member to Executive Committee, to replace David Weber. The faculty caucus met before the meeting and came up with a candidate. Chairperson Borg said he would entertain the nomination of the person who is slated by the faculty.

Motion XXIX–81 by Senator Razaki to nominate Senator Clark for the Executive Committee.

Motion XXIX–82 by Senator Garner (seconded by Jannazzo) to close the nominations. The motion passed unanimously on a voice vote with no abstentions.

The motion to elect Senator Clark as a faculty member to the Executive Committee passed on a voice vote with 35 aye, 0 nay, 3 abstentions.

2) Election of Permanent Faculty Representative to IBHE to replace Kenneth Jerich. Postponed until the February 4, 1998, Senate meeting.

Information Items:

1) *Adoption of Kellogg Statement-10.31.97.02*– (Academic Affairs, Budget, Faculty Affairs, Student Affairs)

Questions/Comments:

Senator Lockwood said Academic Affairs was in favor of Adoption of Kellogg Statement. It is a general set of principles that inform but do not dictate university development. We are concerned as to how the statement if adopted would be used. Will this be used internally or as a PR statement? *Reply* – President Strand said it would be more for external use than internal.

Senator McCaw said is concerned with containing costs. *Reply* – President Strand said the statement of principles is a part of a larger book. The containing costs also refers to trying to keep tuition and fees as low as possible for affordability for students.

Senator Jerich said he endorses President Strand’s statement.

Senator Razaki said an explanation should be added to the containing costs of the of the Kellogg Statement. *Reply* – President Strand said a document cannot be amended that is emerged from a commission.

Senator Craddock asked how many schools have adopted the Kellogg Statement. *Reply* – President Strand said University of Illinois is in the process of adopting. Nationwide the same process is going on in the process of adopting.

Senator Jerich said this report represents the Land-Grant Institution as well as State University.

2) *Bilingual/Bicultural Sequence from the College of Education –11.07.97.01* – (Academic Affairs) Senator Lockwood said George Torres from C&I is present to answer questions.

Questions/Comments:

Senator Varner asked if the program is being re-established? *Reply* – Dr. Torres said it was a 1976 program at ISU. Due to the political climate at the time, it was not continued.

Senator Razaki asked how many graduates will be using the program? *Reply* – Dr. Torres said as many as graduate.

Senator Reed asked if this a Federal or State requirement to require more than 20 students? *Reply* – Dr. Torres said a State requirement based on Federal guidelines.

Senator McCaw asked if it is possible for a Spanish speaking student to go through high school taking all instruction in Spanish? *Reply* – Dr. Torres said no. This is a transition from one language to the other.

Senator White asked if school districts are having abiding by the law? *Reply* – Dr. Torres said school districts are having problems staffing their programs.

Senator Kurtz asked how many similar programs are statewide? *Reply* – Dr. Torres said there are two transitional bilingual programs in the State of Illinois at two universities. **Senator Kurtz** asked if this is going to be a selling point to draw students to ISU? *Reply* – Dr. Torres said this will be an alternative for students who are majoring in foreign language.

Senator Varner said a program like this should be 2 ½ to 3 years. How will the children actually come from the Spanish bilingual into the English speaking program? *Reply* – Dr. Torres said we have no control of the programs in the school systems. We will have control of the programs of our students. **Senator Varner** said there is about ¼ of the students that are not speakers. That is a big number. What are the plans? *Reply* – Dr. Torres said he is very optimistic we have the sources.

Senator Craddock asked if there is a difference between an ESL and a Bilingual program? *Reply* – Dr. Torres said the difference is that the instruction in ESL is English as the second language. An ESL teacher does not necessarily have to be bilingual.

Senator Schwartz said the letter from Associate Dean Elzy indicates that new courses will require more materials. *Reply* – Dr. Torres said the letter from Dr. Pancrazio supports needing more materials. We do have the materials within our library for the three courses additional courses.

Senator Schwartz said there has not been a follow-up since the original meeting. *Reply* – Dr. Torres said the initial meeting was to determine need and we have a year to get the program up and running.

3) *Master of Science in Environmental Health & Safety (EH&S) – 11.18.97.03* – (Academic Affairs). Senator Lockwood said Dr. Marilyn Morrow, Chairperson of Health Sciences and Dr. Thomas Bierma are here to answer questions.

This program is built on a successful undergraduate program composing environmental health and safety that resulted from a tenure effort. During the tenure period they were able to strengthen both of the undergraduate programs in preparation for the masters proposal. The program is traditional 32 hours with thesis, or 39 hours with culminating experience. It has a strong set of prerequisite Science courses. The program appears to be well laid out in terms of objectives. The program requires two additional faculty members with the budget laid out.

Questions/Comments:

Senator Jones said this is an interesting masters program. On page 8 need to clarify some of the courses and prerequisites. Three hours for Organic Chemistry is ok, but three of Inorganic

Chemistry? In the Chemistry department, inorganic chemistry is an advanced senior level class. Should it be 3 hours of General Chemistry? *Reply* – Dr. Bierma said that was the intent. Senator Jones said on page 14, departmental electives. Does the prerequisite for HSC 452 mean they don't need a microbiology class to go into HSC 452? *Reply* – Dr. Bierma said we require 160 courses or equivalent. *Senator Jones* said on page 15, HSC 359, the prerequisites are 220. Might want to say "or equivalent". *Reply* – Dr. Bierma said good point.

Senator Nelsen asked if this has gone before the graduate group? *Reply* – Dr. Morrow said it has.

Senator White asked if Budget Committee has considered this proposal? *Reply* – Senator Nelsen said the Budget Committee has not received this proposal.

- 4) *Constitution*. (Rules) Senator Cook said the guest speakers are:
Sharon Quirum, Chair of CS Council
Sandi Krumtinger, working on CS Constitution
Jane Reggio, Chair of A/P Council
Larry Quane, A/P Rep. for Campus Communication Committee

The current document presents the existing amended Constitution parallel to the original Constitution. References to the Regents system have been deleted in the entire Constitution. Additions have added on Page 2 pertaining to the President's office. There is no implication that something can be stopped at the President's office because that is the liaison office between the Board and campus.

Senator Razaki asked if we have an understanding with BOT or President Strand? *Reply* – Senator Cook said we have the understanding on the part of both parties, but is reflected in essence by agreement to the term transmit. *Senator Razaki* asked if there is a control or lack of control in budgets or finances? *Reply* – Senator Cook said no. The Senate has little influence of aspects of the budget other than program addition and deletion.

Senator Jerich said he believes the term of "methods of construction" is too restricting. I would suggest to strike this out of the document.

Senator White said what things are called for in Board document that are not enumerated in the second part of the paragraph? *Reply* – Senator Cook said the Board has delegated a number of things to the President that were not so delegated to the Board of Regents. Senator Borg said page A.2 of the ??? lists a series of 7 items that they have delegated as authority to the President. The Board is interested in the Faculty participation coming up with matters of educational policies. *Senator White* said the document calls for the participation of the University Community. What is called for in the document that they would consult only with representatives of the Senate or with the CCC? *Reply* – Senator Borg said these are much more spelled out in the former Board of Regents documents.

Senator Clark said he sees words defined as by-laws and legislate. I do not words defined like transmit and determine defined in the section that says definitions. *Reply* – Senator Cook refers to Webster on transmit and do not want to push the word determine. *Senator Clark* said he would like to know the meanings of the words in the final document. *Reply* – Senator Borg said

we do not want to push the definition of the words too far. It is my definite impression that some of this might be outright rejected.

Senator McCaw asked about the word ordinarily being added. Reply – Senator Cook said the word ordinarily has been added to deal various cases of emergencies to which the Board continually refers. There can be time limits on legal and physical activities.

Senator Kurtz said what kind of role will the Academic Senate have in the meaning of the word determine. Does that mean you are negotiating a real definition of what determine will mean? Reply – Senator Cook said we are using the two locations that describe the Senate as the initiating body to create policy and procedures, which restrict the ability to amend as our imperant implicit definition of determine.

Senator Cook said the descriptions of the categories Civil Service and Administrative Employees have been shifted from the Constitution to the University Policies and Procedures Manual. A section of the rights and responsibilities of A/P staff has been inserted on pages 26-28, Section 3. The rights and responsibilities of both students and faculty are currently clearly spelled out in this document. Civil Service Council representatives said these rights and responsibilities are already laid out in State and Contract documents at the University level. In the Civil Service section (page 28) they have stated the rights and responsibilities of Civil Service Staff are in the Civil Service Handbook. For all four of the constituent groups, the Constitution now either describes the rights and responsibilities or gives the reference to where they can be found.

Detail descriptions of the aspects of faculty appointments have at the recommendation of the URC been shifted to the ASPT document. The definition of student is going to the beginning of Article 2, which is the article on students.

On page 7 the statement on non-description of admissions has been copied from a more expanded description in the current ISU Admissions Documents.

The section on Evaluation of Faculty (page 7) has been modified to say, students participate in rating faculty.

In four different sections of the document we describe the four campus constituencies; faculty, students, A/P staff, and Civil Service. All are essential components of the University. In the original document only one of those groups was described as essential.

An add on is that *faculty have freedom in expression of opinion on University affairs as well as on teaching research and publication*. The faculty are encouraged to participate actively in sharing governance.

The general faculty meetings may be called by Chairperson of the Academic Senate, as well as by the President, Provost and faculty petition (page 20).

The Presidential Responsibilities (page 22-23) now include accountability to the Board for the operations of the University and the achievement of its mission. It describes in a list the categories of leadership. Presentation of an annual “State of the University” report has been added.

Chairperson Borg said Trustee Froelich made further comments about this section of the Constitution. The entire idea of the Constitution specifying expectations of the President is one of the primary points that several members of the Board apparently have trouble with. Board of Trustees say these should be looked at from campus expectations rather than Board expectations. These are not matters (according to Trustee Froelich) goals or objectives from the Board point of view and are not in fact, criteria for evaluating the President. There are certain expectations from a campus point of view. This is a way of stating to the campus community the expectations of the President in whatever way we are asked to help in the evaluation of the President.

Senator Cook said the BOT are looking at their list of presidential responsibilities from a managerial point of view. We are looking at this list in the Constitution from a leadership point of view. These are both responsibilities of the President to lead the campus community and to be a responsible manager to the Board.

Senator Reid said this is something to fight for. One of the arguments with the BOT was that these responsibilities are just assumed. This is extremely important.

Senator Varner asked if it would clarify this to set leadership apart from what the BOT expect to what the campus expectations are. *Reply* – Chairperson Borg said to change the wording to “campus expectations of presidential leadership includes”

Senator Reeder does not see why the BOT would evaluate the President different than the Academic Senate. *Reply* – Senator Cook said this should be a participatory evaluation. Senator Clark said whether or not it is officially in the Constitution, there will be campus involvement in the evaluation or a campus appraisal.

Professor Quane asked, does the *governing document have any language that allows participation in the President's performance?* *Reply* – Chairperson Borg said the only comment is on page A3. It says, “It further reserves unto itself the final decision making authority to appoint and evaluate the President.” We should take note of the word final decision making authority.

Senator Razaki asked if we have specific understanding of participation? Is it in writing? I think the BOT should reminded that ISU is an industrious history, and if they do not allow faculty and the rest of the campus to participate in the evaluations of top administrators, then tradition is a crucial matter. It is in the BOT best interests to see to it that we can perform these evaluations.

At 9:30 P.M. Senator Nelsen listed officially a quorum call of the Senate meeting, because of less than a quorum of Senators still attending the Senate meeting. It is an appropriate place for discussion of the topic.

Chairperson Borg said the meeting is adjourned.

Information on the Constitution was discussed until approximately 10:15 P.M.

January 21, 1998

Date: 01/21/98	Vol. XXIX	No. 7								
Name	Attendance	Motion #80	Motion #81	Motion #82						
		all aye		all aye						
Barickman	left @ 8:20	no abst.	aye	no abst						
Bender	left @ 9:20		aye							
Blum	excused		aye							
Borg	X		aye							
Boschini	X		aye							
Brook	excused		aye							
Brooks	left @ 8:20		aye							
Chelluri	left @ 8:20		aye							
Clark	X		aye							
Cook	X		aye							
Craddock	left @ 9:30		aye							
Deakins	excused		aye							
Dodson	left @ 8:20		aye							
Ehlers-Zavala	X		aye							
Garner	X		aye							
Gore	X		aye							
Hohner	absent		aye							
Jannazzo	left @ 9:30		aye							
Jerich	left @ 9:30		aye							
Jones	X		aye							
Joyce	excused		aye							
Kurtz	X		aye							
Lockwood	X		aye							
MacDonald	left @ 9:30		aye							
McCaw	left @ 9:30		aye							
Nelsen	X		aye							
Neuleib	left @ 9:00		aye							
Newgren	X		aye							
Ori	left @ 8:20		aye							
Razaki	left @ 9:30		aye							
Reeder	X		aye							
Reid	X		aye							
Schmaltz	excused		aye							
Schwartz	X		aye							
Strand	left @ 8:20		abstain							
Taylor, C	X		abstain							
Taylor, J-M	left @ 9:15		aye							
Thompson	left @ 8:15		aye							
Timmerman	left @ 9:00		aye							
Urice	left @ 8:20		abstain							
VanVooren	absent		aye							
Varner	left @ 9:30		aye							
Walters	left @ 9:30		aye							
Weldon	left @ 8:20		aye							
White	X		aye							
Young	absent		aye							
Zielinski	excused		aye							