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Fall 9-30-1998

Senate Meeting, September 30, 1998

Academic Senate
Illinois State University

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ACADEMIC SENATE AGENDA
TIME: 7 P.M., Wednesday, September 30, 1998
PLACE: Circus Room, Bone Student Center

Call to Order

Roll Call

Approval of Minutes of 9/16/98

Chairperson's Remarks

Vice Chairperson's Remarks

Student Government Association President's Remarks

Administrators' Remarks

Committee Reports

Special Report: Preliminary report of Senate Ad Hoc Committee on Shared Governance by Marj Jones, Committee Chair.

Action Items:

- 04.08.98.01 Appointment of Students to External Committees
- 04.08.98.01 Deletion of Special Applications Sequence in Applied Computer Science
Minor
- 08.24.98.02 Milner Library bylaws (Rules Committee)

Information Items:

Communications

Adjournment

Please return interoffice mailing envelopes to the Senate office or return them at each meeting.

Meetings of the Academic Senate are open to members of the University community. Persons attending the meeting participate in discussion with the consent of the Senate. Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.

ACADEMIC SENATE MINUTES
(Approved)

September 30, 1998

Volume XXX, No. 3

Call to Order

Chairperson Paul Borg called the meeting to order at 7:00 p.m.

Roll Call

Secretary Curt White called the roll and declared a quorum.

Approval of Minutes:

Motion XXX- 18 to approve the minutes of September 16, 1998. Approved unanimously.

Chairperson's Remarks

Chairperson Paul Borg reviewed material distributed:

- 1) Senate Meeting Schedule – observed that the last Senate meeting was listed as April 25. This was incorrect and should be listed as April 26.
- 2) List of Senate Members – noted Senator Well's e-mail address was no longer @6000 as that designation is no longer in use. Senator Well's e-mail address is ewells.
- 3) Parking stickers – Parking stickers were distributed to all Senate members to be used for parking during the meetings. Chairperson Borg expressed his appreciation to Senator Bragg who facilitated the issuance of the passes.

Vice Chairperson's Remarks

Vice Chairperson Michelle Brook: Asked that all senators check their e-mail often for information distributed from the Senate office. She reminded students to pick up Senate packets in Senate office in advance.

Reviewed material distributed:

- 1) Internal Committee Assignments: Some students were rescheduled to different internal committees due to scheduling conflicts. Senator Brook asked them to contact their committee chairperson to get an update on committee activities.
- 2) Personal biography sheet: Senator Brook stated that one of her goals was to increase communication on campus. She will put together a booklet that includes information about each of the senators from the information contained in the biography sheets. She asked that the sheets be returned to her by the end of next week. The booklet will be available at the Senate office and Senator Brook may bring it to each Senate meeting.
- 3) SGA Memo: SGA is currently reviewing its constitution. One issue they are considering is whether ex-officios should be removed from the SGA and various other university organizations. Instead, a legislator would be assigned student groups, which they would represent at the meetings. The *direct* representation of the Academic Senate by the Vice Chair would be removed from the SGA, but a designated legislator would still represent the Senate. The legislator would be required to keep in contact with the Senate. Senator Brook asked that senators review the memo and provide feedback on the issue by Monday if possible.

Senator Razaki: Asked Senator Brook how she felt about membership of the SGA on the Academic Senate. The SGA president, by virtue of that position, sits on the Academic Senate.

Senator Brook: Understood the constitution and the bylaws to require the student body president to serve as a member of the Academic Senate; however, it does not state that the SGA president will serve as a member.

Senator Razaki: Voiced his concern regarding how well a designated legislator would be able to interpret what is going on in the Academic Senate and bring that to the attention of the SGA.

Senator Brook: In addition to the *legislator* being able to speak at SGA meetings about academic concerns, those who no longer have ex-officio status would also still be able to attend SGA meetings and offer input. Additionally, SGA is considering having an open forum before the meetings so any student can address issues to the SGA. Therefore, if there is a concern, the ex-officio could represent the Senate at the open forum.

Senator Mannion: Stated his concern (and that of other ex-officio members) was the same as Senator Razaki's: can the legislator have the same insight as the ex-officio members, such as Senate Vice Chair and Student Trustee, who are required to attend all Senate meetings?

Senator Borg: Encouraged all members to read the memo and provide further input. Senator Borg stated that the issue could be brought to the Executive Committee if needed.

Student Government Association President's Remarks

The Vice President was offered an opportunity to speak. No report.

Administrators' Remarks

- **President Strand:** The merger of Mennonite College of Nursing with ISU is scheduled for action at next week's meeting of the Board of Higher Education. The meeting is set for Tuesday, October 6, 1998.

"Citizen's Agenda for Higher Education": President Strand stated that he had received no comments from any Senate members regarding the agenda. He added that he had had a very constructive discussion of the document with the Board of Higher Education.

Senator Razaki: Referring to the "Citizen's Agenda", Senator Razaki stated that there was no mention of faculty being consulted regarding the document. He believed that faculty at large should have been asked for input if parents and students, as well as other groups, were asked.

President Strand: Since the Faculty Advisory Committee is working closely with the Board of Higher Education staff on the document, the faculty constituency was directly involved. However, Senator Razaki could make his opinions known to Professor Barbara Nourie, College of Education, IBHE representative.

President Strand thanked members of the Senate who were involved with homecoming activities.

Administrators' Remarks Continued

- **Provost Goldfarb:** Excused absence.
- **Vice President Boschini:** Thanked members of Senate who had served as floor mentors in the ORL program. Invited any other member interested in becoming involved to contact him as the program was still in need of additional mentors.
- **Vice President Bragg:** Stated that Senator McCaw should be recognized for issuance of the parking passes.

Vice President Bragg reported that a policy change recommendation will be taken to the Board of Trustees' October 23 meeting concerning tuition waivers for children of employees. As a result of a legislative audit of tuition waivers by Illinois public universities, he will recommend that employees be eligible for a 50% tuition

waiver after *seven* years of employment instead of the current eligibility of *three* years. This is standard across all Illinois universities.

Committee Reports:

Academic Affairs: Senator Walters reported that the committee met at 6:30 this evening. They discussed matters concerning the constitution examination. No action taken.

Administrative Affairs: Senator Clark reported that the committee met this evening at 6:00 p.m. and discussed the responsibilities, roles and authority of academic department chairpersons. They will continue the discussion at the next meeting in two weeks at 6:00 p.m.

Budget Committee: Senator Newgren reported the committee met tonight at 6:00 p.m. but didn't have a quorum. However, Vice President Bragg shared information with them regarding the budget for the upcoming year. Committee will not meet next week.

Faculty Affairs: Senator McCaw reported that the committee has been asked by the Provost to develop university service awards and have started work on that. They have met on several occasions with the University Review Committee since the last Senate meeting to discuss the ASPT document. The joint committee has come to a consensus on that document. A draft will be distributed next week to FAC, URC, deans and department chair representatives. In about three weeks, the document will go to the full university community (will be posted on the Senate web site, copies to the Senate and to each department and college office). URC will be open to meet with anyone to discuss the document and the committee may schedule open forums as well. Following the university review, the ASPT document will be brought to the Senate.

Rules Committee: Senator Reid reported that the committee met this evening at 6:00 p.m. The committee is reviewing the overall structure of the external committees and also revising bylaws. The committee also discussed the proposed Mennonite College Council bylaws as well as to which committees Mennonite College and Milner should be added. Next meeting at 6:00 p.m. in two weeks.

Student Affairs: Will meet next Tuesday from 3:30 p.m. to 4:30 p.m. in Hovey 301.

Progress Report to Senate from the Ad Hoc Committee on Shared Governance

Dr. Marj Jones, Committee Chair: Requested that this report be considered an interim report. Reviewed preliminary report (copies distributed). She asked that the final report be due the second Senate meeting of the spring semester (February 3, 1999).

Motion XXX - 19 by Senator Clark (second by Senator Razaki) to grant an extension to the Ad Hoc Committee on Shared Governance to have a final report to the Senate by the February 3, 1999.

Debate:

Senator White: Asked when the President's Select Committee will report and when presidential candidates were likely to be visiting.

Senator Borg: Stated he was unsure when the President's Select Committee would report, but that candidates would visit during the spring semester.

Senator Noyes: Stated that the Senate had charged the Ad Hoc Committee on Shared Governance to act by this particular meeting and was concerned that an extension of three to four months was now being

requested. Specifically, the committee's goal to provide a "list of qualities" to look for in the next president would be helpful in selecting presidential candidates if it was received in a timely manner.

Senator Borg: Interjected that the Senate had begun the process of constructing an ad hoc committee in November 1997, a process which was not complete until late February since there were several procedural matters the Senate had to complete after they had set a deadline. The committee had a bit more to do than the deadline allowed.

Senator White: The Fisher report will be completed in November. It will also contain qualities to look for in the next president. Senator White stated that he would not want to have that report as the only report before the presidential search committee regarding presidential qualities.

Senator Borg: Reminded the Senate that the ad hoc committee had not been charged with the task of establishing qualities of the new president. It was a task they took upon themselves.

Dr. Jones: The committee would like to see the Fisher report and respond to it in their report. However, if they do not get it in time, they would not be able to respond to it.

Amendment to Motion XXX - 19 by Senator White (second by Senator Noyes) that the committee submit to the Senate, by the end of this academic semester, an *interim* report regarding the Fisher report and presidential qualities.

Discussion:

Dr. Jones: Responded that as no official date for release of the Fisher report was known, the committee could not know when it would be able to respond to the report.

Senator Borg: His understanding was the report should be complete by the end of October or early November. The report would not be completed before the next Board meeting.

Senator Nelsen: Had reservations about the amendment since the Fisher report may not have been designed to be released in its entirety to the public. The amendment may be asking the committee to do something that may not be possible.

Friendly Amendment to Motion XXX-19 Senator Clark stated he would accept the amendment by Senator White as a friendly amendment if it was changed to the committee was "**encouraged**" to submit an interim report by the end of the semester. Senators White and Noyes accepted the change to the amendment.

Motion XXX-19 with Friendly Amendment: Passed unanimously.

The Senate Ad hoc Committee on Shared Governance is granted an extension of time to submit a final report to the Academic Senate. The report is due to the Senate by its February 3, 1999 meeting. Further, the committee is encouraged to submit an interim report regarding the Fisher Group report and a consensus list of presidential qualities before the end of the current semester.

Action Items:

Student Appointments to External Committees

Motion XXX-20 by Senator Brook (second by Senator Van Vooren) that the slate of student appointments to External Committees be accepted:

University Curriculum Committee:

Jill Wagnen, Freshman, Special Education
Kelly Kelly, Senior, Special Education
Matt Stolarick, Junior, Mass Communication

Academic Standards Committee

Steven Whitmore, Freshman, Political Science

Council on General Education

Rachel Khahn, Freshman, Biology

Athletic Council

Jeanine Moose, Freshman, Communications

SCERB Student Grievance Committee

Brandon Richardson, Freshman, Computer Information Systems

. Motion passed unanimously.

04.08.98.01 **Deletion of Special Applications Sequence in Applied Computer Science, Minor Motion XXX-21** by Senator Walters (second by Senator Clark) to delete the minor. Motion passed unanimously with one abstention (Senator Day).

08.24.98.02 **Changes to Milner Bylaws Motion XXX-22** by Senator Reid (second by Senator Brook) to adopt revisions to Milner by-laws. Senator Reid reported the revisions to Milner Bylaws consisted of the following – The agenda for the meeting will be publicized at least *three days* rather than one week before the date of the meeting; the secretary *should* compose and distribute minutes instead of *shall* compose and distribute minutes; a majority of the *voting members* changed to a majority of *elected members* of the council will vote. Additional changes included: The library faculty has the authority to form standing committees and the council shall review the substance of the bylaws at least every *two* years rather than at the end of one year.

Motion passed unanimously with no abstentions.

Communication:

Senator Borg: There are no information items. Therefore, we may not have a Senate meeting October 14. Will discuss with Executive Committee on Monday.

Adjournment:

Motion XXX-23 by Senator Razaki (second by Senator Van Vooren) to adjourn at 8:00 p.m. The motion carried unanimously on a standing vote.

September 30, 1998

Date: 09/30/98	Vol. XXX, No. 3	Minutes	Ad hoc	Nominees	CS Minor	Milner Bylaws	Adjourn
Name	Attendance	Motion 18	Motion 19	Motion 20	Motion 21	Motion 22	Motion 23
		All Aye	All Aye	All Aye		All Aye	All Aye
Baumgartner	X				Aye		
Blum	X				Aye		
Borg	X				Aye		
Boschini	X				Aye		
Bragg	X				Aye		
Brook	X				Aye		
Brown	Excused						
Campbell	X				Aye		
Clark	X				Aye		
Day	X				Abstain		
Garner	X				Aye		
Goldfarb	Excused						
Grasso	X				Aye		
Haddad	Absent						
Hammond	X				Aye		
Hazelton	X				Aye		
Hillman	Excused						
Jerich	Excused						
Kuchyt	X				Aye		
Kurtz	X				Aye		
MacDonald	X				Aye		
Mannion	X				Aye		
McCaw	X				Aye		
Molina	Excused						
Murdock	Absent						
Nelsen	X				Aye		
Newgren	Excused						
Noyes	X				Aye		
Otsuka	X				Aye		
Paszkeit	X				Aye		
Peagler	X				Aye		
Poulakidos	X				Aye		
Razaki	X				Aye		
Reid	X				Aye		
Schmaltz	X				Aye		
Schwartz	X				Aye		
Short	Absent						
Siegrist	X				Aye		
Strand	X				Aye		
Strickland	X				Aye		
Timmerman							
-Lugg	X				Aye		
Van Draska	X				Aye		
VanVooren	X				Aye		
Varner	X				Aye		
Walters	X				Aye		
Waple	X				Aye		
Wells	X				Aye		
White	X				Aye		
Williams	X				Aye		
Zielinski	Excused						