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Academic Senate Minutes

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Fall 10-28-1998

### Senate Meeting, October 28, 1998

Academic Senate  
*Illinois State University*

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**ACADEMIC SENATE AGENDA**  
**TIME: 7 P.M., Wednesday, October 28, 1998**  
**PLACE: Circus Room, Bone Student Center**

*Call to Order*

*Roll Call*

*Approval of Minutes of 9/30/98*

*Chairperson's Remarks*

*Vice Chairperson's Remarks*

*Student Government Association President's Remarks*

*Administrators' Remarks*

*Committee Reports*

*Action Items:*

- |             |  |
|-------------|--|
|             | Selection of Students for the Search Committee for College of Fine Arts Dean |
|             | Appointments to External Committees  |
| 09.28.98.01 | Selection of Members for the Honorary Degree Committee                       |
| 10.19.98.01 | Selection of Committee for Team Excellence Awards                            |

*Information Items:*

Student Election Code Revisions

*Communications*

*Adjournment*

**Please return interoffice mailing envelopes to the Senate office or return them at each meeting.**

*Meetings of the Academic Senate are open to members of the University community. Persons attending the meeting participate in discussion with the consent of the Senate. Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.*

**ACADEMIC SENATE MINUTES**  
**(Approved)**

October 28, 1998

Volume XXX, No. 4

**Call to Order**

Chairperson Paul Borg called the meeting to order at 7:00 p.m.

**Seating of New Student Senator:** Senator Karl Craddock replaces Senator Murdock.

**Roll Call**

Secretary Curt White called the roll and declared a quorum.

**Approval of Minutes:**

**Motion XXX- 30** by Senator Clark (seconded by Senator Razaki) to approve the minutes of September 30, 1998. Approved unanimously.

**Chairperson's Remarks**

Chairperson Paul Borg: Reviewed material distributed:

- 1) ISU Mission Statement: Academic Planning Committee is currently reviewing the mission statement and soliciting any suggestions for change. Please contact Senators Walters, Borg or Jerich or refer comments to Associate Provost Betty Chapman.
- 2) Ballots for committee elections.

**Senator Borg:** Commented on Board of Trustees meeting held on Friday, October 23, 1998. Campus Communications Committee was in attendance at the meeting. Board members provided interesting comments and insight regarding their experiences on campus. The open discussion before the meeting was not well attended but was fruitful. It centered on point #4 of their vision statement regarding the "educational environment." Specifically, the participants dealt with factors involved in creating a healthy and productive academic climate both from a campus perspective and from the Board's perspective.

Less formal discussions took place the evening before the meeting. Senator Borg extended thanks to President Strand and Board Chair Sulaski who hosted a dinner for the Campus Communication Committee as well as Board members and other guests. Senator Borg's impression was that these sorts of discussions will assist in keeping the lines of communication open. It was a wonderful opportunity to discuss confrontive issues in small groups. Senator Nelsen also attended the dinner.

**Senator Nelsen:** Expressed his appreciation to Board Chair Sulaski and President Strand for setting up the dinner with the Board. He discussed with Sulaski such topics as what the university can do to continue to attract and retain good faculty. Senator Nelsen stated that there was a positive exchange of information.

**Senator Borg:** Reported that he would pass on the names of the volunteers for the Child Care Task Force to the Provost and Vice President of Business and Finance. He added that he had had less response to the two elections for the Team Excellence Award and Honorary Degree Committees and will, therefore, ask for volunteers at this meeting.

### **Vice Chairperson's Remarks**

Vice Chairperson Michelle Brook: Asked all Senators to return their biography forms if they had not done so. She is currently compiling the forms into a book format and will also publish the information on the web page once the project is completed.

Senator Brook reported that she and other student leaders met with Trustee Glenn as part of the Trustee-in-Residence Program. Trustee Glenn was open to their concerns as representatives of various student groups on campus. She reported that she came away with an impression of good will.

Senator Brook also attended the discussion hour before the Board of Trustees meeting on Friday. The Board seemed to be open to communication from the various people in attendance. She stated that she felt that if we all work together and continue to try to keep the communication going, we could make positive progress in the coming months.

### **Student Government Association President's Remarks**

No report from Student Government Association Vice President.

### **Administrators' Remarks**

- **President Strand:** Thanked the Campus Communication Committee for their participation in Board of Trustees meeting. He felt that there was an excellent interaction between members of the Campus Communication Committee and the Board. The difficulty in communicating is being rapidly set aside in favor of some genuine and very helpful dialogue. Senator Strand will invite the Campus Communication Committee to attend the honorary doctorate recipient dinner held the evening before Founder's Day, as well inviting the full membership of the Board of Trustees. He hopes this will facilitate another constructive discussion.

Senator Strand reported he was in Springfield today meeting with Dr. Keith Sanders, Executive Director of the Board of Higher Education, regarding a number of matters relating to the budget requests and other program matters pertaining to the university. Senator Strand continues to be very encouraged by the support that we receive from the Board of Higher Education staff and by the receptiveness with which Keith Sanders treats various types of requests from ISU. He stated that ISU is viewed very positively at the State level and he is grateful for the help everyone has given to build that positive relationship. Senator Strand will have discussions with Senator Maitland as well. Senator Maitland also has expressed his support for the university.

- **Provost Goldfarb:** The provost office will cover the cost of Regalia fees for faculty that attend graduation. He hopes this will help to inspire faculty to attend in greater numbers, as it is an important event for students. The provost office will also pay the costs associated with Founder's Day for faculty who attend that event.

Senator Goldfarb has sent out a memo requesting volunteers for the child care task force that will look at the potential for providing child care for ISU employees. The task force will do a needs assessment as well as study the financial implications.

Senator Goldfarb stated that concerns have been raised about computer planning and integration of technology across the vice presidential areas. He has asked Professor Jack Chizmar of Economics to undertake computer planning for Academic Affairs during the spring and into the summer of 1999. Prof. Chizmar will review such issues as the organization of computing between the vice presidential areas and how communication might be enhanced between those areas. He will also look at ways in which computing from Academic Affairs can be improved to better communicate with various constituencies across campus. Dr. Chizmar will review the issue of centralization and decentralization of functions to gain an overall perspective of personnel

and equipment costs. He will work with the various computing committees that are already in existence as well as get feedback from users throughout the campus.

Senator Goldfarb will be doing a series of WGLT radio shows that are referred to as the "Provost Roundtable". The roundtable is a discussion of issues on campus that are of significance in terms of national education. The most recent discussion will air October 30. Those involved in the discussion with Senator Goldfarb are Senator Campbell, Kathleen McKinney and Alan Dillingham. Junior/senior out-of-class experiences, such as internships and travel experiences, will be the topic. WGLT invited a recruiter for State Farm to listen to the tape and he expressed a great deal of admiration for the kind of work we are already doing in terms of travelling, internship and practicum experiences.

Senator Goldfarb previously made appointments to the Search Committee for the Dean of Fine Arts, appointing Ken Berk, Mathematics Department, as chair, and Dixie Mills as the Administrative Representative. Three faculty have also been elected to the committee. He is currently waiting for student selections this evening to complete the committee.

The Board of Trustees has approved a resolution for us to move ahead with the 3% faculty compensation plan. The provost staff has put together some procedural recommendations. Senator Goldfarb will bring the recommendations during the next week or so to the Senate Executive Committee for further recommendations. His goal is to have the process completed during the month of November.

- **Vice President Boschini:** Reminder that this weekend is Family Weekend and there are many activities going on. We will have a lot of family members and community members on campus. If there are any questions about activities, please call Parent Services and they will be glad to help.
- **Vice President Bragg:** The Board approved the recommended policy change for tuition waivers (employees will be eligible for a 50% tuition waiver for their children after *seven* years of employment instead of after *three* years). There was a question at the last meeting regarding the rules interpreting the change in policy. Senator Bragg found that the rules implementing the statute for tuition waivers for children of employees of public universities are left up to individual institutions. Regarding a specific question about tuition waivers at University of Illinois, Senator Bragg stated that he had contacted the University of Illinois. There, they base eligibility for tuition waivers on the credit hour load of courses. So specifically, a high school student taking a course at Illinois State University and then taking a course at University of Illinois should still be eligible for a tuition waiver there. On Friday, Senator Bragg will meet with the vice presidents from other public universities and at that time will ensure that that is the case.

The Board approved the fiscal year 1999 budget of \$222,500,000. Senator Bragg pointed out that from the appropriated funds, 55% of all expenditures go to primary functions of instruction, research, and public service. This function allocation has been very consistent over the last several years. 75% of all of personal service expenditures are devoted to salaries, emphasizing the importance of our compensation plan. The other 25% is allocated to other functions such as academic support, student services, institutional support, operations and maintenance.

### **Committee Reports:**

Academic Affairs: Senator Walters reported that the committee met this evening at 6:30 p.m. They began discussion on the Public Service Sequence in Political Science and the Health Safety Sequence in the Health Sciences program.

Administrative Affairs: Senator Clark reported that the committee met this evening and continued discussion on the academic department chairperson roles and responsibilities document. The committee will continue discussion at its next meeting in two weeks at 6:00 p.m.

Budget Committee: Senator Newgren reported the committee did not meet tonight. They will meet in two weeks at 6:30 p.m. in the Circus Room. The first topic of discussion will be the minor in Safety which has been proposed.

Faculty Affairs: Senator McCaw reported that this week we should receive a draft of the ASPT document which passed through with minor changes from the committee of deans and chairs, URC and Faculty Affairs Committee. There will be two community-wide forums held to discuss this document, Monday, November 9 at 4:00 p.m. in CVA 151 and Thursday, November 12 at noon in the Bowling and Billiards Activity Center.

Rules Committee: Senator Reid reported that the Rules Committee has been divided into subcommittees. One subcommittee will work on revising the Blue Book and will meet next Friday at 11:00 a.m. in Stevenson Hall. The bylaws subcommittee, which will revise the bylaws to align them with the constitution, will meet at 6:00 p.m. next Wednesday in Stevenson.

Student Affairs: Senator Brook had planned to present amendments to the Student Elections Code. However, since all of the pages of the Code were not included in the packets, this item will be placed on the next Senate agenda as an information item. The Student Affairs Committee is working to place flyers with computer lab hours in various areas of campus so that the students can have easy access to them. Computer Services has not made up a flyer listing the hours and locations of every lab on campus. If anyone has any suggestions on where to post the flyers, please contact Senator Brook after the meeting. The committee is also looking for things to work on, so if anyone has any ideas about student concerns that this committee should look into, please contact Senator Brook.

## **Action Items:**

### ***Committees Elections***

1. Election of Students to the Search Committee for the Dean of College of Fine Arts. The Senate was to elect two students from those recommended by the Student Government Association. The SGA has forwarded four names, two graduate students and two undergraduate students. There are no specific rules as to whether the Senate should elect a graduate student and an undergraduate student, or simply elect the two candidates with the most votes. Senator Borg stated that his preference would be voting for one graduate student and one undergraduate student. The Senate agreed to follow Senator Borg's suggestion.

Senator Borg was asked for information on the candidates. He reported that there was relatively little information, as was true for most of the elections that we have, other than the status and the department of the candidate.

Ballots were cast and Tara Nogle, graduate student, Music, and Janice Suerth, undergraduate in Art, were elected.

2. Appointments to External Committees. One additional faculty member was needed for the Faculty Elections Committee. One member from each college is elected to this committee. Senator Borg noted that we would have to deal with the reapportionment of the Senate, at some point, due to the addition of a new college, Mennonite College of Nursing. The Senate also needed to appoint a student to the Reinstatement Committee. A candidate for both committees was selected prior to the meeting: Jim Cox, Marketing, College of Business,

for the Faculty Elections Committee, and Becky Dixon, sophomore in English, for the Reinstatement Committee.

**Motion XXX-31:** by Senator Noyes, seconded by Senator Garner, to accept the slate of appointments. The motion passed unanimously.

3. The Honorary Degree Committee. The Senate is to ratify a student appointment from the Student Government Association. The name forwarded was RoseMarie DiMatteo, graduate student in English, who is the chair of the Graduate Student Advisory Group. A student senator was also required for the committee and Senators Waple and VanVooren volunteered as candidates. Senator Waple was elected. One faculty senator was needed and Senator Newgren volunteered.
4. Team Excellence Awards: Senator Razaki is the continuing faculty member on this committee. The Senate needed to elect one additional faculty member to the committee. Senator Jerich volunteered.

### **Information Items:**

#### ***Student Election Code Revisions:***

**Senator Brook:** Provided background information on the Student Elections Code. This is the document that outlines how student elections will be run. The Academic Senate last amended the Code in 1983. Over the years, there have been a number of student concerns with respect to how accurately the Code represents actual election procedures. There is confusion with the language and ambiguous wording. Last spring, Senator Brook brought the issue to Student Affairs Committee and other student leaders. They agreed that it was necessary to review the Code, and therefore, made necessary revisions and have now passed it on for approval. Any amendments to the Code have to be officially approved by the Academic Senate, Student Government Association, and the Association of Residence Halls.

Most of the changes were just updating the language and correcting minor clerical problems. A new component of the Code is the term "specified organization". This term refers to the Academic Senate, Student Government Association, the Association of Residence Halls and the Black Student Union. If any other organization chose to have their student elections run in the spring during the general elections, the group would be added as a specified organization and all the rules of the Code would apply to that organization. Also added is a new section regarding responsibilities of the organizations. Those organizations that have their elections run by the Student Elections Committee will be required to provide information 30 days before the election date that details what positions will be elected, the qualifications for each position and the number of signatures required to petition for office. Traditionally, the Student Elections Committee has had difficulty getting this information from organizations. With this information specified, students who contact the Office of Student Life can be more informed about what positions are available in which organization and what qualifications they have to meet to run for that position. Also added, as an attachment to the Code, is the Canvassing, Sales and Solicitation Policy that the Office of Residential Life issued. There have been questions regarding canvassing in the residence halls and what restrictions apply. Therefore, the student leaders have reworked the section of the Code regarding these policies to reflect that it is the responsibility of the student running for office to know what the restrictions are. If there are any questions regarding revisions to the Code, please contact Senator Brook at the Academic Senate office.

**Senator Borg:** We will get the complete Student Elections Code distributed to the Senate before the next meeting.

**Communication:**

**Senator Strickland:** The Senate Ad Hoc Committee on Shared Governance Committee has been working on a summary and analysis of the national discussion on shared governance. They will make a few additional changes and then send it to the Senate as an e-mail attachment. It will also be placed on the Senate's web page (<http://wolf.its.ilstu.edu/AcademicSenate/AdHocGovernance.html>) perhaps by Friday. Senator Strickland asked that suggestions regarding the document be forwarded to him or other committee members.

**Adjournment:**

**Motion XXX-32** to adjourn at 8:00 p.m. The motion carried unanimously on a standing vote.



Date: 10/28/98	Vol. XXX, No. 4	Approved Minutes	External Com. Appointments	Adjournment					
Name	Attendance	Motion 30	Motion 31	Motion 32	Motion	Motion	Motion	Motion	Motion
		All Aye	All Aye	All Aye					
Baumgartner	Excused								
Blum	X								
Borg	X								
Boschini	X								
Bragg	X								
Brook	X								
Brown	Excused								
Campbell	X								
Clark	X								
Craddock	X								
Day	X								
Garner	X								
Goldfarb	X								
Grasso	Absent								
Haddad	Absent								
Hammond	X								
Hazelton	Absent								
Hillman	X								
Jerich	X								
Kuchyt	Excused								
Kurtz	X								
MacDonald	X								
Mannion	X								
McCaw	X								
Molina	Excused								
Nelsen	X								
Newgren	X								
Noyes	X								
Otsuka	X								
Paszkeit	X								
Peagler	Excused								
Poulakidos	X								
Razaki	X								
Reid	X								
Schmaltz	X								
Schwartz	X								
Short	X								
Siegrist	X								
Strand	X								
Strickland	X								
Timmerman									
-Lugg	Excused								
Van Draska	X								
VanVooren	X								
Varner	X								
Walters	X								
Waple	X								
Wells	X								
White	X								
Williams	X								
Zielinski	X								