

Fall 9-1-2004

Senate Meeting, September 1, 2004

Academic Senate
Illinois State University

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ACADEMIC SENATE AGENDA
TIME: 7 P.M., Wednesday, September 1, 2004
PLACE: Old Main Room, Bone Student Center

Call to Order

Roll Call

Approval of Minutes of May 5, 2004

04.19.04.01 Green Team Report (Chuck Scott, Green Team Chairperson)

08.02.04.01 ISU FY04 Performance Report (Joe Rives, Planning and Institutional Research)

Break for Internal Committee Meetings (Selection of Committee Chairpersons/Review of Committee Task Lists)

Chairperson's Remarks

Student Government Association President's Remarks

Administrators' Remarks

- *President Al Bowman*
- *Provost John Presley*
- *Vice President of Student Affairs Helen Mamarchev*
- *Vice President of Finance and Planning Steve Bragg*

Committee Reports

- *Academic Affairs Committee*
- *Administrative Affairs and Budget Committee*
- *Faculty Affairs Committee*
- *Planning and Finance Committee*
- *Rules Committee*

IBHE-FAC Report (Prof. Curt White, IBHE-FAC Representative)

Communications:

NCA Accreditation Update (Senator Borg, Associate Provost Jan Shane)

08.24.04.02 Sense of the Senate Resolution: USA Patriot Act (Senators op de Beeck and Reid)

06.30.04.01 Surveillance Equipment Use

08.17.04.01 Summative Evaluation Schedule for Administrators

08.17.04.02 Call for Nominations for Distinguished Professors

08.24.04.01 Call for Nominations for University Service Awards

University Family Campaign Update

Adjournment

Meetings of the Academic Senate are open to members of the University community. Persons attending the meeting participate in discussion with the consent of the Senate. Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.

***Note: If you no longer have need of your packet envelope, please return it to the Senate Secretary.
Thank you.***

ACADEMIC SENATE MINUTES
Wednesday, September 1, 2004
(Approved)

Volume XXXVI, No. 1

Call to Order

Chairperson Crothers called the meeting to order at 7:00 p.m.

Roll Call

Senate Secretary Borg called the roll and declared a quorum.

Approval of Minutes of May 5, 2004

Motion XXXVI-4: By Senator Rinker, seconded by Senator Boser, to approve the Academic Senate minutes of May 5, 2004. Correction to minutes, page 3: “ISU U of I has decided to increase the size of its freshman class significantly.” The minutes, as revised, were unanimously approved.

04.19.04.01 Green Team Report (Chuck Scott, Green Team Chairperson)

Chuck Scott, Executive Director of Facilities Management/Green Team Chairperson: The primary emphasis of the Green Team’s goals is recycling and energy conservation, both of which are supportive of environmental sustainability, as identified in *Educating Illinois* Action Item #10, “to enhance a healthy, safe environmentally sustainable campus”. Our recycling programs are very visible and also impact retention of highly qualified faculty, staff and students. Energy conservation has a huge potential for reducing operational costs on this campus. There have been several projects accomplished in these areas this year, including lighting upgrades, electrical distribution improvements and incorporation of buildings on campus into the quad chill water loop. The Green Team is working very closely with the public works department, which receives most of our recyclable commodities. The team has also partnered with the University Health Education Coordinating Council (UHEC) and is also in discussion with SEAC (Student Environmental Action Coalition). There are currently 122 recycling stations, clusters of recycling bins, in eight buildings on campus. We are focusing on convenience and simplicity of collection, reliability of collection and increased participation. We have also incorporated a “side saddle”, which is a small bin that attaches to the blue container, for disposition of non-recyclable materials.

The next goal is to find ways to reduce operational expenditures for disposal and shredding of confidential recyclables. We are finding non-confidential materials in these recycle containers and are, therefore, looking at ways to train the people who have confidential collection programs. We are also in the second year of the five-year review of our University Solid Waste Management Plan, which is due to the Illinois Department of the EPA in December. One of our accomplishments last year was the vending machine contract and we are now in the process of installing energy-efficient machines around campus. We have struggled with our marketing plan. We are now talking with WGLT, *The Vidette*, and other media outlets to see how we can best get the environmental message out to campus.

The Green Team’s website is located at: www.greenteam.ilstu.edu.

Senator Hunter: Expressed concern about the lack of a recycling program in Atkin-Colby Residence Hall.

Mr. Scott: Each year, there is a lag time at the beginning and end of each semester while we are in the process of hiring incoming students. There will, however, be a recycling program in Atkin-Colby.

Other students also expressed concerns about recycling programs in the residence halls, including the limited access to recycling bins, and the lack of convenient recycling sites for off-campus students. Mr. Scott replied that the team would work to improve the recycling plans in the residence halls and continue its discussion with the Town of Normal concerning a more centralized recycling site for off-campus recycling.

08.02.04.01 ISU FY04 Performance Report (Joe Rives, Director of Planning and Institutional Research)

Dr. Joe Rives, Director of Planning and Institutional Research, reported on the Illinois State University FY04 Performance Report. The Performance Report relates to the *Illinois Commitment*, which is the statewide strategic plan for higher education. Statewide, there are six goals that all institutions of higher education, according to their missions, must pursue. These goals relate to economic development, partnerships with P-12 education, affordability, access, academic quality and productivity. Last year, we included those goals in *Educating Illinois*. Table 1 of the report shows that seven of the University's performance indicators have been achieved or maintained, 15 moved in the desired direction from the previous year, five showed no change, and three moved in the opposite direction. Three performance indicators do not yet have comparable data to determine University progress. A full copy of the Performance Report is available online at:

www.pir.ilstu.edu/accountabilityreports/resultsreport/fy04_performance_report.pdf

Break for Internal Committee Meetings

The Senate Internal Committees met to select committee chairpersons and to review their lists of issues pending. The Senate again came to order after the break.

Chairperson's Remarks:

The Senate expressed thanks to President Bowman for the dinner provided for Senate members that evening. Senator Crothers updated the Senate on several events that had occurred during the summer. He reported that former Senator Norma DeMario, a faculty member from the Special Education Department, passed away during the summer. Former Senator Jack Howard has returned from duty in Northern Iraq and is once again at ISU teaching fulltime. Senator Crothers' friend and former student has also returned and will, hopefully, resume her studies at ISU in January. Senator Crothers reported that a number of issues, which will come to the Senate for discussion, were discussed during the summer in various venues.

The Internal Committees were forwarded a memo from the Executive Committee setting priorities and deadlines for the completion of discussions of issues pending before the committees. Senator Crothers provided an overview of those priorities. He also noted that, this year, the designation of administrative support from the Provost's Office is by the issue pending before the Senate Internal Committees, rather than by committee. He emphasized the Senate's access to the expertise of these administrative personnel and the importance of committees communicating with them about the issues to which they were assigned.

Senator Crothers reminded the Senate that Senate parking passes were only valid for parking during Senate meetings.

Student Government Association President/Student Body President's Remarks:

Senator Rinker reported that the search is still underway for the five under-represented student senator positions. Last year, due to state budget cuts, Milner Library was forced to reduce its hours of operation.

The 2003-2004 Student Government Association, led by former Student Body President Ryan Meister, and Dean Elzy of Milner Library established "Closing the Gaps" to organize student volunteers to facilitate the functioning of the library to increase the number of hours it could remain open. There will be an information session for Registered Student Organizations (RSOs) on Thursday, September 2 to begin the organization of volunteers for this academic year. The goal is 1,000 volunteer hours, with each volunteer working two hours per week. SGA held its kickoff for voter registration and registered over 90 students in one evening. SGA is also working on a new web site to help constituent contact become more fluid between student senators and the students that they represent. Last year, the SGA approved a restructuring of its representation; it now represents every student at the University, rather than only the Registered Student Organizations.

President's Remarks:

President Bowman: The General Assembly passed a higher education budget on July 24th; the Assembly did not support the Governor's proposed cuts to higher education. However, we are not out of the woods yet. In 2001, our State appropriation was \$92 million; it has slipped to just over \$80 million at this time. We had been making ground on salaries up until 2001, but we've lost ground since then. On a positive note, we were able to authorize raises this year and last year. We remain very concerned about the loss of operating funds for departments. With the exception of freshman classes, we are concerned about class sizes increasing. Graduate programs have also suffered due to fewer resources and the support for research is woefully inadequate. The hiring freeze has created a significant burden for many units; I have, however, authorized a number of exemptions for essential positions. On the capital side, the re-appropriations were passed, although new capital projects will not be considered until the fall veto sessions. On a positive note, the Comprehensive Campaign is doing incredibly well. We are already at over \$83 million despite a sluggish economy. Our goal is to reach \$88 million by December and it is clear that we will meet that goal. The University will conduct a search for a new Athletic Director this year.

Provost's Remarks:

Provost Presley: I want to compliment Senator Rinker, Senator Koutsky and all of the other students who are working so hard on increasing student voter registration. That is one of the central tenets of the American Democracy Project that we have been working on for a year. We allowed our freshman class to come in smaller this year; it is at the 17,837 level for undergraduates and we are down some 300 students overall. We are not at the census date yet, so these numbers are not precise. Usually, our graduate enrollment jumps back up about 50 students between the census date and the end of term. Other institutions dipped farther down into their wait lists and we refused to do that. We think that this freshman class is closer to our instructional capacity and by not dipping into our wait list we managed to enroll a class that is we think is our best academically prepared ever. The average ACT score is going to be around 24, which is pretty remarkable. I would especially like to express my appreciation to Jonathan Rosenthal, who worked very hard in making sure that the schedule for General Education matched the students that we were bringing in.

Senator Wang: Roughly, how many faculty positions will be open next year?

Provost Presley: I can't tell you the number in terms of the actual mix as we are still gathering the information about the status of the numbers for this year. It remains our goal to keep the student-faculty ratio at 19 to 1. I hope that the mix of replacement positions furthers our secondary goal to increase the ratio of tenure track faculty.

Vice President of Student Affairs' Remarks:

Senator Mamarchev: We are very excited about the comprehensive educational campaign regarding academic integrity. Rick Olshak of Community Rights and Responsibilities made a presentation last month to the Provost Advisory Council and certainly would be willing to come to the Senate. We had a very busy summer in the Division of Student Affairs. In addition to meeting the Governor's mandate for non-academic units to have a 25% reduction in administrative costs, we also completed our comprehensive program reviews for Campus Dining Services and Recreation Services. We updated our website and created an assessment section where those two comprehensive program reviews will be posted soon. This year, we will be looking at the Office of Disability Concerns and our Career Center in our comprehensive program review process. We were very saddened by the unexpected death of Andy Gordon, our technical director for the Bone Student Center and Braden Auditorium. We definitely feel the void of Andy's loss.

Kathy Perkins, Professor of Theatre at the University of Illinois, was selected as this year's Minority Scholar in Residence. She will be on campus from September 26 to October 1, 2004. Much of her time will be spent with various classes and student groups and also working with the theatre production of *Crowns*. Her public presentation and book signing will be held on Tuesday, September 28, 3:30 p.m. to 5:00 p.m., in the Bowling and Billiards Activity Room. We encourage participate in the Student Laureate Competition sponsored by the Lincoln Academy of Illinois. Graduating seniors in good standing with a GPA of 2.5 or higher are eligible for nomination. Nominations from faculty, staff and students are welcome; self-nominations are also welcome. The Office of Student Life has sent a letter to the University community inviting faculty and staff participation during the spring semester in our civil rights movement trip to Memphis, which occurs during the Martin Luther King holiday weekend and our alternative spring break. The letter that you will receive from Student Life has further details.

Vice President of Finance and Planning's Remarks:

Senator Bragg: We have an appropriation of approximately \$80 million this year, but we will have to give back about \$3.1 million of that to Central Management Services to assist with employee health care costs. We have achieved 18% of the 25% reduction in administrative costs goal. The remaining 7% that we must reallocate from administrative and support functions back to instruction is \$2 to \$2 ½ million. As the President reported, the General Assembly did not support the Governor's proposed cuts to higher education. One of the reasons for that was the State's unique way of funding the State University Retirement System. For the first time, the General Assembly decided to use the State Pensions Fund's balance and the revenues that come into that fund for SURS.

The Governor has decided to postpone any consideration of new capital requests until the veto session later this fall. We are, however, moving forward with the projects that we have had funded. We anticipate moving into the new College of Business building during the end of the fall semester and returning to the east wing of Schroeder Hall near the beginning of the new year. The Schroeder project is coming in well ahead of schedule and under budget. We have many other projects going on, including zoned chillers and electrical redistribution plans, as well as working closely with Dr. Mamarchev and her staff in implementing the long-range housing and dining plans. Also, we will bring to the Senate this year a very ambitious and comprehensive implementation plan for replacing social security numbers as University identification numbers on campus. We will first present that plan to the Administrative Affairs Committee of the Senate.

We have partnered with the Bloomington-Normal Transportation District for the new Redbird Express and currently have two buses that are devoted to a shuttle route around campus. You have universal access; all faculty, staff and students can ride these buses for free. Finally, I would like to ask you to

thank your departments for their good efforts this year in helping us complete our expenditures in a timely manner. We asked departments to accelerate their spending plans and to close their books a month early because of new restrictions imposed on us by the State. It was a tremendous success.

Senator Crothers: While I have not seen the redesign of the College of Business building yet, I have had a tour of Schroeder. It is just extraordinary.

Senator Wang: Is the money in tact for the furnishings for Schroeder Hall?

Senator Bragg: There is about a \$1.8 million resource requirement to provide new office and classroom furnishings and new technology for Schroeder. We think we have identified about 60% of those funds from other sources. The project itself is coming in a little under budget; unfortunately, it is the Capital Development Board's money and that board has been reluctant to reallocate for the total cost.

Senator Reid: What is the likelihood that we might have a rescission this year?

Senator Bragg: In anticipating that, the General Assembly asked the Governor to sign a number of memoranda of understanding, essentially, promising that he would involve the Assembly in the decision process for any rescission. I suspect that if we get a rescission, it simply will not happen in the same way as before. However, there are many other ways that the State can they can limit spending and not call it a rescission.

Senator Mahoney: Where can I find the bus route for the new shuttle?

Senator Bragg: You can find the schedule on the Parking Services website; flyers have also been posted containing this information.

Senator Mahoney: Does the University have plans to expand its marketing of the new shuttle service?

Senator Bragg: I will ask the Parking and Transportation Department if they have any such plans. We expect ridership to increase as the weather grows colder.

Senator Brockschmidt: Are there plans to extend the shuttle service to off-campus sites in areas of large student populations?

Senator Bragg: Off-campus service is really driven by the Bloomington-Normal Transportation District; their resources determine how much they can expand. They review ridership and demographics on a biannual basis, so it would be at least another eight months before such a review would occur.

Committee Reports

- ***Academic Affairs Committee:*** The committee elected Senator James Reid as its chairperson.
- ***Administrative Affairs and Budget Committee:*** The committee elected co-chairpersons: Senators Gamage and Brockschmidt.
- ***Faculty Affairs Committee:*** Senator Wylie was elected as the Faculty Affairs Committee Chairperson.
- ***Planning and Finance Committee:*** The Planning and Finance Committee elected co-chairpersons: Senators Plantholt and Waterstraat.
- ***Rules Committee:*** The committee elected Senator Hammel as its chairperson.

Communications:

NCA Accreditation Update

Senator Borg: As the co-chairperson of the NCA Accreditation Steering Team, I would like to present a brief summary of the status of the accreditation process. For the past two years, we have been in the process of conducting a self-study at the University based, in large part, on the long-term planning efforts engaged in *Educating Illinois*. We are now nearing the end of this study and will have an onsite visit by the NCA Accreditation Team February 14 through 16, 2005. I would like to thank the NCA Steering Team members who are here tonight: Richard Dammers, Jan Shane, Joe Rives, Brent Paterson, Mike Plantholt and James Thompson. As of today, most of the chapters, in draft form, of the Steering Committee's report are available on the Provost's website. We invite the entire campus community to read and comment on this report and will continue to receive comments and revise our efforts throughout the month of September. Though we will submit a draft report to the Board of Trustees at its October meeting, we do plan to continue to update informational items until we submit the final report to the site visitors in December.

08.24.04.02 Sense of the Senate Resolution: USA Patriot Act (Senators op de Beeck and Reid)

Senator Crothers: If you recall, we talked about the proposed Sense of the Senate Patriot Act Resolution briefly in May. The two senators who brought it forward stated that they would perhaps do some additional research during the summer. Also, we asked the President if his office would begin a University audit regarding what changes to our policies and procedures had occurred in response to the Patriot Act. We will, therefore, discuss that information rather than putting the resolution forth for a formal vote.

Senator op de Beeck: I haven't really changed much in the resolution from the version that you saw in May. The only revision we made was to urge the President's Office, rather than the President and the Provost, to take into consideration any instances of enhanced surveillance of students, faculty and staff that might pertain to the Patriot Act. We brought it originally to the Senate as a way to get the University aware of the endangerment that the Patriot Act seems to pose to our civil liberties and constitutional rights.

Senator Reid: It is a very difficult issue to determine how to balance security concerns in a time of terrorism with civil liberties. I think that the spirit of this resolution is just to say that certain aspects of the Patriot Act have gone too far in sacrificing civil liberties to the extent that this information is not necessary for the security of the nation and really threatens the very traditions of civil liberties. I would urge you to support this because I think that it is an important statement to make.

Senator Crothers: We did ask the President to begin an audit on what policies and procedures have been formed in response to the Patriot Act.

President Bowman: Essentially, any request for confidential information has to be given to a data custodian. The data custodians are the only people who can release University records. For example, the data custodian for student records is the University Registrar; for employment records, the data custodian is the Director of Human Resources. The next step is that the University Police will authenticate identification of any off-campus official who wants access to information. Then all such requests go to the University General Counsel before the information is released, so nothing leaves the institution until it is finally cleared by the University General Counsel.

Senator Deutsch: I would suggest that you might prepare some presentation of the actual content of the Act, because I don't feel confident that I could vote for this resolution without having fairly detailed knowledge of the Act itself.

The Patriot Act will come to the Senate for discussion and vote on September 15, 2004.

06.30.04.01 Surveillance Equipment Use

The Senate received a general memo from the President regarding surveillance equipment use. This year was the first time that the memo was sent to the entire University as well.

08.17.04.01 Summative Evaluation Schedule for Administrators

The Senate received a schedule for the summative evaluation of administrators. There was one minor revision to the schedule in that Chairperson Tim Longfellow's evaluation will be completed in FY06 rather than FY05.

08.17.04.02 Call for Nominations for Distinguished Professors

08.24.04.01 Call for Nominations for University Service Awards

The Senate received a call for nominations for Distinguished Professors. There has been a relatively new practice established in that the nominees are required to include external letters in the materials submitted for consideration. The Senate also received a memo that called for nominations for University Service Awards.

University Family Campaign Update

The Senate received a flyer briefly updating the status of the Family Campaign portion of the University's Comprehensive Campaign.

Theatre Production

Senator Kim Pereira is involved in final rehearsals for a performance of Harold Pinter's, *The Lovers*, which will run from September 9 through September 11, 2004. Tickets will be available starting on September 7 and the production will be held in Westhof Theatre.

Adjournment

September 1, 2004		NV = NON-VOTING		
		Approval of Minutes		
SENATORS	Attendance	Motion 4		
		Unanimous		
ADAMS	X			
BARONE	X			
BLAIR	X			
BORG	X			
BOSER	X			
BOWMAN	X	NV		
BRAGG	X	NV		
BRINTON	X			
BROCKSCHMIDT	X			
BURK	X			
COLEMAN	X			
CROTHERS	X			
DARNELL	X			
DEUTSCH	X			
DEWITT	X			
DREW	X			
EVERNDEN	X			
FAZEL	X			
GAMAGE	X			
HALFAR	X			
HAMMEL	X			
HAMPTON	X			
HERCHENBACH	X			
HOLLAND	X			
HUNTER	X			
JERICH	X			
JONG	X			
KAUZLARICH	X			
KOUTSKY	X			
LOGRASSO	X			
MAHONEY	X			
MAMARCHEV	X	NV		
McGINNIS	X	NV		
MOHAMMADI	EXCUSED			
MWILAMBWE	X			
O'DONNELL	X			
OP DE BEECK	X			
PARETTE	X			
PEREIRA	EXCUSED			
PLANTHOLT	X			
PRESLEY	X	NV		
RADHAKRISHNAN	X			
RACKAUSKAS	X			
REID	X			
RIDENOUR (Dean Representative)	X	NV		
RIEGLE	X			
RINKER	X			
SCHLENKER	X			
SERRITELLA	X			
SIMON	EXCUSED			
SMITH	X			
THOMPSON (Chairs Council Rep.)	X	NV		
TRISSEL	X			
WANG	X			
WATERSTRAAT	X			
WYLIE	X			