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Fall 9-29-2004

Senate Meeting, September 29, 2004

Academic Senate
Illinois State University

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ACADEMIC SENATE AGENDA
TIME: 7 P.M., Wednesday, September 29, 2004
PLACE: Old Main Room, Bone Student Center

Call to Order

Roll Call

Approval of Minutes of September 15, 2004

Chairperson's Remarks

Fiscal Year 2006 Proposed Operating and Capital Requests To IBHE (Stephen Bragg, VP of Finance and Planning)

Student Government Association President's Remarks

Administrators' Remarks

Committee Reports

Information Item:

05.03.04.01 College of Arts and Sciences Bylaws (Rules Committee)

Communications:

Adjournment

Meetings of the Academic Senate are open to members of the University community. Persons attending the meeting participate in discussion with the consent of the Senate. Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.

Note: If you no longer have need of your packet envelope, please return it to the Senate Secretary. Thank you.

ACADEMIC SENATE MINUTES
Wednesday, September 29, 2004
(Approved)

Volume XXXVI, No. 3

Call to Order

Chairperson Crothers called the meeting to order at 7:00 p.m.

Roll Call

Senate Secretary Borg called the roll and declared a quorum.

Approval of Minutes of September 15, 2004

Motion XXXVI-10: By Senator Parette, seconded by Senator Schlenker, to approve the Academic Senate minutes of September 15, 2004. The minutes were unanimously approved.

Chairperson's Remarks

Senator Crothers: Tonight's Senate Agenda is relatively brief, but we are meeting so that the internal committees could have a full opportunity to meet tonight and also so that information regarding budget requests can be presented to the Senate. I want to remind the various committees that communication with the administrators assigned to your committees is of the essence to help facilitate the many issues pending before the Senate. I also want to remind everyone that they are invited to attend the presidential inauguration on Friday, October 8, 2004, at 2:00 p.m.

Fiscal Year 2006 Proposed Operating and Capital Requests (Stephen Bragg, VP of Finance and Planning)

Vice President Bragg: We have with us tonight two of my staff colleagues, who will make the bulk of the presentation concerning the proposed fiscal year 2006 operating and capital budget requests. Barb Blake, University Budget Officer, is primarily responsible for most of the analytical work for the operating budget. Dick Runner, Director of Facilities Planning and Construction, is the chief staff person responsible for crafting our capital budget requests. Each of them will give you an overview of the proposed FY2006 budget requests. Our requests, as do all other state budget requests from public universities, go to the Board of the Higher Education. The IBHE then formulates its budget recommendations. In the material for this presentation, you will find a document containing a table on one side and a graph on the other. The \$19 million figure on the table is technically a little more than our appropriation reduction because it includes the \$3 million that we have give back to the State of Illinois Central Management Services for health insurance. That \$3 million is money that we can't spend and over which we have no discretionary authority. I also included a 2% potential reserve, even though the Governor agreed that he would not request a midyear reserve.

The second line on the table indicates resource requirements. We incurred almost \$13 million in new salary obligations between FY2002 and 2005. Then there are the various unavoidable expenditures that the institution has had to meet on the appropriated side totaling almost \$12 million. The real obligation that we have had to shoulder is closer to \$43.5 million, far beyond the \$19 million that we talk about in appropriation cuts. To meet those obligations, we have made permanent cuts in each of our divisions, including the president's area, of almost \$11 million. There are things that we are just not doing any more. The biggest source of revenue, other than state funds, is tuition. We have had to raise tuition to generate an increase in revenue of about \$17.25 million over the past three years. In part, this tuition increase reflects the implementation of the new "Truth in Tuition" legislation, which raises tuition for new students and then freezes it for those students for four years. We have also done other internal reallocations amounting to about \$9.2 million. That is basically how we were able to meet the \$43 million obligation. Another context for our requests is indicated in the graph on the reverse side of the page. This shows our actual cumulative appropriation from the State since FY1997.

Barb Blake, Budget Planning Director: From the table that Dr. Bragg just shared with you, I think it is obvious that we have been a responsible steward and directed our limited resources to our highest priorities in the last few years. In addition to salaries, we have also provided additional financial aid to needy students. We have tried to keep up with repair and maintenance of our facilities and we did all of this while protecting our instructional programs. The recommendations on the table I distributed will go to the Board of Trustees at their October 22nd meeting prior to submission to the IBHE. We are asking for restoration by the State of a portion of the general revenue support that we have lost since FY2002. The University is requesting an additional \$9.4 million to support its core programs and services in FY2006. This is an 11.7% increase over this year, but it is 3.7% *less* than what we started with in FY2002. Our highest priority next year, as it has been for several years, is to provide faculty and staff increases. \$4.8 million is requested for this purpose. We are also requesting \$152,600 to support operational increases for the library and \$672,000 for general operational increases, as well as funds to support high priority *Educating Illinois* initiatives. The total program request is \$2.65 million, which will be used to further advance our strategic plan and to maintain our instructional capacity. Utilities continue to be the largest expenditure in our contractual funds and we anticipate that we will have increased utility costs next year. To help meet these costs, we are requesting \$379,800, which is about 7% of the appropriated funds utility base. Maintaining our facilities, both new and existing, is one of our highest priorities. The University requested operation and maintenance support last year for the College of Business building, but did not receive those funds. We are once again asking the State to recognize the importance of this support and are requesting \$750,000 for this purpose. While we hold no illusions that this request will be fully funded, we do feel that the time is right to ask the State to reinvest in higher education.

Richard Runner, Director of Facilities Planning and Construction: I have distributed a summary of the University's FY2006 capital request. This request has not yet been approved by the Board of Trustees, but it will be presented to the Board at its October meeting. The list in the summary is in order of priority. The University is requesting funding for five capital projects totaling \$148 million. The number one priority need that we have as an institution is to provide additional steam and chilled water generating capacity and to improve the distribution system of those throughout the campus. That is what necessitates the \$23 million request for construction of a new south campus power plant and upgrades to the utility distribution system. The second priority is the Wellness Activity Center. The project cost of \$24 million is one-half of the construction cost of that facility. The building is a combination of the School of Kinesiology and Recreation Programs, along with the campus recreation programs. The combination of those two facilities into a single structure was identified several years ago as a result of a study by a committee appointed by the President of the University. About 80% of the building can be used for both sets of programs. The third priority is to address badly deteriorated facilities in our Fine Arts complex. This involves selective demolition of some of those buildings and renovation of others, as well as construction of new facilities that would enhance and adequately support the programs of that college. Williams Hall renovation is recommended after the new College of Business building opens. This renovation project would return Williams Hall to its original grandeur. The fifth request is State support for the construction of an Information Commons and for Milner Library rehabilitation. This request is to continue the renovation of Milner Library and to add a major addition to that structure. The Information Commons would be constructed adjacent to the library; it would bring the facility up to the standards of a modern-day university library. In addition to the five major capital projects, we are requesting funding for two capital renewal projects. These slightly smaller projects range in cost from approximately \$300,000 to \$500,000. The two highest priorities identified are the electrical distribution issues in Milner Library and the re-roofing of University High School at a cost of \$500,000.

Senator Crothers: We would anticipate that, at best one, of these projects will be funded?

Dr. Runner: We would hope to receive funding for at least one. The total amount that the State appropriates for capital projects has fluctuated significantly during the past several years.

Senator Wang: What is the status of Schroeder Hall with regard to the money for furnishings?

Dr. Runner: Over and above the appropriation for the capital construction of that project, the institution has developed a financing plan for various aspects of equipping and providing furniture for the Schroeder Hall occupants when they move back in in January. Among those approaches includes working with the State to enable us to use some remaining funds in the appropriation to add additional bookcases and to install the technology consoles in the front of each of the classrooms. We have also been authorized to expend \$300,000 of those appropriations to acquire technology for the classrooms. Finally, the University administration has committed itself and has borrowed funds to purchase the furniture for all of the faculty offices in Schroeder and the departmental spaces. So, over and above the capital appropriations, the institution, working in concert with the Capital Development Board of the State, will invest an additional \$1.8 million in Schroeder Hall so that it is fully equipped.

Senator Koutsky: How overdue is the power plant for a rehab?

Dr. Runner: The facilities currently in that complex are about 30 years old. Most of the mechanical equipment has a useful life of 20 years. This equipment is living on borrowed time and only continues to operate as a result of ongoing heroic efforts of our maintenance staff to keep it running.

Senator Koutsky: Was south campus identified as the area in most need of repair when we studied the condition of the residence halls?

Dr. Runner: The term south campus, as you are using it, identifies the south campus residence hall complex. The use of the descriptor for this project refers to the geographic location and is actually the block just across the street from the south campus residence halls. This would be a companion to the existing power plant that is currently located contiguous to Schroeder Hall. We don't want to build any additions in the area of the current plant and much of the equipment there will age itself out over the next 10 to 15 years. So, we want to begin to build a new power plant, which initially we be considered a satellite power plant, but over the next 15 years would become the primary power plant for the institution.

Senator O'Donnell: Why tie in improvement of the heating and cooling systems for CVA with this new power plant when we are hoping for the full scale improvement/demolition of this complex in the future?

Dr. Runner: The south campus power plant is a major installation that will enhance the institution's overall capability to provide chilled water, which is cooling, and steam, which is heating, to a major portion of the campus. In the long term, it will provide those utilities to most of the campus.

Senator Mwilambwe: Have you determined the location for the Wellness Activity Center?

Dr. Runner: The identified location is on the block that is currently occupied by the central residence hall complex, Walker-Dunn-Barton, and on the site currently occupied by McCormick Hall. That area is located between Main and University Streets.

Senator Adams: With newer technology, why are we investing in steam heat?

Dr. Runner: Steam continues to be the most economical way to heat major portions of the campus.

Senator Simon: On what basis, in terms of priorities, were these projects identified? It looks like recreation takes priority over the library. Secondly, to what extent in capital improvement projects is attention given to occupational wellness, such as ventilation in Stevenson Hall?

Dr. Runner: The bulk of the projects that are identified here address precisely those issues--not only the aging mechanical electrical distribution systems within the buildings, but also asbestos, handicap accessibility and life safety. The funding requested for Stevenson Hall addresses the life safety and air quality issues within that building. The Wellness Activity Center is not a request for campus recreation. This is to address the laboratory and instructional needs of the School of Kinesiology, which is currently in Horton. The priorities are driven in large part by the age of the mechanical systems, inadequacies of the electrical systems or the technology in those spaces, as well as the configuration of the facilities that no longer respond to the needs of the academic programs.

Senator Simon: Could you provide a list of those projects that did not make the top priorities?

Dr. Runner: I can provide that to the Senate.

Senator op de Beeck: Are these charts available on line?

Senator Bragg: We can make them available through the Senate Office.

NOTE: Documents presented regarding the FY2006 budget requests are available on the Senate web site's "Documents" page at: <http://www.academicssenate.ilstu.edu/documents.html>.

Student Government Association President's Remarks: No report.

President's Remarks

President Bowman: We have less than 100 days left in our current comprehensive campaign; we have raised just under \$84 million toward our \$88 million goal. I am still very optimistic that we reach our goal. Our alumni are incredibly loyal and many of them have made quite significant donations, even those of modest means. Two building service workers endowed a scholarship; the campus as a whole, including faculty, staff and annuitants, has donated \$5 million.

Tomorrow, *The Pantagraph* will run an article on our Athletic Director Search. I have appointed a search committee that includes a representative from the Academic Senate, as well as people from across the campus—AP, civil service, students and faculty. Steve Adams, Director of Enrollment Management, will chair the committee. Linda Herman, the current Interim Director of Athletics, will be on the committee. We hope to have someone in place by May or June.

During the last Senate meeting, I was in Washington, D.C. with Dr. McGinnis of the Graduate School trying to shop some of the projects that we have been proposing for federal earmarks. We work with a number of different groups in Washington, including agencies, but this trip focused on members of the Illinois Congressional Delegation. We were very warmly received. We have established very good relationships with people like Senators Durbin and Fitzgerald and Congressmen Weller and Johnson; they are excited about things that we put in front of them. Speaker Hastert is favorably inclined toward a project that partners us with a group in his district and I am optimistic that for another year our federal funding in grants and contracts will exceed \$20 million.

The preliminary numbers on where we stood at the end of the last academic year, which we provide to U.S. News and World Report and to other organizations, looked very good. Our fall to fall retention rate

is now 84%. That means that in our tier in U.S. News and World Report, we are number 4. Our graduation rate is now the highest in the history of the institution. In our tier we are number 8. Minority retention rates are also very high. A year ago, they were 71%. We have not tallied them for the end of the last academic year, but even 71% is about 20 points above the national average for institutions like ISU. Finally, I would just like to reiterate that while there is a lot of good news around the campus, we are still in a very fragile state and I think that Dr. Bragg's charts for the budget presentation make that very clear. We have lost an enormous amount of money and when you factor in where we would be if we had continued to grow as we had through 02, the change is dramatic.

Senator Borg: I am interested in the ethics training that all state employees are being asked to complete. What would happen if someone refused to take the exam or failed the exam?

President Bowman: As far as passing the exam, there are no limits on the number of times an individual can take the training and the exam. If someone were to refuse to go through the training, they would be in violation of state law; however, there has been no test case yet. Our best guess is that there would be some sort of sanction from the Inspector General. The sanction would affect the individual, not the institution.

Senator Reid: In the last e-mail we received regarding the ethics training, we were advised that some individuals were not notified about the training.

President Bowman: The communication about who needed to take the exam was done based on a snapshot of the payroll in early August, so it missed most of the faculty. Clearly that was an error. There have been some follow up mailings to address this error.

Senator Mamarchev: One of the issues with the ethics training is that some of our people who work in certain positions on campus have difficulty reading. So, that is another challenge that was not accounted for very well.

Vice President of Student Affairs' Remarks:

Senator Mamarchev: I want to thank SGA, several of our RSOs and Milner Library for providing voter registration opportunities for the University community. That has been very successful. October 5th is the deadline for that process. I have been in communication with Dean Elzy and also Senator Rinker about the fact that Milner Library is still looking for volunteers, so I would hope that everyone who is on the Academic Senate would talk with their various constituent groups and encourage people to volunteer to facilitate the operation of the library so that it can remain open until 2:00 a.m. each night.

Vice President of Finance and Planning's Remarks: No additional comments.

Committee Reports:

Academic Affairs Committee

Senator Reid: The Academic Affairs Committee discussed the issue of appointing an Academic Affairs faculty member to the Academic Planning Committee. We agreed the original proposal for an annual colloquium should be removed from our list of issues pending as there are already a number of initiatives in terms of colloquiums and because there is no new money available in general. We began discussing the University Curriculum Committee's revisions to its policies and procedures. We have approved all of the proposed revisions, except those relating to the 124 hour rule, which is the maximum number of credits that we would like majors to require, including general education credits. We will be asking a representative of the Provost's office to speak with us next time about that rule.

Administrative Affairs and Budget Committee

Senators Brockschmidt: I would like to thank Vice President Bragg, Barb Blake and Dick Runner for speaking with us before the meeting and on the floor about the fiscal year 2006 operating and capital requests. We have no report at this time.

Faculty Affairs Committee

Senator Adams: The Faculty Affairs Committee was fortunate to have Dr. Ira Schoenwald meet with us concerning the ombudsman issue. Dr. Schoenwald is going to assist us in gathering information regarding current policies related to faculty issues. We are going to pull together a big picture and then move on from there.

Planning and Finance Committee

Senator Plantholt: The committee spent most of its meeting talking about the Organizational Change Policy. The committee agreed that the current policy is not a good one and discussed whether there is even a need for a policy. I think that we are close to agreement on a fairly simplified version of the policy. Otherwise, we just discussed the future topics for the year, which include priorities documents and alternative budgeting methods.

Rules Committee

Senator Hammel: The Rules Committee discussed the issue of confidentiality of personnel issues related to administrators, AP and civil service staff. As we understand it, this was an issue raised by the 2003-2004 Rules Committee when working on the revisions to the Faculty Code of Ethics. There was concern that AP and civil service staff are not covered in regard to the confidentiality of personnel issues in the ways in which faculty are covered by the Faculty Code of Ethics. To the best of our understanding, some of the changes in the Faculty Code of Ethics were never really instituted and we don't necessarily see a great deal of difference between the policies under which all university employees fall and those under which the faculty fall. We will defer the confidentiality issue until we have the opportunity to discuss the Faculty Code of Ethics. We also discussed preparing to elicit responses from the University community regarding any revisions that are needed to the Code.

Senator Brockschmidt: Where can we find the Faculty Code of Ethics?

Senator Hammel: It is on the University's Policies and Procedures web site. There are links to it in several different places.

Senator Crothers: Please be aware that there is an archived version and a newer version.

Information Item:

05.03.04.01 College of Arts and Sciences Bylaws (Rules Committee)

Senator Hammel: Essentially, the changes that the Senate has been asked to approve in the College of Arts and Sciences Bylaws are in Appendix B. The revised bylaws were approved last spring, except for Appendix B. The Senate asked for clarification on several points, in particular, on page 8; the changes made and approved by the college are in bold. The Rules Committee suggested two minor changes. In the Membership section, point 1.A., we simply capitalized "G" in group so as to formally refer to the three groups by which the College of Arts of Sciences divides itself. Also, under point 2.C., we clarified that the dean maintains election results.

Senator Crothers: The Senate previously expressed concerns in regard to the rules for special elections in item 3.A. The revisions in bold are the college's response to those concerns.

XXXVI-11: By Senator Hammel to move the College of Arts and Sciences Bylaws to action. The Senate approved the motion unanimously.

XXXVI-12: By Senator Hammel to approve the College of Arts and Sciences Bylaws. The Senate unanimously approved the bylaws.

Communications:

Voter Registration

Senator Koutsky: Tomorrow, there will be groups conducting voter registration on Stevenson Plaza in the In Exchange area. They will also be there on Tuesday, which is the last day to register to vote. Monday, there will a group at Milner Library conducting registration and SGA will be in various dorms around campus.

Senator Rinker: We have currently registered over 290 students to vote in the upcoming election.

Adjournment

September 29, 2004		NV = NON-VOTING		
		Approval of Minutes	Move CAS Bylaws to Action	Approval of CAS Bylaws
SENATORS	Attendance	Motion 10	Motion 11	Motion 12
		Unanimous	Unanimous	Unanimous
ADAMS	X			
BARONE	X			
BLAIR	X			
BORG	X			
BOSER	X			
BOWMAN	X	NV	NV	NV
BRAGG	X	NV	NV	NV
BRINTON	X			
BROCKSCHMIDT	X			
BURK	X			
COLEMAN	X			
CROTHERS	X			
DARNELL	X			
DEUTSCH	EXCUSED			
DEWITT	X			
DREW	X			
EVERNDEN	X			
FAZEL	X			
GAMAGE	X			
HALFAR	X			
HAMMEL	X			
HAMPTON	X			
HERCHENBACH	X			
HOLLAND	X			
HUNTER	X			
JERICH	EXCUSED			
JONG	X			
KAUZLARICH	X			
KOUTSKY	X			
LOGRASSO	X			
MAHONEY	X			
MAMARCHEV	X	NV	NV	NV
McGINNIS	EXCUSED	NV	NV	NV
MOHAMMADI	ABSENT			
MWILAMBWE	X			
O'DONNELL	X			
OLSON (Dean Representative)	X	NV	NV	NV
OP DE BEECK	X			
PARETTE	X			
PEREIRA	X			
PLANTHOLT	X			
PRESLEY	EXCUSED	NV	NV	NV
RADHAKRISHNAN	X			
RACKAUSKAS	X			
REID	X			
RIEGLE	X			
RINKER	X			
SCHLENKER	X			
SEELINGER (Chairs Council Rep.)	X	NV	NV	NV
SERRITELLA	X			
SIMON	X			
SMITH	EXCUSED			
TOLCHIN	X			
TRISSEL	X			
WANG	X			
WATERSTRAAT	X			
WYLIE	EXCUSED			