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Spring 1-22-2003

Senate Meeting, January 22, 2003

Academic Senate
Illinois State University

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ACADEMIC SENATE AGENDA
TIME: 7 P.M., Wednesday, January 22, 2002
PLACE: Old Main Room, Bone Student Center

Call to Order

Roll Call

Approval of Minutes of December 11, 2002

Chairperson's Remarks

Student Government Association President's Remarks

Administrators' Remarks

Committee Reports

IBHE-FAC Report (Senator Jerich)

Capital Campaign (Dr. Susan Kern)

Action Item:

Executive Committee Faculty Election

Alternant IBHE-FAC Representative Election

Information Item:

10.31.02.01 School Designation for Applied Computer Science and Name Change (Administrative Affairs and Budget Committee)

Advisory Item:

09.11.02.03 Academic Calendar 2007-2008 (Administrative Affairs and Budget Committee)

Communications:

12.03.02.02 Agribusiness M.S. Sequence Proposal – Approved by the Senate 1/16/03

12.06.02.01 General Technology Sequence Deletion – Approved by the Senate 1/17/03

Adjournment

Meetings of the Academic Senate are open to members of the University community. Persons attending the meeting participate in discussion with the consent of the Senate. Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.

**ACADEMIC SENATE MINUTES
(Approved)**

January 22, 2003

Volume XXXIV, No. 9

Call to Order

Chairperson Lane Crothers called the meeting to order at 7:00 p.m.

Roll Call

Senator Borg called the roll and declared a quorum.

Approval of Minutes of December 11, 2002

Motion XXXIV-67: By Senator Liguas, second by Senator Allen, to approve the Academic Senate minutes of December 11, 2002. The minutes were unanimously approved

Information Item:

***10.31.02.01 School Designation and Name Change for Department of Applied Computer Science
(Administrative Affairs and Budget Committee)***

The Department of Applied Computer Science has requested a change in designation as a school and a name change for the department to the School of Information Technology. Senator Crothers asked the Senate if it objected to bringing this information item forward at that time. There were no objections.

Senator Lartz invited Dr. Rossman, Dean of the College of Applied Science and Technology, and Dr. Doss, Interim Chairperson of the Department of Applied Computer Science, to the table to answer questions related to the proposed school designation and name change for the department.

Senator Reid: As I remember the discussion when we first begin to rename departments as schools, the primary criterion at that time was that it had become a standard name in the field throughout the U.S. I would like to ask for justification of these new standards that you present.

Dr. Rossman: I don't think that we have introduced new standards. I think that we have addressed the same standards.

Senator Reid: The first standard has to do with numbers. Are you suggesting that any department that gets up to a certain number has a good reason to become a school?

Dr. Rossman: Size is one of the issues to be dealt with. Personally, we don't think that small units should be schools.

Senator Reid: The next standard is range of programs. Is this true of schools around the U.S., that they all have a large range of programs?

Dr. Rossman: Schools of Information Technology generally do.

Senator Reid: You said that it is becoming increasingly popular for information technology departments to be called schools. Would you explain why the description "increasingly popular" should convince us to change the name to school?

Dr. Rossman: Many places are trying to pull this together now, so increasingly you have schools of information technology with this collection of programs.

Senator Reid: Would that include computer specialists in accounting?

Dr. Rossman: Not usually.

Senator Reid: One of the problems we thought we would have with this is that suddenly everyone was going to have a school. At that point, we wanted to have some criteria that would decide when it is appropriate to have a school.

Senator Mohammadi: Would you describe the potential benefits and costs to the University in changing the structure and name?

Dr. Rossman: The costs are minimal. The printing cost we incur as we change out is one of the principal costs. The benefits we think are really being able to put a school out there that is ahead of its time. For years, we have had these three programs collected in one department, which was a unique configuration. I think that the increased visibility of the program is one of the principal benefits to the University.

Senator Mohammadi: Do you foresee additional resources in the future that you might need to expand the program?

Dr. Rossman: No, not because it is becoming a school, but the resources are needed for sufficient faculty to handle the number of students enrolled. That need will remain the same whether it is a department or a school.

Senator Landau: Will the designation of school facilitate efforts at accreditation?

Dr. Rossman: The accreditation team has said that this is the way things are going and indeed in many universities are pulling these programs together through the creation of a school. It is not required for accreditation. The school itself is not accredited. It would be the programs within the school.

Senator Maroules: The question I have concerns the proposed title. In the College of Business there are several degree tracts in accounting and management that specialize in information systems and I see the information systems and information technology going hand in hand. Do you consider that a potential problem for students who are deciding on their degree?

Dr. Doss: We already have the information systems undergraduate degrees, so I am not sure that there would be any more confusion than there already is between Business and Applied Computer Science.

Senator Deutsch: Does the change in the title of the department from Applied Computer Science to Information Technology imply any change in orientation of the department?

Dr. Doss: We don't plan to change any of the undergraduate degree programs. They would still be the same.

Senator Razaki: Has your enrollment increased during the last three years?

Dr. Doss: It has been on a constant increase, though this year, due to the economy, we did see a small decrease in the number of incoming freshman.

Senator Meckstroth: In your proposal, it reads, "However, the designation of such a school could also assist the unit in working with other units on campus." How will that occur and might one of the units be the library?

Senator Reid: How will being a school rather than a department help your relationships with other departments?

Dr. Rossman: I don't know that it would. Keep in mind that we made this request in May 2001 and the individuals who actually prepared the document that you are looking at are not here right now. I think the department will continue to work with other units whether it is a school or department. I do think that their request to become a school is a reasonable request. I certainly endorsed it and our college council endorsed it. I think that they meet the criteria that are established.

This item will return to the next Senate meeting as an action item.

Chairperson's Remarks

Senator Crothers: We are very pleased to announce Senator Kurtz' return to the Senate. Since we last met, the announcement was made regarding the appointment of a new Provost. We do owe a very strong round of appreciation to Provost Bowman. He did a remarkable job in very difficult times. He has been open to our operations on the Senate and we owe him a great deal.

We will have three meetings in February, February 5, which is a regularly scheduled meeting, February 12, which is a not a regularly scheduled meeting but at which we will do regularly scheduled business and also a meeting on February 19. The meeting on February 19 will concern budget issues. The President and each of the Vice Presidents will have an opportunity to make a statement about their budget priorities and problems that they face in their roles. We have also invited a representative from the deans and the Chairperson of the Chairs Council to make presentations if they wish. After the presentations, we can discuss questions of priorities and issues that we think are most important to the University. I would like to thank the President, Vice Presidents and others for their support of this idea. After that meeting, we will probably systematically include in all subsequent Senate meetings a period of discussion in which we will talk about the actual numbers and any concerns that may emerge from this.

Student Government Association President's Remarks

Senator Bathauer: We have three new student senators, Nikki Schneider, Emily Weiss and Ryan Schilb. We are still in search of a College of Fine Arts student senator. We continue the process of reviewing the student fees. We also had the opportunity to meet the new governor.

Administrators' Remarks

- **President Vic Boschini:** Monday, January 27, at 2:30 p.m., in the Old Main Room, there will an open meeting to answer any questions you would have about anything going on at the University. I feel that because there is a lot going on right now, it would just be good to get together. On February 20, at 3:00 p.m., we will have our annual convocation for Founder's Day. The Honorary Degree recipient, Justice McCusky of Illinois, will be recognized on that day.

The governor has initiated an executive order freezing all hiring of any type for any state employee. I am looking at that right now to see what the ramifications are. I don't have the answers yet. The governor has also asked to delay his State of the State Address by one month. This is very significant for we generally begin to solidify the process of our budget after that address. There are a lot of unknowns right now.

Senator Reid: If there is a rescission, that money comes out of the FY03 budget. It will take us time after that to figure out how we are going to make these cuts. How much money is actually going to be left to cut?

President Boschini: Very little. After mid-March, you basically only have seven weeks of money left.

Senator Lindblom: Does this hiring freeze include the positions for which we are currently searching?

President Boschini: In my opinion yes, but we are looking into that.

Senator Jerich: If those budget cuts occur, will summer school course offerings be eliminated?

Provost Bowman: Presently, there are no plans to reduce the level of summer school funding, but that is only because we don't know the magnitude of our cut. Our overriding philosophy is to protect the academic side of the institution to the greatest degree possible. Summer school will not be looked at lightly.

- **Provost Al Bowman:** We don't have enough information concerning the governor's freeze to know if the faculty searches underway can be completed. We will certainly honor the commitments that we have made in terms of the positions that we have been offered. The good news on the budget is that our external grant funding continues to increase; I would like to compliment Gary McGinnis for the good work that he has done in his area. It looks like we are running 20% ahead of where we were a year ago. On the admissions side, there continues to be strong interest in ISU from high school seniors. We also have attracted a stronger applicant pool than we did last year. The attendance at area meetings is very strong so far. Our special efforts on minority recruiting have paid off and we have seen a dramatic increase in the pool of minority applicants. The transition that is underway in the Provost's office is off to a good start. I have been in daily contact with the new Provost and the transition plan is underway. He will officially take office on March 3.

Senator Deutsch: Is the administration contemplating any further tuition increases, other than those in the pipeline already?

President Boschini: I would say that there will be a tuition increase, but that is not our decision; it is the Board's. The Board will discuss it at its last meeting of this academic year because there are still too many unknowns.

Senator Nur-Awaleh: Are the URG's approved for FY 03-04 also subject to the budget crisis?

Provost Bowman: As a last resort, yes. We would look at all funding sources.

- **Vice President of Student Affairs Helen Mamarchev:** We had our Martin Luther King, Jr. celebration tonight and over 100 people turned out for that event. Just like everyone else at the University, we have been holding back a certain percentage of funds this year because we anticipate a call back at some point. We have been going through various scenarios determining the basic services that we need to continue to provide and those that we will have to alter in structure and service delivery. However, one project that we have had ongoing for awhile, which is really a mile marker, is an online selection developed by the housing services program that will allow our new students to select the actual room in which they would like to live. Many schools are interested in seeing what we have done.
- **Vice President of Finance and Planning Steve Bragg:** I would like to offer our congratulations to our Chief of Police, Ron Swan. This past Saturday, Chief Swan was the recipient of the City of Bloomington's annual Martin Luther King, Jr. Citizenship Award. We are about to refinance some of our existing bonds. We had two very good visits from nationally known bond rating agencies. We are very hopeful that our visit with them will allow us to maintain our rating. We will learn more about that in February. We have also completed another major action in *Educating Illinois*. On January 16, we received a "Facilities Condition Assessment". This is an engineering study that we have done of all of our structures and facilities on campus documenting in detail the deferred maintenance and the condition of those facilities. I will present to you a synopsis of those findings later this semester.

Please do not think that we have not been diligent in paying attention to the pending budget circumstances. You may recall that the President was proactive, as long ago as last summer, and charged the vice presidents with developing with our constituencies a comprehensive planning process of a 5% contingency plan. We have those plans in place and we have begun discussions with all of our department heads about how we will implement those plans should a mid-year rescission come along.

Senator Bathauer: The SGA has had a flood of e-mails and phone calls regarding the significant decrease in dining center hours. Is that because of the budget concerns? Is there anyway that we can get that information out to the students?

Senator Mamarchev: It was discussed with the leadership of the ARH and information was distributed in the residence halls before the term was over in December.

Senator O'Brien: Is there a way that we can get that information out again, because I never received it before I left for the semester.

President Boschini: Why don't you get it to every senator so that they can have it for their constituents?

Senator Bathauer: If we can get that information, SGA can send a press release to the *Vidette*. It is a growing concern.

Senator Mamarchev: We provided them with some information, but I haven't seen anything reported on it. I will follow up on that.

Committee Reports:

Academic Affairs Committee

Senator Lindblom: The committee had an orientation meeting with the three new students assigned to the Academic Affairs Committee. First on the docket for our committee this semester are the CTE Bylaws and continuing work on the General Education review.

Administrative Affairs and Budget Committee

Senator Lartz: The committee met again tonight with the Rules Committee and will meet again on February 5 to continue discussing the Consensual Relations Policy. We also discussed the presidential commentary period. You should be receiving an official e-mail soliciting commentary on the President in the next few days.

Faculty Affairs Committee

Senator Winchip: The committee discussed some of the feedback we are receiving about the concept of having a faculty ombudsman here on campus. We also discussed the functions of the Faculty Affairs Committee and noted that this committee has oversight of any kind of function related to NTTs. We will review the NTT Report, which is on the Provost's web site.

Planning and Finance Committee

Senator Kurtz: Thank you for the welcome back and thank you to the Senate as a whole for its Sense of the Senate of Resolution wishing me well during my recent medical leave. Planning and Finance had two meetings tonight. The first was of the subcommittee that is looking at the action items in *Educating Illinois* and developing a set of what we believe should be the highest priorities over the next three to five years, particularly given the current budget restraints. We hope to bring that to the full committee and also to the Senate before the February 19 meeting. The full committee met after the subcommittee this evening and we are

continuing to discuss how we can get more shared governance involvement in the budget decision making processes on campus.

Rules Committee:

Senator Reid: The Rules Committee met with the Administrative Affairs Committee and we have about completed our discussion on the Consensual Relations Policy. We will meet in two weeks about that and other issues. Also, on off weeks on Fridays at 11:00 a.m., the faculty members of the committee will meet to complete the document on academic freedom, ethics and grievance. We really only have to go over the Ethics Code at this point to complete that. We are also meeting regularly by e-mail to complete the revisions of the Blue Book

IBHE-FAC Report

Senator Jerich: In our December meeting, Dr. Dan LaVista, the Executive Director of the IBHE, was with us for the entire morning. He wanted to assure the FAC members that he values our input, takes it very seriously and looks forward to the position papers that we will provide to him for Board consideration. He strongly emphasized that he would like more input from faculty across the state. We assured him that we would try to keep our faculty and our communities up to date as quickly as we can. In that vein, I have tried, through e-mail, to send out as quickly as possible position papers and other information to the Senate.

In our meeting coming up on January 31 at Richard J. Daily College in Chicago, we are going to be talking about the item that I have distributed this evening, "Faculty's Rights and Responsibilities in Higher Education". This is a position white paper that will be discussed and further input is solicited. If you have any kind of feedback to offer on this, please contact me. This will also be a meeting on the report on diversity and the admission specific indicators. Everything has been sent out to you in e-mail. Ken Anderson, Chair of the FAC, writes up very interesting reports when he attends the FAC meetings. He provided this latest one from the December 10th meeting, which I also sent that out to you as soon as I received it. In the future, I think that my reports, coupled with his IBHE reports, will be a combined effort for our website and other postings.

Capital Campaign

Dr. Susan Kern, Vice President for University Advancement: Thank you for the opportunity to talk to you tonight about the comprehensive campaign, "Redefining Normal". This is our first comprehensive campaign on behalf of the University. As you can see on your handouts, as early as 1997, we began the feasibility studies and the test marketing for this campaign. It is a five-year campaign and we are just now finishing the third year. We hope to wrap it up in December of 2004. The overall goal for the campaign is \$88 million. By the end of the end of the month, our figures should show something in excess of \$62 million. We have made good progress. Our interim goal next year is \$75 million and that should put us at our goal by December 2004.

The campaign has four large categories of objectives: building the endowment, promoting excellence, enhancing the campus and securing annual support. The first one has a goal of \$30 million. Illinois State University's endowment is very small compared to like institutions. For promoting excellence, there are several programmatic initiatives that are listed and those were identified as priorities for this campaign. The third component of the campaign concerns some physical facilities. We have about \$17 million targeted for that.

We will be doing our second annual Family Campaign. We will kick that off in February with presentations to as many groups as possible. We would like to have the opportunity to talk in each of your departments or units. We will have some open houses at some of the venues that are receiving money from last year's campaign and the actual solicitation packets will go out campus wide in late March. Hopefully we will be able to celebrate before we leave campus in the spring.

Senator Razaki: Out of 1237 faculty and faculty associates, only 208 have contributed. I think that every student can donate \$10 and faculty can donate more. That really pushes the percentages up. We are really hurting ourselves by not giving at least a small donation.

Senator Reid: How is the annual fund different from the endowment?

Dr. Kern: If someone gives to the endowment, we place that money in the foundation and it is not spent. The only money from an endowment account that is spent is the market return or the money it earns. If it is a foundations' dollar, we invest it; if it is an annual fund dollar, then it goes into the account that the donor chooses.

Senator Reid: What percentage of the endowment is targeted and what is not.

Dr. Kern: We have about \$3 million of unrestricted endowment from this campaign. The rest is restricted for specific programs.

Senator Reid: Since the vast majority is targeted, how well is it spread across the University?

President Boschini: About 70% went to the academic colleges and the library. Less than 1% went to business affairs. Student Affairs has about 2.5% of it and athletics, about 11%.

Senator Reid: Obviously, it can't be targeted according to university priorities.

Dr. Kern: That is correct; it is driven by the donors.

Senator Crothers: Perhaps you could explain the process by which University priorities were set.

Dr. Kern: We did approximately a yearlong process of identifying priorities. This was intended to be at a grass roots level and up exercise for identifying the priorities. We took that list out to our potential donors; we could not find donors for some of the things the University might have been interested in putting on the priority list. The list was then honed down to the four major categories that we have here.

Senator Crothers: The intent was to be grass roots, but is it a fair statement that it was not in all cases?

Dr. Kern: I don't know that as a fact. We hoped that whatever the college identified as priorities were legitimate priorities.

Senator Barone: I note that the annual funds raised to date are higher than the goal. In the past years, the annual funds were down precipitously. Can you comment on that?

Dr. Kern: In the last five years, performance on the annual funds both in participation and total dollars raised was down. Amazingly, we are about half way through our calling period this year and we are exceeding any amount that we have raised in the last five years. We certainly had a down turn last year, which followed most of our peer institutions.

Senator Crothers: I assume you are aware of the question, "Why isn't your office coming up pay raise money?"

Dr. Kern: Donors usually give to endowments, scholarships and special projects that are of key interest to them. Crisis and things like that are usually not attractive to them. Most donors like to see their gifts live beyond a one-year term, so that is why you don't often see people attracted to emergency funds.

Senator Crothers: Has the University ever turned down a reasonably sized gift and if so, why?

Dr. Kern: We always reserve the right to accept or reject a gift. We have had to reject a couple of gifts because we felt that they were inappropriate or would consume more value than they were worth. Many times that happens with gifts in kind.

Senator Kurtz: Since the results to date have been disappointing in terms of the participation rate, are you planning on any changes in your fundraising strategy for the members of the “family”?

Dr. Kern: For a first year effort, we were pleased with the response we got. There was a lot of participation from various employee groups that worked on the campaign. We do want to see it grow. We did some focus group work after the initial campaign to ask ‘what did you think about the campaign’? We heard that we should continue to emphasize that your gift goes where you designate it and that you can designate it to go anywhere you want. We want to expand our one-on-one solicitation.

Action Item:

Executive Committee Faculty Election

Motion XXXIV-68: Senator Hampton was elected by acclamation to the Executive Committee of the Senate.

IBHE-FAC Representative Election

Motion XXXIV-69: Professor Curt White was elected by acclamation as the alternant IBHE-FAC Representative.

Advisory Item:

09.11.02.03 Academic Calendar 2007-2008 (Administrative Affairs and Budget Committee)

Senator Razaki: The beginning of the weeklong Thanksgiving Break is not reflected in the academic calendar years prior to 2007-2008.

Senator Crothers: The decision to start the weeklong break prior to 2007-08 was made after the calendars were forwarded to the Senate office. The weeklong break will actually begin in 2003-2004.

Communications:

12.03.02.02 *Agribusiness M.S. Sequence Proposal – Approved by the Senate on 1/16/03 on the Consent Agenda*

12.06.02.01 *General Technology Sequence Deletion – Approved by the Senate on 1/17/03 on the Consent Agenda*

Adjournment

Motion XXXIV-70: To adjourn. The motion was approved by standing vote.

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Senators	Attendance	NV = NON-VOTING			
		Approval of Minutes	Executive Committee Faculty Election	Formal BHE-EAC Rep.	Adjournment
		Motion 67	Motion 68	Motion 69	Motion 70
		Unanimous	Unanimous	Unanimous	Unanimous
ALLEN	X				
ANDERSON	X				
APER	X				
ARMSTRONG	X				
BARONE (Chair of Chairs Council)	X	NV	NV	NV	NV
BATHAUER	X				
BAUM	X				
BERG	X				
BORG	X				
BOSCHINI	X	NV	NV	NV	NV
BOSER	EXCUSED	EXCUSED	EXCUSED	EXCUSED	EXCUSED
BOWMAN	X	NV	NV	NV	NV
BRAGG	X	NV	NV	NV	NV
BRASSEUR	EXCUSED				
BURK	X				
CLEMMONS	X				
COLIZ	X				
CROTHERS	X				
CRUMPLER	X				
CUNNINGHAM	X				
DEUTSCH	X				
FEASTER	X				
FOWLES	X				
GAYLOR	X				
HAMPTON	X				
HOLLAND	X				
HOWARD	X				
JERICH	X				
KURTZ	X				
LANDAU	X				
LARTZ	X				
LIGUNAS	X				
LINDBLOM	X				
MAMARCHEV	X	NV	NV	NV	NV
MAROULES	X	NV	NV	NV	NV
McGINNIS	X	NV	NV	NV	NV
MECKSTROTH	X				
MEHTA	X				
MOHAMMADI	X				
NIEMANN	ABSENT				
NUR-AWALEH	X				
O'BRIEN	X				
O'DONNELL	X				
PHILBIN	X				
PLANTHOLT	X				
PRYOR	X				
RADHAKRISHNAN	X				
RAZAKI	X				
REID	X				
REYNOLDS	X				
RIDENOUR (Deans Council Rep.)	X	NV	NV	NV	NV
SCHILB	X				
SCHNEIDER	X				
THOMAS	ABSENT	NV	NV	NV	NV
TUDOR	X				
VIRGIL	X				
WATERSTRAAT	X				
WEISS	X				
WINCHIP	X				