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Fall 12-10-2003

Senate Meeting, December 10, 2003

Academic Senate
Illinois State University

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ACADEMIC SENATE AGENDA
TIME: 7 P.M., Wednesday, December 10, 2003
PLACE: Old Main Room, Bone Student Center

Call to Order

Roll Call

Approval of Minutes of November 5, 2003

Chairperson's Remarks

Student Government Association President's Remarks

Administrators' Remarks

Committee Reports

Honorary Degree Committee Nominations (President Bowman)

Action Items:

Honorary Degree Committee Student Senator Representative Election (SGA President)

12.04.03.02 Repetition of Course Requirements Policy Revisions (Academic Affairs Committee)

Information Item:

11.19.03.06 Physical Education Teacher Education Sequence (Academic Affairs Committee)

Advisory Item:

10.16.03.03 Academic Calendar for 2008-2009 (Administrative Affairs Committee)

Communications

Executive Session: Distinguished Professor Recommendations (President Bowman)

Adjournment

ACADEMIC SENATE MINUTES
Wednesday, December 10, 2003
(Approved)

Volume XXXV, No. 6

Call to Order

Chairperson Lane Crothers called the meeting to order at 7:00 p.m.

Roll Call

Senator Borg called the roll and declared a quorum.

Approval of Minutes of November 5, 2003

Motion XXXV-45: By Senator Rinker, seconded by Senator Tolchin, to approve the Academic Senate minutes of November 5, 2003. The minutes were unanimously approved.

Chairperson's Remarks:

Senator Crothers: Reported that faculty volunteers are needed to discuss with Human Resources issues related to retirement planning that are important to them. HR will address these issues in the upcoming Retirement Planning Seminars. Senator Crothers encouraged internal committee members to work diligently on their task assignments and to try to complete as many assignments as possible in early spring. In mid spring, the Senate will engage in a discussion related to the General Education Program Review as well as the proposed Consensual Relations Policy.

Student Government Association President/Student Body President's Remarks:

Senator Meister: Updated the Senate on some of the activities of the Student Government Association and the student body. The Budget Review Committee, which is a committee of students that hears proposals for student fee allocations for department proposals, has almost completed its work. The committee will meet once more on January 10, 2004, to make a final recommendation to Dr. Mamarchev. Senator Meister stated that he greatly appreciated the inclusion of students in this important decision-making process. He also expressed his thanks to Nick Maroules for the excellent job he has done as the Director of Student Fees and coordinator of the process. Senator Meister reported that he has received several e-mails from faculty who are interested in the rules and regulations governing student elections. If other faculty members have questions concerning student election rules, they may contact Senators Barry Tolchin, Adam Ghrist or Ryan Meister. It is important to note that the Student Government Association does not have oversight of the Student Elections Code and that only the Student Elections Committee can revise the Code. The Milner Library project of student volunteers, "Closing the Gap", has had approximately 40 students volunteer to work five hours per week in the library during the spring semester. This program, initiated by the Student Government Association, will allow the library to open at 6:00 a.m. and to stay open until 2:00 a.m. Senator Meister expressed his thanks to President Bowman and Milner Dean of Libraries Cheryl Elzy for their continued support of the program.

President's Remarks:

President Bowman: 8,500 freshman applications for fall 2004 have been processed. Approximately 3,200 students have been admitted. The admit class for fall 2004 is stronger than the fall 2003 class. Currently, the ACT composite for this group is 25.2; that is a full point ahead of where it was last year. The percentage of students in the top ten percent of their high school class in this group is 21.6%. At this point last year, it was at 17%. 577 applications have been deferred until February and the ACT profile for that group is 20.8. Minority applications are coming in about 1% ahead of what they were last year. We have admitted 250 minority students and are doing some intensive follow up to try to translate those into enrollments. We have reached the \$70 million mark in the Comprehensive Campaign. Our goal is to

be at \$75 million by the end of this month. I am confident that we will reach or even surpass that target. A news conference with Congressman Weller will be held in Edwards Hall on Thursday, December 11, 2003, to announce a substantial donation of \$300,000 earmarked for the College of Nursing for the Joe Warner Nursing Project. This project is designed to encourage students to become involved in long-term patient care, which is a high-need area. The Illinois Board of Higher Education met in Chicago on Tuesday and awarded approximately \$800,000 to ISU for three teacher education projects. President Bowman stated that he continued to be encouraged by conversations with the governor in regards to capital requests for an electrical distribution project and building projects, which include Williams Hall, the Fine Arts Complex, a library addition and a Wellness Center. At this point, it is difficult to say which of the projects ultimately will receive funding, but the governor's office is very supportive of this University.

Senator Mohammadi: Is there any support for childcare services for faculty?

President Bowman: The provision of childcare services for ISU's faculty and staff will happen eventually. Childcare cannot be funded out of the state capital system. However, the University continues to raise private donations for a childcare center.

Provost's Remarks:

Provost Presley: Referred Senate members to the "Results Report" on the Illinois Board of Higher Education web site. ISU is mentioned in the report under Best Practices, specifically for our program review process. Provost Presley expressed his thanks to those who attended the open forums for the two Registrar candidates and to the participants who submitted candidate evaluations. The Assistant Vice President for Human Resources search continues and several new candidates will be on campus in mid January. The College of Arts and Sciences and the College of Fine Arts Dean Search Committees are completely formed and have had their first sets of meetings. Last week, the committees met with an independent search consultant.

Vice President of Student Affairs' Remarks:

Senator Mamarchev: Extended her congratulations to Senator Meister for his leadership in the "Closing the Gap" Milner student volunteer program. The big issue for Student Affairs is the upcoming fall 2003 commencement ceremonies, which will be on Saturday at Redbird Arena. At 9:00 a.m., commencements will be held for Applied Science and Technology and Arts and Sciences and at 1:00 p.m., for Business, Education and Fine Arts. Nursing does not participate in the fall ceremony.

Vice President of Finance and Planning's Remarks: Excused Absence

Committee Reports:

Academic Affairs Committee

Senator Armstrong: Stated that the Academic Affairs Committee would bring forth a policy for school designations for academic departments and perhaps recommendations for the 124-hour limitation policy for program completion at some point before the General Education Program Review discussion in spring 2004.

Administrative Affairs and Budget Committee

Senator Hampton: On November 19, 2003, the Administrative Affairs met with Dr. Betty Chapman for her recommendations regarding the 2008-09 Academic Calendar draft. The committee also continues to discuss the Administrator Selection Policy and work diligently on revisions to the Display of Flags on

Campus Policy. The committee requested that the University's Alcohol Policy be placed on the Senate Agenda of January 21, 2004.

Faculty Affairs Committee

Senator Wylie: The Faculty Affairs Committee again took up its discussion of the proposed on-campus ombudsman position, meeting with Dr. Rick Olshak of Student Dispute Resolutions, for his input. The committee is also working on a report concerning the recruitment and retention of faculty and staff at ISU. At this time, the committee's focus is on faculty. Senator Wylie also expressed her appreciation to Senator Meister for his work on "Closing the Gap".

Planning and Finance Committee

Senator Crothers: The Planning and Finance Committee met to continue its discussion of the latest draft of *Educating Illinois*. At the mid-February meeting, Planning and Finance will come forward with a Sense of the Senate Resolution asking the Senate to endorse the redraft of *Educating Illinois*. This parallels with what happened with the prior version of *Educating Illinois* in that the Senate endorsed it, but it was not a legislative matter that went through the formal process. The 2003-2010 draft of *Educating Illinois* will come before the Senate for endorsement just before the Board of Trustees' February meeting, at which time the board will consider the document. Proposed Blue Book revisions for the Academic Planning Committee will be submitted to the Rules Committee for consideration.

Planning and Finance Majors and Sequences Approval Subcommittee

Senator Plantholt: The Majors and Sequences Approval Subcommittee discussed proposals on how to improve the curriculum proposal process so that the financial implications of any new program or sequence are looked at more closely. That should come to the Senate at the beginning of the next semester.

Rules Committee

Senator Coliz: Sharon Stanford, Associate Vice President of Academic Personnel, is coordinating the review of the proposed Consensual Relations Policy with legal counsel. We are not sure how long that process will take. Several changes to the Blue Book will come before the Senate at its next scheduled meeting in January 2004. We are going to try to bring the Academic Planning Committee revisions forward at the next meeting as well. The Rules Committee is also reviewing revisions to Article II of the Senate Bylaws and will bring a revised Faculty Code of Ethics to the Senate within the next few months.

Honorary Degree Committee Nominations (President Bowman)

Three nominees for Honorary Degrees were previously presented to the Senate on August 27, 2003. However, the nominees were not strongly supported by the Senate and are no longer being considered as candidates for Honorary Degrees. Senator Crothers thanked President Bowman and Senator McGinnis for their willingness to submit new nominations for Senate consideration. Ballots and biographical information were distributed to Senate members for the following candidates:

Lee Shulman, Carnegie Foundation, Nominee for Doctor of Humane Letters

Jim Edgar, Former Governor, Nominee for Humane Letters

David Foster Wallace, Writer, Nominee for Literature

Senator Rice: The three individuals that we considered earlier are no longer being considered at all?

Senator Crothers: That is correct. They were essentially not endorsed by the Senate. The tradition is that, while we do not formerly approve or disapprove, Senate endorsement is sought. If endorsement is not granted by the full Senate, then there is no forward progress on those persons after that point.

Senator Fryman: Last time, I personally voted for Sean Hayes. Since that time, he has been highly visible in a very positive way in the media. I believe that we could really get our name out there with someone like Sean Hayes, who is well recognized and who has done so much for gay and lesbian rights; I think that we should reconsider his name.

President Bowman: I could certainly support his name, but the support among the senators was very, very weak. None of the three candidates captured close to even a third of the Senate's endorsement.

Senator Hampton: Would it be possible to consider Sean Hayes again at sometime in the future with another case being made? It is true that quite a lot of things have happened since he was originally put forth. He has appeared on *Inside the Actors Studio* and mentioned ISU as being this great place where he got his education.

Senator Crothers: I believe that the President and Dr. McGinnis, who is the Chairperson of the Honorary Degree Committee, would certainly consider his name again.

Senator McGinnis: We certainly could consider him for next year. I would encourage anyone who has a nomination to please get it into the committee and we would be glad to consider it.

Senate members marked their ballots as to whether they endorsed or did not endorse any or all of the candidates. The ballots and biographies were collected and returned to the President. Recipient(s) of Honorary Degree(s) will receive the degree on Founders Day in February.

Action Items:

Honorary Degree Committee Student Senator Representative Election (SGA President)

By ballot, the Senate elected Senator Megan Rice to serve as the student senator representative on the Honorary Degree Committee. Senator Sarah Genta was elected as the alternant representative.

12.04.03.02 Repetition of Course Requirements Policy Revisions (Academic Affairs Committee)

Senator Armstrong: The major issue of contention by the Senate with the policy before was the question of who would have control over granting permission for second repeats of a course. The Academic Affairs Committee received some very good data from the Registrar's Office. Over the last three academic years, second repeat course registrations have averaged less than 120 per year out of all course registrations. That would mean that of the approximately 200,000 course registrations by ISU students each year, the second repeat registrations are only a fraction of a percent. We decided that since this was such a small number and that several colleges already have stricter policies, we could solve this problem by writing the policy such that one course repeat is considered the norm. Students can actually seek permission for a second repeat. This goes through the academic advisor and the University Registrar. Our revisions also bring the policy in line with the repeat grade policy. That needed some clarification in that a grade of WP or WX will not replace a prior grade. The committee revised the catalog copy as follows:

“Repetition of Course Requirements: If a student completes a course, or drops a course after the tenth day of classes receiving a grade of WX, WP, or WF, he or she may repeat that course once. For students receiving a letter grade of B, C, D, F, or a WF, the course repetition must occur at Illinois State University.

Students seeking to repeat a course a second time must obtain permission from their academic advisor, who will submit a substitution waiver form to the University Registrar for final approval. When a course has been repeated at Illinois State University, the most recent grade (A, B, C, D, F, WF) that the student earns will replace the previous grade in the cumulative GPA calculation. A grade of WP or WX will not replace the previous grade.

The previous grade(s) will not be removed from the student's transcript and the credit hours from only the last attempt can be used toward meeting minimum hourly requirements. *Students repeating a course to improve their GPA should be aware that many professional and graduate schools recalculate GPAs to include all courses attempted.*"

Motion XXXV-46: By Senator Armstrong to approve the revised Repetition of Course Requirements Policy.

President Bowman: What was the rationale for having the academic advisor sign off on this rather than the department chairperson?

Senator Armstrong: General students don't necessarily have a major and are not in a department. They would be rather disenfranchised if this were left in the hands of department chairs. The advisor is someone who knows the student's record and perhaps understands the circumstances involved in the request. We wanted to make the policy as student-friendly as possible.

Senator Coliz: Does this affect department rules about how many times a course may be taken in a department?

Senator Crothers: The University is setting a threshold, but departments can go above that threshold for the purposes of their own majors.

Senator Wang: Does the "repeat only if content varies" requirement conflict with this policy?

Senator Armstrong: Not that I can see.

The Senate unanimously approved the revised Repetition of Course Requirements Policy.

Information Item:

11.19.03.06 Physical Education Teacher Education Sequence (Academic Affairs Committee)

The Physical Education Teacher Education Sequence proposal was removed from the Senate's Consent Agenda by the Senate Executive Committee and referred to the Academic Affairs Committee to review budget concerns involving the addition of four new courses. Senator Armstrong reported that four courses currently being offered would be phased out and replaced by the four new courses in the sequence; therefore, no additional funding would be required.

Motion XXXV-47: By Senator Armstrong, seconded by Senator Meister, to move the proposal to action. The motion was unanimously approved.

Motion XXXV-48: By Senator Armstrong to approve the proposal.

Senator Fowles: We have asked the University Curriculum Committee to provide executive summaries for each proposal--in this case, an executive summary that indicated that four courses were dropped and

four would replace them. The Graduate Council should also be advised that that might be helpful as we look at the proposals on the Consent Agenda.

Senator Armstrong: An executive summary would really enhance our ability to evaluate the items on the Consent Agenda.

The Senate unanimously approved the Physical Education Teacher Education Sequence.

Advisory Item:

10.16.03.03 Academic Calendar for 2008-2009 (Administrative Affairs Committee)

Senator Hampton: Stated that the Administrative Affairs and Budget Committee found no problems with the proposed 2008-2009 Academic Calendar draft that was submitted to the committee for review.

Senator Borg: Classes begin on August 18 in 2008. That means that the meeting for the new faculty orientation and the teaching workshop on the 15th of August happen before we are employed. Why then cannot the entire calendar be moved one week later? That would put the grades due on December 23. In the past, that was unacceptable because the administration wanted to mail grades out before Christmas. However, grades will be retrievable electronically. Moving it ahead one week would allow an additional week of classes after Thanksgiving Break and before Christmas Break.

Senator Hampton: We will consult with Dr. Betty Chapman on that issue.

Senator Crothers: If we start the fall semester one week later, the length of the Christmas Break under this calendar would be three weeks long rather than four.

Senator Hampton: How do students feel about receiving their grades electronically on December 23rd?

Senator Rice: I would not like to receive my grades that late.

Senator Garrison: If you had the standard four weeks for Christmas and you were to start the second semester a week later, it would give other college students who get out sooner a better chance to get summer jobs, which are starting around that time.

Senator Ghrist: If we had to take finals a week before Christmas, I think that the stress level for students is going to go up because we have deal with travel.

Senator Foster: This year, with a full week for Thanksgiving break and only one week of classes after the break, I felt as if I had to complete my unit before the break. After the break, I did not have time to start anything new. We should really keep our focus on education and not the convenience of holiday travel. I think we should consider having two weeks of classes after Thanksgiving Break.

Senator Crothers: It is up to the Administrative Affairs Committee and the President to approve the calendar. I would ask the committee if it would ask for some alternative models for the calendar for comparison.

Senator Hampton: Administrative Affairs will ask for other models and resubmit the calendar to the Senate after committee discussion.

Communications

Senator Plantholt: We had the preliminary visit from the NCA, ISU's accreditation committee, the week before Thanksgiving. Everything went well during the visit. The steering committee wants to ensure that everyone in the campus community gets involved. You will be hearing more about that in the spring semester. Our plans are to get a lot of the feedback during the spring semester. The final write-ups are due in fall 2004 with the official visit in the spring of 2005.

Executive Session: Distinguished Professor Recommendations (President Bowman)

Motion XXXV-49: By Senator Meister, seconded by Senator Fowles, to move into Executive Session. The motion was unanimously approved. The Senate moved into Executive Session under the "Exceptions" section of the *Guide to the Open Meetings Act*, which cites that public bodies may meet in closed session to discuss certain personnel matters.

The Executive Session was conducted and the Senate adjourned.

Adjournment

December 10, 2003		NV = NON-VOTING				
		Approval of Minutes	Approval of Repetition of Course Requirements Revisions	Motion to Move Physical Education Teacher Ed Sequence to Action	Approval of Physical Education Teacher Ed Sequence	Motion to Move into Executive Session
SENATORS	Attendance	Motion 45	Motion 46	Motion 47	Motion 48	Motion 49
		Unanimous	Unanimous	Unanimous	Unanimous	Unanimous
ADAMS	X					
ARMSTRONG	X					
ATTIVISSIMO	X					
BAUM	EXCUSED					
BORG	X					
BOSER	X					
BOWMAN	X	NV	NV	NV	NV	NV
BRAGG	EXCUSED	NV	NV	NV	NV	NV
BURK	X					
CARPER	ABSENT					
CHINDERLE	X					
COLIZ	X					
CROTHERS	X					
DARDEN	ABSENT					
DEMARIO	EXCUSED					
DESANTIS	X					
DUTTON	X					
FAZEL	X					
FOSTER	X					
FOWLES	X					
FRYMAN	X					
GAMAGE	X					
GARRISON	X					
GENTA	X					
GHRIST	X					
HAMPTON	X					
HARVEY	X					
HOLLAND	EXCUSED					
JERICH	ABSENT					
KOUTSKY	X					
KURTZ	EXCUSED					
MAMARCHEV	X	NV	NV	NV	NV	NV
McGINNIS	X	NV	NV	NV	NV	NV
MEISTER	X					
MOHAMMADI	X					
MUELLER	ABSENT					
MYERS	ABSENT					
OBERHARDT	X					
O'DONNELL	X					
OP DE BEECK	X					
PAGE	X					
PEREIRA	ABSENT					
PLANTHOLT	X					
PRESLEY	X	NV	NV	NV	NV	NV
PRYOR	X					
RADHAKRISHNAN	X					
REBOLLEDO	X					
REID	EXCUSED					
RICE	X					
RIEGLE	X					
RINKER	X					
ROBERSON	ABSENT					
ROSSMAN (Deans Council Rep.)	X	NV	NV	NV	NV	NV
TOLCHIN	X					
TUDOR	X					
WALTERS (Chairs Council Rep.)	X	NV	NV	NV	NV	NV
WANG	X					
WATERSTRAAT	X					
WINCHIP	X					
WOODS	ABSENT					
WYLIE	X					