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Senate Meeting, February 19, 1997

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ACADEMIC SENATE MINUTES

February 19, 1997

Volume XXVIII, No. 11

Call to Order

The meeting was called to order at 7:05 p.m. by Chairperson, Jan Cook.

Roll Call

Vice-chairperson, Joe Jannazzo called the roll and declared a quorum.

Approval of Minutes

Motion to approve corrected minutes of February 5, 1997 by Senator Weber (seconded by Varner) as follows:

- change Senator Weber to excused and Senator Walters to present
- change notice of funds in a plan to *no funds and plan* (page 3)
- change information to these proposals to *information in these proposals* (page 4)
- change inflation of Library materials to *inflation for Library materials* (page 4)
- change shaved governance to *shared governance* (page 5)

With corrections, carried unanimously on a voice vote with one abstention.

Chairperson's Remarks

Chairperson, Jan Cook said:

- You received a copy of a letter in the Senate packet that came addressed to the Executive Committee, the Academic Freedom Committee, the Ethics and Grievance Committee, and the Faculty Caucus of the Senate. The letter was forwarded to the three committees. The Executive Committee scheduled and discussed the letter. Since the Faculty Caucus of the Senate no longer meets, the writer of the letter directed it to be sent to the full Senate. The content of the letter is a confidential matter relating to the individual. We could not legally distribute the letter without the insistence of the writer.
- The Board of Trustees met on the campus February 18, 1997, in conjunction with Founders Day. The education session was a discussion of the draft Governing Document that had been distributed to our Rules Committee, the President's Liaison Committee, to the Civil Service and AP Councils, and the Student Government through the President's Liaison Committee. The President's Liaison Committee spent time discussing the document with the members, the President, and Dr. Kern. Two members of the President's Liaison Committee made presentations. I made a short statement speaking as a member of the Illinois State University faculty and staff. The President of the Civil Service Council also made a statement.
- I said "Ladies and gentlemen, this statement will be short. For those of us who work for Illinois State University, this quarter's Board packet was about 170 pages longer than it looks. As employees, we read the proposed new Governing Document the way one reads a proposed new contract, to see what has changed. This document, after all, is not "just" the set of practices of the Board itself, it defines our conditions of employment.

The redraft of the Governing Documents for the University's Board has deleted a

great deal of material that was in the Board of Regents' document, to produce a much sharper focus on the matters and issues of key concern to the Board itself. Many procedural matters have been relegated to the University's Internal Policies and Procedures Manual, which itself is fine.

But in the process, some language has been dropped which, to the faculty and staff, reflects the basic concepts underlying the structure and functioning of the University, concepts which shape the way we view the University and ourselves as part of the University. Many of us are disturbed to see this language vanish, language which supported our pride in our positions and our responsibilities to the institution.

This document is clearly labeled a draft. We - and I speak for representatives of all three categories of staff - are looking forward to the opportunity to discuss the document with Trustee Froelich and the Rules Committee of the Academic Senate before you prepare to act on it at the May Board meeting."

This is not said on behalf of the Senate, but in essence on behalf of the employees.

Vice Chairperson's Remarks

Vice Chairman Joe Jannazzo thanked Alan Dillingham, Pat Meckstroth, and Curt White for being at the Student Caucus to answer the students' questions. Students discussed the concerns about the General Education Proposal.

Student Government Association President's Remarks

Senator Saulter was very pleased with the Founder's Day. William Warfield was received very well.

The Student Government Association had a vote on the General Education Proposal on February 18. We passed the proposal with 9 aye, 1 nay, 3 abstain.

Administrator's Remarks

President Strand said

- The continuing saga of the \$4 million for the Science Laboratory Building took another positive step forward this afternoon when the House passed Senate Bill 88, which had previously been passed by the Senate. This is the major Capital Project's Bill, which contains \$610 million for the State. It includes \$4 million for the Science Laboratory Building and \$2 million in Capital Renewal work for Illinois State University. Having passed the House and Senate, that bill now moves to the Governor for his signature, which should take place within the week. His signature is expected, and we are now 99.9% of the way home. This means the Science Laboratory Building will be open in August.
- Founder's Day was very well received. I want to thank many of you who were present and/or participated in the Founder's Day activities. Also I want to congratulate the honorees present who received recognition at the Founder's Day program. It was a very successful event. William Warfield also was received very well in the master's class he taught in the Music Department.

Provost Urice no remarks.

Vice President Taylor no remarks.

Vice President Gurowitz excused.

Committee Reports:

Academic Affairs: Senator Borg, Chairperson said Academic Affairs has been meeting regularly. The revisions to the proposal for General Education that Academic Affairs have agreed to were in the Senate packet.

Among the action items for tonight is the proposal for a new major in Biochemistry/Molecular Biology and the information item proposal to delete the Human Biology sequence from the minor in Biological Sciences. The Budget Committee has not dealt with the HPER Curriculum Proposal, so we will ask to have that withdrawn from the agenda tonight.

Administrative Affairs: Senator White, Chairperson, said that Administrative Affairs met tonight at 6:00 p.m. to discuss responses to the three calendars. Diane McCauley, from the Provost's office, met with us. There apparently was an error in one of the calendars. That has been corrected. The next meeting will be on March 19 to make final approval on the calendars. There is still time to comment and make suggestions about the calendars until March 5.

We will be meeting with Dr. Runner to discuss Facilities Planning and the Capital Budget that is presently being worked on.

Budget: Senator Jones, Chairperson said at the last Budget meeting:

- We had a discussion on the proposal to disestablish the Masters in Counselor Education and saw no budgetary reason why this program should not be eliminated from the program.
- We discussed the proposal to establish a new minor in Environmental Studies, sponsored through the Department of Economics. This budget did not request any new funds for staffing or materials. We saw no budgetary reason why this program is not acceptable.
- We discussed the Budget Committee Report on the General Education Proposal. At the table tonight is our final revision of the report. There are minority and majority statements in this report, which can be discussed with the Budget Committee after the Senate meeting.
- The next meeting for the Budget Committee will be February 26, in room 309 of Felmley Hall of Science. We are going to discuss the curricular changes for the Department of Health, Physical Education, and Recreation Program. We have invited Dr. Betty Chapman to give us a review of the AD HOC Committee, to review summer school and give us a report of the committee meeting.

Faculty Affairs: Senator Weber, Chairperson said the Faculty Affairs Committee met at

4:15 today. We looked over the results of the faculty survey on the ASPT System that was prepared by the URC Committee. We will determine the action that will be taken on this. We will bring this forward as a discussion item after the General Education Proposal discussion has been completed.

The next meeting for the Faculty Affairs Committee will be at 4:15 p.m. on March 5. We will contact Paul Walker to have the committees meet with the University Review Committee.

Rules: Senator Nelsen, Chairperson said the Rules Committee met tonight at 6:00 p.m. with Dr. Kern to discuss the Governing Documents as they are proposed. I addressed the Board with regard to the fourth of the 4 points that were brought forward by the PLC, regarding the Constitution. I expressed concern over the lack of context in the revised Governing Documents. Senator Cook, through the AAUP Chapter, put out a message on the Internet to find out information on comparable institutions with constitutions, in addition to which was provided by the Provost's Office. Dr. Kern will go back and look at the wording that may address some points that were raised at the PLC meeting.

The Rules Committee will meet at 6:00 p.m. on March 5. We will try and see how the Governing Documents relate to the University Constitution.

Student Affairs: Senator Robertson, Chairperson, no remarks.

President's Liaison Committee: Senator Nelsen said the committee met two times last week with the President and Dr. Kern. We identified four specific issues that we asked to address at the Board meeting in the Educational session. Discussed:

- Focus on the PLC; the concept of shared governance,
- Modification of the section to review the President.

Action Items:

- (1) Elections to External Committees. Rules committee had no nominations. Chairperson Cook made the suggestion that the Executive Committee will verify the nominations to the Faculty Elections Committee at the meeting on February 24. I will take the senators' silence as the consent to accept this procedure.

- XXVIII-91 (2) Motion by Senator Robertson (seconded by Saulter) to approve changes in Athletic By-laws as distributed:

- (Part A) Changed the faculty members to 6 and added a non-athlete student.
- (Part B) Give Athletic Council the term when the terms of service would begin
- NCAA Faculty Representative - have added section (J)

Senator Urice asked if we are looking at document dated November 6, 1996. *Reply* - Senator Robertson said the front page of the document does have the changes revised By-laws that Student Affairs Committee has made with the exception of Part B. Priscilla

Matthews said the major change in the rest of the document is in the structure of the sub-committees.

Senator Borg asked if those are changes that we are voting on; what is changing, and do we have copies anywhere to look at? *Reply* - Senator Brooks said we did not distribute copies of the old By-laws. **Senator Borg** said we are not seeing all the changes, that we are being asked to vote on. Are there things other than that in the whole list of By-laws that are being changed that we do not know about? *Reply* - Senator Robertson said not that he was aware of. Priscilla Matthews said under the old by-laws there were three sub-committees:

Academics

Finance

Promotions in Public Relations

There was nothing to address Equity and Rules & Governance Committees. The new structure has four subcommittees. **Senator Borg** asked if the changes will happen on page 16 in the Bluebook, and the only changes will be in the names of these committees as appears under Committee Structure? Is this what is being changed? There are 4 committees there already.

XXVIII-92 A motion by President Strand (seconded by Borg) to table the motion by Student Affairs to accept the changes in the Athletic Council By-laws, until we can have a complete copy of the existing document with an indication of what is being changed. The motion carried unanimously on a voice vote with no abstention.

X II-93 (3) Motion by Senator Borg (seconded by Jones) to adopt the CHE/BSC Proposal for a New Major in Biochemistry/Molecular Biology. Senator Jones said Dr. Kurz of the Chemistry Department is here to answer questions about the proposal. The motion carried unanimously on a voice vote with no abstentions.

Information Items:

11.15.96.02 (1) *BSC Proposal to Delete the Human Biology Sequence from the Minor in Biological Sciences.* Senator Borg said this would be an action item at the next Senate meeting. Senator Jones said the Budget Committee finds no budgetary reasons not to accept this proposal.

Questions:

Senator Brooks said the rationale in the document says the courses were popular, yet this sequence is to be deleted. If courses were popular, why isn't there a provision to hire a new faculty member to teach in this area? *Reply* - Dean Paul Schollaert from Arts and Sciences said this particular sequence is not the traditional core of the Biological Sciences Department. This is not an area where biologists are typically being trained currently.

Senator Varner said we have a number of students on campus that she assumes should take Anatomy. *Reply* - We are not proposing to eliminate the Anatomy Course. This is a sequence in Anatomy, not a requirement for medicine students. Honors Director Cohen said Medical Schools will teach Anatomy themselves in the first years of Medical School. They

want the other biology courses taken at the undergraduate level.

Senator Weber said that these courses can be taught when students are in Medical School.

11.08.96.03 (2) *HPER Curriculum Proposal for 130 Hours*, withdrawn until the next Senate meeting.

- (3) *General Education Proposal*. Senator Borg said that the revised General Education Proposal in the Senate packet lists the changes Academic Affairs made to the proposal forwarded to the Senate from the Pilot Implementation Committee. Two segments of the report will be dealt with separately from the proposal. The grid on the final page is a re-working of the chart that was attached to the proposal and approved by the Senate for piloting in 1994. On page 18 there are certain paragraphs from pages 20-25 of the PIC document that Academic Affairs is recommending to the Senate. Pages 1-21 are the pages of the document to be discussed.

On procedure, Chairperson Cook said that each person can speak one time before anyone speaks the second time. The Parliamentarian also stated that Roberts Rules limits the questions to a ten minute limit per speech. Also, a Senator, once recognized, may yield the floor to a member of the audience provided that the Senators as a whole agree. If a Senator does yield the floor, then that is one of their presentations, also subject to the ten minute limit.

Questions:

Senator Pereira asked if you do not understand my concern with the term “non-Western”, I already know what you mean by it. *Reply* - Senator Borg said he definitely understands. With PIC we went round and round on the issue of terminology. When these terms were developed, the world situation was a lot different than it is now. The University has adopted these terms and the History Department has agreed to disagree on what changes may be made on this issue at this point. *Senator Pereira* asked why do you persist with the term when you are aware it is an unfortunate term particularly in a proposal that is reaching toward the 21st Century? *Reply* - We have not heard any suggestions that work any better. Your suggestion was “listing continents”. *Senator Pereira* said that is better than non-Western. *Reply* - It is more cumbersome than non-Western. *Senator Pereira* asked if you want one catch-all phrase or one word that encompasses all these multi-various cultures? Why is it cumbersome to list them by continent? *Reply* - Listing by continent does not get quite what you want. *Senator Pereira* said I want to get rid of the term “non-Western”. I will live with the term listing of Continents, but I resent the term non-Western. *Reply* - Chairperson Cook said we understand this will be the substance of your proposed amendment. The Senate agrees we are well informed and do not need an additional two weeks notice. *Senator Borg* said we need to know exactly where the adjustments are to be made in the document.

Senator Deutsch asked for clarification about the Faculty Development Plan. How is that going to work:

- are all faculty required to take the workshops?

- do you have to have a workshop certificate to teach?
- will this take away from the departments rights to delegate who teaches what?

Reply - Senator Borg said no departmental responsibilities will be taken away. The Development Program is a way of allowing faculty members additional help. A summer seminar was part of the Pilot process with the Foundations of Inquiry faculty. Senator Deutsch asked can only those who participate teach? *Reply* - No.

Senator Neulieb asked about the deliberation on language in context. Will our proposal amend their decisions? *Reply* - Senator Borg said the Academic Affairs Committee voted on whether to revert to back to previous course. We voted not to change.

Senator Varner asked if the proposed amendment placed at the table by Senator Neulieb would add 3 hours. *Reply* - Yes, to 48 hours.

Senator Razaki asked if PIC has considered the impact on departments with heavy hours requirements. So there would not be excessive burden on the students and they would be able to graduate in the sequence they want to graduate in. *Reply* - Borg said the PIC was aware of how a new program will interact with major programs. They acknowledge that as the inner core is constituted, it allows fewer choices for the students. The possibility of course approval in middle and outer core, allows the opportunity for departments to identify particular needs. The absolute number of excess hours in College of Education is a concern.

Senator Razaki asked if the resolution cannot be attained? *Reply* - Borg said that is a possibility with any program. *Senator Razaki* asked for some assurance for a phase-in period. *Reply* - Dr. Dillingham said this program will go into effect catalog by catalog. Also, AACSB has just changed its accreditation standards for Business Schools. It requires students to take half of their hours outside of the College of Business. It is ridiculous to talk about inflexibility, if all these curricular rules were inflexible, we would not spend much time at Senate meetings, and not as much time in the curricular process over the academic year. We will not throw out an International Business major because we cannot agree on number of hours. The most important question to ask is:

“If you were going to limit the International Business major or any other major to 120 hours, what are the most important 120 hours to have in the program?”

It might be more general education and less major course work, or it could be the opposite. That is the category that there has been little discussion about on the campus. There should be more attention to this request.

Senator Layman asked:

- Does the proposed program have any effect on limiting the students in Honors Program and General Education Programs?
- The goal is to increase retention of students. How will small classes lead to the retention of students?

Reply - Senator Borg said the goals are to provide good education, not an increase in retention. Many hope that is a side result of a good program in General Education.

Senator Wilner asked who will be teaching these classes? Temporary faculty, tenure track

faculty, grad students? If temporary faculty, would they be paid less than regular faculty?
Reply - Senator Borg said the proposed program consists of 12 class categories and the Philosophy adopted in 1992 says “courses in a good General Education program are to be taught by the most appropriate faculty.” *Senator Wilner* asked the percentage of grad students teaching. *Reply* - Dr. Dillingham said the commitment of the University is more involvement in the General Education Program by senior tenured faculty

- The Foundations of Inquiry Course has been taught with about 30 in a section. We anticipate the sections will be 30 in the permanent program. There will be all tenure and tenure track faculty teaching FOI.
- In Communications Course in inner core, the class sizes have been reduced from previous enrollment level. Graduate assistants are teaching here.
- English in inner core is small and remains the same size, no more than 25 in each section. Graduate assistants are teaching here also.
- Science classes are large courses, in terms of lectures. Students are scheduled with 1/3 of class time in large lecture, rest of time in small labs. Tenured faculty are teaching here.
- Math Courses classes are smaller, the class size is not yet settled. Tenured and temporary faculty are teaching here.

The rest of the program is less clear. We have experimented with other formats. In general what will happen is that class sizes will be reduced, and student-faculty interaction will be increased in the inner core. The rest of the program is less clear.

Dr. Schollaert said this is a priority because 5 of the 6 inner core courses will be the responsibility of this college. The teaching assistants in inner core courses were individuals that were solely responsible for the class. My highest priority is to make sure that first semester graduate students are no longer asked to take full responsibility for a class. Many of these classes will be taught by tenure and tenure track faculty. In the past several years, the University has made significant investments and the patterns of those investments is going to make clear that there is a commitment to provide the right kind of instructions. Senator Jones said in the Budget Committee’s last Senate meeting handout there are several tables getting estimates for costs of the General Education Program. There is a large amount of money being projected for use on adjusting class sizes, instructional staff development, faculty development for course materials, etc. There are plans to try to deal with the cost to have small classes, especially in the Freshman and Sophomore experiences.

Senator Koehl asked regarding the training issues for graduate assistants and tenure faculty in general for Foundations of Inquiry Course and other courses. What exactly is entailed in the training, specifically for teaching assistants. *Reply* - Senator Neulieb said for current English training there is an orientation, then they take a theory course, and an additional course in teaching for the first semester. What is proposed is that in the first semester of teaching they will not be in a class by themselves, but in class with an experienced teacher and also have support. The plan is that the continued help and support they are now getting is strengthened.

Senator Myers said on page 19, third paragraph what was the rationale for the review process? It says Inner Core courses will be developed and approved and then undergo an

annual review. For the other 2 Middle and Outer Core they are developed and approved and then require re-approval at least every 5 years. What is the difference? *Reply* - Senator Borg said in any program there can be a certain amount of “drift” from all originally approved notion of a course to what it might become. This provision identifies the difference in the Inner Course category setup in which there is one or a small selection of courses that can be monitored annually. For the other courses a 5 year review cycle is adequate to prevent drift. The current university studies works on a 4 year cycle. *Senator Myers* asked if there is any difference in the last sentence. *Reply* - Senator Borg said that is the same distinction between course category that represents a single course in the Inner Core.

Senator White asked if it is the intention of PIC that courses offered in the Language and Humanities category are offered as writing courses and as the equivalent of the second writing course. *Reply* - Senator Borg said he cannot speak for PIC. The course category is created to include a specific writing component (criterion IV). There is to be specific writing and composition instruction offered in a small group setting. There are differences of opinion concerning what is a “writing course” among certain areas of the campus. Exactly what the definition is, I cannot speak to. *Senator White* said this is a critical question that needs to be clarified. If it is a course that is writing intensive that is one thing. If it is being offered to us as a second writing course in the curriculum, that is another matter. We need to know which it is. This is a yes/no question needing to be answered. *Reply* - Senator Borg said the proposal does not define the description in your distinction of writing-intensive versus writing course. I cannot make the decision individually.

Communications:

Senator White said you received from me a set of possible amendments at the last meeting, with the intention to offer an amendment. It is not my intention to offer any of those amendments, however you have an amendment before you that I will offer next week.

Senator Walters would like to request in Senator Neulieb’s amendment (item D), other necessary revisions be spelled out. I would like the amendment to include all the necessary changes, so we can understand it much better.

Chairperson Cook said all the submitted draft amendments will be sent to all the Academic chairs, so they are aware that this will be part of the next meeting.

Senator Borg said that he would help anyone who wants to submit an amendment.

Adjournment:

Motion to adjourn at 8:45 p.m. by Senator Saulter (seconded by Jannazzo). The motion carried unanimously on a standing vote with no abstentions.

February 19, 1997

Date: 02/19/97	Vol XXVIII	No. 11								
Name	Attendance	Motion	Motion	Motion	Motion	Motion	Vote XXVIII-	Y	N	Abstain
		#90	#91	#92	#93	#94				
Blum	X	39 yes	tabled	all yes	all yes	all yes				
Borg	arr 7:15 pm	1 abstain		no abstain	no abstain	no abstain				
Brand	X									
Brooks	X									
Cook	X									
Corl	left 8:15 pm	abstain								
Deutsch	X									
Diggs	absent									
El-Zanati	X									
Fisher	X									
Garner	X									
Gilbert	excused									
Gurowitz	excused									
Hall	X									
Jagodzinski	X									
Jannazzo	X									
Jones	X									
Koehl	X									
Kurtz	X									
Layman	X									
Lockwood	absent									
MacDonald	X									
Mullen	X									
Myers	X									
Nelsen	X									
Neuleib	X									
Newgren	X									
Pereira	X									
Razaki	arr 7:10 pm									
Reeder	X									
Riley	X									
Robertson	X									
Ruyle	excused									
Saulter	arr 7:10 pm									
Schmaltz	X									
Sterling	absent									
Strand, D	X									
Strand, K	excused									
Taylor	X									
Thomas	X									
Thompson	X									
Urice	X									
Vargas	absent									
Varner	X									
Walters	X									
Weber	X									
White	X									
Wilner	X									