Fall 9-15-1999

Senate Meeting, September 15, 1999

Academic Senate
Illinois State University

Recommended Citation

Senate, Academic, "Senate Meeting, September 15, 1999" (1999). *Academic Senate Minutes*. 810.
https://ir.library.illinoisstate.edu/senateminutes/810

ACADEMIC SENATE AGENDA
TIME: 7 P.M., Wednesday, September 15, 1999
PLACE: Circus Room, Bone Student Center

Call to Order

Roll Call

Approval of Minutes of 9/1/99

Chairperson's Remarks

Vice Chairperson's Remarks ˎ

Student Government Association President's Remarks

Administrators' Remarks

Committee Reports

Action Items:

09.14.99.02 ⁺
09.15.99.03   Elections to External Committees
03.15.99.04   College of Business Bylaws-Revised (Rules Committee)

Information Items:

05.24.99.01   Deletion of Physically Handicapped Sequence (Academic Affairs)

Communications

Adjournment

If you no longer have use for your interoffice mailing envelop, please return envelope to the Senate office (mail code 1830) or return them at each meeting.

Meetings of the Academic Senate are open to members of the University community. Persons attending the meeting participate in discussion with the consent of the Senate. Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.

ACADEMIC SENATE MINUTES
(Approved)

September 15, 1999   **Volume XXXI, No. 2**

Call to Order
Chairperson Curt White called the meeting to order at 7:00 p.m.

Roll Call
Secretary Barbara Kurtz called the roll and declared a quorum.

Approval of Minutes of September 1, 1999:
Senator El-Zanati: Asked that the minutes reflect that he had asked for the number of new tenure track faculty and that this information was not available at the time of the meeting on September 1, 1999.

Motion XXXI–18 by Senator Weber (seconded by Senator Noyes) to approved the minutes of September 1, 1999. Minutes approved unanimously.

Chairperson's Remarks
Chairperson Curt White: Sent a memo to all the department chairs asking them to inform faculty members about the history and rationale behind the Senate's approval of the Constitution from the Board of Trustees. He asked that Senate members also communicate this information to their colleagues. The message is posted on the Senate web site.

Senator White was asked by the President to attend, with the VPs and the President, a meeting with the Illinois Board of Higher Education staff. This was the "Big Picture" meeting for the upcoming budget. It was a very interesting and very productive meeting. Of note, no faculty member had ever been asked to sit at this session before.

Vice Chairperson's Remarks
Vice Chairperson Chris Knox: Senator Clemmons will not be able to serve as a Senate member any longer due to his class schedule. Senator Knox continues his search for a graduate student senator to fill the other student position. Senator Knox will provide nominations for student vacancies on the several external committees at this evening's meeting. There will be additional nominations in the following weeks.

Student Government Association President's Remarks:
Senator Ford: The Student Government Association will vote on their revised Constitution and bylaws on Tuesday, September 21. The SGA agreed on many changes, which they had discussed at a student caucus.

Administrators' Remarks
- **President Boschini:** Excused absence.

- **Provost Goldfarb:**
Administrative Evaluation
Under the policies for administrative evaluations, by September 30, the President, the Provost and deans are to submit a list of all administrators who are to receive summative evaluations. The Provost distributed a document that indicated which faculty members would need five-year summative evaluations through the year 2004.

Search Processes
Provost Goldfarb outlined the administrative search processes. There will be a search for all Vice President positions, except for Academic Affairs. The Provost will distribute the details of search committee requirements to the Executive Committee. The terms of the search process for the Vice President of Advancement has not yet been defined.

The Administrative Affairs Committee recommends the faculty constituency from which the search committee is formed for the Associate VP for Research, Graduate and International Studies. The Provost recommended that they work with the Graduate Council to identify faculty members for the committee.

There will also be a search for a Dean of Milner Library. As civil service representation is not included in the composition of this search committee, the Provost asked the Executive Committee for permission to include two civil service staff members on the committee.

Senator Reid: Should Administrative Affairs not only consult with the Graduate Council but also with some group like Foreign Languages for the Associate VP of Graduate and International Studies search?

Senator Goldfarb: Agreed that International Studies advisory groups and the university research department should be contacted by Administrative Affairs.

Problems with E-Mail Access
David Greenfield: Distributed a handout that explained the causes of some of the difficulties the campus is experiencing with the email system. The problems are really multifaceted. When use was at its highest, people would get an error message that in essence was a busy signal. Computer User Services (CUS) analyzed the problem and found that our server hardware was performing exceedingly well. They then focused on the email server software and had hoped to have new email software up and running before the beginning of the fall semester. That was not possible because the company has not yet delivered the product.

The first graph in the handout shows the total messages that were sent in the spring semester and at the start of the fall semester. We are actually sending about 20,000 more messages successfully a day than we were at our peak in the spring semester. Graph #2 shows the amount of activity associated with checking email. We are up to approximately 140,000 checks per day. There is quite a disparity between the amount of sending activity and the number of mail checks. Right now, we are exceeding capacity and there is no room for error. We want to raise the capacity and getting new software is the best way to do that.

We concluded that not only should we raise the capacity threshold, but we also need to try to lower the number of requests so that we are using our resources as efficiently as possible. One of the things we suggest is that everyone upgrade to the latest version of the I-Tools, Eudora 4.0 specifically. We have stated for about six months now that that is a mandatory upgrade, but we are finding that a number of people have not done so. Second, make sure that several settings are correct. These are listed in the handout and your LAN coordinators can give you more information. Third, consider switching to IMAP. IMAP is just another mail mass communication method that is newer than POP. IMAP sessions are currently being handled by a far greater acceptance rate than POP. This is a problem that can be helped by everyone on campus and the start of solving the problem is getting word out in forums like this.

Senator Reid: There must have been a communication problem if the upgrade to IMAP was mandatory. I never received any communication.

Mr. Greenfield: Obviously our communication system needs to be improved. There were announcements in the ISU *Report* in the spring and then over the summer we started to try to communicate this through the LAN coordinators as well as the deans.

Senator Crothers: Stated that he had problems getting I-Tools and difficulties with SMPT. Last year we went through a lot of difficulties upgrading to POP. Why should we now change to IMAP?

Mr. Greenfield: We try to have the I-Tools product done before the beginning of fall semester. Our target date is August 1 of each year. We finalized the software in early June and made it available on the net, but there is about a six-week turnaround from when we send a CD out and are able to get it pressed and back.

Our technical advisors tell us that there are advantages to switching from POP to IMAP. We agree that it is more efficient, but we think that right now to totally drop POP is not realistic. That is why we are currently running both protocols and trying to balance the two.

Senator Crothers: IMAP from home works fine; IMAP in my office doesn't work at all. Obviously it is a program that has a massive number of bugs according to the email that you sent.

Mr. Greenfield: The problem with the server software, as indicated, is a capacity problem. I don't want to discount the fact that there are other issues. There are and we are continuing to work on them.

Senator Razaki: Asked about more user support.

Mr. Greenfield: The support system on our campus is something that has been addressed in the Provost's technology plan. There are different types of support being offered and that is something that we as a campus need to work on.

Senator Weber: Would setting our check mail option at a longer interval make a difference?

Mr. Greenfield: The short answer is yes. The more complex issue is that some requests coming in are not as efficient as possible and therefore we would still have the capacity problem.

Senator Otsuka: I find that the I-Tools is excellent. Could we reduce the number of messages by asking people to send fewer messages?

Mr. Greenfield: The problem we are working on right now is not so much our sending mail capacity. It is the check mail capacity.

Senator Meiers: Asked about the software capacity versus the bandwidth capacity. He also asked why we are sending our CDs to be pressed somewhere else when for $4,000 to $5,000, we could do that on campus within a few of weeks.

Mr. Greenfield: The Office of Telecommunications is undergoing upgrade projects in an effort to get more bandwidth and make it more reliable. The bandwidth to the mail server currently is not an issue. It is on the core of our fiber optics system.

Senator Meiers: It is an issue if the rest of the campus is not on a fiber optics system.

Mr. Greenfield: I am not qualified to speak from a telecommunications standpoint about exactly what is happening there. What I would say is that what we are seeing at this point is that bandwidth to the server is not an issue.

The reason we have shipped out CDs is a manpower and a cost issue. We have thought about making some CDs here, but to my knowledge we don't have the capacity to do that. We distributed roughly 5,000 CDs in the first three weeks of the semester. If you want to send me some information on that, I would like to see it.

Senator Meiers: I have a commercial grade CD-rom; it will do 12 at a time. If you start it in July, you will have plenty to pass out.

The last question deals with the fact that our department has its own systems administrator. We have our own network and there really is a communications problem between the rest of the campus and departments like mine.

Point of Order
Senator Schmaltz: I find that this discussion is not germane at all to the problem. Mr. Greenfield has presented the problem and we now know what it is.

Senator White: We are having a discussion that is relevant to a specific request that was made by a senator to the Provost. There seems to be a great deal of interest among the senators about the functioning of the email system on campus, so I am being very lenient. I would like to move the meeting along as well.

Senator Meiers: These issues do relate to my email. I have been here for six years and I am still unable to use the email system. If I go through my department, it will work fine. If I use the ULID, I get other people's mail; other people get my mail. I am not the only one who has that problem.

Senator White: It might be useful given the length of this discussion and the interest expressed by some senators to hold a forum to which members outside the Senate were also invited. Senator

White asked the Provost if he would work with Administrative or Academic Affairs to put together a forum. The Provost agreed with the suggestion.

Senator Goldfarb: Thanked Mr. Greenfield for sharing the information and answering the senators' questions.

- **Vice President of Student Affairs:** No comments.

- **Vice President for Business and Finance**
  Vice President Bragg: We had a very good meeting with the IBHE. They call this the "Big Picture" or budget overview meeting. We talked about larger issues that are going on at the state level. We tried to get from the IBHE their sense of what the political and educational philosophy is in Springfield and to communicate to them the direction in which the University is going. We will talk more about that throughout the year as we go through the budget process.

Committee Reports:
Academic Affairs Committee
Senator Schwartz: The committee discussed the proposed deletion of the Physically Handicapped sequence. We also discussed some issues from the University Curriculum Committee and will communicate with Rules Committee about those.

Administrative Affairs Committee:
Senator Van Draska: Administrative Affairs met this evening. We have a special guest tonight, Richard Runner from Physical Planning. We went through the new capital budget process that is underway. There have been some changes in the deadlines and dates with that process and Mr. Runner went through the process with us and explained those changes. The committee will report to the Senate on those plans soon.

Budget Committee:
Senator Strickland: The Budget Committee met this evening and discussed the projected budget request to the IBHE. Senator Strickland expressed the committee's collective gratitude to Senator Bragg who has been very helpful by sharing information about the budget process. He invited any Senate members to contact members of the Budget Committee if they had questions that they would like to have addressed.

Faculty Affairs Committee:
Senator Kurtz: The Faculty Affairs Committee will meet for a brief period after this meeting.

Rules Committee:
Senator Newgren: Rules Committee has an action item on the agenda - elections to several external committees of the Senate. The committee is currently reviewing bylaws for the College of Education and the College of Applied Science and Technology. The committee will meet again on Wednesday, September 29 at 6:00 p.m.

Student Affairs Committee:
Senator Gillespie: The Student Affairs Committee met this evening and discussed a survey that they will be putting out to the student body that will give us vital information on what issues to address. This will also serve as a PR for student representation. He will be sending all the members of the committee

the survey by email for their review. The committee will also discuss textbook issues. Student Affairs will meet at 6:00 p.m. on Wednesday, September 29.

Action Items:

09.14.99.02   **Student Elections to External Committees**
Motion XXX1-19: by Senator Ford to approve the slate of student nominations to the external committees of the Senate.

Students:

Academic Standards	**Reinstatement Committee**
Russell West, HIS	Derek Cooper, BIO
Nicole Keslinke	Mike Grabruck, CSC
Athletic Council	**Student Code Enforcement and Review Brd.**
John Smith, COM	Shane O'Keeffe, BUS
Council for Teacher Education	**SCERB Grievance Committee**
Stacy Haack, SED	Chris Maroules
Library Committee	**University Curriculum Committee**
Aja Holmes, COM	Varnell Simmons, HPER
	Adam Monson, BUS

09.15.99.03   **Faculty Elections to External Committees**
Motion XXX1-20: by Senator Newgren to approve the slate of faculty nominations. He indicated that there were many positions still available on the University Hearing Panel. On the University Curriculum Committee, there were a large number of members going off in 2001. Therefore, the Rules Committee increased the terms of two faculty members, Bill Koehler and Chris Janicak, from 2001 to 2002. The Senate unanimously approved the nominations and increase in terms.

Faculty:

Academic Standards Committee

Cathi Kaesberg, Mennonite CON	2002
Ken Smiciklas, CAS	2002

Athletic Council

Carol Chrisman, CAST	2002

Council for Teacher Education

Roslyn Wylie, Milner	2002
Nancy Ridenour, Mennonite CON	2002

Entertainment Committee

Jeffrey Laurent, CAS	2000
Cynthia Langrall, CAS	2002
Stephen Harraghy, CAST	2002

Honors Council

Teresa Palmer, COB	2002	

Library Committee

Jim Palmer, COE	2002	
Jean Memken, CAST	2002	

Reinstatement Committee

Donna Redding, Mennonite CON	2002	
Mack Bowen, COE	2002	
James Alstrum, CAS	2002	

Student Center Policy Board

Han Kang, COB	2001	
Alternate: Jim Coliz, CAST		

Student Code Enforcement and Review Board (SCERB)

Teresa Bellengar, HSC – CAST	2002	

SCERB Grievance Committee

Nancy Duran, Milner	2001	
Ryan Brown, IT- CAST	2001	
Jack Howard, MQM – COB	2001	
Norma DeMarie, SED – COE	2002	

SCERB University Hearing Panel

Kathleen Conley, MILNER	2001	
Martha Bauman-Power, FCS, CAST	2001	
Peter Smith, HPER, CAST	2001	
Lisa Hinchliffe, MILNER	2001	
Beth Schobend, MILNER	2001	
Roslyn Wylie, MILNER	2001	

University Curriculum Committee

Agbenyega Adedze, HIS – CAS	2000	(Replacement for Harry Deutsch)
Alan Nourie, MILNER	2002	
M. Tayakoli-Targhi, HIS – CAS	2002	
David Malone, GEOLOGY – CAS	2002	
Sara Campbell, Mennonite CON	2002	

University Forum Committee

Wendy Duffy, ACC – COB	2002	

03.15.99.04   **College of Business Bylaws-Revised**
Motion XXXI-21: by Senator Newgren: The College of Business bylaws have two fairly minor revisions. One change was to increase the size of the COB

Human Resource Team and the other change specified which group was responsible for holding elections. The Senate unanimously approved the bylaws.

Information Items:
05.24.99.01

Deletion of Special Education Physically Handicapped Sequence
Senator Schwartz: This proposal is an effort to make the Special Education program reflect the changes in practice and to bring this more in line with state and professional standards. It is being replaced by the MSMD sequence (Moderate Severe or Multiple Disabilities).

Special Education Department Chairperson Paula Smith: This proposal comes within the context of a larger proposal. We are revising another sequence, the MSMD sequence, so that the content of the two sequences would be combined into one. The Physically Handicapped sequence would therefore no longer be needed from a licensure point of view.

Typically we would have six to eight students enrolled in the program as freshmen and then over the course of the freshman and sophomore years, we would encourage the students to enroll in the old TMH sequence (now the new MSMD sequence). So by the senior year, there would be no students in the Physically Handicapped sequence. A student could get a teaching certificate in the area of physical disabilities, but the market requires that they have more than one special education area.

Senator Knox: How many extra classes will be involved if a student switches to this sequence.

Chairperson Smith: We have just gone through a major overhaul with the TMH sequence. We have renamed it to MSMD and the requirements in general have changed. So at this point there is quite a difference in the Physically Handicapped sequence and the new MSMD. We are not eliminating the ability to get a certificate in physical disability, but it will be combined with another certification.

Senator Knox: Have you notified the students in advisement sessions about these changes?

Chairperson Smith: Yes. We anticipate a two-year transition period for students who are juniors in the program now.

Motion XXXI-22: by Senator Schwartz to move the Physically Handicapped sequence deletion proposal from information to action. Second by Senator Noyes. Motion passed unanimously.

Motion XXX-23: By Senator Schwartz to approve the deletion of the Physically Handicapped sequence. Second by Senator Noyes. Motion passed unanimously.

Communications:

Parliamentarian Semlak: Announced that Professor Wyman in the History Department has written a new book called *The 14th Decade: Illinois State University 1987-1997.* He is going to have a signing at the University Club and then a brief presentation about the book on Friday from 3:30 to 5:00 p.m. The books are available for free. He welcomed all members of the community to attend.

MotionXXXI-24: Senate adjourned by standing vote.

Date: 9/15/99	ATTENDANCE	Approval of Minutes Motion 18 Unanimous	Student Elections to External Committees Motion 19 Unanimous	Faculty Elections to External Committees Motion 20 Unanimous	Approval of COB Bylaws Motion 21 Unanimous	Move Physically Handicapped Sequence from Info. to Action Motion 22 Unanimous	Approval of Deletion of Physically Handicapped Sequence Motion 23 Unanimous	Adjournment Motion 24 Unanimous
Names								
Andrade	EXCUSED							
Bell	EXCUSED							
Boschini	EXCUSED							
Boyer	X							
Bragg	X							
Campbell, M.	X							
Campbell, S.	X							
Chang	X							
Clemmons	EXCUSED							
Crothers	X							
Day	X							
Dicker	EXCUSED							
El-Zanati	X							
Ford	X							
Gillespie	X							
Goldfarb	X							
Goodwin	X							
Graba	X							
Horvat	X							
Knox	X							
Kurtz	X							
Lemaster	X							
Linsner	ABSENT							
McCaw	X							
Meier	X							
Moomey	X							
Morgan	X							
Newgren	X							
Noyes	X							
Olejarz	X							
Otsuka	X							
Panfilio	EXCUSED							
Razaki	X							
Reid	X							
Schmaltz	X							
Schwartz	X							
Semlak	X							
Strickland	X							
Thomas	X							
Timmerman-Lugg	EXCUSED							
Van Draska	X							
Walker	X							
Waple	ABSENT							
Weber	X							
Wells	X							
Wennerstrom	X							
White	X							
Whitmore	X							
Williams	X							
Wolf	X							
Zielinski	X							