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Academic Senate

Fall 10-27-1999

Senate Meeting, October 27, 1999

Academic Senate
Illinois State University

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ACADEMIC SENATE AGENDA
TIME: 7 P.M., Wednesday, October 27, 1999
PLACE: Circus Room, Bone Student Center

Call to Order

Roll Call

Approval of Minutes of 10/13/99

Chairperson's Remarks

Vice Chairperson's Remarks

Student Government Association President's Remarks

Administrators' Remarks

Committee Reports

Action Items:

10.22.99.02 Faculty Election to Honors Council (Rules Committee)

Information Items:

09.24.99.01 Proposal for Minor in East Asian Studies (Academic Affairs and Budget Committees)

09.24.99.02 Deletion of Minor in Japanese Studies (Academic Affairs Committee)

07.27.99.01 College of Education Revised Bylaws (Rules Committee)

09.15.99.02 College of Applied Science and Technology Revised Bylaws (Rules Com.)

Discussion: Technology/Provost

Communication: Senate Faculty Caucus, November 10, 1999, 6:00 p.m. Circus Room: Non-tenure track faculty policies

Adjournment

Meetings of the Academic Senate are open to members of the University community. Persons attending the meeting participate in discussion with the consent of the Senate. Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.

If you no longer have use for your interoffice mailing envelopes, please return them to the Senate office (mail code 1830) or return them at each meeting.

ACADEMIC SENATE MINUTES
(Approved)

October 27, 1999

Volume XXXI, No. 5

Call to Order

Chairperson Curt White called the meeting to order at 7:00 p.m.

Roll Call

Secretary Barbara Kurtz called the roll and declared a quorum.

Approval of Minutes of October 13, 1999:

Correction:

Senator Van Draska: Gary Creasy of Psychology should be added to the list of faculty elected by the Senate to the search committee for the Associate Vice President for Graduate Studies, Research and International Studies.

Motion XXXI-44 by Senator Weber (seconded by Senator Moomey) to approve the minutes of October 13, 1999. Minutes approved unanimously.

Chairperson's Remarks: Welcomed Nathan Wight to the Senate as a new student senator.

An inaugural colloquium was presented last Friday as part of the inaugural events for President Boschini. The colloquium was entitled "A University in Normal: Scholars in the Classroom and Community". Many segments of the community participated, including Senator John Maitland and Professor Emeritus Virginia Owen.

Senator White stated that this is the type of event that should not wait for the next inauguration, but one which the Senate should make an effort to have on a regular basis. He, therefore, challenged the Academic Affairs Committee to bring a proposal to the Senate for an annual colloquium of this kind involving the political, business, cultural and academic communities to discuss the role of history, social philosophy and technology in the modern university.

On November 10 from 1:00 to 3:00, the Achievement, Measures and Productivity Committee, the subcommittee of the Provost's Advisory Committee, will participate in a PBS live satellite program on accountability in higher education. Senator White recommended that Academic Affairs and Faculty Affairs send representatives to listen in on this program.

Last year, the Senate initiated several service awards. In the first year of these awards, it is the Senate's responsibility to choose the recipients. We sent out notices to all colleges recruiting nominees, but received only seven nominations. We did not get the kind of broad response we had hoped for; we don't believe that the information was shared with faculty members as it should have been.

Senator Razaki: Is it possible to widen the process so that senators or anyone else on campus may be able to nominate people for the awards?

Senator Goldfarb: The original process allows nominations by anyone on campus.

Senator Weber: Could we not increase the number of nominations by sending out requests sooner? There was not enough time to make a selection within a department between the time of notification and the deadline for making nominations.

Senator White: Stated that the material had been forwarded from the Senate office some time ago. We are unsure when this information was forwarded to faculty members, however.

Vice Chairperson's Remarks: Congratulated President Boschini on the inauguration weekend.

Student Government Association President's Remarks: Excused absence.

Administrators' Remarks

- **President Boschini:** Excused absence.
- **Provost Goldfarb:** Max Schoenfeld, retired faculty member of the Music Department, passed away on Friday, October 22, 1999. Dr. Schoenfeld was an outstanding teacher; he retired three years ago from ISU.

The Distinctiveness Committee has divided into subgroups to review the various functions within the university. They will then proceed to developing an action plan.

Senator Goldfarb has discontinued the television production program within the Instructional Technology Services area, effective April 30, 2000, in order to allow us to move budgetary resources over to the computing areas. Primarily, the area of promotional video will be affected. This will not affect TV10 productions. The productions formally accomplished by this program will be taken over by Institutional Advancement. Some of the employees in the program will be reassigned.

Senator Goldfarb announced that there will be a Distinguished Professor lecture on November 2, 1999.

- **Vice President for Student Affairs:** Excused absence.
- **Vice President for Business and Finance**
Senator Bragg: A ceremony was held this morning opening the new parking ramp on the south end of the quad. At that ceremony, he acknowledged his appreciation of the students who supported the Campus Enhancement Initiative, which generated the fundraising for the ramp. The initiative will also support other campus projects, but this is the first project that has been completed.

We will do some regravelling in the adjacent gravel parking lot. Part of this area is the site for the new College of Business building. We are currently in the planning stage for the COB building, which will take approximately one year to plan. Construction will began after that period of time.

Committee Reports:

Academic Affairs Committee

Senator Schwartz: Academic Affairs discussed the minors in Japanese Studies and East Asian Studies. The Committee will bring these forth as information items this evening. The committee also continued the discussion with the Rules Committee on the University Curriculum Committee's proposed guideline changes.

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Hovey 208
438-8735

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October 27, 1999

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Administrative Affairs Committee:

Senator Van Draska: Administrative Affairs discussed the Capital Budget and will make a report to the Senate soon. The committee is also working on the Academic Calendar for 2003-04.

Budget Committee:

Senator Strickland: The Budget Committee discussed the proposal for the East Asian Minor. The committee saw no budgetary problems with the proposal.

Faculty Affairs Committee:

Senator Kurtz: No report.

Rules Committee:

Senator Zielinski: The Rules Committee discussed the CAST and COE bylaws revisions. The committee will bring these forth as information items this evening. The committee also discussed a nominee for the Honors Council. The committee continued its discussion with Academic Affairs regarding the UCC's proposed changes to its guidelines.

Student Affairs Committee:

Senator Gillespie: No report.

Action Items:

10.22.99.02 Faculty Election to Honors Council (Rules Committee)

Motion XXXI-45: by Senator Zielinski to nominate Lon Carlson, Department of Economics, to the Honors Council. Motion approved unanimously.

Information Items:

09.24.99.01 Proposal for Minor in East Asian Studies (Academic Affairs and Budget Committees)

09.24.99.02 Deletion of Minor in Japanese Studies (Academic Affairs Committee)

Senator White: We will consider both proposals together, as the deletion of the Japanese Studies Minor will only be forwarded if the East Asian Minor is approved.

Senator Knox: Asked how the proposals would affect the Study Abroad Program.

Dr. Springer, Chairperson of the Department of Foreign Languages: They will not affect the Study Abroad Program at all. The new minor in East Asian Studies will offer greater variety than the minor in Japanese Studies currently offers. Students will have greater flexibility to combine different courses. There can be more concentration in a certain area than there currently is. Most students in the minor now focus on the Japanese language, but the East Asian minor will appeal to broader interests.

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Senator Reid: Given that there are 16 required courses, and any additional courses will be three credit courses I assume, why is the total 24 rather than 25--16 hours plus three three-credit courses would be 25?

Dr. Springer: Stated that he would supply the rationale for this at the next Senate meeting.

Senator Chang: Asked if there were any plans for a program in Korean Studies.

Dr. Springer: The Department of Foreign Languages is open to interests in a variety of languages from all over the world. However, our experience has shown us that students are not always eager to study those languages. If there were an outpouring of interest from students on campus that they wanted a certain language program, the department would be responsive.

Senator Chang: Asked if there was any plan to incorporate coursework from the College of Business into the minor.

Dr. Springer: The department works closely with the College of Business in the area of international business. Students with this area of interest pursue a major in business, but also take foreign languages courses. So we do have a program in place where we cooperate with the College of Business.

Senator Goldfarb: Noted that the program does indicate that other electives in other departments, including coursework taken abroad, could be counted toward the minor. So if there is any coursework that a student is also interested in, this could be counted toward the minor.

07.27.99.01 College of Education Revised Bylaws (Rules Committee)

Senator Zielinski: The changes to the bylaws mainly consist of adding two additional committees, the University Education Committee and the Teaching and Learning Committee. Along with those additions was the defining of committee goals, duties, responsibilities, membership and eligibility. The bylaws also change the names of the committees to be consistent throughout the document. The Committee is endorsing the passing of the bylaws.

Senator White: Asked if the bylaws from the College of Education had been compared with other college bylaws.

Senator Zielinski: We compared the bylaws to other colleges and found that there is a huge difference, so we stayed with the proposed bylaws.

Senator White: Did you discuss the rationale for the differences?

Senator Zielinski: We talked about the culture of each of the colleges. We had to assume that the bylaws reflected the culture of this college.

Senator White: In the College of Education, the dean is a voting member of the College Council. In other colleges, the dean is not a voting member. I also noted that the charge of the college council for evaluating the dean is not included in the COE bylaws.

Dr. Pancrazio, Dean of COE: We assumed that the dean would have the option of voting. The bylaws do include the evaluation of the dean at the request of the Provost.

09.15.99.02 College of Applied Science and Technology Revised Bylaws (Rules Committee)

Senator Zielinski: The bylaws revisions include procedural clarification--added duties, approval of policy, creation of special committees. The Rules Committee is endorsing the passing of these bylaws.

Senator Noyes: I cannot find procedures for selection of department chairpersons within the bylaws (brief statement in Article VIII, Section 2B about selection of administrators). In the College of Business and the College of Education bylaws, there is a great deal more detail in the procedural elements that represent faculty involvement in the process. There should be some consistency between colleges.

Dr. Rossman, Dean of CAST: We tried not to put procedural processes within the bylaws that we might want to change with a lesser vote than is required for bylaws changes. The procedures are included in the Policies and Procedures Manual. Dr. Rossman agreed to provide more information on the specific procedures at the next Senate meeting.

Senator Weber: Article V, Section 2. The proposed revisions say that all full-time members, including adjunct faculty and lecturers, will be eligible to vote in the election of faculty representatives to the College Council. An adjunct would really never to a full time person. Also, are part-time lecturers now excluded from voting?

Dr. Rossman: Only full-time lecturers are eligible for voting under the new bylaws. The adjunct faculty were included because all of our Military Science faculty are adjunct and are full-time.

Senator Lemaster: Asked about student representation for Military Science.

Dr. Rossman: There is no major in Military Science. Students are representatives in the department in which they major.

Senator White: The Governance Task Force has been having a discussion about the importance of having students involved in curricular planning on the University Curriculum Committee and also in departments and in colleges. We are looking at governance structures that might seem to distance students from those processes. Do

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students ordinarily sit on the College Curricular Committee? Would CAST specify or expand the role of students on that Committee?

Dr. Rossman: Stated that he would provide this information at the next Senate meeting.

Discussion: Technology/Provost

Provost Goldfarb: Discussed the reorganization of technology. Given the discussion that occurred in the Senate four weeks ago and the review of the Technology Planning Committee report, the first issue to address in the reorganization was the coordination of technology services in the Vice Presidential areas. The intense amount of technology usage on campus is academically connected, therefore, the President and Vice Presidents agreed that the area of technology should be the responsibility of Academic Affairs. The units that are moving into Academic Affairs include residence hall networking (RESNET). This area was formally the responsibility of Student Affairs. Telecommunications and network services came to Academic Affairs from Business and Finance. This unit provides all of the network support on campus for email and internet services. Academic Affairs already had two areas that were technology related. One was Instructional Technology Services (ITS), which deals with all of the advanced technology classrooms providing support for faculty in terms of working with web applications, and the other was Computer User Services (CUS), which oversees the email service on campus and services the Help Desk. CUS has not had the resources to provide a support system to students, but will develop a plan to work with the residential networking to provide support. Web services, which had been taken over by Institutional Advancement about a year ago, will also be transferred to Academic Affairs. Senator Goldfarb thanked all of the Vice Presidents for their commitment to making these changes signaling to the campus that we addressing the concerns in the area of technology.

The Technology Planning Committee report also recommended that administration appoint an Associate Vice President or Vice President of Technology. The Vice Presidents working with the President agreed that this should be an Associate Vice President that would report to the Provost. The Provost has asked David Williams, Professor of Music and Associate Dean for technology in the College of Fine Arts, to serve in this interim position as Associate Vice President of Academic Affairs for the next two and a half years. A search will be conducted for the position in the fall of 2001.

Provost Goldfarb reminded the Senate that this was not a new position. There was an Associate Vice President for Information Technology on campus four years ago. However, the position remained vacant after the appointed individual left the university.

Senator Goldfarb has given Professor Williams three charges. There is to be an "end user sensibility" in all decision-making processes and that there must be active involvement in terms of the end user. He asked Professor Williams to immediately confront the web issues, especially in the areas of providing online applications and online interaction with potential students. Senator Goldfarb also requested that Professor Williams bring all of the technology units together into an organized working structure.

Senator Reid: Would you present us with a diagram to show us the structure of the technology areas?

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Senator Goldfarb: These units have never interacted, so there may be changes in the organizational structure. Right now, there are five units that will report to the Associate Vice President of Academic Affairs.

Senator Williams: There is a serious problem with the "smart classrooms". In constructing such classrooms in the future, someone should consult the faculty who will actually use the classrooms.

Senator Goldfarb: Agreed that the classrooms had been put together without planning for support for faculty. We also need to look at the budget strategy for providing support.

Senator Razaki: In terms of salary, to find good technology candidates for the Associate Vice President of Academic Affairs, the individual may have to be paid more than the President or the Provost.

Senator Goldfarb: The intense salaries that they require are partly because there is such a demand for individuals with technology skills. Also, we have to have someone who is not only computer oriented, but who also has academic sensibilities.

Senator Weber: Stated that it was necessary for everyone using the hi-tech classrooms to be able to give feedback and have a chance to interact and offer suggestions.

Senator Schmaltz: Also discussed support issues.

Senator Goldfarb: Agreed that there has to be a spectrum of technology support.

Senator Moomey: Asked if there were students who provided technology support in the residence halls.

Senator Goldfarb: There are some, but there are not enough to provide adequate support.

Communications:

Senator White: Reminded the Senate that a Senate faculty caucus will be held on November 10 at 6:00 p.m. in the Circus Room to discuss non-tenure track policies.

Sense of the Senate Resolution:

Motion XXXI-46: Senator Razaki moved that the date for submission of names for the University Service Award and Service Initiative Award be extended to November 21, 1999. Further, it should be made public that not only colleges, but also any individual on campus may make such a nomination with the permission of the nominee. Senator Noyes seconded the resolution.

Senator Brown: Asked if Senate members would be excluded from making nominations since they would be voting on them.

Senator White: No, the Senate would not be excluded because the Faculty Affairs Committee will make the decision regarding the recipient of the service awards.

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The Senate unanimously approved the resolution.

MotionXXXI-47: by Senator Weber, second by Senator Moomey, to adjourn. Motion approved by standing vote.



Microsoft Excel
Worksheet

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Date: 10/27/99		Approval of Minutes	Faculty Election to Honors Council	Senate Resolution	To Adjourn			
Names	ATTENDANCE	Motion 44	Motion 45	Motion 46	Motion 47			
Andrade	X							
Bell	EXCUSED							
Boschini	EXCUSED							
Boyer	EXCUSED							
Bragg	X							
Brown	X							
Campbell, Mary	X							
Campbell, Sara	X							
Chang	X							
Crothers	X							
Day	X							
Dicker	X							
El-Zanati	X							
Ford	EXCUSED							
Gillespie	X							
Goldfarb	X							
Goodwin	X							
Graba	ABSENT							
Horvat	X							
Knox	X							
Kurtz	X							
Lemaster	X							
McCaw	ABSENT							
Meier	ABSENT							
Moomey	X							
Morgan	EXCUSED							
Newgren	EXCUSED							
Noyes	X							
Olejarz	X							
Otsuka	X							
Panfilio	X							
Razaki	X							
Reid	X							
Schmaltz	X							
Schwartz	X							
Semlak	X	-----	-----	-----	-----	-----	-----	-----
Spaude	X							
Strickland	X							
Thomas	X							
Timmerman								
-Lugg	EXCUSED							
Van Draska	X							
Walker	X							
Waple	X							
Weber	X							
Wells	EXCUSED							
Wennerstrom	EXCUSED							
White	X							
Whitmore	X							
Williams	X							
Wolf	X							
Zielinski	X							