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Spring 2-9-2000

### Senate Meeting, February 9, 2000

Academic Senate  
*Illinois State University*

Academic Senate

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**ACADEMIC SENATE AGENDA**  
**TIME: 7 P.M., Wednesday, February 9, 2000**  
**PLACE: Circus Room, Bone Student Center**

**FACULTY CAUCUS WEDNESDAY, FEBRUARY 9, 2000, 6:00 P.M., BONE STUDENT CENTER, CIRCUS ROOM: FACULTY UNIONIZATION**

*Call to Order*

*Tribute to Wayne Nelsen*

*Roll Call*

*Approval of Minutes of 1/26/00*

*Chairperson's Remarks*

*Vice Chairperson's Remarks*

*Student Government Association President's Remarks*

*Administrators' Remarks*

*Committee Reports*

*Action Item:*

- 11.29.99.01 Industrial Technology Education and Training and Development Sequences - Graduate Studies Proposal (Distributed to Senate members 1/26/00) (Academic Affairs and Budget Committees)
- 12.06.99.02 Urban Studies Minor Proposal (Distributed to Senate members 1/26/00) (Academic Affairs and Budget Committees)
- 03.24.99.03 Equitable Treatment of Students Participating in University Sponsored Events Proposal (Distributed to Senate members 1/26/00) (Student Affairs Committee)

*Communications:*

Senator Lane Crothers, IBHE-FAC report

*Adjournment*

**FACULTY AND STUDENT CAUCUS FOLLOWING SENATE MEETING: SHARED GOVERNANCE REPORT**

*Meetings of the Academic Senate are open to members of the University community. Persons attending the meeting participate in discussion with the consent of the Senate. Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.*

**ACADEMIC SENATE MINUTES**  
**(Approved)**

February 9, 2000

Volume XXXI, No. 10

***Call to Order***

Chairperson Curt White called the meeting to order at 7:00 p.m.

***Tribute to Dr. Wayne Nelsen***

**Dr. Custer:** Dr. Nelsen came to ISU 18 years ago. He brought a strong background in printing and graphic arts industries. He also brought an intensive interest and background in computers. Over the years, he served as sequence coordinator for the Industrial Computing Sequence Systems. In the department we owe him a tremendous debt of gratitude for the energy and expertise brought to our computing infrastructure. He also served as acting chair of the Industrial Technology Department. Dr. Nelsen won the department's service award on three occasions. He showed the same dedication in his service to the Senate. We have all lost a friend.

**Senator Schmaltz:** Offered a Senate Resolution as well as a tribute to Dr. Nelsen. Dr. Nelsen was equally helpful to students and faculty colleagues. His love and respect for the Academic Senate is well documented. Wayne seemed to enjoy every aspect of the Senate workings. He was an ideal senator. Wayne also served for many years on the Joint University Advisory Committee and his primary goal was to protect and advance the cause of Illinois State University.

***Sense of Senate Resolution:***

**Motion XXXI-99:** Senator Schmaltz offered the following Senate Resolution: Be it, therefore, resolved that the Academic Senate of Illinois State University gratefully acknowledges and praises the long years of effective service which Dr. Wayne Nelsen devoted to his students, the Department of Industrial Technology, the College of Applied Science and Technology, the Academic Senate, and the Joint University Advisory Committee to the Board of Regents.

Be it further resolved that the Academic Senate of Illinois State University expresses its deepest sympathy to Dr. Wayne Nelsen's family and his many friends on this campus. He will be greatly missed and the University as a whole has lost a devoted supporter.

Senator White seconded the motion. The Senate unanimously approved the resolution.

***Roll Call***

Secretary Barbara Kurtz called the roll and declared a quorum.

***Approval of Minutes of January 26, 2000:***

**Motion XXXI-100:** by Senator Whitmore (seconded by Senator Panfilio) to approve the minutes of January 26, 2000. Motion approved unanimously.

***Chairperson's Remarks:***

**Senator White:** There will be a faculty and student caucus to meet with the Rules Committee and with the Governance Task Force to discuss the draft proposal for revision of the governance structure of the university after this evening's meeting.

***Vice Chairperson's Remarks:***

**Senator Gillespie:** We have three new student senators joining the Senate this evening. They are Patrick Vance, Lindsay Kurtz and Michael Maag.

### ***Student Government Association President's Remarks:***

**Senator Ford:** The SGA has submitted its response to the Governance Task Force regarding its proposal on the University's governance structure. SGA will have a Unity Week in the last week of March and that will be the culmination of the current terms of the SGA members. "Bird Bash 2000" will be held on April 26, 27 and 29. We will get more information out to faculty and staff.

### ***Administrators' Remarks***

- **President Boschini:** Thursday, February 17, 2000, is Founder's Day. A convocation will be held at 3:00 p.m. Many people on campus get honors during the convocation; Judith Ivey will also receive an honorary degree during that time.

On Saturday, February 12, 2000, we are having the first ever meeting of the Board of Trustees and the Foundation Board. That is part of our attempt to educate both groups about each other and to stimulate further interests in fundraising for the university. We have a new alumni magazine and the first issue came out yesterday.

The Adlai E. Stevenson Lecture Board is a community group that sponsors lectures in town. Lech Walesa will speak at ISU on Monday, March 6, at 7:30 p.m. in the Bone Student Center.

President Boschini thanked Dr. Tak Cheung, Chairperson of Biological Sciences, for the outstanding information session recently held within the Biological Sciences Department, which he attended.

- **Provost Goldfarb:** Reminded the Senate about an upcoming speaker, Mary Pipher, a family therapist and author of the book *Reviving Ophelia*, for the *Consider the Children* program. Judith Ivey will be here next week to accept an honorary degree and will stay two extra days to do consultations with theatre students in Westoff Theatre. These meetings are open to everyone.
- **Vice President for Student Affairs:**  
**Senator Boyer:** Reminded the Senate about the annual celebration of Black History month. There are a variety of activities going on and she encouraged participation by the university community.
- **Vice President for Business and Finance:**  
**Senator Bragg:** One week ago, the Governor presented his fiscal year 2001 budget. He has endorsed completely the Board of Higher Education's recommendations. Those recommendations included an increase for Illinois State University of 5.7% in general funds. We should know in April of this year if the budget is approved by the General Assembly and the House of Representatives.

### ***Committee Reports:***

#### ***Academic Affairs Committee***

**Senator Schwartz:** The committee discussed the agenda items for tonight's meeting. The committee also followed up on comments on the Academic Progress Alert System and data is being gathered by Dr. Thomas, Associate Vice President of Undergraduate Studies.

***Administrative Affairs Committee:***

**Senator Van Draska:** The committee has received a number of evaluative comments on the University's President. The committee will put together a report summarizing the comments. Prior to the next Senate meeting, the committee will meet with individuals from Facilities Planning.

***Budget Committee:*** No report.

***Faculty Affairs Committee:***

**Senator Kurtz:** Faculty Affairs is concluding its deliberations on the Service Awards and hope to have those completed by the next Senate meeting.

***Rules Committee:*** No report.

***Student Affairs Committee:***

**Senator Gillespie:** The Student Affairs Committee will present the Equitable Treatment of Students Participating in University Sponsored Events proposal this evening.

***Action Items:***

- 11.29.99.01 Industrial Technology Education Sequence and Training and Development Sequence - Graduate Studies Proposal (Academic Affairs and Budget Committees)**  
**Motion XXXI-101:** by Senator Schwartz to approve the Training and Development sequence and the sequence in Technology Education. Second by Senator Noyes. The proposal was approved unanimously.
- 12.06.99.02 Urban Studies Minor Proposal (Academic Affairs and Budget Committees)**  
**Motion XXXI-102:** by Senator Schwartz to approve the Urban Studies Minor proposal. Second by Senator Moomey. The proposal was approved unanimously.
- 03.24.99.03 Equitable Treatment of Students Participating in University Sponsored Events Proposal (Student Affairs Committee)**
- 02.09.00.03 Revised Proposal**  
**Motion XXXI- 103:** by Senator Panfilio to approve the Equitable Treatment of Students proposal. Second by Senator Gillespie. Attached to the revised proposal are letters stating instances where there were problems with the fair treatment of students participating in university sponsored events. Some of the changes to the proposal is that university sponsored events have been changed to "Sanctioned University Activities". The new proposal listed some examples of such events. Senator Panfilio proposed that the Vice President of the Student Affairs determine which events are university-sanctioned events. He further suggested that the Associate Vice Presidents of both Undergraduate Studies and Graduate Studies arbitrate any difficulties that might arise regarding this matter.

**Senator Boyer:** We recommend that we insert the policy in the University Policy and Procedures manual and the Provost and I will discuss other places where this might be appropriately placed.

**Senator Noyes:** Commended the students on the revised proposal. He also suggested that the Student Handbook would be an appropriate place to insert the new policy.

**Motion XXXI-104:**

**Friendly Amendment:** Senator Reid suggested adding "as soon as possible" to #2 in the policy. The sentence would then read "2) where possible and as soon as possible, provide a schedule of all semester absences". Senator Panfilio and Senator Gillespie accepted the amendment.

**Motion XXXI-105:**

**Friendly Amendment:** Senator Strickland asked if coaches would be informed if a student had to miss *practice* for an *academic* event. He suggested adding "coaches" to #1 of the proposal: "1) inform instructors/**coaches** of scheduled absences in advance". Senators Panfilio and Gillespie accepted the friendly amendment.

Senator Strickland also asked what the guidelines might be for determining which events were sanctioned.

**Senator Boyer:** The Provost Office and the Student Affairs Office will work on the development of criteria for sanctioned events. In most cases, this would include events where students are required to travel to fulfill a requirement of the activity.

**Senator Crothers:** We might want to have this list come before the Senate.

**Dr. Thomas, Associated Vice President of Undergraduate Studies:** Stated that he had no problem with sharing the list of activities or bringing it for approval to the Senate.

**Senator Weber:** We do need a detailed list of activities so that we can appraise them. He asked that the area of the proposal relating to informing the instructors in advance be defined more completely. He also asked that there be a specific length of time for arranging to complete missed classroom work.

**Senator White:** Suggested that we ask the Student Affairs Office to provide a list of sanctioned activities for the mutual consideration of the Senate. We could have them as an information item and not necessarily as an action item in order to give recommendations on them.

**Senator Panfilio:** Stated that "advance notice for absences" would mean within a reasonable length of time. He did not feel that the Senate should specifically set a period of time for notification.

**Motion XXXI-106:** by Senator Razaki that notice of an absence be supplied at least a week in advance of the absence. Additionally, classroom work should be made up within at least a week. Second by Senator Weber.

**Motion XXXI-107:**

**Friendly Amendment:** Senator Reid suggested a friendly amendment to Senator Razaki's amendment. He recommended that advance notice be made within a reasonable length of time. Both Senators Razaki and Weber accepted the friendly amendment.

**Senators Walker and Campbell:** Felt that the Senate was micromanaging the proposal. They stated that the initial language of the proposal was appropriate and that no change should be made regarding the time period for advance notice or to make up classroom work.

**Senator Razaki:** Asked if the proposal were not specific if he had the right to impose further conditions relevant to these issues in his syllabus.

**Senator Campbell:** My interpretation of the proposal is that as long as any other conditions are in the spirit of the proposal, the Academic Affairs Office would not have a problem with them.

**Senator Razaki:** Withdrew his amendment.

**Friendly Amendment:** By Senator Reid to add "Example of" to the list of University Sponsored Events.

**Senator Panfilio:** The list of University Sponsored Events is not part of the proposal, but is simply a short list of examples. Therefore, the friendly amendment is not relevant.

**Senator Whitmore:** Does Senator Strickland's friendly amendment indicate that students have to inform their coaches that they cannot go on a trip for a competition if their class is having a speaker?

**Senator Strickland:** Students will not be punished if they have to miss a practice in order to do a classroom activity.

**Motion XXXI-108:** by Senator Whitmore to strike "coaches" from #1 as proposed by Senator Strickland's friendly amendment. It is against the intent of the original proposal. Second by Senator Gillespie.

**Senator Strickland:** Asked if the Senate wanted to approve a motion that would exclude a focus on academics in order to excuse students from classroom activities, but which would not make it possible for a student to go on a field trip or participate in some other activity for a class if that conflicts with an athletic practice.

**Senator Crothers:** I believe that the intent of the proposal would not include practices as university sanctioned events.

**Senator Walker:** Senator Strickland could ensure that his activities were sanctioned university events. He then could give the coach in writing a list of those scheduled absences.

**Move the Question:** by Senator Zielinski to close debate on Senator Whitmore's amendment. The Senate voted unanimously to close debate.

The Senate voted in favor of Motion XXXI-108, to strike "/coaches" from the proposal, essentially changing the proposal back to its original language.

**Move the Question:** by Senator Zielinski to close debate on the motion to approve the proposal. The Senate voted to close debate.

The Senate vote on the approval of the Equitable Treatment of Students proposal was as follows: "No" votes from Senators Strickland, Dirks and Thomas with abstentions from Senators Razaki, Crothers, Otsuka and Day. The remainder of the Senate voted in favor of the proposal and it was, therefore, approved. The revised proposal is as follows:

#### **Equitable Treatment of Students Proposal**

Illinois State University deeply values and supports the required participation of students in Sanctioned University Activities. Instructors will provide such students with reasonable accommodations for completing missed exams, quizzes, and the like. The Office of the Vice President of Student Affairs will determine Sanctioned University Activities. It is the responsibility of the student to 1) inform instructors of scheduled absences in advance, 2) where possible and as soon as possible, provide a schedule of all semester absences, and 3) arrange to complete missed classroom work. Ultimately, students are responsible for material covered in class. In the event of disagreement regarding this policy, the issue will be directed to the appropriate Associate Vice President for Academic Affairs for arbitration.

**Examples of Sanctioned University Activities:** Athletics competition (including cheerleaders and the Dance Team), band competition/performance, Forensics (speech/debate) competition, Theatre Department competitions and performances. The Office of Student Affairs will provide a more comprehensive list to the Senate at a later date.

#### ***Communications:***

##### **Illinois Board of Higher Education - Faculty Advisory Committee**

**Senator Crothers:** Reported that the Faculty Advisory Committee to the Board of Higher Education met on January 28, 2000. Mike Wilcockson, a member of the IBHE staff, was a guest at the meeting. He answered several questions for the committee members. The committee asked about the IBHE policy to provide financial assistance to private higher education institutions. Mr. Wilcockson indicated that state funding for private institutions has been mandated since 1961 to provide master planning for both state and private institutions and various kinds of financial aid for those programs.

Committee members also inquired about the income fund. The State requires all universities to grow the income fund on an annual basis by at least %3. The committee was not sure that if a university was allowed to keep any extra income funds it had at the end of the year. In terms of FAC participation in the budget process, the committee will draft a memo to IBHE as part of the FY2002 budget context statement.

The next IBHE-FAC meeting will be held on February 25, 2000 at ISU in the Founder's Suite. Senator Crother's entire report can be found on the Academic Senate web site under Committees, IBHE-FAC Report 1/28/00.

**Senator Bragg:** If we generate more than 3% interest income funds, we do keep those monies. The income fund is no longer appropriated by the General Assembly; it is in our bank account essentially. In ISU's case, we happen to have less than a 3% increase in our income fund. This results in a shortfall of about \$711,000. The practical implication is that if we are going to implement the 3 + 1 + 1 program, we have to find \$711,000 for this coming year.

**Senator White:** There are fairly powerful consequences to this fact, among which is that it is not possible for us to put that money toward creating new tenure track lines, which we desperately need.

**Senator El-Zanati:** Does the university have the authority to create new tenure track faculty lines?

**Senator Bragg:** The university has that authority, but we have to provide the budget for those lines.

**Motion XXXI-109:** To adjourn by Senator Wight, second by Senator Weber. Motion approved by standing vote.

Academic Senate  
Hovey 208, Box 1830  
438-8735  
[acsenate@ilstu.edu](mailto:acsenate@ilstu.edu)  
Web Address: <http://wolf.its.ilstu.edu/AcademicSenate>



Microsoft Excel  
Worksheet

February 9, 2000

Date: 2/9/00													
		Approval of Minutes	Senate Resolution	Indust. Tech. Prop.	Urban Studies Minor Prop.	Approval of Equitable Treatment of Students Prop.	Amend #2 of Equitable Treat. Of Students	Amend #1 of Equitable Treat. Of Students	Notice for Absences in Equit. Tx. Prop.	Amend. To Motion 106	Amendment to Strike Friendly Amendment 105	Amendment to Strike Friendly Amendment 105	Adjourn Motion
Names	ATTENDANCE	Motion 99	Motion 100	Motion 101	Motion 102	Motion 103	Motion 104	Motion 105	Motion 106	Motion 107	Motion 108	Motion	
		Unanimous	Unanimous	Unanimous	Unanimous		Friendly Amend.	Friendly Amend.	Withdrawn	Friendly Amend.			Unanimous
Andrade	X					Yes					Yes		
Bell	ABSENT												
Boschini	X												
Boyer	X												
Bragg	X												
Brown	X					Yes						No	
Campbell, Mary	X					Yes						Yes	
Campbell, Sara	EXCUSED												
Chang	X					Yes						Yes	
Crothers	X					Abstain						No	
Day	X					Abstain						Abstain	
Dicker	X					Yes						Abstain	
Dirks	X					No						No	
El-Zanati	X					Yes						Yes	
Ford	X					Yes						Yes	
Gillespie	X					Yes						Yes	
Goldfarb	X												
Goodwin	X					Yes						No	
Graba	X					Yes						Yes	
Horvat	EXCUSED												
Kurtz, Barbara	X					Yes						Abstain	
Kurtz, Lindsay	X					Yes						Yes	
Lemaster	ABSENT												
Maag	X					Yes						Yes	
McCaw	X					Yes						No	
Meier	X					Yes						Yes	
Moomey	X					Yes						Abstain	
Morgan	EXCUSED												
Newgren	X					Yes						Yes	
Noyes	X					Yes						Yes	
Olejarz	EXCUSED												
Otsuka	X					Abstain						No	
Panfilio	X					Yes						Yes	
Razaki	X					Abstain						No	
Reid	X					Yes						No	
Schmaltz	X					Yes						Abstain	
Schwartz	X					Yes						Yes	
Semlak	EXCUSED												
Spaude	X					Yes						No	
Strickland	X					No						No	
Thomas	X					No						No	
Timmerman													
-Lugg	EXCUSED												
Vance	X					Yes						Yes	
Van Draska	X					Yes						Abstain	
Walker	X					Yes						Yes	
Waple	X					Yes						No	
Weber	X					Yes						Yes	
Wells	X					Yes						Yes	
Wennerstrom	X					Yes						Yes	
White	X					Yes						Yes	
Whitmore	X					Yes						Yes	
Wight	X					Yes						Yes	
Zielinski	X					Yes						Yes	