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Academic Senate Minutes

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Fall 10-24-2007

### Senate Meeting, October 24, 2007

Academic Senate  
*Illinois State University*

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**Academic Senate Minutes**  
**Wednesday, October 24, 2007**  
*(Approved)*

***Call to Order***

Senate Chairperson Dan Holland called the meeting to order.

***Roll Call***

Senate Secretary Susan Kalter called the roll and declared a quorum.

***Attendance and Motions***

***Approval of Minutes of October 10, 2007***

**Motion XXXIX-14:** By Senator Anders, seconded by Senator Mason, to approve the Academic Senate Minutes of October 10, 2007. The minutes were unanimously approved.

***Presentation: FY2009 Budget Presentation (Richard Runner, Barb Blake)***

**Richard Runner, Director of Facilities Planning:** We will be reporting on the submittal of the capital and operating requests for FY2009 that will go before the Board of Trustees this Friday. We are distributing a packet of information to you on both the operating budget and the capital requests. Barb will begin by talking about the institution's operating budget requests to the State of Illinois.

**Barb Blake, Office of Budget and Planning:** There is a packet of material coming around that will help us in this discussion tonight. The first page in the packet is a graph entitled Sources of Revenue. I did this graph to give you a context about how our university is funded, the portion that we get from the state and the portion that we generate ourselves. The yellow piece of the pie chart that says \$82,987,000 or 25%--that is the actual money that we received from the state for FY2008. The fuchsia-colored section shows \$96,207,000 and that is our income fund. Ninety-nine percent of those funds are tuition revenue. The blue section is our bond revenue funds. Those are the funds that we receive when we sell bonds to do things like build residence halls. The units that are housed in those buildings then must generate the revenue to pay back those bonds. The green piece of the pie is what we call grants and contracts, which are the grants that our faculty go out and secure for research, which provide about 9% of our operating budget. The other 14% is what we call other local funds or agency accounts. They are accounts that house the revenue from our student fees that our students all pay. Another example is units like Extended University that generate most of their own revenue. The significant point that I want to make is that the support that we receive from the state is only 26% of our budget.

A first for the university is that in FY2007, our university income fund surpassed the dollars that the state actually gave us for operations. We generated more revenue than we received in state support.

The second sheet in the handout is the actual 2009 operations request. We do request support only for our general revenue funds. As Dick mentioned, this will go before our Board of Trustees on Friday for their approval. This is the first step in the actual appropriations process for FY2009. It will be forwarded on to the Board of Higher Education, pending board approval, and from there, it moves through the appropriations process.

There are a number of people who will examine and adjust this request as it moves through. We are asking for a little over \$7.8 million, which is about a 9% increase on the general revenue base only. That is about the same percentage that we asked for in FY2008. We ended up with a 1.9% increase or \$1.5 million. More than half of our request is for compensation increases—faculty and salary increases—which is \$3.8 million; that is 3% of our personal services base. That does not mean that that is the percent we are looking at for any kind of a merit increase. It is the magnitude of funds we are asking the state to help support.

We also have a new program request this year, the Ph.D. in Nursing. It is the first time we have made a program request in a number of years. We are asking for a couple of cost increases. The library and utility increases are strictly cost increases that we would like the state to help us support due to our rising costs. Our deferred maintenance needs on this campus, as around the state, are ever growing and we are asking the state to give us a hand to help with some of those needs as well.

Once again, it is about a \$7.8 million request, at about a 9.5% increase. The third sheet is a graph that tells a pretty significant story about the last 12 years. This is a 12-year history of general revenue appropriation. Beginning in FY1997 and through FY2002, you can see that there was a steady increase in the general revenue support that the university received. Beginning in 2002, there began to be a significant decline in state support. We reached our lowest state support in FY2004, which is actually a little less than the state support we received in FY1999. In 2005 and 2006, we received a slight increase, as well as slight increases in FY2007 and 2008.

At this pace of about \$1.5 per fiscal year, it will take us another ten years to get back to the high that we were at in FY2002. The other significant piece about this graph is that beginning in FY2002, universities were mandated to begin to provide support to Central Management Services for group health insurance. ISU's portion of that is a little over \$3 million; so as you look at those numbers that are on the graph, you really need to subtract \$3 million dollars in the years after FY2002 to get down to what our actual expenditure authority is. While we are very grateful for the \$1.5 million that we did receive in FY2008, that really only paid for a little less than half of the salary increases that we just finished. So, it did not provide any support for our needs that are here on campus.

The last item in the packet is the actual resolution that will go before the Board of Trustees on Friday. Included in this resolution is the operations request that I just spoke about and the other piece to this is the capital requests, which Dick will talk to you about. We combine them into one item for our Board to act on.

**Dick Runner:** Also included in the packet, beginning on page 4, is a summary of the university's capital requests to the state. This is a capital request that is comprised of two individual components. One is what we call "regular" capital and those are the traditional large capital projects. Each year the university submits a capital request and this year, we will submit a request for five projects. The State of Illinois funds only instructional facilities. It will not fund parking decks, student centers, rec facilities or residence halls, so all of these capital requests focus around the academic and the academic support facilities that we have on campus. On our campus, about 50% of our facilities were not funded by the State of Illinois.

In addition to the regular capital projects, those multimillion dollar projects, the state, historically, has provided \$1.5 million on average to Illinois State University on a formula basis for capital renewal dollars and these allow us to do smaller projects, but none less critical. That is referred to as deferred maintenance, maintenance items that have had to be deferred for lack of funding. This allows us to replace roofs that are leaking, replace mechanical system or upgrade systems that can no longer accommodate the programs.

The top priority of the capital projects is a fine arts complex. If the State of Illinois does issue a capital budget for FY09, that is the institution's number one request. The indications we have are that if there is a capital bill in the current session, that would be included. We overlap our requests when developing a new capital budget, in this case for FY09, because we don't know what 08 will result in. The second priority is to build an addition to Milner Library and to rehab the building. That is to continue a process that we started several years ago using our own internal funds. In addition, this project would construct an information commons, which would connect the library with the Bone Student Center. The third request is the renovation of Williams Hall. Williams was the former College of Business. Two and a half years ago, when we opened the new College of Business building, we were able to leave that building empty until we needed it as surge space for the Stevenson Hall renovation. Once it is no longer needed for surge space, we will then be able to renovate the building for academic and academic support programs.

The fourth request for \$65.8 million is to rehab College of Education facilities. This includes a component to renovate DeGarmo Hall, along the lines of the renovation that we did in Schroeder Hall, as well as address the space needs of Metcalf School. Those facilities are outdated and again no longer meet the needs of the programs there. Since Metcalf is the laboratory component for the College of Education, we need to address the space needs for that building as well.

The fifth, but not the last priority, is the Mennonite School of Nursing. When Illinois State University merged with Mennonite College of Nursing, about six or seven years ago, we had about a nine-month window to accommodate them on campus. The only place we could free up that volume of space in that timeframe was in Edwards Hall. About a year later, after they moved into that space, they exceeded the capability of that space and the enrollment in that college is limited by the space available. This request would provide them with a new building and would be properly sized to allow them to expand the program and the components of that program.

At the bottom of the page of the handout are the three capital renewal projects. These are requests that the institution has made before and each of these are high priority maintenance needs that interfere with the conduction of academic programs. The State of Illinois, at the same time that it has not been funding at the same historical rate on the operating side, has not been funding on the capital side. It has been almost five years since we have received capital renewal funding and that has developed an exacerbated backlog of maintenance needs that were not addressed in the previous year and they get added to the needs that materialize in each individual year. This handout is an extract of about a 60-page document that includes all kinds of tabular information that is in the format required by the state for our capital requests and provides the formula that develops each of the cost components here.

**Senator Kalter:** Can you tell us a little about the space plans for Williams for the summer and the move-out schedule for summer-fall of 08?

**Mr. Runner:** The sequence and the timing that we are working on, and have worked on with the deans' offices and the Provost's Office over the last two years, once we realized that the funding would materialize for Stevenson and Turner, is to move the first and second floor occupants and programs from Stevenson Hall, moving most of those programs into Williams Hall and then, at the end of the summer, move back those folks and programming that are going to be moving to the third and fourth floors. There are a number of questions that are still yet to be finally resolved, but that is the overview of the timing and sequence.

Stevenson Hall needs to be down entirely because the electrical system and the fire alarm system will be

under renovation during that time and that was the only time that we could get an adequate number of work days to accomplish that work. This is an intricate process. How do we move folks around with less than an adequate amount space to move them into? Of the 6 million square feet the university has, less than 3 million of that is academic, so for an institution in excess of 20,000 students, that is a very small amount of square footage. But we are fortunate that we have at least the space in Williams that addresses some of this. How we are going to accommodate all of the programs and people is still being worked out on the academic side, but whatever is finally determined, we will work through then and actually physically move people, working with them as we have in the past—providing boxes and provisions for the actual move.

**Senator Kalter:** There may be some concerns about the timing of the move back into Stevenson given that that is going to be happening at the beginning of a semester. It is also my understanding that we had to take some of the classrooms on the second floor of Stevenson essentially off line.

**Mr. Runner:** There has been some interface between the construction that has been going on in the upper two floors. We have been fortunate that we have had a set of contractors who are accommodating when it is called to our attention that the disruption is intolerable. We are only undergoing the renovation of a building while it is occupied because there is no other alternative to that approach. Every time we are notified that there has been any interference, disruption or what appears to be dust in the air, the institution, with the contractors and consultants, respond to that immediately. We had one just this week where we tested the air quality within the hour of when we received notification. Nothing was found. As I have indicated in other forums, as we began this process, that the air quality and the safety provisions surrounding the Stevenson Hall renovation project and, most particularly, the asbestos abatement are very stringent, controlled by the State of Illinois and are monitored by the state very carefully.

**Senator Winter:** Can you address the status of the KNR building? I notice that it is not on the capital request. I know part of that building is bond revenue, but part of it is academic.

**Mr. Runner:** The Student Fitness, Kinesiology and Recreation Building is comprised of two parts. One is the student fitness side of the building and that is funded through student fees that were approved by a referendum several years ago. The other component is for academic instruction. The School of Kinesiology and Recreation will be relocated primarily from their two current locations into the new building and the space will be constructed by debt financing issued by the institution and paid back out of the institution's funds.

The institution determined, with input from students, that we needed to move forward with the project. The status is that we are completing design development. We have been under design for just a little over a year. We go before the Board this Friday to seek funding authorization to proceed into construction. Then, this winter, the institution will go back to the board and seek the authorization to issue bonds and other debt instruments to pay for the KNR building, along with the remainder of the long-range housing and dining plan, parking decks and several other non-instructional facilities.

**Senator Campbell:** You said that Metcalf is going to be demolished. It is one thing to move faculty and offices, but obviously you can't move elementary school children in the same way. What is the plan for the location of the children during that time? That building wraps around Rachel Cooper. Where do you draw the line on what gets demolished?

**Mr. Runner:** If you can identify the boundary between those two buildings, would you let us know. It is actually different on each floor. That relates to a project that we are currently engaged in and that is how to

move some of the programs around in Rachel Cooper, Fairchild and Metcalf so that there is some rational connection there and that will allow us to establish a secure perimeter for the elementary programs of Metcalf. That said, the capital request, as it is structured here, is to address the space configurations of DeGarmo Hall and the aging facilities of that building specifically.

We don't know exactly where we want Metcalf School to be relocated. We will continue to have discussions with the College of Education and as we get down toward that capital request, we will get more definitive about what our actual options and alternatives are. What we do know is that the existing building of Metcalf School has outlived its life.

**Senator Alferink:** DeGarmo also houses the Psychology Department. Will the Psychology Department facilities also be renovated at the same time?

**Mr. Runner:** Yes, they will be renovated at the same time.

### *Chairperson's Remarks*

**Senator Holland:** On Monday, we hosted the Council of Illinois University Senates here. This is an organization that was founded when Curt White was the Chair of the Senate. Basically, it just gets together as many of the chairs of the public university senates in Illinois as is possible. We were very fortunate to have seven out of twelve present this time. We had quite a variety of discussion topics that ranged from shared governance between administrators and non-unionized faculty to various alternative funding models. One of the things I carried away from this is how fortunate we are here. We have a very functional shared governance. It was very interesting to talk to the people from the University of Illinois-Chicago. They have 200 faculty members and 50 students on its senate, so students here are much better represented. Also, on average, about 60 people show up and that is their quorum. I would like to thank the President's Office for footing the bill for the conference.

I need to solicit a faculty representative for the Team Excellence Awards Selection Committee. There is a team excellence award that crosses disciplinary groups for faculty, staff and students who have worked together. They have pulled off some remarkable projects and we would like to recognize them, so we need a committee to do that. It is a fairly low-impact activity. I will bring it to your attention again during the communications section of the agenda.

### *Student Body President Remarks*

**Senator Horstein:** Over the past week, our on-campus senators held quite a few constituent contact events. Most of our conversations with students happen electronically so getting face-to-face time with the students is something we definitely value. I have established a commission to revise our constitution and check for loopholes, inconsistencies, etc. I have been meeting with property managers in the Town of Normal to address student and landlord concerns and will be continuing with that throughout this semester. We are trying to work on issues that have been lingering for quite some time. Our website will be going live November 1. We will be providing constituents with information regarding our current initiatives, resources for students and RSOs and opportunities for students to send us feedback electronically right from our website. It is very important that textbook orders from faculty are in as soon as possible. That gives students more money during buy-back and it also makes the books cheaper next semester. Please encourage your colleagues to get their textbook orders in.

### *Administrators' Remarks*

**President Al Bowman:** This was a difficult day. A 20-year-old student from Hoffman Estates stepped into

the path of a northbound Amtrak train. He was transported to BroMenn Hospital, and, subsequently, passed away. The Student Affairs Critical Incident Response Team was involved within, I believe, ten minutes of the incident. The crossing gates were working. There were other students who witnessed the tragedy. The coroner has not released the name of the student. We obviously know the name of the student and have been in contact with the student's roommates. Vice President Adams will give you some of those details in terms of what is being done for those students. It was not an easy day for any of the people that were involved in that tragedy. It happened at about 2:45 this afternoon at the crossing at University and Beaufort.

I want to thank everyone who was involved in Homecoming in a variety of ways. We had a very large turnout, not only for the game, but for the gala and the parade. There is quite a bit of fundraising activity that is associated with that kind of weekend. We were very, very successful and we are currently working on a possible endowed professorship for a department and some other large gifts. Our goal this year, and in subsequent years, is to raise around \$12 million per year.

On Sunday night, State Farm Insurance sponsored a large banquet for student athletes to recognize academic excellence. The Athletic Department's spring GPA was a record 2.97 department-wide. Lots of students with very good academic credentials were recognized and, of course, it gives us a chance to interact with a number of officials from State Farm.

I sent to you by e-mail a transcript of a speech that Carrie Hightman gave at Loyola University on Tuesday. She is the new Chairperson of the Illinois Board of Higher Education and a former CEO of AT&T. She actually gave the kind of speech that any of us would have given. It was a speech that talked about the decline in state support and what it has meant for tuition increases for students and families and she talked a great deal about the value of higher education to the state's economy.

Tomorrow, some members of the IBHE staff will be on our campus conducting what's called a "Big Picture" meeting. That is a fancy name for a meeting for a general discussion of the next fiscal year's budget. Dan Holland will be there representing the Academic Senate and I will obviously be there along with the Vice Presidents. We will talk about our needs and the information that Barb Blake shared relative to our requests for a 9% increase. We are hopeful, though not very optimistic, that that will happen, but we thought that it was important to document what the need is on the campus. Even if that increase were granted in its entirety, our state appropriation still wouldn't be where it was in 02. We will talk about what has happened to tuition increases since 02, as well as our deferred maintenance needs.

Someone asked the question last week about summer funding and I couldn't recall the total amount that was spent on summer this past year. The number is just under \$2.1 million. The college that spent the largest amount on summer was, of course, Arts and Sciences at \$930,000, followed by CAST and the College of Business at just under \$400,000 each.

Finally, the Provost search is heating up. The ten to twelve finalists will be brought to O'Hare early next week and a subgroup of the search committee will be there to interview each of those individuals and, from that larger group, we will whittle it down to three to four finalists. I have looked at vita and there is a good group of people there.

**Senator Day:** How long would the short list be of the candidates visiting on campus?

**President Bowman:** There is not a fixed number. Three to four is generally the number, but if there were strong feelings on the committee that we needed to bring in five, we would do it.

**Senator Day:** How deep is that pool?

**President Bowman:** It is actually a good pool. There are a number of deans, some associate provosts; they are all experienced administrators. The search firm has been helpful in identifying some potential candidates who seem to be a good fit for ISU. We debated about whether it was worth the expense of doing offsite interviews and decided that it was worth the investment.

**Senator Holland:** One of the things that was brought up at the Council of Illinois University Senate's meeting on Monday, I believe by the people from the University of Illinois-Urbana/Champaign, was that they have done some research with their students and their families and they say that most people would prefer to actually pay higher tuition than to have higher taxes, because tuition only lasts a few years and taxes are forever.

**President Bowman:** If you think about our Kiplinger ranking and what that means—even though we have had steep increases over the last four years—we are still, by comparison, affordable. The concern is that if we continue with double-digit increases over many, many years, that obviously will change. Anecdotally, as I talk to families about our tuition rates, I don't get many complaints, but I think that that is in part related to the changing demographics of the ISU student body. There has been a 60% increase in students from families where the household income is more than \$100,000 per year. So, I think we have a different demographic than one might find at a place like, for example, Northeastern Illinois University.

In the state's defense, Illinois is still very generous to students from that lowest income quartile in terms of MAPP grants that can augment PELL and work-study and then the institutional money that goes into need-based scholarships is providing a \$4 million pool of funds that helps those students. People are worried about the middle class, because people from the lower quartile and upper quartile are largely going to be made whole, either with their own resources or with institutional, federal and state money.

**Provost John Presley:** I would like to follow up my announcement about that study about the lack of competitiveness of our graduate assistant stipends. Since that last meeting, I have met with the deans about this issue and we have worked out four options, one of which we are going to try to do immediately to raise those very minimum standards so that we don't have that lowest group of stipends dragging down the averages. We can do that with funds that are in the graduate office and in my office. I presented four options that could be viewed as steps to address this problem to the President last week for consideration in the budget process.

**Vice President of Student Affairs Steve Adams:** Even though it has been five or six hours since this tragic train-pedestrian incident occurred, it has been a very long afternoon. Our hearts and condolences certainly go out to this young man's family, who is from the Chicago area. As President Bowman mentioned, our Critical Incident Response Team, CERT, responded within about 10 to 15 minutes of the incident. Associate Dean Rick Olshak was notified by the Normal Police Department of the accident. He has been working with the Normal Police Department and the coroner's office to provide information to aid in the investigation. I learned just before coming into the meeting tonight that his parents have been notified. Other relatives are being notified as we speak. The actual notification of identity will come from the coroner and we expect that sometime later this evening. As we do in these instances, I will be talking with his parents by phone tomorrow and we will try to find out more about what arrangements will be made.

CERT is made up of the Dean of Students, Jan Paterson, two associate deans, the assistant dean and



also several coordinators in the Dean of Students Office. We have already notified the college dean, where this young man had his major, the department chair, and all of his professors via e-mail. Rick also made a visit to his apartment; he had three roommates, two of whom have been with him from grade school on. They were very, very distressed. We will provide grief counseling from our counseling center and any other services that are necessary for any of his friends who are students at the university with regard to notifying professors if they are unable to attend classes. That is a part of CERT's responsibility.

**Senator Cekander:** How will this be announced to the student body as a whole?

**Senator Adams:** We provide information to the *Vidette* and the campus radio stations. My guess is that there will be information on the university's website as well.

We have contacted students who are resident's of Southern California who may be affected by the fires there expressing our concern and offering our assistance if necessary.

There has been extensive media coverage of a nationwide concern over the outbreak of a skin infection called MERSA, which is better known as a staph infection. This is an infection that can be fatal. There has been one death nationwide that I am aware of and a number of people have been affected throughout the country. You need to know that several cases of documented MERSA and numerous unconfirmed cases have been detected on the ISU campus. This is not, I am assured by our Director of Student Health Services, a situation that is cause for any great alarm. Three of the students have been hospitalized, effectively treated, released and are back on campus and attending classes. If you would like additional information on MERSA, you can find it on the Student Health Services website.

***Vice President of Finance and Planning Steve Bragg - Absent***

***Committee Reports:***

***Academic Affairs Committee:*** The committee did not meet.

***Administrative Affairs and Budget Committee***

***Senator Lonbom:*** The committee met with Dick Runner and Barb Blake, who gave a preliminary presentation and answered our questions.

***Faculty Affairs Committee***

***Senator Preston:*** We met this evening and we had a presentation by Dianne Ashby, Vice President for University Advancement, in regard to the library funding of electronic journals and the basic situation for library support. It was very helpful and informative and we have some interesting ideas to discuss in the future.

***Planning and Finance Committee:*** The committee did not meet.

***Rules Committee***

***Senator Alferink:*** The Rules Committee has completed its work on the review and revision of the Solicitation Policy and will have that in the Senate Office tomorrow so that there will be some business to transact at the next Senate meeting. We began discussion of our review of the Disestablishment of Academic Units Policy and have made some progress. We also began discussion of some revisions to the Blue Book.

***Communications***

***Performing Arts Event***

**Senator Holland:** Sunday at 3:00 p.m., there will be a performance of the Beethoven Solemn Mass.

***Team Excellence Awards Selection Committee***

Senator Alferink volunteered to serve as a faculty representative on the Team Excellence Awards Selection Committee. The committee will first meet in two weeks.

***Adjournment***

**Motion XXXIX-15:** By Senator Nippa, seconded by Senator Stewart, to adjourn. The motion was unanimously approved.