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Senate Meeting, August 26, 2009

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Academic Senate Minutes
Wednesday, August 26, 2009
(Approved)

Call to Order

Senate Chairperson Dan Holland called the meeting to order.

Roll Call

Senate Secretary Susan Kalter called the roll and declared a quorum.

Approval of Minutes of May 6, 2009

Motion XXXXI-3: By Senator Fazel, seconded by Senator Stewart, to approve the Academic Senate Minutes of May 6, 2009. The minutes were unanimously approved.

Motion to Amend Academic Senate Agenda

Senator Holland: We would like to make an addition to the meeting agenda this evening. We are in the process of putting together a search committee for the Dean of Milner Library. If you look in the Administrator Search Committee Policy, it spells out exactly who is supposed to be on a dean search committee. We are going to ask for two changes later on. The policy states that there needs to be a chair from the college on the search committee. Milner has no departments and therefore no chairs, so we would like to waive that requirement. The other change concerns civil service employees in Milner. There are, I believe, 52 civil servants in the college so it seems that it would be a prudent idea to place an additional civil servant on the committee. We would like to add this item to the agenda as an Information Item and we will discuss it when we come to that part of the agenda after the Advisory Item section.

Motion XXXXI-4: By Senator Borg, seconded by Senator Kalter, to amend the agenda with the addition of the Information Item concerning the dean search for Milner Library. The motion was unanimously approved.

Presentation: Academic Advisor Advisory Council (Mark Vegter, Council Chair)

Mark Vegter, Academic Advisor Advisory Council Chairperson: I have had the pleasure of chairing for the last three years the Academic Advisors Advisory Council. A few years ago, Provost Presley formed a task force to address academic advising. That task force created a report which included the strengths of our advising practices and recommendations for how to improve academic advising on our campus. The report can be found on the Academic Advisor Advisory Council web page, which is located on the Enrollment Management and Academic Services website. The council consists of full-time professional advisors, part-time professional advisors and faculty with advising assignments.

The council consists of nine members. Four are academic advisors elected by their peers; two are from departments and schools, one advisor elected from the University College, and one advisor representing special populations. Four administrators sit on the council by virtue of their position on campus. There is also one student on the council, which is typically assigned by the Student Government Association. Last year's representative was Student Body President Ted Mason.

The council is a formal conduit that exists between advisors and the administration where information can and is exchanged both ways. Administration can collectively ask advisors for their feedback on issues that affect the campus and advisors can send them our wish list of things we would like done to make advising easier and better for our students.

The report also contained critical charges and we have established committees to address these issues. They were too cumbersome for our group of nine people to tackle all at once. The first thing we did was establish a philosophy of advising statement, which was included in your packets tonight. It lays out our expectations as advisors and the expectations of students, with the advisors making sure that students meet degree requirements. One committee is focusing on advisor training and professional development. We are developing mechanisms to put into place so that there is formal training for all advisors and even to some degree a mentorship. We have been having professional development activities for the past eight or nine years, so that was formally incorporated into the council. We have a committee looking at the technological needs on campus and how we prioritize them. Another committee is assessment advising. To my knowledge, we have never had a campus-wide assessment of advisement at ISU. That committee has surveyed department, school and University College advisors, and anyone with advising responsibilities. They have also surveyed chairs and I believe deans and associate deans about what their view is on advising. The next step this fall will be student-focused survey groups. More recently we identified another need and that is the creation of an advising syllabus. So we have a committee now that is working on a template syllabus that departments and schools can adopt.

We became an affiliate of NCATA, which is the national academic advising association and many of our advisors are involved in the national organization. Our other notable achievements include the creation of a "Find Your Major" website. Students have difficulty finding information in one place regarding how to declare a major or what the requirements were for various majors. So we have one website that collects that information for them and then links to a separate website which goes to ICampus where we formalized the process for declaring majors. We have also formalized when students can declare majors. We have also developed an assessment instrument for departments and schools or colleges to use that is separate from the campus-wide assessment. That assessment instrument was created by University College in collaboration with the University Assessment Office. It was piloted by Mennonite College of Nursing. The College of Fine Arts tweaked it and last spring also conducted a survey of advising within the college. This instrument is available for any department or school or college who may want to do an assessment of advising in their area. The last notable accomplishment I will mention is that we did place a bid at the NCATA conference last year to host the 2011 Region 5 Conference. That was approved. So now we are planning on having the Midwest advisor here for the conference.

Senator Borg: Curricula change rather rapidly and that is the responsibility of the faculty. Is there any engagement with the UCC about the final product of curricular change?

Mr. Vegter: We have really good communication within programs because many advisors tend to sit on their department curriculum committees. When it is something that affects all of our students, that tends to flow out of EMAS (Enrollment Management and Academic Services). Jon Rosenthal has been very good about making advisors aware of what is going on and soliciting feedback from advisors.

Senator Carnahan: Is there a tool to find your minor?

Mr. Vegter: I think that is something that we are going to have to add to our wish list of things we would like to get done.

Senator Hochhauser: How do you plan to survey students?

Mr. Vegter: The assessment committee has been struggling with how to identify students that represent as

much of the university as they can. They are forming focus groups, but I don't know what criteria they are using to identify students.

Senator Kalter: What would you like your next set of achievements to be? What are you working on?

Mr. Vegter: One of the projects that technology is working on is called the A Portal. It is a web interface to the mainframe, so we can work with our students through a web browser. Included in that will be the capacity to share conference notes. When we log in, advisors for the student's major and minor would have the notes of what each advisor has discussed. We will even be able to do some waivers online.

IBHE-FAC Report (Professor Lane Crothers)

Professor Crothers: This meeting occurred in August at DePaul. There was an IBHE meeting at DePaul, but afterwards the public universities met to chat about what is relevant to public universities. Since January 1, 2005, there was supposed to be a public university faculty member on the IBHE. That is clearly stated in state law; one of the Governor's ten appointees has to be a university faculty member. This has been entirely ignored, but there is at least hope that there may be a voice on the IBHE of someone who has stood in the classroom and made their living doing this. In all new course proposals, the proposing university was going to have to detail to the IBHE what it was going to do make sure that the high school and community college graduates were prepared for the program the university was developing. I don't know if that is from the IBHE, so any insights about this would be greatly appreciated. The big thing that is going to hit us and our students is MAP funding, for which the state managed to pass a budget that was six months long. As a consequence, there is no MAP money for the spring. I was asked to collect an impact statement from this university and I would like to thank Dr. Rosenthal for his speedy response to this request. It was something like 3,500 students and a little over \$7 million that ISU is going to have to try to limit or try to cover some of the damage. FAC is going to do its bit. I may be in touch with you to you to ask about what kind of mobilization is appropriate and possible.

Senator Glasscock: Would it make a difference if there were a faculty on the IBHE?

Professor Crothers: It's in the other conversations and it's the ability to say 'that sounds good'. To be able to talk about the direct interaction and the effect of some of the policies on the students and the university is where I think the biggest effect would be. There is also some pressure on FAC to try to push for having faculty members on Boards of Trustees of individual institutions.

Senator Van der Laan: Would it be possible for the IBHE to be abolished and if it were abolished what kind of consequences would there be?

Professor Crothers: The IBHE is one of the weakest state coordinating boards in the U.S. In the past, it has had more influence. They do some planning functions and collating of capital budgets and things like that, but that could probably be done elsewhere in the system.

Chairperson's Remarks:

Senator Holland: I would first like to thank the Bowmans for hosting our dinner. It is a fabulous tradition and we really appreciate it. I would like to welcome everyone back. We are living in interesting times. I know that people are disappointed about not getting raises right now, but if you compare how we are fairing with many other universities, we are doing extraordinarily well. We are holding our own. This is the Gen Ed and the ASPT review year. So if you have ideas, speak to the members of the Academic Affairs Committee and to the URC, respectively, about those issues.

Student Body President's Remarks

Senator Spialek: This past weekend, we had our fall retreat. One of the first things that we have started working on is the MAP grant—first educating students about the current situation as well as trying to lobby to make sure that that is fully funded in the spring. We have assembled a task force from Student Government and so far we have a sample letter on our website that students can download and insert their legislator's name and send. At Festival ISU, we will have a petition going around. We will present that petition to our legislators by going down to Springfield for a lobby day sometime in October. It is not just going to be an Illinois State student lobby day; it is going to be a lobby day for student governments at all of the public universities in Illinois. One program I wanted to highlight was the STOP Program, the Students on Patrol Program. They had a recruitment meeting at the end of the school year last year and they had 20 students interested in the program. There was a recruitment meeting last night. Unfortunately, only six students showed up. Even if these are new students, 26 students will not be enough to have that program to continue for years to come. We are encouraging professors that are interested in a service component to encourage their students to become involved in the STOP Program. The program is an escort system in which a student could call the ISUPD and a student would walk them home at night. There is a professional development side to it to, specifically for Criminal Justice Majors.

Senator Day: Are you soliciting us to announce this program to class groups.

Senator Spialek: Yes, and we can get information to you. Senator Colaric has taken the lead on that so she can send you information on that.

Senator Fazel: Will there be a training program for the students who sign up?

Senator Spialek: We would like to use the month of September to get criminal background checks and also for training.

Senator Fazel: How many students do you need?

Senator Spialek: ISUPD has said around 75.

Administrators' Remarks

President Al Bowman

President Bowman: This year, we had the largest applicant pool in our history and also one of the strongest applicant pools. The ACT composite hit another historic high of 24.3. Enrollment stands roughly at 20,800. That is the highest enrollment in the past four years. The goal was not to increase enrollment; our goal was to maintain a stable enrollment between 20,000 and 21,000. We could grow if we wanted to, but given the size of the faculty and the physical plant, 20,000 to 21,000 makes the most sense. Our student-faculty ratio has remained stable at 19:1. We have a stellar staff in Enrollment Management.

The state of higher ed in terms of the budget is not very good in many states and is horrible in places like California, Florida, Nevada, etc., all driven by a dramatic drop in tax receipts. In Illinois in July, personal income tax revenue dropped 5%; corporate income taxes are down 25% and that has obviously affected the state's bottom line. The good news for us is that we finally have an FY10 budget. It stands at just over \$85 million. That is actually the best budget we have had since I have been President. It is very good news since we have some additional obligations facing us and the potential for stimulus dollars getting pulled out of

higher ed going into next year. The Governor made good on his promise to keep higher ed whole, at least in terms of General Revenue Funding.

The landscape is different this year even with the enhanced dollars in our GRF accounts because the state did not fund a number of ISAAC scholarships. It did not fund National Guard and Veterans Grants this year. That means that Illinois State will pick up \$3 million in Veterans Scholarships that we didn't pay for last year. At the July 31st Board meeting, we raised tuition rates a little over 7%. That generated \$2.9 million. That money was completely used up by the reduction in Veterans Grants. MAP funding is very uncertain. It has been funded at 100% for the fall semester. MAP funding has an impact on 155,000 students across the state. It is nearly a \$400,000 million expenditure. The money goes to students whose household incomes are below \$40,000. Last year, about \$12.5 million in MAP funds were awarded to Illinois State students. That still wasn't enough to cover the cost of attendance when you add in Pell Grants and other sources of financial aid. So we spent \$5.2 million last year on a MAP supplemental program to support our neediest students. We will obviously do that again this year. We will spend more than \$5 million on a MAP supplemental.

A representative of the public university presidents, community colleges and one of the private institutions will meet with the Governor next Monday to talk about MAP. I met a couple of weeks ago with the Chairman of the Senate's Appropriation Committee and Senator Maloney. They are very supportive. Senator Trotter promised to raise this issue with the Governor and carry the torch for us.

Senator Glascock: If the faculty were unionized, where would the cuts come from?

President Bowman: We would provide raises, but we would have limited flexibility to help students and would lose millions of dollars. Every 200 students that walk away from Illinois State, I think, if I did the math correctly, it would be a \$1.6 million loss just on the tuition and fee side, not including what you would lose from room and board revenue.

Senator Van der Laan: Given the improved budget, is there any chance that raises will materialize?

President Bowman: I think we have a pretty good chance of doing a modest raise in the spring under the assumption that the state does something on MAP.

Senator Cedeño: Is there any update on group health insurance?

President Bowman: I think you are talking about the university paying group health insurance on behalf of the state. I don't think that that will ever go away, but we have to continue to make the case that as those obligations are transmitted to the university, ultimately it's students who pay the increased cost.

Senator Klitzing: Has the university made plans for H1N1? When will you roll out the plan?

President Bowman: When Vice President Adams gives his report, he will talk about that.

Senator Holland: In the spring, there was some talk about insurance programs...that the state would only pay for the cheapest one.

President Bowman: Those were bad ideas that just kind of died on the vein. The two-tiered retirement piece hasn't been enacted. My guess is that it will eventually happen. That will be one of the changes that will

occur around the tax increase initiative. Politically, it will be important to demonstrate to the voters that the state is doing everything it can to keep costs in check and I suspect our new employees are going to be the sacrificial lamb. Everyone already in the system would be protected.

The *U.S. News* rankings came out last week. There are a couple of measures in that report that we are pretty proud of. The six-year graduation rate is now 70%. We are the second highest in the state. Our acceptance rate has also improved. It is the highest it has ever been in our history. Our academic reputation went up a little. Another bright spot is private fund raising. I want to salute Dianne Ashby and her staff for having an absolutely stellar year. We hit the \$10 million dollar mark as of June 30. We are already off to a very strong start this year.

I toured the student fitness building last week and they are about 70% done with the building structure. They are working on getting the building enclosed. The bridge is done. Most of the demolition is done within McCormick and we are on track to get that building open in early 2011. The south parking street garage is open. There was a lot of concern about whether the new parking permit system would work. So far it's working. If there are problems, we want to know right away. The chiller that will supply the College of Business building and south campus is nearing completion. Hewitt and Manchester have been completely redone. We have done now five towers and will now turn our attention to Watterson. We have learned a lesson with Stevenson, which is you can't repair a building while people are living in it. We will never do it again, but we are in the last phase of that project.

Two new deans have joined us. Scott Johnson is here from the College of Business. We also have a new dean of nursing. Our new finance VP, Dan Layzell, is going to start with us on September 15. We have known Dan for a number of years through his work at the Illinois Board of Higher Ed. He has been working at the University of Illinois. He is anxious to get started. We will be starting our library dean search.

Senator Kalter: With regard to our 70% graduation rate, do you know how that is coming about in terms of gender and racial/ethnic breakdowns and any other categories? Is everybody going up?

President Bowman: Yes, everyone is going up. Some are going up more than others. Women graduate at slightly higher rates than men. The national graduation rate is 53%. In 1995, ours was 55.6%. The graduation rate for African-Americans is at 50.6%. For Latino students, it's 52%. Both of those are historic highs and are the second highest in the state. The statewide graduation rate for underrepresented minorities is 35%.

· **Provost Sheri Everts**

Provost Everts: We have had a certainly impression enrollment, given the economic times. The average ACT of the incoming class is 24.3. Today we have 3,033 new freshmen registered. The average GPA is 3.4. Over 400 freshman students registered with an ACT of 28 or higher and 165 freshmen have an ACT of 30 or higher. 82% of the freshmen have a high school GPA of 3.0 or above. The freshmen-to-sophomore retention rate is 84%. Transfer numbers are up. The transfer student GPA is higher than our native students in all colleges except nursing and is as predictive of success as is the native GPA. We welcomed 59 new faculty, 62 including department chairs, to campus a few weeks ago.

Senator Wedwick: Could you talk about the positions for next year and your priorities for how those positions were distributed across the colleges?

Provost Everts: You are referring to the allocations for the 2011 year. I will bring that for the next report in

two weeks. We are looking at approximately 40 searches.

· ***Vice President of Student Affairs Steve Adams***

Vice President Adams: Regarding the H1N1 flu-related illness, we thought we were out of the woods last year when we adjourned the Senate in May. Little did we realize that this was going to become a world-wide pandemic. There is a new blend of vaccinations for this in addition to the regular flu shots. We have revised every plan that we ever had and are continuing to follow the Center for Disease Control guidelines that seem to be changing weekly. We do have a plan in place that started with the Illinois State University Pandemic Flu and Other Serious Diseases Preparations and Response Guidelines. Those are continuing to undergo additional revisions. That can be found on the student health services and environmental health and safety websites. Student Health Services will hold its regular seasonal flu clinics this fall, but has made a request through the Illinois Department of Public Health for enough doses for the H1N1 vaccination to administer to all Illinois State University students. That does not mean that we will be successful in getting those doses but we have made the request. There is a lot of information on the websites. Just this week, we met again to finalize this comprehensive communication plan.

The communications primarily center upon prevention methods. There will be information for faculty on how to deal with students who might have the flu-like illnesses and faculty and staff absences as well. This could continue to escalate wherein children of faculty and staff members and others would contract it, forcing absences of our employees. We don't have all of the answers as to how that is going to be handled, but Human Resources is working primarily on the employee side, both civil service and administrative professional and with the negotiated groups as well. The Provost is finalizing its plan in accordance with the current Center for Disease Control Guidelines with regards to absences from classes.

Any faculty member or any supervisor who requests doctors' notes and that type of communication will likely not be successful. We have found that the doctors' offices will not be providing the assurances that people do have the flu. Will there be abuses of this? We know there will be, but we will deal with this and do the very best we can to complete our communications in an effective manner.

You all know about the basic prevention things that have been encouraged as far as hand hygiene and respiratory etiquette. Hand sanitizer stations are becoming more prevalent around the campus. They have been installed in all campus dining centers and retail operations and in the lobbies of all residence halls. Students are being encouraged to have their own. They will be installed at the main entrances of the major campus buildings. Those who contract a flu-like illness are being encouraged to stay at home until at least 24 hours after being free of fever without using fever-reducing medicines. That is what the CDC is saying at this time. They are encouraging students who are sick to go home to their families until they are well. If they are not able to go home, they are to make special arrangements for students residing in the residence halls so that they can be kept away from as many other people as possible. On September 25, State Farm is hosting an H1N1 information sharing summit. They are trying to get as many organizations to that as possible. Illinois State received three invitations and we expect to have as many as six people there. We are very hopeful that we can gather together to talk about this and to keep each other informed.

Senator Kalter: My biggest concern is the mixed messages that we may send as faculty. I have seen syllabi from 'never come to class if you are sick' to 'unless you are in a hospital bed, you have to be here'. I am wondering if we are going to get a sort of advisory or directive this year.

Provost Everts: Yes, we will and those ongoing conversations will be made public as soon as we have those

guidelines specified.

President Bowman: The CDC is recommending that institutions not plan to close. As we develop our protocols, we have an eye toward that not happening.

Senator Borg: You commented that the university has requested enough doses for students without knowing whether we will get it. What about staff and faculty?

Vice President Adams: We have requested over 22,000 doses. It is our belief that not all 20,800 students will take that vaccination, and therefore there will be doses for faculty and staff.

Senator Marquis: What would the protocol be for students in the residence halls if one were to contract the flu? When can we relate that to the students?

Vice President Adams: As soon as our communications are finalized. Right now the CDC is saying that that student should have contact with as few people as possible. We should be ready to go in the next week with getting the message out to on-campus and off-campus people.

Item number two is the emergency alert system. With the opt-in method being used and the amount of outstanding communications and marketing, primarily through Vice President Ashby's marketing and communications office, as of today, 67% of students, faculty and staff have signed up for the emergency alert system. Being able to go to the ICampus portal to sign up has been just remarkably easy to do. If you go to the university's main web page, you can be among the next to become part of the emergency alert system. If you have not signed up, I strongly encourage you to do so. In the test that was done this past summer, in the span of ten minutes, there were 65,000 messages sent out.

We have hired an executive director for the student fitness building. She is Dawn Sanner. She has had the position of manager of the Centennial Campus Recreation Development at North Carolina State University. She will occupy that position beginning September 16.

The east campus complex, Hewitt, Manchester and Vrooman, is going to be dedicated on September 2. There will be a ceremony at that time. You would enter from the Fell-Mulberry side. We are on phase two of six for the Watterson commons dining center. The dining center is now accommodating another 700 students that moved into Manchester Hall this fall. The exterior portion of Watterson Towers will begin in March of 2010. The interior component will begin in May of 2010. The anticipated completion date of the entire long-range housing and dining plan is 2013.

Senator Colaric: I know that a new crime alert went out today. I was wondering why I did not receive an emergency alert.

Vice President Adams: The crime alerts do not go out as text messages. They go out as emails.

President Bowman: We would make that call about sending it out as a text message depending on the severity and the location.

· ***Vice President of Finance and Planning Dianne Ashby***

Vice President Ashby: The state is currently \$15 million behind in their payments to us. That is, they have

not paid us yet for FY09. They should pay it to us tomorrow, but we don't know that they will. There is a strong likelihood that we will get only part of that. If we don't get it all, our next chance to get it won't be until mid to late September. The state is predicted to be \$4 billion in the hole by November. That is not good news for future payments being on time. We are bundling all of our bills to get them in the queue as earlier as possible. That doesn't mean that we won't make payroll, but it may mean that we cash in some investments earlier than we might have planned to do. We do have the MAP scholarships to worry about along with other specialty scholarships. I want to thank the Student Government. There may be nothing more powerful than students and their parents letting the Governor and the legislature know what a devastating impact this is, not only on those students, but also on the institution.

Regarding fundraising, we did come out more than \$200,000 ahead in FY09 from FY08. That was in part because of the Gladly We Give, which we initiated last year. That is our annual fund with faculty, staff and retirees. We had an increase of 25% in terms of the numbers of faculty, staff and retirees giving to this institution. That now puts us at slightly under 30% of our employees giving.

I do want to assure everyone that those working on Stevenson are not trying to make your lives miserable. They are under a lot of stress. They are working four days a week, ten-hour days, as well as on Saturdays to do everything that they can do to be successful. President Bowman is right. We went about this the wrong way and we are trying to make the best of a bad situation. The window and bathroom projects are behind. The Capital Development Board was completely in charge of those bids. They held those bids, delayed the bidding process and the contractor selection until July, which means that we started out months behind. Biweekly meetings have been scheduled with the chairs of the departments in Stevenson. In addition, Bill Waters is meeting regularly and as requested with groups in the building. Right now, the only working bathroom is on the fourth floor and it doesn't have hot water. We have added hand sanitizers. The renovations of the bathrooms on the first, second and third floors are underway, but we are probably 8 to 12 weeks out on those bathrooms.

Replacement of the east curtain wall is expected to be completed the first week of September. The demolition of the west curtain wall began last week. Faculty located in those offices along the south curtain wall will be relocated in just a couple of days. The contractor also started this week in replacing windows in unoccupied offices and in classrooms on the first floor. We have 123 windows to go. The contractor can do approximately six windows in a day. New doors on the north entrance have been installed. Work began this week on the south entrance. East, northeast and west entrances will have automatic doors in compliance with ADA standards. There have been requests for benches to be installed in the hallways of Stevenson. If when this is all done we have any contingency funds left over, we will dedicate them to that. We have also had requests for clocks in classrooms and we will be adding those.

Senator Van Der Laan: I wholeheartedly support adding benches to Stevenson Hall. That will do much to improving the atmosphere of teaching and learning there.

Vice President Ashby: We are going to make a real honest effort to do that.

Senator Kalter: Is it possible to get drinking water stations installed on first, second and third floors given that the plumbing is out there?

Vice President Ashby: I will check into that.

Senator Kalter: There was a concern about noise in terms of work on the bathrooms. There are apparently

classrooms on the third floor that are affected by that.

Vice President Ashby: They have really done their best, but they have to work. We tried really hard to work with the people in the building so that classes would not be scheduled before 9:00 a.m. so we could have a couple of hours when there wouldn't be classes. I can't promise no noise.

Senator Kalter: I am sure that many of the students here who have walked into the building recently with the west curtain windows down. I don't know, but I think that I am safe walking through that pathway. It is kind of concerning because you feel as if you need to have a hard hat. They have literally screwed in a piece of plywood into the brick to protect anything that might fall. If a heavy piece of equipment landed on that ceiling, can we be assured that is not going to collapse on people?

Vice President Ashby: I will have someone look at it tomorrow. That is the best I can tell you right now.

Committee Reports: Reporting of Election of Internal Committee Officers

Academic Affairs Committee: Senator Gudding, Chairperson; David Marquis, Secretary.

Administrative Affairs and Budget Committee: Senator Kalter, Chairperson; Paul Borg, Secretary for fall 2009; Geno Bagnuolo, Secretary for spring 2010.

Faculty Affairs Committee: Senator Liecny, Chairperson; Senator Wedwick, Secretary.

Planning and Finance Committee: Senator Fazel, Chairperson; Senator McGinty, Secretary.

Rules Committee: Senator Solberg, Chairperson.

Advisory Item:

08.03.09.01 Baccalaureate Degree Document-Revised (Revisions incorporated are revisions that were previously approved by the Academic Senate)

Senator Holland: The Baccalaureate Degree document is an Advisory Item. It is simply giving in complete form revisions that have already been approved by the Senate. Anything that is stricken through has been removed, such as the University Writing Exam. Anything that has been added is underlined and in boldface.

ADDENDUM: Information Item:

Request for Exemption for Library Dean Search Committee

Senator Holland: The request for an exemption for the Library Dean Search Committee is to add one additional civil service representative and to exempt them from the requirement of having a chair or former chair from the department since the library does not actually have chairs.

Senator Bonnell: I was very new to Milner when the last dean search was conducted. I do remember that there were two civil services members who were appointed to that committee. The request to have two civil service is consistent with what they had about ten years ago. In Milner, we think of ourselves as a college and a department. According to ASPT standards, we have a CFSC and a DFSC. Consequently on the DFSC, we do have a department chair. He is the Associate Dean for Public Services. Is the idea to add a civil service member and to exempt the department chair to keep the balance of the committee numbers equal? Or is there a sense that the department chair would not want to serve on the search committee?

Senator Borg: From the perspective of the rest of the university, Milner has no department chair. Simply being the chair of the DFSC is not quite the same thing as being a chair of a department. I don't know if it is a matter of balance, but I am sure it is a matter of keeping numbers similar for dean searches campus wide.

Senator Bonnell: This has come up before. I thought that we did have a department chair.

Senator Borg: A department chair at this university is the administrator responsible for an academic department. That is the definition.

Senator Holland: The desire to have more civil service representation is probably the largest part of what we are trying to do here.

Senator Day: Will this be moved to an action item at the next meeting?

Senator Holland: If there are no other questions, it would be desirable to move it to an action item this evening.

Senator Mackey: Would the civil service employee have to come from the college of Milner or from any college?

Senator Holland: I believe this is from the college of Milner.

Motion XXXXI-5: By Senator Borg, seconded by Senator Fazel, to move the item to action.

Senator Gudding: Can I call the question?

Senator Borg: Yes, but if anyone objects, you would have to “move the question”.

Senator Van Der Laan: I object. I have a sense that the senator from the library had more concerns that needed to be aired.

Senator Bonnell: Since I just learned about this tonight, I am not sure what to think about what is going on without being able to talk to some of my colleagues. I do agree that there should be more representation from civil service.

Senator Borg: I will offer to withdraw my motion to move it to an action item. If the seconder agrees, that means that we will have to delay two weeks and pass this the next time around. Is that something that you would be interested in?

Senator Bonnell: Again, I am little confused about the timeline. As I understand it, there was a hope that this search committee would keep moving along.

Provost Everts: The search committee has its first meeting on August 31st.

Senator Bonnell: So it seems like it would be important to have the full search committee in place.

Senator Borg: May I ask the Provost or whoever, who initiated this request. We don't have it in writing and this is somewhat irregular.

Provost Everts: Primarily, this came up through the established committee associated with difficulties from the civil service individuals in Milner, who, because of the large numbers, were in essence asking us to request an additional member from the civil service group at Milner.

Jonathan Rosenthal, Assistant Vice President of Enrollment Management and Academic Services: It is a reflection that there are over 50 civil service members and I think it's a matter of fairness.

Senator Borg: Then I will persist with my motion that we move this to an action item.

The motion to move the item to action was unanimously approved.

Motion XXXXI-6: By Senator Borg, seconded by Senator Brown, that the search committee have one additional civil service representative and no requirement for a department chairperson.

Senator Van der Laan: How is the committee constituted?

Senator Holland: There are four tenure/tenure track, the Provost's representative, Jonathan Rosenthal, a member of the Panel of Ten from the College of Arts and Sciences, one non-tenure track representative, two civil service representatives, two students and two faculty members to be named later who are not from Milner.

The motion to grant an exemption for the Milner Dean Search Committee was unanimously approved.

Adjournment