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Academic Senate Minutes

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Fall 10-12-2011

### Senate Meeting, October 12, 2011

Academic Senate  
*Illinois State University*

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**Academic Senate Meeting Minutes**  
**Wednesday, October 12, 2011**  
**(Approved)**

***Call to Order***

Senate Chairperson Dan Holland called meeting to order.

***Roll Call***

Senate Sec. Susan Kalter called the roll and declared a quorum.

***Approval of Minutes of September 14, 2011***

Approval of minutes was delayed until October 26, 2011.

***IBHE-FAC Report (Senator Gizzi)***

**Sen. Gizzi:** I attended the FAC meeting on September 16. It was a policy-driven meeting. The topic of the meeting was performance funding. The legislature passed a bill last year that mandates a part of the higher education funding come from performance measures. The goal is to get Illinois from a state that has 41% of adults having a secondary degree to 60% of adults by the year 2025. When it was sold, it was said that this is going to be new money that would be awarded to universities and colleges for their efforts in increasing the number of graduates. The reality is there is no new money. Funds for performance funding are coming out of the higher ed budget. Numbers have been given anywhere from 1% to 5%. So that money will be pulled out and be allocated to institutions based on their meeting a set of metrics. IBHE was charged with developing a series of metrics.

They created a steering committee to come up with the metrics performance decisions. Those need to go back to the IBHE by November. Very little has been decided as of this point. FAC has two representatives on the steering committee and there are three university presidents that are on it, as well as a few legislators.

The FAC meeting focused on crafting our response in terms of providing input to the steering committee. The main point that we wanted to have reiterated was that the money should be very small since it is not new money and that it should reward institutions who have been doing well. Ultimately, the letter got drafted and that is the second piece of information in my report.

We will probably do very well in the first round of performance funding because it's going to be judged on what we've done in the last several years. In the future, there will be increasing pressure to increase the number of minority and special population graduates. At the last caucus meeting, I suggested that it might be valuable for the Senate to submit our own feedback. Our Executive Committee met and decided that Sen. Holland, Sen. Stewart and I will follow events as they transpire and will draft language for the Senate to consider as a Sense of the Senate Resolution. I suspect we will know more about where the steering committee is going after the next FAC meeting, which is on Friday. The steering committee meets every other week.

**Senator Ford:** Is the performance measuring judging going to be annually?

**Sen. Gizzi:** Every fiscal year annually.

***Presentation: Budget Reports (Deb Smitley, Barb Blake)***

**Ms. Blake:** The operations budget supports our strategic plan, Educating Illinois. It addresses a couple of major goals that are in that document, as well as addressing statewide goals. Illinois State University has been a good

steward in the last few years as far as reallocating our own funds for faculty and staff salaries and deferred maintenance costs, things like that. In order to address some of the critical needs, we are asking the state for their support.

The first part of the report is the expansion of Mennonite College of Nursing. We began this expansion this year. We will need additional tenure-track faculty and additional non-tenure-track faculty. The \$800,000 will be for addressing those needs. We are also asking for compensation increases to address faculty and staff salaries. This is 3% of our personal services base. For deferred maintenance, we are asking for \$2.5 million. Our deferred maintenance continues to grow. The final part of the request is for our first year planning costs for our new student ERP system. All of this totals a little over \$10 million, which is about a 13.2% increase over our current appropriated general funds base.

**Ms. Smitley:** As with the operations budget, the university's capital needs are submitted to the Board of Higher Education annually. The capital requests also support Educating Illinois. The recommendations are supportive of the recommendations in the current Master Plan. The total request is just under \$261 million. The top priority is Milner Library rehabilitation and expansion. The second priority is a new building for Mennonite College of Nursing. The third request is for the College of Education. It involves major renovation of DeGarmo Hall and the replacement of Thomas Metcalf School. The capital budget request also includes funds to replace University High School. The fifth project that is included in the recommendations is just under \$28 million for a complete renovation of Williams Hall. The capital requests also include capital renewal projects. They are smaller in nature.

**Sen. Kalter:** What is a student ERP system?

**Ms. Blake:** It is an Enterprise Resource Planning System. It is the system that our registrar's office uses. It is the way we track our students.

**Sen. Kalter:** This past fiscal year, we received a cut in our operating budget?

**Ms. Blake:** We did, about \$900,000.

**Sen. Kalter:** Those capital renewal projects look new to me. Does that mean the ones from last year got funded?

**Ms. Smitley:** We did recently receive a release from the State of Illinois capital renewal monies that were appropriated in fiscal year 2010. We were able to use those monies for the projects that were identified last year. We are able to take care of Capen Hall as well as some heating conversion in Femley. These two projects are new to the list; it's just the regular capital projects that you've seen before.

**Sen. Ford:** For the Mennonite College of Nursing, was there a reason why the temporary building was built instead of a permanent building.

**Ms. Smitley:** The temporary building was built because we had a very immediate need to accommodate laboratory space for the college, as well as to meet their new program needs.

**Sen. Gizzi:** Is the student ERP going to be a homegrown system?

**Ms. Blake:** It will not be homegrown.

**Sen. Bushell:** Will the canopy used to reduce water infiltration in Milner plaza be replaced?

**Ms. Smitley:** We really won't know the status of that until we have the monies for that project.

**Sen. Gizzi:** How will Bone be affected?

**Ms. Smitley:** We cannot use any state funds for the expansion of the Bone Student Center. It is supported by student fees.

**Sen. Holland:** When Hamilton-Whitten and Atkin –Colby go off-line, how would that affect capital budgeting?

**VP Layzell:** Down the road, we will be bringing those facilities down. It will not be in the near-term. We are doing some consideration of what we're going to do with those buildings.

### *Chairperson Remarks –No Remarks*

### *Student Body President's Remarks*

**Sen. Owens:** Student Government is having an alumni open house in our office this Friday. SGA, Monday, October 17, will be hosting a sustainability forum in regards to the sustainability fund. There is \$90,000 in the fund this year for faculty, staff and students for any sustainability improvement projects. That will be taking place in the College of Business. SGA also approved funding for the textbook exchange website. It will go online in the next couple of months to help alleviate that financial burden for students. SGA approved funding for an online career library to help students in their job search. There is a link to it on Milner's website and there will be a link to it on SGA's website as well. The Student Government approved a revised the Tobacco Use Policy that will be referred to the Academic Senate Executive Committee.

### *Administrators' Remarks*

- *President Al Bowman – Absent*

- *Provost Sheri Everts*

**Provost Everts:** We have a complete committee for the College of Education Dean search. The chairperson is Dr. Kathleen McKinney. The first meeting of the search committee and with the search firm will be on Thursday, October 25.

**Sen. Kalter:** The faculty in our department have not received the salary increment letters to let you know what to expect in your paycheck. I wasn't sure why the programming of the computer system was linked to the approval of the increments.

**VP Layzell:** We finally ended our training on the new salary incrementation module today. Very shortly, there will be instructions going out to chairs and unit heads about what they need to do. The increases for faculty and staff will show up in the paychecks at the end of October.

**Senator Kalter:** We used to get letters when the budget was approved, which is not related to whether the computer system is working. It would seem that we could send the letters before we have the computer system in place.

**Sen. Holland:** I'm guessing the question is is it has been approved for each department and the departments have decided how that will be divided. So the exact number a person can expect is already known.

**Provost Everts:** There is also the consideration of that 10% figure, which is the other piece.

**Sen. Kalter:** The 10% for compression, inversion and things like that?

**Provost Everts:** Yes.

**Sen. Rich:** We heard about the metrics early on. Is there anything that the administration can add?

**Provost Everts:** There are a great many things that are not yet known. The administration was part of the IBHE big picture meeting. It was part of the discussion, but there is not on a great deal of information to share at this point. As soon as there is, we will share it with the Senate.

- ***Vice President of Student Affairs Larry Dietz***

**VP Dietz:** I want to comment about homecoming and about flu shots. They started taking appointments for the flu shot on Monday. If you would like to make an appointment that number is 438-2778. We don't foresee any shortage of those. I want to congratulate anyone who has done anything in enhancing the spirit for homecoming.

**Sen. Cedeño:** In the e-mail that was sent to faculty and staff, they will be free, but there will be a \$25 fee if you don't show up.

**VP Dietz:** There is no charge if you show up or call within an hour of your appointment. That recommendation came from the Student Health Advisory Board to make sure that the staff there are used as efficiently as possible.

- ***Vice President of Finance and Planning Dan Layzell***

**VP Layzell:** While you will be seeing the increments in your October paychecks, the retroactive increased amounts won't show up until November. A number of committees have been established by the General Assembly to take a look at the various pension proposals. To date, nothing of substance has gained any traction. We are a ways off from any specificity as to what to expect.

***Committee Reports:***

***Academic Affairs Committee***

**Sen. Stewart:** We discussed a little about the BHE performance-based funding. We will be working on a Sense of the Senate Resolution once we have a clearer idea of what they are doing. We worked out a proposal for amending the Blue Book and that is a report on underrepresented students at the University. Jonathan Rosenthal will make that report at the next Senate meeting. The General Education Report will be coming to us by the end of the year or the beginning of spring.

***Administrative Affairs and Budget Committee***

**Senator Cedeño:** The committee meeting was dedicated to presentations by the Finance and Planning Office--capital and operational budgets. They will forward them to the Board of Trustees at their next meeting. We will be meeting about the Academic Impact Fund at our next meeting.

### ***Faculty Affairs Committee***

**Senator Kalter:** Two weeks ago, the committee discussed draft number five of the Best Practices Document about faculty search committees. The chair of the committee has been charged with making revisions. Tonight, we discussed a variety of issues around academic freedom, including the Tenure Policy. That is going to be forwarded to the Executive Committee. We had a discussion about policy language additions that might be needed in response to *Garcetti vs Ceballos*. We are expecting the Export Control Policy to come to us soon.

### ***Planning and Finance Committee***

**Senator Rich:** Last time, we had a discussion about our report. We have made some good progress. Tonight, we met with Administrative Affairs and Budget. We enjoyed a presentation and discussion with Barb Blake and friends about budget priorities.

### ***Rules Committee***

**Senator Fazel:** The Rules Committee met on September 28 and Mark Walbert was our guest to discuss two policies: Information Technology Security and Information Technology Appropriate Use. The committee made some suggestions. He and his committee revised those documents and tonight he was our guest to go over the revisions with us. We also had Jonathan Rosenthal as our guest to discuss the Student Records Policy. We will have those documents for you next time.

### ***Communications:***

**Sen. Hoelscher:** Our E-Day is coming up November 11 at the alumni center. All students are welcome to compete. This year, we are going four years out, so alums can also compete. Our total prize package is about \$18,000.

### ***Adjournment***

**Motion:** Sen. Hoelscher, seconded by Sen. Stewart, to adjourn. The motion was unanimously approved.