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Academic Senate Minutes

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Fall 10-23-2013

### Senate Meeting, October 23, 2013

Academic Senate  
*Illinois State University*

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**Academic Senate Minutes**  
**Wednesday, October 23, 2013**  
**(Approved)**

***Call to Order***

Senate Chairperson Dan Holland called the meeting to order.

***Roll Call***

Senate Secretary Susan Kalter called the roll and declared a quorum.

***Approval of Minutes of October 9, 2013***

**Motion XLV-15:** By Senator Dawson, seconded by Senator Dale, to approve the minutes. The motion was unanimously approved.

***Illinois Board of Higher Education IBHE-FAC Report (Professor Lane Crothers)***

**Professor Lane Crothers, Politics and Government/Alternate IBHE-FAC Representative:** The September meeting was at UIUC and the group hosted a talk about delivering education in five years. The various speakers tried to reduce the coming changes into three categories. 1. Delivery of units to students rather than degree programs delivering chunks of education you need. 2. Thinning down of the faculty role and the elimination of everything that gets in the way of delivering what might be called just-in-time education. To the degree as a tenured full-professor, I can say no to my chair. That's actually a negative because it slows the process down. There would be more pressure to turn TT/tenured faculty into NTT faculty. 3. The cost question. We have priced ourselves close to the outer limits. Whether it's to decrease the costs of degrees or stream students very aggressively, I don't know.

***Chairperson's Remarks***

Senate Chairperson Holland yielded his time to Senator Gizzi: It is with deep regret that I inform the Academic Senate of the death of a former member of this body. Professor of Criminal Justice L. Edward Wells passed away on Sunday after a 10-month battle with leukemia. Dr. Wells retired in the spring of 2012 after an approximately 25-year career at ISU. He was a great teacher and scholar and one of the nicest people you'd ever meet. A memorial service will be held on Saturday, November 9, at 2:00 p.m. at the United Unitarian Church. His wife, Anna, has asked that donations to the Criminal Justice Department's Martin Luther King, Jr. Scholarship be made in lieu of flowers.

***Student Body President's Remarks***

**Senator Alvarado:** The SGA Emerging Leaders Program met for the first time. That is a program for incoming freshmen or transfer students to help get them acclimated to ISU and get them ready for leadership positions in their academic future. We are also starting to look at our own constitution and bylaws for review next semester. We are looking at the Off-Campus Student Association and the food drive to see if they have been effective as well as new things we can do to promote new additions for the upcoming two years. On November 2, a representative from SGA will be attending the Illinois Board of Higher Education Student Advisory Council. We have one vacancy on the association so we are doing a search for the senator for the College of Fine Arts and Mennonite Nursing. All of the information is on our website.

***Administrators' Remarks***

• ***President Tim Flanagan***

**President Flanagan:** Professor Well's contributions to the criminal justice discipline were many. I regret the loss of an esteemed colleague. I met in Springfield with the Speaker of the House of Representatives and the Minority Leader of the House and several other people, including Dan Brady. I would like to say that I came

away with some consensus on pension reform, but unfortunately everyone had a different prognosis about how likely there will be any progress made by the end of the year.

- ***Provost Sheri Everts***

**Provost Everts:** Our fall 2014 applications are strong. Compared to this time last year, we are up 9% in total first time in college under-represented student applications. In the Black or African American category, we are up 22% in applications received and we are also up in the two or more races category.

**Senator Holland:** Overall, how are our admissions numbers?

**Provost Everts:** We are a little down from last year, but last year, we saw a record number of applications.

**Senator Kalter:** Could you give us all of the categories? I would be particularly interested in the Native Americans.

**Provost Everts:** The n is so small; it does tell us much this early, but we are down one application. Since they have added two or more races and the unknown category, we can't tell if the major increases in those categories really indicate why we are slightly down in some of the other categories.

**Senator Dale:** Do we have academic information?

**Provost Everts:** At this point, the average ACT is at 25.3.

- ***Vice President of Student Affairs Larry Dietz***

**Vice President Dietz:** At the end of September, we had the Bring It Back to Normal event that is part of the civic engagement values of the institution. We had 268 students volunteer on that Saturday and served 18 sites, 21 residences, 3 churches and 5 agencies. Those are record numbers and I want to congratulate the students. I hosted this afternoon an alum who graduated in 1958. He retired several years ago as the Vice President for Student Affairs at Oklahoma State University. He was simply blown away at the number of students that are here and the prominence of the facilities. I also had the pleasure last weekend of meeting the former President of the Student Government Association, Andy Manno, who was here for the football game. He is very pleased to see Hancock Stadium finished. He sends his greetings.

- ***Vice President of Finance and Planning Dan Layzell***

**Vice President Layzell:** Compared with last year, we are ahead of the game in getting our money from the state. We got the final FY13 appropriation in mid-September. We just recently got our first payment for FY14.

***Committee Reports:***

***Academic Affairs Committee:***

**Senator Stewart:** Our committee discussed textbook costs and availability. This is going to be an ongoing conversation. We also talked about issues concerning the Final Exam Policy. That will be an ongoing conversation.

***Administrative Affairs and Budget Committee:***

**Senator Smudde:** Our sole focus of business was the Academic Impact Fund. Mardell Wilson addressed the group, which also included Provost Everts and Vice President Layzell as our guests. We will be revisiting the fund in the spring semester just to make sure that the report the committee has to create is the best it can be.

***Faculty Affairs Committee:***

**Senator Hoelscher:** We began with a report on the possibility of offering junior sabbaticals. We will continue that discussion at our next meeting. We talked about the Domestic Partner Policy, which I had a request from HR for a little more time, so that policy has not been presented to us yet. We have reviewed the Athletics Council Report. It will be on the next Senate agenda.

***Planning and Finance Committee:***

**Senator Rich:** Our guests tonight were Vice President Erin Minné and Chief Operating Officer Jill Jones. We had an interesting session on the art, science and soul of fundraising. Vice President Minné was very positive about opportunities for continued growth. I would be remiss if I did not pass along her thanks to all the faculty, staff, administrators and students for the day to day contributions of all of you. The experience of ISU of students over the years are the start of life-long relationships that lead to individual gifts, which is the vast majority of all of our fundraising.

***Rules Committee:***

**Senator Bushell:** We continued our discussion of the College of Fine Arts Bylaws. We have recommendations for them to consider so it will go back to them for consideration. We began a discussion about the Milner Bylaws. That will be ongoing.

***Action Items:***

***09.26.13.01 Baccalaureate Degree Policy-Revised (Academic Affairs Committee)***

**Motion XLV-16:** By Senator Stewart to approve the Baccalaureate Degree Policy as revised. The motion was unanimously approved.

***09.26.13.02 Community College and Other Transfer Students Policy-Revised (Academic Affairs Committee)***

**Motion XLV-17:** By Senator Stewart to approve the Community College and Other Transfer Students Policy as revised. The motion was unanimously approved.

***09.13.12.05 Deans' List Policy - Policy on Review Cycle (Academic Affairs Committee)***

**Motion XLV-18:** By Senator Stewart to approve the Deans' List Policy. The motion was unanimously approved.

***Information Items:***

***01.18.13.01 Interdisciplinary Minors Guidelines-Revised (Academic Affairs Committee)***

**Senator Stewart:** The major revision on this one is that the guidelines for review have been changed from five to an eight-year review. The courses will be reviewed on a rotating cycle. Item number four was stricken, the review by Milner Library.

***05.01.13.02 Baccalaureate Degree Policy Revision/General Education Program Revision Procedures - Update to UCC Policy (Academic Affairs Committee)***

**Senator Stewart:** This is a recommendation from Senator Kalter that we codify the process by which we make alterations to General Education. It is a proposal for updating the process for better streamlining. There were revisions to the last two paragraphs that were accepted by the UCC and the general education committee.

**Senator Kalter:** The text that we have in front of us are changes for text 1 and text 2? I believe that what Senator Stewart just described was the text for change 2. The text for change 1 was that the UCC and perhaps CGE wanted to consolidate the language because it is not a good idea to have the same language all over the place about our policies. So what they were doing, as I understand it, was referring people to policy 2.1.9 and then getting rid of this in another location, so when we have to change 2.1.9, we only have to change it in one place.

**Senator Stewart:** That is correct.

**01.17.13.05 General Education Task Force Final Report (Academic Affairs Committee)**

**Senator Stewart:** This is just a six-page version of the report and it outlines various changes that were made to General Education and what was considered by the taskforce. They were discussing the writing program and assessment. There was a major concern about writing across the curriculum.

**Senator Holland:** It appears that Jonathan Rosenthal has said that there will be a committee to decide what to do about that.

**Senator Stewart:** They are adjusting the assessment procedures too because general education has changed and they want to have a good assessment plan for learning outcomes.

**Senator Rich:** In terms of not transfer students, but ISU native students, non-transfer students, and their general education requirements and the ability to transfer course credits from other institutions. We have had reports of a growing percentage of people's primarily general education requirements being transferred from other institutions and we were bleeding revenue to the extent of about \$5 million per year. Are we making any headway on this concern and do you have some projections going forward?

**Provost Everts:** We do have some attempts to address this issue starting with some conversations at the dean level and also with chairs and directors. One, just making people aware of the issue and that is at least beginning to start small additional conversations associated with strategy. You will hear more about those as they take further shape.

**Senator Kalter:** At some point, could you let us know what percentage of Gen Ed courses are taught by tenure-track faculty versus non-tenure track.

**Provost Everts:** I will make sure that Jonathan Rosenthal brings that in two weeks.

**10.18.13.01 Policy on Senate Committee Minutes - Blue Book Addition (Rules Committee)**

**Senator Bushell:** Our concern is that the Internal Committee Minutes become effective tools in terms of institutional memory. In our research, we found the current policy in the Academic Senate Bylaws. It asks us to keep minutes of our meetings without being very specific, still trying to be detailed enough so when we come back to them, they are effective. Our recommendation is that we add some phrasing to the Blue Book that lists our Internal Committees. It would be added as number two for each Internal Committee.

**Communications**

**Senator Hoelscher:** At this time of the year, we always have something that we now term Startup Showcase ISU. It is a competition amongst ISU students and other colleges in the region. If you have a business that is up and running, our prize money is up to \$40,000. That's goods and services and I think about \$11,000 is actual cash. It will be November 15 from 9:00 a.m. to 2:00 p.m. at the Alumni Center.

**Senator Dawson:** Today, I visited the CMS website where most of our benefits are handled. They did have an item called claim payment delay and that would be for anybody on the Quality Healthcare Plan. They are looking for real stories. How has the payment delay for your claims affected you? There is one more item regarding CMS. They were to have sent out a letter to all retirees on Monday regarding the change in retiree healthcare benefits. Current retirees have until December 13 to take advantage of the Medicare Advantage Program. The template for the letter is also on the CMS website.

**Adjournment**

**Motion XLV-19:** By Senator Hoelscher, seconded by Senator Shapiro, to adjourn. The motion was unanimously approved.