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University Council Meeting, December 19, 1956

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R-3

Regular Meeting of the University Council
(Not approved by the Council)

December 19, 1956

No. 10

The regular meeting of the University Council was called to order at 7:15 by the chairman, Mr. Sorensen.

Members Present

Robert Bone
Chris De Young
Victor Gimmetad
Arthur Larsen
Harry Lovelass
Clyde McCormick
Burton O'Connor
Elizabeth Russell
Clarence Sorensen
Ruth Stroud
Herman Tiedeman
Bjarne Ullsvik
Arthur Watterson
Leo Yedor

Members Absent

Ruth Zimmerman

Non-Members Present

DeVerne Dalluge
Dorothy Fensholt
Howard Hancock
T. E. Rine
Robert Tomlinson
Sadie Udstuen
Esther Vinson
Lela Winegarner

The minutes of the previous meeting were approved as written.

The first item on the agenda was a report regarding the organization of the Faculty Salary Committee. The chairman stated that he had met with this committee to help with its organization. Members of this committee who were present were asked to participate in the discussion which followed. Mr. Tomlinson raised the question as to whether this committee is responsible to the Council. Mr. Sorensen read from the Council By-Laws, Article Seven, Section 2A, which states that one of the specific duties of the Council is to select or supervise the selection of faculty committees. After some discussion, Mr. Bone moved that a Committee consisting of a representative from the Council, Chairman of the former Salary Committee and Chairman of the present Salary Committee discuss procedures and make suggestions to the Council as to principles under which the Salary Committee might operate. The motion was seconded by Miss Russell and was passed. It was recommended that the Council representative be selected by the Executive Committee.

The chairman read some communications to the Council. Mr. Sorensen had received a letter from Mr. Bone nominating Mr. O'Connor as a new member of Committee on Committees. He also received a letter from Mr. T. E. Rine, Chairman of Committee on Committees, recommending that the Professional Affairs Committee be discontinued, that the Social Affairs Committee be shifted to the Public Relations Area and that we discontinue the Faculty Personnel Area. Mr. Tiedeman moved that Mr. Rine's request be approved. The motion was seconded by Mr. Watterson and was passed.

The question was raised regarding the supervision of the elections to the various faculty committees. Mr. McCormick moved that the Executive Committee appoint someone on the Council to take responsibility for elections. The motion was seconded by Mr. Bone and was passed.

Mr. Hancock, Chairman of the University APT Committee, reported for the Committee regarding appointment of new faculty members. He presented a form to be used by the head of a department in making a recommendation for a new appointment.

The members of the APT Committee have been reviewing their procedures and discussing some of the issues in the work of this committee. They have met with past chairmen of the APT Committee and the Executive Committee of the Council to consider their recommendations.

Mr. Sorensen presented to the Council some recommended procedures for the APT Committee. These procedures had been previously agreed upon by the APT Committee and the Executive Committee. These recommendations are:

1. The APT Committee recognizes its basic responsibility to the University Council as defined by the by-laws of the Council.
2. Each year, the APT Committee and the Council will review the basic criteria to be used by the Committee in granting or withholding salary increases, or changes in rank. The approval of these criteria shall be joint responsibility of the APT Committee and the Council.
3. The APT Committee and the University Council shall decide jointly on the general procedures to be followed by the faculty and departments in making recommendations to the APT Committee.
4. The APT Committee may discuss with the Council any special problems that arise in connection with its work, though the APT Committee takes full responsibility for its final recommendations to the President of the University.
5. At some date before the APT Committee makes its final report to the President, the APT Committee shall make a copy of its report available for reading by the individual members of the Council so that Council members may submit to the APT Committee any written comments they wish with reference to the report.
6. The APT Committee shall present to the Council a summary report of its recommendations to the President of the University. The report shall include such topics as:
 - Summary of promotion recommendations
 - Summary of salary recommendations
 - Summary of tenure recommendations

Mr. Tiedeman moved that we adopt these recommendations in principle. The motion was seconded by Mr. Yedor and was passed. The question was raised as to how we would implement numbers two and three of these recommendations. Mr. Bone suggested that committees be set up to work on these two problems.

The chairman stated that he would comment on these recommendations to the faculty in January.

The meeting was adjourned at 9:35.

Clarence Sorensen, chairman

Elizabeth Russell, secretary