

Summer 9-20-1961

University Council Meeting, September 20, 1961

Academic Senate
Illinois State University

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Minutes of the University Council
(Not Approved by the Council)

Date September 20, 1961

No. 6

<u>Members Present</u>		<u>Members Absent</u>	<u>Visitors</u>
Robert Bone	Lewis Legg	None	Ellen Kelly
DeVerne Dalluge	Willard McCarthy		
Arley Gillett	Frank Philpot		
Hal Gilmore	Elizabeth Russell		
Vic Gimmetad	Eunice Speer		
Arlan Helgeson	Charles White		
Eric Johnson	Ruth Yates		
Arthur Larsen			



APPROVAL OF MINUTES

Miss Russell moved that the minutes of the meeting of July 19 be approved. The motion was seconded by Eric Johnson and passed.

REPORT CONCERNING THE STUDY OF DEPARTMENT PROCEDURES

A subcommittee composed of Elizabeth Russell, Willard McCarthy, and Charles White as Chairman, prepared a report with recommendations concerning reconsideration of the study made by the Committee to Study Department Procedures. Written copies of the report were presented to all Council members for review prior to this meeting. Mr. White presented a review of the report with the subcommittee recommendations. He indicated that the subcommittee carefully reviewed and considered both studies, the report of the Committee to Study Department Procedures dated May 17, 1961, and the communication from several faculty members which included a list of objections and recommended modifications concerning the May 17 report. After presentation of the subcommittee report, the Council reviewed and discussed the recommendations item by item. There was not complete consensus on all recommendations. It was indicated that several of the subcommittee recommendations could be more carefully studied, edited, and reviewed if they were incorporated in the May 17 report.

A motion was made by Mr. Helgeson and seconded by Mr. Johnson that the Council accept the subcommittee report, and that the Council instruct the subcommittee to rewrite the report of May 17 and incorporate their recommendations in the report for reconsideration and further study at the next meeting. The motion carried.

REPORT CONCERNING TEN YEAR PLAN

President Bone indicated that he was instructed by the Teachers' College Board to prepare any necessary modifications or recommended changes in the 1958 Blueprint for Ten Years. Some changes in the 1958 plan are necessary because of increased enrollments and other developments since that time. He indicated that the Committee of Nine will meet regularly during the next several weeks in preparing recommended modifications or changes.

President Bone also reviewed progress in the planning of the proposed physical education facilities and other buildings. Bids will be submitted for the new physical education facilities in the near future and ground will probably be broken this year. A site has been selected for the practical arts building and plans for the building are being prepared. It is hoped that plans will be completed for the science addition in order that bids may be submitted during the winter months.

COMMENTS BY PRESIDENT BONE

- A. The committees involved in preparation for the NCATE visit (National Council for the Accreditation of Teacher Education) have been named and are starting to work in preparation for a visit from that organization next year.
- B. There were some difficulties during the summer in securing housing for all students who received permits to enter the University for this September. However, since some students seek admission at several universities in order to be assured of admission at one institution, they sometimes do not attend after receiving a permit to enter. Hence, there are still some off-campus housing facilities available for students.
- C. The Teachers' College Board has approved the granting of the M.A. and M.S. degrees in addition to the degree of Master of Science in Education at ISNU. A modification concerning the bachelor's degree is being studied by the Teachers' College Board at the present time.
- D. There is a need for establishing some type of program for the improvement of reading abilities for entering students at the University.
- E. Since there are increasing numbers of foreign students enrolling, and since there are more official visitors being sent to ISNU to study teacher education, there is need for a person who can spend more time counseling, setting up programs, securing housing, working with government and other agencies, and working with these students in other matters. The President believes that there should be a co-ordinator of Foreign Student Services under the direction of the Division of Student Life and Welfare. The only change involved is to give Lela Winegarner more time to work with these people and to place the office under the Division of Student Life and Welfare, where it will be found in most colleges, rather than under the Administrative Assistant to the President.

REPORT CONCERNING REGISTRATION PROCEDURES

The executive committee of the University Council requested Dean Larsen to comment on registration and registration procedures. Dean Larsen made the following comments:

- A. In many respects, the registration was very good. Over 5170 students are registered on campus at this time.
- B. If enrollments increase by 600 to 800 next fall, the enrollment will be approaching 6000 students. While registration procedures worked out well this year, increased enrollments may make it necessary to seek new methods of registration. One possible method would be to extend the time required for registration. Another method which could be considered is to permit freshmen to register for a period of several days during the summer; the registration would include the completion of a program and payment of all fees in order to insure attendance in the fall.
- C. More than 800 students come into the Dean's Office for program changes after registration. It may be necessary to develop a plan involving additional help in making the large number of program changes more efficiently.
- D. With increased enrollments, it may be necessary to schedule more semester examinations in the evening in order that all sections of a given course may take examinations at the same time. This may call for an extended period of time for final examinations.
- E. With increased enrollments there will be more classes scheduled at 8:00 and 9:00 p.m.

F. As enrollments increase, it may be necessary to consider scheduling classes continuously from 7:30 a.m. to 5:20 p.m., and also during the evening.

LIABILITIES PERTAINING TO UNIVERSITY EMPLOYEES

Mr. Dalluge indicated that several faculty members raised questions relative to workman's compensation, liability involved in driving university vehicles, liability involved in teaching laboratory classes, and other liabilities related to the work of University employees.

The Executive Committee of the University Council recommended that an ad hoc committee be appointed to make a study of liabilities pertaining to university employees in their work. They also recommended that the following people serve on the committee:

Eric Johnson, Chairman
Harold Burns
Charles Hartman
Charles Porter
Harold Sylvester
John Walker
Dave Wiant

After a discussion of the recommendation and suggested membership for the committee, a motion was made by Mr. Philpot and seconded by Mr. Gimmetstad that the above committee be appointed and that the committee prepare a report for presentation at the November meeting. The motion carried.

FACULTY FLOWER FUND

Mr. Dalluge received a communication from Mary Rozum, Chairman of the Social Affairs Committee, that 170 faculty members did not contribute their assessment of 1/2 of 1% of one month's salary to the faculty flower fund last year. The faculty voted for this assessment at a faculty meeting on May 10, 1960. Reminders were sent last year without response from many of the faculty. The Executive Committee of the University Council instructed Miss Rozum to send another reminder to those who have not made their contributions.

A motion was made by Mr. Larsen and seconded by Mr. Johnson that the meeting adjourn. The motion carried. Council adjourned at 9:30 p.m.

DeVerne Dalluge, Chairman
Willard McCarthy, Secretary