

Winter 1-17-1962

University Council Meeting, January 17, 1962

Academic Senate
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Recommended Citation

Senate, Academic, "University Council Meeting, January 17, 1962" (1962). *Academic Senate Minutes*. 1114.
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Minutes of the University Council
(Not Approved by the Council)

Date: January 17, 1962

No. 10

Members Present

Robert Bone	Arthur Larsen
DeVerne Dalluge	Lewis Legg
Arley Gillett	Willard McCarthy
Hal Gilmore	Frank Philpot
Vic Gimmestad	Elizabeth Russell
Arlan Helgeson	Eunice Speer
Eric Johnson	Charles White
	Ruth Yates

Visitors
Bradford Barber

APPROVAL OF MINUTES

Miss Speer moved that the minutes of the December meeting be approved. The motion was seconded by Miss Yates and carried.

REPORT OF THE COMMITTEE ON COMMITTEES

Mr. Barber, Chairman of the Committee on Committees, presented a report concerning the activities and recommendations of the Committee on Committees. The report was reviewed and discussed by the Council. It was moved by Mr. White and seconded by Miss Speer that the report be approved. The motion carried. A copy of the report is attached to the minutes.

ELECTIONS COMMITTEE

Miss Russell submitted a list of those faculty members who asked to have their names deleted from the nominating ballot for University Council membership. Their names will be deleted from the ballot.

TEACHING LOAD STUDY

Mr. Dalluge read a communication from the Executive Officers of the ISNU Chapter of the A.A.U.P. suggesting that the Council study questions of teaching load. The request was reviewed and discussed. A motion was made by Mr. Gimmestad and seconded by Mr. Philpot that the Executive Committee of the Council appoint a committee to explore the problem of teacher load. The motion carried. Council members were requested to submit suggested names of members for the committee to the Executive Committee, which will appoint the said committee.

REQUIREMENTS FOR FACULTY RANK

Mr. Dalluge read a communication from the ISNU Chapter of the A.A.U.P. suggesting that the Council make a systematic appraisal of the academic requirements for the several academic ranks. The communication was reviewed. The Council instructed its secretary to write to the president of the ISNU Chapter of the A.A.U.P. requesting clarification of what is wanted in the study of requirements for academic ranks.

BLUE CROSS AND BLUE SHIELD GROUP INSURANCE

Eric Johnson presented a report concerning the Blue Cross, Blue Shield, and Major Medical group insurance plan in effect on our campus. The report was reviewed and accepted by the Council. The following is Mr. Johnson's report:

"Blue Cross, Blue Shield and Major Medical insurance is available to faculty and staff members of the University under a merit rated group plan. Reductions in the premium are available to members of the group as a result of the large number of policyholders and the advantage to the insuring companies in the collection of a single premium. The University has no association with the campus group insurance plan other than to collect individual premiums and to transmit a monthly payment to

the insuring companies. The group has no resources other than those paid to it by its members.

The insurance premium for Blue Cross-Blue Shield insurance is due in Chicago on the morning of the 15th of each month. In the event that a group premium is late, the insuring company will not be able to process new claims. A 30-day grace period is provided in the group contract. This is considered an emergency period which the group might be forced to utilize in the event that payrolls are late for some reason beyond the control of either the University or the group members. Approximately two to three days are required to complete all tabulations for insurance after all individual payments have been received in the Personnel Office. This task has become more complicated with the addition of our Major Medical since approximately twelve different options are available to staff members. It is for this reason that the "7th of the month" date must continue to be the deadline for premium payments as it has been for the past ten years.

At the time of our anniversary enrollment date, in November of 1961, members of the campus insurance group were notified that the Personnel Office would no longer continue to make follow-up calls by the telephone to those members of the group who were late with premium payments. The increasing size of the group and the complexity of individual insurance options made this additional burden impossible to absorb within any University office. The letter sent to group members in November stated that no monthly notifications would be made in the future.

In the event that the individual members of the campus group fails to deposit a premium by the deadline date, that individual or family will be dropped from the campus group and will be notified of that action. At the same time, material will be sent through which the former group member may become a "Direct Pay" member and pay premiums directly to the Chicago office. This option must be exercised within one month and payments must be made for three months in advance at the community rate. The staff member may make immediate application to return to the campus group. If the application is made prior to the 15th of any month, that individual will be returned to the campus group on the 15th of the following month. Upon return to the campus group the individual must again pay the monthly premium by the 7th of the month. At the time of return, the insuring companies will refund any advance direct payments which are unused.

Membership in the campus merit rated group is a convenient and economical way to handle a health insurance payment. Since the group has no resources other than those deposited by group members, it is essential that all members submit payments on time. It is not possible to secure the benefits of group membership unless each individual member fulfills his part of the group's obligation."

LABORATORY SCHOOLS

President Bone presented a statement of philosophy and purposes of the laboratory schools in teacher education at ISNU. He indicated that the statement was prepared by the Committee of Nine and was submitted to the directors of the laboratory schools, their advisory committees, and others concerned with the laboratory schools, for suggestions and approval. The statement was reviewed by the Council. A motion was made by Mr. Johnson and seconded by Miss Russell that the statement be approved. The motion carried. A copy of the statement is attached to the minutes.

NEW UNIVERSITY HIGH SCHOOL

President Bone presented a review of a memorandum from the Committee of Nine and the University Council Chairman, directed to the University High School Building Committee. The memorandum included factors of concern to those individuals and groups responsible for the planning of the new University High School. The following factors relative to the new University High School were outlined: function, enrollment, organization, funds available for construction, and degree of self-containment. President Bone reviewed the procedures used by the Committee of Nine in arriving at its recommendations.

A motion was made by Mr. Helgeson and seconded by Mr. Legg that the memorandum be approved. The motion carried.

ESTIMATED ENROLLMENT 1961-69

Dean Larsen presented a report of estimated enrollments at ISNU for the period 1961-69. The report had been developed by him, as a member of the Committee of Nine, and it was approved by that committee. The report also included estimated fall course registrations by departments for the period 1961-69. The report will be used by departments in planning their future space, staff, and other needs.

FACULTY HANDBOOK

President Bone reported on the progress of the Committee which is revising the faculty handbook. The committee is meeting regularly and the revision is progressing.

DISASTER READINESS REPORT

Miss Speer made a progress report concerning the work of the Board studying disaster readiness. The Board is meeting regularly and studying problems relating to disaster readiness.

COMMUNICATIONS TO THE COUNCIL

Mr. Dalluge indicated that he had received a communication from Miss Ellen Kelly concerning the grading system and academic standing of students at various periods during the semester. Members of the Council will be given an opportunity to review the communication before the next meeting.

The meeting adjourned at 10:15 p.m.

DeVerne Dalluge, Chairman
Willard McCarthy, Secretary

LABORATORY SCHOOLS AND TEACHER EDUCATION

A Statement of Philosophy and Purposes

The University laboratory schools are an integral part of the total University. Many leaders in teacher education contend that such schools are the central and most significant single unit in a teacher education program. Laboratory schools provide exceptional opportunities for prospective teachers to put into practice the theoretical portions of their preparation. Therefore, the total laboratory school program must be planned in terms of the total objectives of the teacher education program. Whatever the organization, and whatever the purposes of the laboratory schools, they must be established in terms of the over-all purposes of Illinois State Normal University.

In addition to the educational purposes served by other schools, a laboratory school should fulfill a number of purposes related to teacher education--demonstration, experimentation and research, observation, and student teaching and participation activities. Laboratory schools have been established to provide these additional services which cannot be provided as effectively in other settings. The University schools must be organized so that these purposes can be best achieved, and a staff capable of directing the work must be provided.

The University schools must function as a single unit with clearly-stated objectives for a program beginning with the earliest kindergarten level and extending through the twelfth grade of high school. The faculty members of the laboratory schools have a real responsibility to develop a continuous and unified program for the education of the children in attendance. Future research findings could indicate that many activities commonly thought of as properly belonging to the high school need to be introduced into earlier grades. In turn, these may result in modification of the high school program. The teachers of the elementary school must continue to be aware of what is going on in the high school, and the teachers of the high school must continue to be aware of what has gone on in the elementary school. To an ever-increasing extent, the teachers of the two levels must work together in planning a total unified program.

The type of organization of the laboratory schools, including the number of grades at each level, is of little significance compared with the educational program which is provided for children and adolescent youth. Furthermore, an unusually well-qualified staff is needed to direct the program. Among the qualifications that such a staff must have are a basic general and specialized education, an ability to look at the program of the laboratory schools as a whole, and an extraordinary ability to work together in developing an effective program for the children in the schools. In addition, they need to be concerned with the relation of the laboratory school program to teacher education. They must have the ability to work with observers and participants, and they should have some concept of the experimental approach so that the laboratory school may be a place for testing and discovery which will lead to the improvement of the program in teacher education and, in turn, to better education in all schools.

January 17, 1962