University Council Meeting, June 19, 1968

Academic Senate
Illinois State University

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Persons desiring to bring items to the attention of the Council may do so by contacting any member of the Council.

**MEMBERS OF THE UNIVERSITY COUNCIL**

<table>
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<tr>
<th></th>
<th>Name</th>
<th>Phone</th>
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<td>1.</td>
<td>Samuel Braden</td>
<td>8-2241</td>
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<td>Richard Bond</td>
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<td>George Drew</td>
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<td>Scott Eatherly</td>
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<td>Elwood Egelston</td>
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<td>John Ferrell</td>
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<td>7.</td>
<td>Frederick Fuess</td>
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<td>Charles Gray, Jr.</td>
<td>8-8437</td>
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<td>Dean Hage</td>
<td>8-2274</td>
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<td>Charles Hicklin</td>
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<td>11.</td>
<td>Richard Hulet</td>
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DATE:  June 19, 1968

MEMBERS PRESENT
5. Elwood Egelston  10. Charles Hicklin

MEMBERS ABSENT
1. Richard Hulet

CALL TO ORDER

Mr. Charles Hicklin, Vice-Chairman of the University Council, called the meeting to order at 7:15 p.m. in the third floor lounge of the University Union.

APPROVAL OF THE MINUTES

Mr. Gray moved that the minutes of the June 5 meeting be approved as distributed. Mr. Kagy seconded the motion.

Mr. Kohn pointed out that on page 3, the quote read by Mr. Shuman confirmed rather than negated that tenure was not a requirement for serving on standing committees.

Mr. Bond reported that the maximum salary for Assistant Professor for 1967-68 was 1240 instead of the 1120 as previously reported in the May 15 minutes.

The motion to approve the minutes as corrected carried unanimously by a voice vote.

REPORT OF THE AD HOC COMMITTEE ON RECREATIONAL PLANNING

Mr. Fuess moved that the University Council accept the recommendations of the Committee on Recreational Planning, that the recommendations be forwarded to the office of the President for action and that the Ad Hoc Committee on Recreational Planning be commended for its excellent work and be relieved of its assignment. Mr. Eatherly seconded the motion.
In answer to questions from Council members, Mr. Trotter, Chairman of the Committee on Recreational Planning, stated that the study and recommendations were directed toward the entire university community. He emphasized that the committee considered a plan which involves the physical plant, space planning, campus outdoor and indoor space, and land use planning as well as actual facilities.

The motion carried unanimously by a roll call vote.

A copy of the recommendations is included in the minutes.

UNIVERSITY COUNCIL REPRESENTATION FROM THE UNAFFILIATED DEPARTMENTS

Mr. Kohn moved that discussion of University Council representation from the Unaffiliated Departments be postponed until the September meeting. The motion was seconded by Mr. Spector.

It was pointed out that the By-Laws of the University Council read, "... the faculty members holding rank in departments which are not assigned to a college shall jointly elect one member to the Council to serve until June of 1968."

Although some members of the Council felt that an interpretation of the By-Laws might be needed, it was agreeded that any action at this time could result in representation from an area which might not be unaffiliated in September. Since Miss Hall is not on campus this summer, her seat on the Council would not be filled if the Council voted to continue her term.

The voting was as follows:

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<thead>
<tr>
<th>Voting &quot;Yes&quot;</th>
<th>Voting &quot;No&quot;</th>
<th>Voting &quot;Present&quot;</th>
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<tr>
<td>2. Charles Gray</td>
<td>2. George Drew</td>
<td>2. Eric Johnson</td>
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<td>4. Scott Eatherly</td>
<td>4. Richard Bond</td>
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<td>5. Elwood Egelston</td>
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<td>6. Irwin Spector</td>
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The motion carried by a roll call vote.

ELECTION OF MEMBERS OF AN AD HOC COMMITTEE TO STUDY THE UNIVERSITY CALENDAR

Mr. Bond nominated the following to serve on an Ad Hoc Committee to Study the University Calendar:

2. Robert Batson     5. Thaddeus Ichniowski
3. Richard Desmond

(Plus three students to be named at a later date)

Mr. Bond pointed out that Mr. Batson would join the faculty of Illinois State University this fall, Mr. Batson has served on a similar committee at Western Michigan University
Mr. Keith Scott and Mr. William Legge were nominated from the floor.

Mr. Spector moved that the size of the committee be set at five faculty members. Mr. Drew seconded the motion.

The motion carried unanimously by a voice vote.

The following were elected, by secret ballot, to the Committee to Study the University Calendar:

1. Benjamin Keeley, Chairman
2. Thaddeus Ichniowski
3. Richard Desmond
(Plus the three students)

4. Charles Hicklin
5. Keith Scott

ELECTION OF A MEMBER OF THE CAMPUS PLANNING COMMITTEE

Action was postponed on this matter. The Executive Committee voice some concern about their ability to identify faculty members who were not already burdened with committee work.

APPOINTMENT OF A MEMBER TO THE RETREAT COMMITTEE

Mr. Hicklin reported that the Executive Committee had appointed Mr. Eatherly to complete Mr. Carroll Peterson's term on the Retreat Committee.

PROPOSED BUDGET FOR 1968-69

President Braden presented the proposed budget for 1968-69 as a joint educational enterprise. The following is a summary of the report:

State appropriation for the 1967-69 biennium $38,400,000.00
Budget for 1967-68 17,800,000.00
Budget for 1968-69 20,600,000.00

Dr. Braden pointed out that there will be some carry-over from the 1967-68 budget which will be available for non-recurring expenses in the 1968-69 fiscal year.

The proposed budget of the 20.6 million for 1968-69 is as follows:

I. Personal Services $16,400,000.00 79%
(This includes salaries of faculty, staff, and student help. There will be 99 new faculty positions and 90.5 (equivalent) new staff positions for 1968-69)

II. Contractual Services 1,800,000.00 9%
(This includes utilities, computer services, telephone and postage)
III. Travel  
(Approximately $180,000 for academic travel)  

IV. Commodities  
($240,000 for academic instruction, 120,000  
for physical plant and 40,000 for central stores)  

V. Printing  
(Approximately $100,000 for academic and  
100,000 for administrative)  

VI. Equipment  

VII. Library Books  
(This item is up $50,000 from last year)  

VIII. Retirement  
(ISU's share of retirement payments)  

IX. Miscellaneous  
(Scholarships, loans, etc.)  

President Braden suggested that there is need for an Equipment Committee to help determine the  
distribution of the Equipment monies. He stated that in some cases it would be more advisable  
to purchase one very expensive piece of equipment rather than several small, less expensive pieces.  

The discussion then turned to the manner in which the governing boards determine the appropriation  
request to be recommended to the Legislature. A general discussion of the "formulae" followed.  
It was pointed out that our appropriation depends, to a large extent, upon the credit hours produced.  
New programs, to a large extent, are dependent upon the enrollment increase allowances,  
though some "new program" funds may be appropriated.  

PROPOSED CHANGES IN THE DEPARTMENT HEAD SELECTION PROCEDURES  

Mr. Bond moved the adoption of the revisions of the Procedures for Selecting Deans and Department  
Heads. Mr. Fuess seconded the motion.  

A copy of the memorandum from Dean Bond is included in the minutes. The memorandum  
includes the recommended revisions.  

Mr. Bond pointed out that these were his recommendations, but that several faculty members had  
been asked to help in the formulation of the revisions.  

It was the concern of some members of the Council that the procedures as well as the letters  
announcing the position be uniform. If uniform forms were used, the work of the Selection Com-  
mittee could be expedited.
Other members of the Council felt that other selection procedures needed revision. In particular, the decision as to whether to go off campus or not was of concern. It was felt that qualified candidates might not apply if a well-known member of the ISU faculty was a candidate for the position. It was pointed out that some universities screen on-campus candidates before they announce that the position is open. Thus, on-campus candidates do not compete with off-campus candidates.

The general consensus was that present procedures are too slow.

It was suggested that a committee should re-write the existing procedures and incorporate the recommended changes.

Mr. Shuman offered the following as a substitute motion:

"The College Councils be asked to prepare procedures and submit them to the University Council for approval the selection procedures for selection of department heads and that the University Council continue to govern the procedures for selection of college deans with the creation of an Ad Hoc committee with the consent of the Executive Committee of the University Council to rewrite the selection procedures for selection of college deans and return it to the next Council meeting in July."

Mr. Perry seconded the motion.

President Braden indicated that in the selection of deans of colleges, we should look to the Dean of the Faculty and in the selection of department heads, we should look to the Dean of the College. Therefore, the college should determine the procedures for selecting department heads.

Some concern was voiced regarding lack of uniformity in selection procedures if this motion was passed.

The vote on the motion to substitute was as follows:

Voting "Yes"
1. Charles Gray
2. Scott Eatherly
3. Irwin Spector
4. Stanley Shuman
5. Warren Perry
6. Charles Morris
7. Walter Kohn
8. Samuel Braden
9. George Drew

Voting "No"
1. Charles Hicklin
2. Dean Hage
3. Frederick Fuess
4. John Ferrell
5. Elwood Egelston
6. Mary Rozum
7. Thomas Martin
8. Frederick Kagy
9. Richard Bond
10. Eric Johnson

The motion to substitute Mr. Shuman's motion was defeated.

Mr. Hage moved to amend Mr. Bond's motion by adding:

"Acting Deans and Department Heads may be eligible for appointment to these positions."

Mr. Spector seconded the motion.
Some question was raised regarding the lack of faculty participation in the selection of acting deans and department heads.

It was stated that the procedures for selection should be such that we select the best person for the permanent position. If our present procedures inhibit this action, we should change our procedures.

The vote on the amendment was as follows:

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<td>2. Irwin Spector</td>
<td>6. Scott Eatherly</td>
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<tr>
<td>4. Richard Bond</td>
<td>8. Warren Perry</td>
</tr>
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</table>

| 11. Walter Kohn | 12. Frederick Kagy |
| 13. Samuel Braden |

Voting "Present"
1. Elwood Egelston
2. Eric Johnson

The amendment was defeated.

The roll call vote on the original motion was as follows:

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<thead>
<tr>
<th>Voting &quot;Yes&quot;</th>
<th>Voting &quot;No&quot;</th>
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<tbody>
<tr>
<td>1. Charles Hicklin</td>
<td>5. George Drew</td>
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<tr>
<td>4. John Ferrell</td>
<td>8. Warren Perry</td>
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</table>

| 11. Charles Morris | 12. Thomas Martin |

Voting "No"
1. Dean Hage
2. Warren Perry
3. Walter Kohn

The motion carried.

CAMPUS FUND-RAISING POLICY

Mr. Hicklin circulated a proposed resolution on Campus Fund-Raising Policy.

Mr. Ferrell moved the adoption of the proposed resolution on campus fund-raising policy with suggested editorial changes. Mr. Eatherly seconded the motion.

The motion carried unanimously by a roll call vote.

A copy of the resolution with the editorial changes is included in the minutes.
REORGANIZATION OF THE COLLEGE OF ARTS AND SCIENCES

Mr. Shuman moved that each department be asked to discuss this question in a special department meeting and to submit a summary of its discussion (pro's and con's) to each University Council member prior to July 12, 1968. Mr. Eatherly seconded the motion.

The "question" referred to in the motion is the question of reorganization of the College of Arts and Sciences presented in a position paper dated June 6 which was circulated by Dean Bond.

It was emphasized that reactions should be requested from all departments. There was some concern that this reorganization could influence programs in colleges other than Arts and Sciences especially as it might influence the General Education program.

One Council member commented that the proposal was more than a reorganization of the College of Arts and Sciences as the departments of Art and Music were included in the new structure.

Several other administrative structures were mentioned by Council members and visitors. Several Council members emphasized that the question was the approval of the structure prepared by Dean Bond. It was felt that discussion of alternate programs could confuse the issue as the alternates have not been developed as completely as Dean Bond's proposal. The rejection of Dean Bond's proposal should not imply the approval of any other structure.

Mr. Fuess quoted from the procedures for Establishing New Instructional Units which states that the University Council must act on this proposal. Dean Bond's position paper had suggested that the Council "... advise the administration, should it desire to do so, at its regular July meeting."

Mr. Spector moved that the Executive Committee set up procedures for canvassing the departments. Mr. Bond seconded the motion.

Mr. Shuman moved the following substitute motion:

"To inform the faculty that there will be an open hearing on this question at 3:30 p.m., July 10, 1968, in Room 132, Schroeder Hall with all Council members present."

Mr. Eatherly seconded the motion.

Although this meeting was not called as a special Council meeting, it was emphasized that all Council members should attend as this is one method of obtaining faculty opinion.

The roll call vote on the move to substitute was as follows:

Voting "Yes"
1. Charles Hicklin
2. Dean Hage
3. Charles Gray
4. Frederick Fuess
5. John Ferrell
6. George Drew
7. Scott Eatherly
8. Elwood Egelston
9. Mary Rozum
10. Stanley Shuman
11. Warren Perry
12. Charles Morris
13. Thomas Martin
14. Walter Kohn
15. Frederick Kagy
16. Eric Johnson
17. Samuel Braden

Voting "No"
1. Irwin Spector

Voting "Present"
1. Richard Bond
The motion carried.

The substitute motion (Shuman, Eatherly) carried by a roll call vote with Mr. Braden abstaining.

COMMUNICATIONS

Committee to Nominate Candidates for Honorary Degrees

Dr. Braden announced that he would appoint Dean Helgeson, Dean of the Graduate School, as Chairman of the Committee and Dr. Arthur H. Larsen as the Distinguished Professor on the Committee.

Administrative Structure of the Vidette

President Braden proposed that he name a publisher to the Vidette who will be accountable to the Vice-President of Information Services. The publisher will be a faculty member and will see that the Vidette is a good institutional enterprise.

Dr. Braden indicated that this proposal had been discussed with the advisor and editors of the Vidette.

No action was taken by the Council. However, the Council did appear to be in agreement with Dr. Braden's proposal.

ADJOURNMENT

Mr. Kohn moved that the meeting be adjourned. Mr. Ferrell seconded the motion.

Mr. Hicklin adjourned the meeting at 11:45 p.m.

Respectfully submitted,

Charles Hicklin, Vice-Chairman
Frederick Fuess, Secretary

SS:FF/Ip
AD HOC COMMITTEE ON RECREATIONAL PLANNING

Summary of Recommendations

1. Develop a commitment to the values inherent in recreation as they accord with the aims of higher education. This commitment should exist at high levels of administrative authority and coordination.

2. Institute an advisory group composed of members representative of each facet of the total university recreational program; or alternatively

   Involves, by whatever means deemed feasible, persons representing each facet of the total university recreational program in existing policy-making and planning committees.

NOTE: A single recreational advisory group could assume some of the following recommendations as group functions.

3. Formulate a Recreation Plan for the university.

4. Establish policy guidelines pertaining to recreational needs and activities including priorities and programming.

5. Incorporate recreational planning into university building and landscape planning.

6. Incorporate recreational needs in the university budget.

7. Consider appointing an administrator (of sufficient authority and status to insure effective cooperation) whose responsibility would include the promotion and coordination of recreational activities, areas, and facilities.

8. Consider the consolidation of some recreational functions now sponsored by a variety of agencies.

9. Consider faculty and staff recreational needs.

10. Conduct a study to determine the recreational preferences (kinds, preferred times) of students, faculty, and staff.

11. Provide for coordination and cooperation with off-campus recreationally concerned agencies and groups.
Some further specific suggestions:

1. Expand and equip indoor dormitory recreational space.

2. Create informal and formal recreational areas adjacent to dormitories.

3. Expand the present gymnasium and fields to permit more intramural and "free time" informal recreational activities.

4. Preserve existing open space. When existing space is not preserved, comparable open space should be provided.

5. Acquire and develop off-campus university recreational areas with particular attention to acquiring shoreline and water access.

6. Preserve all existing recreational space and facilities in new University Union revised plan.
Proposed Resolution on Campus Fund-Raising Policy

WHEREAS, members of the university community as members of the broader community are called upon to contribute to worthy causes for the betterment of the community and,

WHEREAS, the university community is viewed as a logical contributing unit in conducting such drives, be it

RESOLVED therefore, that the university community continue to support such drives as the United Fund.

However, all other drives, in order to be designated as an "all-university drive" must receive the specific approval of the University Council.

Furthermore, it is anticipated that such approval would be given only when the needs of such a drive are accepted and the details of expenditures of such funds are known and disclosed to both the university community and the community at large. Those in charge of other drives not specifically designated as an "all-university drive" should avoid procedures which imply university sanction.

Furthermore, the University Council reserves the right to review its approval of any drive with the possibility of withdrawing approval if circumstances so warrant.

A copy of this resolution should be forwarded to the Civil Service Council and the Student Senate for information.
MEMORANDUM

June 19, 1968

TO: UNIVERSITY COUNCIL
FROM: R. R. BOND
SUBJECT: REPORT TO COUNCIL RE CHANGES IN DEAN AND DEPARTMENT HEAD SELECTION PROCEDURES

I met three times with Professors Comfort, Drew, Ferrell and Vetter, who have had recent experience with department head or dean selection. It is our unanimous feeling that the virtues of faculty involvement in dean and department head selection must be maintained, even at the cost of some efficiency, but that there may be some ways of expediting the process. For the time being, I would make the following recommendations:

1. That the current selection procedures be retained with only minor modifications.

2. That the University Council elect and maintain a pool of ten persons who are potential chairman of dean or department head selection committees. Such persons can be tapped immediately by the Dean of the College or Dean of Faculties in case of a vacancy. This, with the appointment of an administrative representative and an appropriate election of faculty representatives, can enable the selection committee to be constituted quickly.

3. That the office of the administrative representative to a selection committee provide the clerical support for the committee.

4. That the close working relationship between the selection committee and the immediately responsible dean be reaffirmed, with the implicit right of the dean to reject nominees being made explicit.

5. That the number of nominees presented to the responsible dean read, instead of minimum of three and a maximum of five, merely ordinarily at least three.

6. That, while it need not be built into the procedures, selection committees should be encouraged to experiment with different methods of identifying and selecting outstanding candidates by the most efficient and effective ways.