Fall 10-2-1968

University Council Meeting, October 02, 1968

Academic Senate
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MINUTES OF THE UNIVERSITY COUNCIL

October 2, 1968

Meetings of the University Council are open to members of the University community. Persons attending the meetings may participate in discussions with the consent of the Council.

Persons desiring to bring items to the attention of the Council may do so by contacting any member of the Council.

MEMBERS OF THE UNIVERSITY COUNCIL

3. George Drew 8-2168 14. Frederick Kagy 8-2612
4. Scott Eatherly 8-2279 15. Walter Kohn 8-8063
5. Elwood Egelston 8-2406 16. Thomas Martin 8-7559
6. John Ferrell 8-2194 17. Charles Morris 8-2476
7. Frederick Fuess 8-5328 18. Warren Perry 8-2377
8. Charles Gray, Jr. 8-8437 19. Mary Rozum 8-2468
10. Charles Hicklin 8-2445 Sandra Stevenson 8-7274
11. Richard Hulet 8-2545 Clerical Secretary
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# MINUTES OF THE UNIVERSITY COUNCIL

OCTOBER 2, 1968

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DATE: October 2, 1968

MEMBERS PRESENT


MEMBERS ABSENT

1. Richard Bond
2. Jeannie James
3. Walter Kohn

CALL TO ORDER

Mr. Charles Hicklin, Chairman of the University Council, called the meeting to order at 3:30 p.m. in the third floor lounge of the University Union.

APPROVAL OF THE MINUTES

Mr. Kagy moved that the minutes of the September 18 meeting be approved as distributed. Mr. Egelston seconded the motion.

The motion to approve the minutes as distributed carried unanimously by a voice vote.

REPORT FROM FSC ON SABBATICAL LEAVE POLICY

Miss Ethel Stein, Chairman of the Faculty Status Committee, briefly explained the proposed sabbatical leave policy. She pointed out that the policy had been submitted to the Council of Deans for comments and suggestions. The college deans had discussed the policy with their department heads. The comments and suggestions of both the deans and the department heads were not incorporated in the draft presented to the University Council.

Miss Stein emphasized that the FSC did not request action of the University Council at this time. Rather the FSC would like to get the reactions of the University Council Members. After the comments and suggestions of the deans, department heads and University Council have been considered, the FSC will submit a final draft of the policy for Council action.
A copy of the tentative draft is attached to these minutes.

Dr. Braden called attention to the need for a clear meaning of sabbatical leave. He hoped that the University could make it clear that a sabbatical leave is expected of faculty members rather than a reward for a number of years of service. Dr. Braden suggested that the University Attorney examine the policy to determine if it could be a basis for claiming an exemption from taxes while on sabbatical leave.

The Council raised the question of the definition of "terminal degree". This term was not meant to imply the earned doctorate in all cases. It was assumed the determination of what is a "terminal degree" must rest with the individual faculty member.

Council members voiced some concern regarding the priority ranking (Section II). Some members felt that this section placed undue emphasis on publication while the University has assured the faculty that they will be judged not only by their scholarly productivity, but service to the profession.

It was also noted that the policy did not clearly provide for faculty members with a terminal degree who felt the need for additional course work. Although this may be included in section II-A-2, it was felt that this area needed clarification.

Some concern was also voiced regarding the relative weights of section II, priority and section III, criteria. It was felt that some clarification was needed to assure that there guidelines would be followed uniformly throughout the University.

Section II-B was questioned by some members of the Council. It was pointed out that some policies on sabbatical leave state that the recipient may not work on an advanced degree.

It was suggested that the policy should include a statement of the procedure by which a faculty member would apply for sabbatical leaves. This statement should also include the procedure by which the request will be forwarded to the President.

DISCUSSION OF COUNCIL REPRESENTATION FOR DEPARTMENTS OF ART AND MUSIC

Mr. Hicklin pointed out that the University Council By-Laws provided for the elections of a college representative as new colleges were formed. The chairman felt that it would be appropriate to begin the election procedures in the case of the proposed College of Fine Arts.

Mr. Gray moved that the Elections Committee be instructed to conduct an election in the Departments of Art and Music for the purpose of electing a college representative to the University Council. The elected member to be invited to become a non-voting member of the Council until such time that the College of Fine Arts is approved. At which time, the elected member will be seated as the college representative. Mr. Fuess seconded the motion.

The motion was carried unanimously by a roll call vote.
REPORT OF UNIVERSITY COUNCIL RETREAT COMMITTEE

Mr. Kagy, Chairman of the Retreat Committee, reported that the Council Retreat will be held at East Bay Camp on November 8 and 9. The meetings will begin Friday morning and end after the noon meal on Saturday. The theme of this years retreat is "The Role of the University in Social Change".

The Council will invite a member from each department which does not have a representative on the Council. The format of the retreat will be similar to that of previous years.

COMMUNICATIONS

Human Relations Board

A letter from the Human Relations Board was read by Chairman Hicklin. The letter referred to alleged discrimination at a local day care nursery. Mr. Smith, Chairman of the Human Relations Board indicated that the charged had not been substantiated.

Mr. Hicklin charged the Human Relations Board with the responsibility of keeping the University Council informed regarding this case and other cases.

A copy of the letter is attached to these minutes.

Enrollment Report

Dr. Braden presented a series of tables which showed the enrollment increases at Illinois State University for 1968-69. Four tables which show comparative enrollment figures are attached to these minutes.

Dr. Braden emphasized the increase in part-time students, transfer students and graduate students. He pointed out that much of the increase in lower division students was a result of a number of transfer students with less than 60 hours of credit. He stated that the mean number of credit hours of the transfer students entering the lower division was 47 hours.

Mr. Kagy moved that the meeting be adjourned. Mr. Egelston seconded the motion.

Mr. Hicklin adjourned the meeting at 5:15 p.m.

Respectfully submitted,

Charles Hicklin, Chairman
Frederick Fuess, Secretary

CH/FF:ss
TO: University Council  
FROM: Faculty Status Committee  
RE: Sabbatical Leave Policy

September 30, 1968

Following is a proposed policy for the granting of sabbatical leaves. It is currently under discussion by the deans and department heads. We would be grateful for your comments at the next Council meeting so we can finalize it prior to the deadline for applications for sabbaticals (December 1).

I. Policy regarding granting of sabbatical leaves:
   A. The number will be governed by Board policy, should such a policy exist; otherwise, the number will be governed by financial considerations and the ability of departments to adjust their programs to absence of the person (or persons) on sabbatical leave.
   B. Sabbaticals are not a matter of right, but judgment of benefit to the University. Judgment to be final responsibility of President, based upon recommendations of Dean of Faculties and Dean of College.
   C. A written report or publications will be included in merit evaluation the following year.

II. Priority categories
   A. Those with terminal degree
      1. Project which will result in books, articles or other publications
      2. Proposed study project which will have direct bearing upon performance at the University
         a. Performance in teaching and scholarly productivity
         b. Performance in other University activity, including administration
      3. Supplemented by external professional grant leading toward improving professional performance
   B. Those not having terminal degree
      1. Completion of degree
      2. Completion of course requirement toward degree
      3. Course work toward degree
   C. Travel directly related to University assignment
   D. Summer sabbaticals

III. Criteria to be used in judgment (ranked in approximate order of importance)
   A. Ability based upon past performance to complete proposal
   B. Significance of proposal to University goals
   C. Contribution to national and state visibility of the University
   D. Convenience to the University, except that a faculty member cannot be refused on this basis more than three successive years
   E. Seniority
   F. Recency of last sabbatical
   G. Relative merit rating in previous evaluations
   H. Contribution to personal welfare of the faculty member
   I. Extent to which a faculty member must supplement his sabbatical leave pay
MEMORANDUM:

TO: Dr. Charles Hicklin, President,
University Council

FROM: UNIVERSITY HUMAN RELATIONS BOARD

Recently a staff member of the University had her three children victimized by what, in all probability, was race prejudice. The children, after having been enrolled in the Jack 'n Jill nursery in Normal, were turned away, apparently when officials at the nursery discovered their race.

We feel that as an institution concerned with the problems of racial prejudice and now involved because a staff member has had her children hurt by discrimination, our University must take some concrete action.

If the charges above are accurate, we propose that the University Council use its influence toward the revocation of the Jack 'n Jill nursery license, and that it, once again publicly declare that our institution is against such practices.

We feel that the University owes such an effort, not only to its staff members, but to black people as a whole.

UNIVERSITY HUMAN RELATIONS BOARD

Ralph L. Smith, Chairman
Paul J. Baker
Ira Cohen
David Gnagay
Kerrin I. Thoennes

Note: A member or members of the Board would be happy to appear at a Council meeting if necessary.

RLS:1b
TO: Members of the University Council

FROM: Retreat Committee
Charles Gray
Scott Eatherly
Fred Kagy

RETREAT DATES: Friday and Saturday
November 8 and 9, 1968

PLACE: East Bay Camp - Conference Center
Lake Bloomington, Illinois

TRANSPORTATION: Bus

THEME: The Role of the University in Social Change

The format of the retreat will be similar to previous retreat functions.

Two persons will give position papers. Small group sessions will react to the stated positions. Questions to be answered will be furnished by the committee to start discussion.

Friday evening the session will allow questions by the group secretaries of the speakers. General group questions will also be called for.

Saturday morning sessions will give consideration to steps for action.

Final group meeting will be the report of the group secretaries of the action possibilities.

All will depart from East Bay Camp after Saturday lunch.
### SELECTED DATA REGARDING ENROLLMENT INCREASE

**FALL TERM 1968**

**ILLINOIS STATE UNIVERSITY**

#### NEW BEGINNING FRESHMEN:

- **Projection for Biennial Budget, October 31, 1966**: 2,800
- **Actual Enrollment Figure, September 23, 1968**: 2,788

#### NEW UNDERGRADUATE TRANSFER STUDENTS:

<table>
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<tr>
<th></th>
<th>Fall Term 1967</th>
<th>Fall Term 1968</th>
<th>CHANGE No.</th>
<th>CHANGE %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>From Two-Year Colleges:</strong></td>
<td></td>
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<td></td>
<td></td>
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<tr>
<td>Lower Division</td>
<td>221</td>
<td>333</td>
<td>+112</td>
<td>+50.68</td>
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<tr>
<td>Upper Division</td>
<td>43</td>
<td>373</td>
<td>+330</td>
<td>+767.44</td>
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<td><strong>Total</strong></td>
<td>264</td>
<td>706</td>
<td>+442</td>
<td>+167.42</td>
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</table>

|                      |                |                |            |          |
| **From Four-Year Colleges:** |                |                |            |          |
| Lower Division       | 321            | 274            | -47        | -14.64   |
| Upper Division       | 199            | 224            | +25        | +12.56   |
| **Total**            | 520            | 498            | -22        | -4.23    |

|                      |                |                |            |          |
| **All New Undergraduate Transfers:** |                |                |            |          |
| Lower Division       | 542            | 607            | +65        | +11.99   |
| Upper Division       | 242            | 597            | +355       | +146.69  |
| **Total**            | 784            | 1,204          | +420       | +53.57   |

#### GRADUATE STUDENTS:

- **Projections for Biennial Budget, October 31, 1966**: 1,320
- **Actual Enrollment Figure, September 23, 1968**: 1,451
- **Change**: +131
COMPARISON OF ENROLLMENT PROJECTIONS AND ACTUAL ENROLLMENT--FALL TERM 1968
ILLINOIS STATE UNIVERSITY

<table>
<thead>
<tr>
<th></th>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Number</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>%</td>
</tr>
<tr>
<td>Lower</td>
<td>6,092</td>
<td>6,173</td>
<td>6,369</td>
<td>277</td>
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<td>4.55%</td>
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<tr>
<td>Upper</td>
<td>4,508</td>
<td>4,697</td>
<td>5,343</td>
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<td>18.52%</td>
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<tr>
<td>Graduate</td>
<td>1,320</td>
<td>1,330</td>
<td>1,451</td>
<td>131</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>9.92%</td>
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<tr>
<td>TOTALS</td>
<td>11,920</td>
<td>12,200</td>
<td>13,163</td>
<td>1,243</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>10.43%</td>
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STUDENT "MIX" BY YEARS
ILLINOIS STATE UNIVERSITY

<table>
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<tbody>
<tr>
<td></td>
<td>Head Count</td>
<td>%</td>
<td>Head Count</td>
<td>%</td>
</tr>
<tr>
<td>Lower</td>
<td>4,852</td>
<td>56.14</td>
<td>5,417</td>
<td>55.85</td>
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<tr>
<td>Upper</td>
<td>2,968</td>
<td>34.34</td>
<td>3,296</td>
<td>33.98</td>
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<tr>
<td>Graduate</td>
<td>823</td>
<td>9.52</td>
<td>986</td>
<td>10.17</td>
</tr>
<tr>
<td>TOTAL</td>
<td>8,643</td>
<td>100.00</td>
<td>9,699</td>
<td>100.00</td>
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### Analysis of Enrollments

**Illinois State University**

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<thead>
<tr>
<th></th>
<th>1965-66</th>
<th>1966-67</th>
<th>% Increase over Previous Year</th>
<th>1967-68</th>
<th>% Increase over Previous Year</th>
<th>1968-69</th>
<th>% Increase over Previous Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Count</td>
<td>8,643</td>
<td>9,699</td>
<td>12.21%</td>
<td>11,072</td>
<td>14.15%</td>
<td>13,163</td>
<td>18.89%</td>
</tr>
<tr>
<td>Lower Division</td>
<td>4,852</td>
<td>5,417</td>
<td>11.64%</td>
<td>5,644</td>
<td>4.19%</td>
<td>6,369</td>
<td>12.85%</td>
</tr>
<tr>
<td>Upper Division</td>
<td>2,968</td>
<td>3,296</td>
<td>11.05%</td>
<td>4,243</td>
<td>28.73%</td>
<td>5,343</td>
<td>25.93%</td>
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<tr>
<td>Graduate Division</td>
<td>823</td>
<td>986</td>
<td>19.81%</td>
<td>1,185</td>
<td>20.18%</td>
<td>1,451</td>
<td>22.45%</td>
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<tr>
<td>Full Time</td>
<td>7,319</td>
<td>8,255</td>
<td>12.79%</td>
<td>9,342</td>
<td>13.17%</td>
<td>11,018</td>
<td>17.94%</td>
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<tr>
<td>Part Time</td>
<td>1,324</td>
<td>1,444</td>
<td>9.06%</td>
<td>1,730</td>
<td>19.81%</td>
<td>2,145</td>
<td>23.99%</td>
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<tr>
<td>Student Credit Hours</td>
<td>121,104.0</td>
<td>136,913.0</td>
<td>13.05%</td>
<td>155,797.0</td>
<td>13.79%</td>
<td>182,612.5</td>
<td>17.21%</td>
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