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### University Council Meeting, November 06, 1968

Academic Senate  
*Illinois State University*

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MINUTES OF THE UNIVERSITY COUNCIL

November 6, 1968

Meetings of the University Council are open to members of the University community. Persons attending the meetings may participate in discussions with the consent of the Council.

Persons desiring to bring items to the attention of the Council may do so by contacting any member of the Council.

MEMBERS OF THE UNIVERSITY COUNCIL

1. Samuel Braden	8-2441	12. Jeannie James	8-2682
2. Richard Bond	8-2261	13. Eric Johnson	8-2143
3. George Drew	8-2168	14. Frederick Kagy	8-2612
4. Scott Eatherly	8-2279	15. Walter Kohn	8-8063
5. Elwood Egelston	8-2549	16. Thomas Martin	8-7559
6. John Ferrell	8-2194	17. Charles Morris	8-7674
7. Frederick Fuess	8-5328	18. Warren Perry	8-2377
8. Charles Gray, Jr.	8-8437	19. Mary Rozum	8-2468
9. Dean Hage	8-2274	20. William Zeller	6-7250
10. Charles Hicklin	8-2445	Sandra Stevenson	8-7274
11. Richard Hulet	8-2545	Clerical Secretary	

MINUTES OF THE UNIVERSITY COUNCIL

NOVEMBER 6, 1968

#13

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MINUTES OF THE UNIVERSITY COUNCIL  
(Not approved by the Council)

#13

DATE: November 6, 1968

MEMBERS PRESENT

- |                    |                      |                    |                    |
|--------------------|----------------------|--------------------|--------------------|
| 1. Samuel Braden   | 6. John Ferrell      | 11. Richard Hulet  | 16. Charles Morris |
| 2. Richard Bond    | 7. Frederick Fuess   | 12. Eric Johnson   | 17. Warren Perry   |
| 3. George Drew     | 8. Charles Gray, Jr. | 13. Frederick Kagy | 18. Mary Rozum     |
| 4. Scott Eatherly  | 9. Dean Hage         | 14. Walter Kohn    | 19. William Zeller |
| 5. Elwood Egelston | 10. Charles Hicklin  | 15. Thomas Martin  |                    |

MEMBERS ABSENT

1. Jeannie James

CALL TO ORDER

Mr. Charles Hicklin, Chairman of the University Council, called the meeting to order at 4:00 p. m. in the third floor lounge of the University Union.

APPROVAL OF THE MINUTES

Miss Rozum moved that the minutes of the October 16 meeting be approved as distributed. Mr. Perry seconded the motion.

Mr. Kohn moved to amend the motion by making the following corrections. Mr. Braden seconded the motion.

1. Page 1 - paragraph two-Strike the last two sentences starting with "President Braden replied that . . ." and add "President Braden replied that expenses incurred during a sabbatical leave could be deducted for income tax purposes provided faculty members on sabbatical leave are involved in worth-while scholarly pursuits. It must be made clear, therefore, that the University expects the faculty to be involved in such activities."
2. Page 3 - second paragraph from the bottom-last sentence. Strike the word "spirit" in the middle of the sentence and add the phrase "in spirit" to the end of the sentence. The sentence should now read: "Therefore, Dean Belshe felt that the limitation on the number of hours required for a Bachelor of Arts Degree or a Bachelor of Science Degree was not being violated in spirit."

The amendment was passed unanimously by a roll call vote.

Mr. Ferrell moved to amend the motion by adding the phrase "and applied music courses" after the phrase "Theory classes" in the second sentence of the last paragraph on page 3 and striking the remainder of the paragraph. Mr. Hage seconded the motion.

Voting was as follows:

Voting "Yes"

Dean Hage  
John Ferrell

Voting "No"

Charles Morris  
Walter Kohn  
Frederick Kagy  
Charles Gray  
George Drew  
Scott Eatherly  
Elwood Egelston  
William Zeller  
Warren Perry  
Richard Hulet  
Richard Bond

Voting "Present"

Thomas Martin  
Charles Hicklin  
Frederick Fuess  
Mary Rozum  
Eric Johnson  
Samuel Braden

The motion to amend was defeated.

The Chairman called for a vote on the motion to approve the minutes as corrected.

The motion carried by a voice vote.

Mr. Bond moved that Mr. Ferrell be allowed to insert a statement clarifying the last paragraph on page 3 of the October 16 minutes. Mr. Kohn seconded the motion.

The motion carried unanimously by a roll call vote.

The following statement was submitted by Mr. Ferrell on November 7.

"On behalf of the Music Department, I have been asked to clarify one point with respect to the discussion of the proposed Music Curriculum in the Council minutes of October 16. Proficiency examinations for placement are presently utilized in the Music Department for both the areas of Theory and Applied Music. Additionally, the Department is developing proficiency examinations with credit for all General Education Courses in accordance with the recommendation of the Committee on General Education and the Academic Standards Committee."

DISTRIBUTION OF REPORT FROM COMMITTEE TO STUDY STUDENT PARTICIPATION IN UNIVERSITY POLICY MAKING

Mr. Hicklin distributed the final report of the committee. A copy of the report is attached to the minutes.

### RESIGNATION OF PAUL WISDOM FROM JOINT SALARY COMMITTEE

The Chairman read a letter from Paul Wisdom in which he stated that he was now assigned full-time to the administrative staff and that he did not feel that he should continue to represent the Instructors on the Joint Faculty Salary Committee.

Mr. Hicklin stated that if there were no objections he would direct the Secretary of the Council to advise the Election Committee of Mr. Wisdom's resignation and direct the Election Committee to conduct an election.

### REPORT OF RETREAT COMMITTEE

Mr. Kagy, Chairman of the Retreat Committee, informed the Council of the details of the Retreat, November 8 and 9 at East Bay Camp. Buses will leave parking lot F at 8:30 a. m. November 8 and return at 2:00 p. m. on Saturday, November 9.

There was some discussion regarding "dress" at the retreat. Mr. Kagy stated that the committee had not specified the type of dress.

### POLICY AND CRITERIA GUIDELINES FOR SALARY INCREMENTS AND PROMOTION OF TEACHING FACULTY

The report from the FSC was circulated only one day prior to the meeting and action was postponed until the November 20 meeting.

Mr. Hicklin urged the Council to read the document carefully prior to the meeting and be prepared to submit any changes in the form of motion. He expressed concern that this matter be approved at an early date so that College and department APT Committees may begin to set-up their criteria.

Dean Bond stated that the delay in the circulation of this material was not the fault of FSC and accepted the complete responsibility for the delay.

### CLARIFICATION OF FACULTY VOTING PRIVILEGES ON APT MATTERS

Miss Stein, Chairman of the Faculty Status Committee, explained that there was some question regarding the residence restriction on voting privileges in department APT matters. Miss Stein presented a memo which reviewed the action of the Council. The problem was stated as follows:

The problem occurs in voting on departmental APT matters prior to October 15. New faculty members are disenfranchised under present policy. On the other hand new faculty members are voting on APT matters within the first month of school in the new position.

Dean Bond moved that the November 15, 1967 action regarding University residence for voting for APT Committees be considered a specific exception to the January 18, 1967 ruling regarding voting. Mr. Fuess seconded the motion.

It was pointed out that if Department APT elections were held in the spring, the residence restriction would not be needed. It was also mentioned that the present concern was regarding voting privileges and not the question of service on committees. There was discussion regarding qualifications for membership on committees, but his matter was not resolved.

Mr. Eatherly offered the following as a substitute motion:

That every case where there is restriction of one semester residence be dropped. Mr. Kohn seconded the motion.

Although there was concern that new members of a department were not familiar with the faculty or the procedures it was stated that there are a number of new faculty members who have had many years of experience in other universities and who should be allowed to vote.

There was some concern voiced regarding the substitute motion. Some members felt that passage of the substitute motion would question all APT elections held this fall.

The roll call vote as to whether to substitute the motion was as follows:

<u>Voting "Yes"</u>	<u>Voting "No"</u>	<u>Voting "Present"</u>
Walter Kohn	Charles Morris	Elwood Egelston
Frederick Kagy	Charles Hicklin	William Zeller
Scott Eatherly	Dean Hage	Mary Rozum
	Charles Gray	Warren Perry
	Frederick Fuess	Richard Hulet
	John Ferrell	Richard Bond
	George Drew	

The motion to substitute was defeated.

The Chairman called for a vote on the original motion moved by Mr. Bond and seconded by Mr. Fuess. The roll call vote was as follows:

<u>Voting "No"</u>	<u>Voting "Yes"</u>	<u>Voting "Present"</u>
Walter Kohn	Charles Morris	George Drew
Scott Eatherly	Frederick Kagy	Elwood Egelston
	Charles Hicklin	William Zeller
	Dean Hage	Mary Rozum
	Charles Gray	Warren Perry
	Frederick Fuess	Richard Hulet
	John Ferrel	Richard Bond

The motion carried.

Mr. Bond pointed out that the above action was taken to interpret a specific situation and that the issue will come up again when the new FSC policies come to the Council. He also called the attention of the University Council to the January 18, 1966 minutes. He pointed out that the clear intent of that action is to provide full and free participation of both new and older faculty in university activities and governance.

Mr. Hicklin called the attention of the Council and the faculty to Article VIII, Section 2 of the University Council By-Laws. This section provides for faculty appeal of Council decisions.

#### COMMUNICATIONS

President Braden announced the following administrative shifts:

Institutional Research from the Office of the President to the Office of the Dean of Faculties.

Records and Admissions, and Research Services and Grants from the Office of the Dean of Information Services and Research Development to the Dean of Faculties.

Space Allocation, which has been located in three offices to the Office of the Dean of Faculties.

Mail Services from the Office of the Dean of Administrative Services to the Office of the Dean of Special Services.

Dean Bond announced that Miss Ebel had submitted her resignation as Head of the Department of Political Science effective September 1969. In accordance with the procedures for the selection of department heads, Mr. Bond indicated that he would begin the process of appointing a committee to select a new head of Political Science.

#### ADJOURNMENT

Mr. Eatherly moved that the Council meeting be adjourned. Mr. Hage seconded the motion.

The meeting was adjourned at 5:30 p.m.

Respectfully submitted,

Charles Hicklin, Chairman  
Frederick Fuess, Secretary

CH/FF:ss

11/6/68



MEMORANDUM

TO: The University Council

FROM: The Faculty Status Committee

RE: Clarification of faculty voting privileges on APT matters

I. Sequence of actions according to University Council minutes

August 11, 1966 --

Adoption of "Statement of Policy Regarding the Handling of Appointment, Salary, Promotion, and Tenure Matters at Illinois State University" which includes this item:

IV. Department APT Committees

A. Membership

- 1. Only permanent department members who have completed at least one semester at the University shall be eligible to participate in any election on APT matters.

.....

September 21, 1966 (p. 7, minutes)

Warren Harden asked for clarification of Item IV, A. 1; motion reads:

"that a person must be a permanent member of the academic staff at the time of the election and must have been a full-time academic staff member for one full semester preceding the election in order to be eligible to vote."

Council Action -- passed unanimously

October 19, 1966 - Amendment to Article IV, Section A, point 1 --

"A full-time faculty member who is a non-citizen of the United States and whose appointment is annually reviewed by the Board of Governors (see Article III, Section 5 in "Practices of Teacher's College Board" in Teachers College Board of Illinois) but who in all other respects is considered to be regular and otherwise permanent faculty by his department and the Dean of the Faculty, may participate in all department, college, and university elections (other than those elections excluded by the University Council By-Laws) after one year's service.

Note that the clause "other than those elections excluded by the University Council By-Laws" was added with the consent of the ones who made and seconded the motion.

Council Action - yes - 10; no - 3; present - one

December 14, 1966

FSC brought interpretations of "Statement of Policy. . . ." for consideration of the University Council. These interpretations included the definition provided by the University Council at the September meeting and the further refinement of that definition at the October meeting, 1966. The University Council accepted the interpretations of policies and procedures.

January 18, 1967

Report of Committee concerning the Tenure Requirements for Membership on University Council Committees (see Progress Report for listing of committees - Nov. 16, 1966 minutes - pp. 15-17)

Motion reads: "Rules for department, college, and university committee membership and voting more restrictive than for the University Council itself shall not be established."

Amendment reads: "unless the University Council by a two-thirds vote makes a specific exception."

Vote on amendment - yes - 13; no - 2

Vote on motion - yes 14; no - 1

Follow-up motion -- "that the new policy not affect elections currently in progress" (retroactive factor)

Motion was carried by a voice vote.

November 15, 1967

The University Council unanimously accepted the revised and updated policies and procedures which included the same policy statement with regard to voting privileges.

To: Members of the University Council

From: Charles R. Hicklin

Attached is a summary of the student suggestions received by the ad hoc committee to investigate student participation in university policy making. These suggestions were received at an open hearing held by the committee on May 2, 1968. The summary was compiled by student members of the committee.

Members of the committee were: Barbara Hall and Charles Hicklin from the faculty and Donna Finnegan and Carla Clover from the Student Senate.

All student organizations were sent a letter inviting them to participate in this hearing. The student body was invited through the campus media.

Many of the suggestions made were communicated to the council, deans and department heads last spring by me.

Missing from this report are some interesting comments such as objections raised to the hearing itself because such procedures were too slow in initiating change at the university. The sense of urgency expressed by many of the students does not come through in a report but should be kept in mind when reading the report in order to give these suggestions the proper context as an example of some student's thinking.

OPEN HEARING ON STUDENT PARTICIPATION IN THE UNIVERSITY - MAY 2, 1968

The open hearing held by a joint committee of University Council and Student Senate was attended by about 20 to 25 students. Many ideas, opinions and suggestions were made.

CURRICULUM

A representative of the Men's P.E. department suggested establishing a committee within his department to study the introduction of new courses and/or the change

of existing courses. This club would then appoint a member to the curriculum committee making final decisions as to the department program. This person would be given a vote. The speaker felt this would be a good example for other departments to follow.

Another speaker felt that all departments should be required to have student member--both department and college level curriculum committee. She felt that juniors and seniors would be preferred and that they should have one year of apprenticeship in an advisory capacity before being given the vote the second year.

#### FINALS

Finals were felt to be unnecessary and should be made optional to the teacher as to whether or not to give one. It was also felt that the students should have the choice of whether or not to take the final depending on the level of their grade at the time the test should be given. One student felt that papers and unit tests were more beneficial than finals.

#### CLASS ATTENDANCE

Using class attendance as a criteria for a grade was felt to be improper as some students can get the given material just as well outside of the classroom as he could in it and should not be required to attend the class. As far as the P.E. depts. are concerned, class attendance and participation are more necessary as the student is developing a skill. However, it was felt that if a student already has the skill, he shouldn't have to attend the class sessions as this would be a waste of his time. If, on the other hand, he failed to show up during class time and still hadn't developed the skill, he should be given a lower grade depending on his skill only. The present student code is being interpreted as meaning students

do not have to attend. At the same time many professors are still taking attendance and grading on this.

#### ADVISEMENT

The present program system employed by many dept. was felt to be inadequate. Students are often told what courses to take without being given reasons for taking these courses and being given the opportunity to decide which of several possibilities would be best for him. It was suggested that juniors and seniors become instrumental in advising underclassmen. At present, there seems to be no reason why the individual depts. couldn't begin this system now. However, if it were to be made mandatory for all depts., a change in policy would be necessary.

Students in their Junior year should be sent a list of courses to take that they still need in order to graduate. This list, sent out junior year, would give them enough time to complete these courses.

#### ADMISSIONS

Concern was shown for the people in inner-city areas that may want to go on to school. A question was raised about lowering the admission requirements for these students. Perhaps a preparation period could be devoted to these persons just prior to the admission tests so that they would have a better chance on them.

The university's policy on admitting people with police records as well as admitting Viet Nam veterans was questioned.

#### UNIVERSITY COUNCIL - BOARD OF REGENTS

Concern was shown over the lack of student representation in the University-Council. Student desires and opinion should be sampled before decisions are made. More communications need to exist between the U-Council and the Senate as well as

the students at large. It was suggested that students with a vote be placed on the Council. These same students could be the go-between to the students and the council. More communication was felt to definitely be necessary.

Many students felt that the Board of Regents was a body apart from the students. They never heard of what this Board is doing or where their meetings are being held. It was suggested that student representatives be sent to this Board and communications between it and the student be increased.

#### POLICY MAKING BOARDS

It was felt that students with a vote should be on every policy making board. There should be an equal opportunity for student votes to be heard but under the present systems, the student votes can be over-ridden.

Students voice needs to be heard on all matters including multiple-choice test and general education program. Possibly a committee should be set up to get these student opinions instead of making them come to us all the time.

#### EVALUATION OF DORM COUNCILORS

The worth of evaluations done on these councilors was questioned as the councilors themselves are often responsible for these evaluations and no one else ever sees them.

#### CLASS SCHEDULE

The names of the persons teaching these courses should be listed so that students can choose a course according to the teacher he thinks will be best for him.