Winter 2-5-1969

University Council Meeting, February 05, 1969

Academic Senate
Illinois State University

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MINUTES OF THE UNIVERSITY COUNCIL

February 5, 1969

Meetings of the University Council are open to members of the University community. Persons attending the meetings may participate in discussions with the consent of the Council.

Persons desiring to bring items to the attention of the Council may do so by contacting any member of the Council.

MEMBERS OF THE UNIVERSITY COUNCIL

1. Samuel Braden 8-2241
   President
2. Richard Bond 8-2261
   Dean of Faculties
3. George Drew 8-2168
   Elementary Education
4. Scott Eatherly 8-2279
   English
5. Elwood Egelston 8-2549
   Educational Administration
6. John Ferrell 8-2194
   Music
7. Frederick Fuess 8-5328
   Agriculture
8. Charles Gray, Jr. 8-8437
   University High School
9. Dean Hage 8-2274
   Special Education
10. Charles Hicklin 8-2445
    Education
11. Richard Hulet 8-2545
    Dean of Student Services
12. Jeannie James 8-2682
    Home Economics
13. Eric Johnson 8-2143
    Dean of Administrative Services
14. Frederick Kagy 8-2612
    Industrial Arts
15. Walter Kohn 8-8063
    Political Science
16. Thomas Martin 8-7559
    Business Education
17. Charles Morris 8-7674
    Mathematics
18. Warren Perry 8-2377
    Business Education
19. Mary Rozum 8-2468
    Metcalf
20. Joseph Wilson 8-2194
    Music
21. William Zeller 6-7250
    Education

Sandra Stevenson 8-7274
Clerical Secretary
Institutional Studies
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DATE: February 5, 1969

MEMBERS PRESENT


CALL TO ORDER

Mr. Charles Hicklin, Chairman of the University Council, called the meeting to order at 7:15 p.m. in the multi-purpose room, second floor, University Union.

Chairman Hicklin announced that the Executive Committee had suggested that Council voting procedures be changed in an attempt to expedite the meetings. Mr. Hicklin said that if there were no objections, all voting would be by a show of hands rather than a roll call vote. The secretary will record the vote of each individual and will report the individual votes in all cases where negative votes are cast.

The Council voiced no objections to the procedure and the chairman instructed the secretary to initiate the procedure.

Secretaries Note: Consistant with this change and the procedures which have been used for several months:

1 - Unless a voice vote is indicated in the minutes, all votes will be by a show of hands and individual votes recorded.

2 - In cases where one or more negative votes are cast, individual votes will be recorded in the minutes.

3 - In cases where one or more Council Members abstain (no negative votes), only the names of those abstaining will be noted in the minutes.

APPROVAL OF THE MINUTES

Miss Rozum moved that the minutes of the January 15 meeting be approved as distributed. Mr. Gray seconded the motion.
It was pointed out that part of the first sentence of the last paragraph on page one had been omitted. The sentence should read:

"The program will enable students who hold a bachelor's degree in a subject field but have not met requirements for a teaching certificate to earn a master's degree and teacher certification at the secondary school level in that field in the State of Illinois. The program has two alternatives: one alternative will provide for those students who have never had teaching experience and the second alternative will serve those students who currently teach under provisional certification."

There was some discussion regarding the method of recording the vote on the Unit for Economic Education. The secretary indicated that when no negative votes are cast only the names of those Council members who abstain are listed. Therefore, the absence of any mention of negative votes implies that no negative votes were cast.

The motion to approve the minutes as distributed carried unanimously by a voice vote.

CHANGE IN BY-LAWS OF COLLEGE OF APPLIED SCIENCE AND TECHNOLOGY

Mr. Kagy moved to accept the changes in the By-Laws of the College of Applied Science and Technology. Mr. Eatherly seconded the motion.

It was noted that the changes are proposed because two new departments have been added to the college.

The motion carried unanimously.

A copy of the changes are attached to the minutes.

PROPOSAL FOR OFFICE OF HEALTH RELATED PROGRAMS

Mr. Fuess moved the approval of the development of a program of Education in the Allied Health Professions at Illinois State University. Mr. Kagy seconded the motion.

One member of the Council asked if the proposal had been discussed and/or approved by the departments involved. Mr. Bond stated that the departments had not been contacted as it was impossible, at this time, to indicate all of the departments which would be involved. Mr. Bond said that the proposal had been discussed by the Council of Deans, the Presidency and the Academic Planning Committee.

Dr. Norris L Brookens, Chairman of the Board of Regents, addressed the Council regarding the proposed program. Dr. Brookens traced the history of the Campbell Report. He stated that the Report had been adopted as part of Master Plan, Phase III. Dr. Brookens reported that the Campbell Report was a study of all health related occupations. The Report specifically recommended the initiation of a Health Occupations Education Center at Illinois State University.

It was also suggested that the director of the program be placed in the Dean of Faculties Office. President Braden said that he was opposed to placing operational programs in the Dean of Faculties Office. He felt that these programs should be placed in one of the existing colleges.
One member of the Council asked what would happen if the legislature cut the funds for this program. This Council member voiced concern regarding the possibility that this new program would be developed at the expense of the teaching faculty.

It was pointed out that the proposal called for the formation of an office, not a program. Specific programs will be presented to the Council at a later date. It is likely that the programs will use existing courses in several different departments and colleges. This would be an all university program.

Chairman Hicklin summarized a four page memo from Mr. Rilett, Head of the Department of Biological Sciences. Mr. Hicklin stated that the memo had been received at such a late date that it could not be duplicated for the Council. Mr. Hicklin indicated that Mr. Rilett had suggested that the memo be attached to the minutes. The University Council Chairman said that because of the length of the memo and since the memo did not refer to the specific proposal which was in the hands of the Council, he felt that the memo should not be attached. Since Council members did not voice opposition the memo is not attached.

Mr. Rilett's objections, as summarized by Mr. Hicklin, were:

1 - That adequate facilities are not available, and the plan was unrealistic.
2 - That the Center should not be placed in the College of Applied Science and Technology.
3 - That the unit should not be called a Center (note: program was called a center in the original proposal).

The vote on Mr. Fuess' motion was as follows:

<table>
<thead>
<tr>
<th>Voting &quot;Yes&quot;</th>
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<tbody>
<tr>
<td>Richard Bond</td>
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<tr>
<td>George Drew</td>
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<tr>
<td>Scott Eatherly</td>
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<td>Elwood Egelston</td>
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<td>John Ferrell</td>
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<tr>
<td>Frederick Fuess</td>
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<td>Charles Gray, Jr.</td>
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<td>Charles Hicklin</td>
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<td>Jeannie James</td>
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<td>Eric Johnson</td>
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<td>Frederick Kagy</td>
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<td>Walter Kohn</td>
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<td>Thomas Martin</td>
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<td>Charles Morris</td>
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<td>Warren Perry</td>
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<td>Mary Rozum</td>
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<tr>
<td>Joseph Wilson</td>
</tr>
<tr>
<td>William Zeller</td>
</tr>
</tbody>
</table>

A copy of the proposal is attached.

**REPORT OF COMMITTEE ON COMMITTEES**

Mr. Kohn moved to accept the recommended Blue Book changes which had been submitted by the Committee on Committees. Mr. Zeller seconded the motion.

A copy of the changes is attached to the minutes.
Miss Parret, a member of the Committee on Committees reviewed the proposed changes. Members of several of the committees involved in the changes indicated the reasons for the changes. Mr. James Peterson stated that a committee of the Student Senate was currently working on some revisions in the Blue Book.

It was pointed out that several changes in Board membership were made at the last meeting. These also involved changes in the Blue Book. It was suggested that revisions of the Blue Book be placed on the agenda of our next meeting.

The motion to approve the changes carried unanimously.

DISCUSSION OF HONORS DAY COMMITTEE

Mr. Fisher, Dean of Information and Research Services, opened his remarks by stating that the Honors Day Program had been discussed by the Presidency and it was felt that the present procedures required far too much faculty time. It was proposed that Mr. Fisher assume the responsibilities for the Honors Day Program with the assistance of a small ad hoc Committee. Mr. Fisher stated that he felt that policies related to the Honors Day Program should be approved by the faculty but that implementation of the program could best be handled by the administration.

Mr. Fisher suggested that an accomplished member of the faculty could be invited to speak rather than an off-campus speaker. He also suggested that at the Honors Day Program we could honor members of our faculty who have been promoted in rank.

There was some discussion of the latter point by members of the Council. Some members felt that the recognition of faculty would only lengthen the program. Others felt that this proposal would add something to the program.

Most of the members of the Council stated that the physical task of running an Honors Day Program could best be handled by the administrative staff of the University. Mr. Kohn presented the secretary with the following statement, to be included in the minutes.

Mr. Kohn pointed out that the functions of faculty members on committees should be confined to setting policy and should not include the performance of janitorial and secretarial functions.

Mr. Zeller moved that Mr. Fisher work with an ad hoc Committee on the Honors Day Program. Mr. Drew seconded the motion.

The motion carried unanimously.

REPORT OF FALL 1969 ENROLLMENT

Mr. Fisher responded to the concerns of one member of the Council with regards to the expected size of the freshman class in the fall of 1966. Mr. Fisher stated that he felt this was a problem of administration rather than one of policy or legislation. He assured the Council that the administration was aware of the problems and that enrollment was being
watched very closely. It appeared likely that it would be necessary to limit new admission,
especially in the larger departments, in the near future. He emphasized that this would not
be a total close out but rather a closing of selected departments.

Mr. Braden stated that admission strategy must be related to budget strategy. He reaffirmed
the fact that administration was keeping a close eye on admissions. He reminded the Council
that new admissions in the fall of 1968 were only twelve less than the projected number.

Before Mr. Fisher left, several members of the Council commented on the registration procedures
during the past week. It was felt that there were far fewer problems and students were able to
register in less time.

ELECTION OF COMMITTEE ON COMMITTEE MEMBERS

Mr. Hicklin announced that the Council must elect three new members for the Committee on
Committees. The terms of Mr. Gilmore and Mr. Ferrell expire this year and Mr. Madore,
whose term expires in 1971, will be on leave this semester. It was agreed that the two nominees
receiving the highest number of votes would serve for three years and the nominee with the next
highest number would serve for two years.

The following were nominated:

Mr. H. Born
Miss E. Engberg
Mr. L. Hoover
Mr. J. Johnson
Mrs. E. J. Miller
Mr. W. McCarthy

Mrs. Miller and Mr. McCarthy were elected for three-year terms. Mr. Hoover was elected for
a two-year term.

LARSEN LECTURE COMMITTEE

Mr. Hicklin announced that he had appointed Mr. R. Batson, Mr. J. Koch and Mr. E. Schapsmeier
to the Larsen Lecture Committee for two-year terms.

COMMUNICATIONS

FSC Report

Mr. Bond reported that the Faculty Status Committee had suggested the following across the board raises.

\[
\begin{align*}
\text{up to} & \quad \$1199.00 & \quad \$35.00 \\
\text{from} & \quad \$1200.00 \text{ to } \$1600.00 & \quad \$40.00 \\
\text{over} & \quad \$1600.00 & \quad \$45.00
\end{align*}
\]
He reported that this would leave a little more than one-half of the total anticipated money for merit raises. There was some discussion regarding the relationship to the across the board raise and the increase in the cost of living. It was indicated that the across the board raise was not a cost of living raise.

Departmental Leadership

Mr. Bond circulated a proposal which will be discussed at the next meeting of the Council. The proposal is attached to the minutes.

Curriculum Committee

Mr. Fuess read a memo from Mr. McCarney, Chairman of the Curriculum Committee. Mr. McCarney stated that the present membership of the Curriculum Committee felt that no recommendations on membership of the Curriculum Committee should be made at this time. The Curriculum Committee is currently evaluating its efforts for the past year and will probably submit recommendations to the University Council in March.

Standing Committees

Mr. Fuess circulated a membership list of the Standing Committees. A copy is attached.

Mr. Fuess pointed out that a few of the Committees had not met in over a year and thus membership was listed as of the last meeting. Mr. Fuess suggested that an examination of the Standing Committees appear on the agenda of a future meeting.

Schedule of Council Meetings

Mr. Fuess circulated a schedule of the regular Council meetings for the second semester and summer session. He noted that all meetings will be held in the fourth floor lounge of Stevenson Hall. A copy of the schedule is attached.

ADJOURNMENT

Mr. Perry moved to adjourn. Mr. Fuess seconded the motion.

The motion carried by a voice vote.

The meeting adjourned at 11:10 p.m.

Respectfully submitted,

Charles Hicklin, Chairman
Frederick Fuess, Secretary

CH/FF/ss
APPENDIX

CHANGES IN THE BY-LAWS OF COLLEGE OF APPLIED SCIENCE & TECHNOLOGY

ARTICLE III. MEMBERSHIP

Section 1. The College Council shall consist of the following: the Dean of the College; three members elected from the College faculty-at-large; and one member from each department elected by the individual department. No more than two representatives may be from the same department.

ARTICLE VI. MEETINGS

Section 3. Two-thirds of the membership of the Council shall constitute a quorum.

BLUE BOOK CHANGES

ACADEMIC STANDARDS BOARD

Membership (11) Seven faculty members, including the chairman; the Assistant Director for Records, who shall be an ex officio member; the administrative representative; and two students.

HONORS COUNCIL

Membership (14) Seven faculty members, including the Director of the Honors Program who serves as Executive Secretary; the Associate Director of the Honors Program; the Vice President for Academic Affairs; two Associate Deans of the Faculty who serve as ex officio members; and three students, nominated by the Student Honors Council for approval by the Student Senate.

LIBRARY BOARD

Membership (11) Seven faculty members, which includes the chairman; the Associate Director of Libraries, who serves as Executive Secretary; the Director of Libraries, who serves as Administrative Representative; and two students.

UNIVERSITY UNION BOARD

Membership (19) Two faculty members, elected for two-year terms by the University Council; the Director of the University Union; eleven undergraduate
students and one graduate student; and four ex officio members: the President, the Dean of Student Services, the Dean of Administrative Services, and the Director of Alumni Relations, as specified in Article IV of the University Union Constitution.

HOMECOMING BOARD

Membership (23) Eight faculty members, which includes the chairman; the administrative representative; the executive secretary; the ATA sponsor; the Director of the University Bands; the Director of Alumni Services, who shall serve as an ex officio member; and ten students. Six students are selected by the Student Senate plus a student representative from each of the following: ATA, Phi Beta Lambda, U-Club, and I-Club.

TEACHER EVALUATION BOARD

It is recommended that the Teacher Evaluation Board be dissolved; however, the function of the Board should be maintained. (Note: To be considered at the February 19 meeting of the University Council)

COMMENCEMENT BOARD

Membership (17) Eight faculty members, one of whom is Chairman; the administrative representative; and eight students.

Functions

1. To serve in an advisory capacity to the President in matters pertaining to Commencement.
2. To plan the Commencement proceedings so that the ceremony is unified, impressive, and of significance to the graduates.
3. To assist in establishing policies and aid in the planning and implementation of the ceremony.
4. To continually evaluate and suggest changes which will enhance the dignity and precision of the ceremony.
The Development of a Program of Education in the Allied Health Professions at Illinois State University

Building upon a previous base of active interest by at least two departments of the university, since September, 1967, Illinois State University has been actively planning a major educational program in the health fields. As a result of the demonstration of its academic strengths, its internal commitments in this area, and the compatibility of the health fields with the role of Illinois State University in Phase II of the Illinois Master Plan, the "Campbell Report," adopted by the State Board of Higher Education as part of Phase III of the State Master Plan, contains the following recommendation:

"Illinois State University should be made responsible for the development of a regional Health Occupations Education Center relating the efforts of both public and private institutions and utilizing the clinical strengths of its region.

"The role of Illinois State University would be that of planning, coordinating, and integrating the elements necessary for such a center, including their relationships to junior college programs and clinical centers. This center should be able to graduate 500 people in the allied health fields annually by the year 1975."

In partial support of a budget request from this institution, the Board of Higher Education recommended that $369,755 of State funds be appropriated to Illinois State University to develop an administrative-planning unit, and two professional programs in 1969-71.
Proposed Character of the Program

The overall program is intercollegiate\(^1\) in nature, and will rely on cooperative work with all of the colleges of the University. It will plan and coordinate a group of four-year or longer academic programs, each of which will graduate one type of health professional. By the biennium, 1975-77, it is anticipated that perhaps eight such programs will have started and will be in varying stages of development.

The relationship of this new program to the established programs is anticipated to be varied, depending upon the character of the specific program involved. Existing capabilities will be used and expanded whenever high quality programs can best be produced in that manner. Likewise, the addition of new capabilities will be systematically done when such are needed. Maximum use and support of existing University departments and courses will be made in developing all new programs. The identification of appropriate, common, or "core" curricular material will be made.

Each academic program will have a program chairman, who will have the responsibility to develop his program into a high-quality one, while maintaining respect for the overall University effort. He will be aided in his liaison with the other units of the University by the personnel of the health professions coordinative office.

An essential part of each program will be its clinical component, which will be in established interested private and public health facilities whenever it is appropriate to do so. The educational program in the clinical setting and on the campus will be

\(^1\)In the biennium 1969-71, the office will be attached to the College of Applied Science and Technology for administrative support. It will be administered by the dean as an all-university function and, with his concurrence, will conduct active work with all appropriate colleges. In November, 1970, this arrangement will be reviewed and recommendations made regarding its continuance.
administered by each academic program chairman, with coordination by the health professions office. The clinical and on-campus phases of the program will be constructed as one tightly integrated educational continuum. Public and private hospitals, Public Health Agencies, State Hospitals, Veterans Administration Hospitals, and any other appropriate facility may serve as clinical sources. Agreements of affiliation with these agencies will be negotiated by the staff of the health professions office.

The health professions office will function to provide communication and liaison through the college dean with the University administration, colleges, and departments.

One section of the overall program coordinative unit will have the responsibility of program evaluation, testing and application of new technology to the teaching-learning process in the health related fields. Specifically, it is hoped that this will include (1) computer-assisted or managed instruction, (2) multi-media independent study, (3) VERB (Victor Electrowriter Remote Blackboard) or similar system, (4) laboratory simulation, (5) projection of a forward-looking curriculum which focuses on relevance for the years 1990-2000, (6) design of a program of continuing education (jointly with Dr. Francis Brown), (7) design of a community college faculty-preparation program for health professionals, (8) factual projections of manpower needs as a basis for new academic program priorities, and (9) program cost analysis, and system analysis for effective administrative organization and reorganization.

The objectives of these activities will be to make the educational process interesting and stimulating to the student, effective as an educational instrument, and as efficient as possible when viewed in the output/input sense.
Name of the Program

In the interest of its most accurate identification off campus in granting agencies, with the Higher Board, with the State Health Commission, an appropriate name for the program would appear to be:

Office of Health Related Programs: a regional center for health professions education.

Next Steps

Since July, 1968, planning and development has proceeded with initial phases of the program, budget requests have been prepared, and off-campus contacts have been made. The following activities appear to be the next order of business:

1. Recruitment of a director.
2. Development of program priorities and selection of initial programs.
3. Identification of academic program chairmen in appropriate sequence and phasing.
4. Development of program outlines by academic program chairmen in conjunction with the Director, academic departments, and clinical centers.
5. Establishment of clinical affiliations.

To accomplish these, there should be established immediately an advisory committee of five health professionals from off campus and six faculty members from Illinois State University, to be appointed by the Dean of Faculties in consultation with the Deans of the Colleges of Applied Science and Technology, Arts and Sciences, and Education.

This committee should have the following immediate functions:

1. Serve as a selection committee in the recruitment of a director, submitting three - five names to the Dean of Applied Science and Technology.

3. Provide continuing advisement regarding program progress and additional programs.

Projected Program Staffing

Since we are, and should be, continuously concerned about administrative overhead, the following long range staff may be anticipated, with functions indicated.

A. Director
   1. Work with department heads and dean in setting policy for joint programs.
   2. Develop short-range and long-range plans.
   3. Search for funds, both public and private.
   4. Recruit and evaluate personnel.
   5. Represent the Center on appropriate policy-making boards of the University.
   6. Work with accrediting organizations and the AMA in developing accredited programs. Maintain contact with clinical facilities.
   7. Represent University off campus.
   8. Negotiate contracts in conjunction with appropriate University officials.
   9. Conduct program review and evaluation.
  11. Prepare annual report of Center's activities.

B. Associate Director and Coordinator of Development and Instruction
   In conjunction with the Director:
   1. Direct fact finding in the following areas: manpower needs, state and Central Illinois; capability of Illinois State University to carry out needed specific programs; availability of clinical affiliations; availability and sources of grant money; and desirable instructional formats.

2/5/69
TO: University Council
FROM: R. R. Bond for the Council of Deans
SUBJECT: Departmental Leadership

In response to a request from one department for the recruitment of a chairman instead of a head, it is proposed that the title for the departmental leader be optionally Department Head or Chairman. Regardless of the title, there is a growing recognition that in a professional organization the leader is largely, but not solely, chosen for that role by his professional peers. His capacity for leadership rests on his ability to gain acceptance for his ideas as much as it does on his professional excellence and personal qualities.

A departmental leader must furnish strong and decisive direction to departmental work. The quality of the departmental teaching, research and service depends to a great extent on the quality of his leadership. Likewise the selection of new members and salary, tenure and promotion recommendations depend largely on the head or chairman and ultimately determine the calibre of faculty who offer the services of the university. This does not imply that he should be autocratic but he must offer strong leadership while continuing to merit the department members' respect and loyalty.

Either the departmental leader or his department members may not desire that he play that role forever. It should be entirely acceptable in his style of administration and in his continuing contact with teaching and research that he be able to return to a teaching, research or service role in the department.
University Council - Continued

A departmental leader is selected according to procedures that have been approved by the University Council. He is appointed to his office by the Board of Regents upon recommendation of the President in consultation with his college dean and the Dean of Faculties.

Every four years the total department and its academic program are evaluated by the dean of the college in combination with outside consultants and oral or written reactions by members of the department. This evaluation would have an appraisal of the role and effectiveness of the departmental leadership as one of its facets. At this time the members of the department would be expected to give their frank and constructive criticism of the chairman as part of their evaluative role in the departmental review.

The title itself at Illinois State University will not imply rotation or periodic election. Although the appointment is on an annual basis, it is generally understood that the incumbent shall remain in this role so long as there is mutual benefit to the person himself, the department and the University from his capacities for leadership.

In the case of incoming leaders, the decision regarding the title is made by the dean of the college upon the advice of the department involved. In the case of a current head, the University will respect the conditions under which he was employed, so the title may be changed only at his request, with the approval of the dean of the college.
STANDING COMMITTEES OF THE UNIVERSITY COUNCIL
January 28, 1969

BUDGET COMMITTEE

Braden, Samuel, President
Bond, Richard, Vice President of the University
and Dean of Faculties (ex-officio)
Sealock, John, Executive Secretary
Duty, Robert May 1969
Hubbard, Benjamin May 1969
Poe, Douglas May 1971
Porter, Charles May 1971

BUILDING COMMITTEE

Braden, Samuel, President
Bond, Richard, Vice President of the University
and Dean of Faculties
Ensign, Preston, Coordinator of Campus Planning (ex-officio)
Taylor, Glenn, Chairman May 1968
Niemi, Edwin May 1971
Johnston, John May 1971
Brand, Paul May 1969
Scott, Phebe May 1969
Gray, Charles, Council Member May 1970

CAMPUS PLANNING COMMITTEE

Braden, Samuel, President, Chairman (ex-officio)
Bond, Richard, Vice President of the University
and Dean of Faculties (ex-officio)
Hicklin, Charles, Chairman of University Council
McCarney, Bernard, Chairman of University Curriculum Committee
Taylor, Glenn, Chairman of Building Committee
Ensign, Preston, Coordinator of Campus Planning, Secretary
Shuman, Stanley, Acting Dean of College of Arts and Sciences
Ryder, Bernard (elected by dept. hds.) May 1968
Johnston, John May 1969
Mattingly, Paul May 1970
Egelston, Elwood May 1971

Four-Year Term
Three-Year Term
Three-Year Term
Two-Year Term
Two-Year Term

2/5/69
CAMPUS PLANNING COMMITTEE (Cont’d)

ADVISORY COMMITTEE

Fisher, James, Vice President of the University and Dean of Information and Research Services
Hulet, Richard, Vice President of the University and Dean of Student Services
Johnson, Eric, Vice President of the University and Dean of Administrative Services
Porter, Charles, Dean of the College of Applied Science and Technology
Hermanowicz, Henry, Dean of the College of Education
Mitchell, Robert, Dean of the College of Business
Desmond, Richard, Acting Dean of College of Fine Arts
Scott, Keith, Assistant to the President for Research
Helgeson, Arlan, Dean of the Graduate School
Harden, Warren, past Chairman, University Council

COMMITTEE ON COMMITTEES - Council Representative

Zeller, William January 1969

ELECTIONS COMMITTEE

Edwards, Charles June 1970
Cashen, Valjean, Chairman June 1969
Bell, Claude June 1971

FACULTY ADVISORY AND HEARING COMMITTEE PANEL
(elected by faculty)

Gilmore, Hal May 1969
Farmer, Louise May 1969
Poe, Douglas May 1969
Reitan, Earl May 1969
Smith, Ralph, Chairman May 1969
McCarney, Bernard May 1970
Carroll, Conrad May 1970
Parret, Margaret May 1970
Harris, Archie May 1970
Fuehrer, William May 1970
Reitan, Earl May 1971
Poe, Douglas May 1971
Jacobs, Eugene May 1971
Smith, Gwen May 1971
Willis, Edwin May 1971
FACULTY STATUS COMMITTEE

Braden, Samuel, President
Bond, Richard, Vice President of the University and Dean of Faculties
Knight, Homer April 1969
Roderick, James April 1969
Grupp, Stanley April 1970
Stein, Ethel, Chairman April 1970
Moore, Clarence April 1971
Gnagey, William April 1971

JOINT FACULTY POLICY COMMITTEE

Egelston, Elwood May 1970
Hicklin, Charles May 1969
Hall, Barbara May 1971
Morris, Charles May 1972

JOINT FACULTY SALARY COMMITTEE
(elected by each of four ranks)

Esworthy, Raymond, Coordinator of Budgets (ex-officio) May 1971
Hicklin, Charles, Professor May 1971
Connolly, Lawrence, Instructor May 1969
Chassen, Bob, Associate Professor May 1972
Carroll, Conrad, Assistant Professor May 1970

STUDENT CODE ENFORCEMENT AND REVIEW BOARD

Chesebro, Patricia May 1969
Roderick, James, Chairman May 1970
Whikehart, Patricia May 1970
Duncan, Robert May 1971
Three students
Escott, Stanley, Administrative Representative

UNIVERSITY UNION BOARD

Braden, Samuel, President (ex-officio) Two-Year Term
Hulet, Richard, Vice President of the University and Dean of Students (ex-officio)
Johnson, Eric, Vice President of the University and Dean of Administrative Services (ex-officio)
Lawlis, Parker, Director of Alumni Services (ex-officio)
Kaiser, Bruce, Director of University Union
Lewis, Marjorie May 1970
Moore, Robert May 1969
Eleven undergraduate students
One graduate student
TENTATIVE SCHEDULE OF MEETINGS
OF THE UNIVERSITY COUNCIL

All meetings will be held in the fourth floor lounge of Stevenson Hall.

<table>
<thead>
<tr>
<th>Wednesdays</th>
<th>Time</th>
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<tr>
<td>February 19</td>
<td>7:15 p.m.</td>
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<tr>
<td>March 5</td>
<td>3:30 p.m.</td>
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<td>March 19</td>
<td>7:15 p.m.</td>
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<tr>
<td>April 16</td>
<td>7:15 p.m.</td>
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<td>May 7</td>
<td>3:30 p.m.</td>
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<td>May 21</td>
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<td>June 4</td>
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<td>June 18</td>
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<td>July 2</td>
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<td>July 16</td>
<td>7:15 p.m.</td>
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<tr>
<td>August 6</td>
<td>3:30 p.m.</td>
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One member of the Council asked what would happen if the legislature cut the funds for this program. This Council member voiced concern regarding the possibility that this new program would be developed at the expense of the teaching faculty.

It was pointed out that the proposal called for the formation of an office, not a program. Specific programs will be presented to the Council at a later date. It is likely that the programs will use existing courses in several different departments and colleges. This would be an all university program.

Chairman Hicklin summarized a four page memo from Mr. Rilett, Head of the Department of Biological Sciences. Mr. Hicklin stated that the memo had been received at such a late date that it could not be duplicated for the Council. Mr. Hicklin indicated that Mr. Rilett had suggested that the memo be attached to the minutes. The University Council Chairman said that because of the length of the memo and since the memo did not refer to the specific proposal which was in the hands of the Council, he felt that the memo should not be attached. Since Council members did not voice opposition the memo is not attached.

Mr. Rilett's objections, as summarized by Mr. Hicklin, were:

1 - That adequate facilities are not available, and the plan was unrealistic.

2 - That the Center should not be placed in the College of Applied Science and Technology.

3 - That the unit should not be called a Center (note: program was called a center in the original proposal).

The vote on Mr. Fuess' motion was as follows:

| Voting "Yes" | Voting "No" | Voting "Present"
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<tr>
<td>Richard Bond</td>
<td>Eric Johnson</td>
<td>Dean Hage</td>
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<tr>
<td>George Drew</td>
<td>Frederick Kagy</td>
<td>Samuel Braden</td>
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<td>Scott Batherly</td>
<td>Walter Kohn</td>
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<td>Elwood Egelston</td>
<td>Thomas Martin</td>
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<td>John Ferrell</td>
<td>Charles Morris</td>
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<td>Frederick Fuess</td>
<td>Warren Perry</td>
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<tr>
<td>Charles Gray, Jr.</td>
<td>Mary Rozum</td>
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<tr>
<td>Charles Hicklin</td>
<td>Joseph Wilson</td>
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<tr>
<td>Jeannie James</td>
<td>William Zeller</td>
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A copy of the proposal is attached.

REPORT OF COMMITTEE ON COMMITTEES

Mr. Kohn moved to accept the recommended Blue Book changes which had been submitted by the Committee on Committees. Mr. Zeller seconded the motion.

A copy of the changes is attached to the minutes.

2/5/69
Miss Parret, a member of the Committee on Committees reviewed the proposed changes. Members of several of the committees involved in the changes indicated the reasons for the changes. Mr. James Peterson stated that a committee of the Student Senate was currently working on some revisions in the Blue Book.

It was pointed out that several changes in Board membership were made at the last meeting. These also involved changes in the Blue Book. It was suggested that revisions of the Blue Book be placed on the agenda of our next meeting.

The motion to approve the changes carried unanimously.

DISCUSSION OF HONORS DAY COMMITTEE

Mr. Fisher, Dean of Information and Research Services, opened his remarks by stating that the Honors Day Program had been discussed by the Presidency and it was felt that the present procedures required far too much faculty time. It was proposed that Mr. Fisher assume the responsibilities for the Honors Day Program with the assistance of a small ad hoc Committee. Mr. Fisher stated that he felt that policies related to the Honors Day Program should be approved by the faculty but that implementation of the program could best be handled by the administration.

Mr. Fisher suggested that an accomplished member of the faculty could be invited to speak rather than an off-campus speaker. He also suggested that at the Honors Day Program we could honor members of our faculty who have been promoted in rank.

There was some discussion of the latter point by members of the Council. Some members felt that the recognition of faculty would only lengthen the program. Others felt that this proposal would add something to the program.

Most of the members of the Council stated that the physical task of running an Honors Day Program could best be handled by the administrative staff of the University. Mr. Kohn presented the secretary with the following statement to be included in the minutes.

Mr. Kohn pointed out that the functions of faculty members on committees should be confined to setting policy and should not include the performance of janitorial and secretarial functions.

Mr. Zeller moved that Mr. Fisher work with an ad hoc Committee on the Honors Day Program. Mr. Drew seconded the motion.

The motion carried unanimously.

REPORT OF FALL 1969 ENROLLMENT

Mr. Fisher responded to the concerns of one member of the Council with regards to the expected size of the freshman class in the fall of 1966. Mr. Fisher stated that he felt this was a problem of administration rather than one of policy or legislation. He assured the Council that the administration was aware of the problems and that enrollment was being