Fall 11-5-1969

University Council Meeting, November 05, 1969

Academic Senate
Illinois State University

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DATE: 5 November 1969

MEMBERS PRESENT


CALL TO ORDER

Mr. Charles Hicklin, Chairman of the University Council, called the meeting to order at 3:30 p.m. in Room 401 of Stevenson Hall.

Mr. Eatherly moved that the minutes of the October 15, 1969, meeting be approved as distributed. Mr. Gray seconded the motion.

The motion to approve the minutes carried unanimously.

SEATING OF MR. KEELEY

Mr. Hicklin introduced Mr. Benjamin Keeley as the newest member of the Council. Mr. Keeley will fill the vacancy created by the resignation of Mr. Weisbecker.

CLERICAL SECRETARY

Mr. Fuess introduced Mrs. Esther Stout, who will serve as Clerical Secretary for the University Council until January. Mr. Fuess announced that since Mrs. Stout was working only half-days, she would only be able to help the University Council. Mrs. Stout occupies an office in the Computer Service area and may be reached at 438-7274.

CURRICULUM COMMITTEE PROPOSAL FOR HANDLING COURSES

Mr. Hogan, Chairman of the Curriculum Committee presented the Curriculum Committee's recommendation for the handling of course proposals. He reported that the Curriculum Committee was in agreement with the functions of the Curriculum Committee as outlined by the Committee on Committees. There were, however, diverse opinions among the members of the Curriculum Committee with respect to the proposed membership of the Committee.

Mr. Martin moved that the University Council accept the recommendations for the handling of course proposals. Miss Hall seconded the motion.
Two amendments were accepted by the mover and seconded as part of the original motion. The amended recommendations were included below.

**Mr. Kohn moved to amend the original motion by adding "and each College Dean," to the end of the first sentence in the second paragraph of the recommendations. Mr. Egelston seconded the motion.**

The motion to amend carried unanimously.

The original motion (Martin-Hall), as amended, carried unanimously.

The policy for handling course proposals is:

Complete Course Proposals passed by the College Curriculum Committee are subject to the approval or veto of the Dean of the College. Complete Course Proposals vetoed by the Dean of the College are to be returned to the College Curriculum Committee which may appeal the decision to the University Curriculum Committee for final action. Complete Course Proposals carrying the endorsement of the Curriculum Committee and the Dean of the College concerned, should be considered final with respect to curriculum matters within that College, subject to the following proviso:

Within seven working days after its meeting, each college Curriculum Committee shall submit a copy of its minutes with necessary attachments to each member of the University Curriculum Committee, and each College Dean. Upon petition of the Dean of Faculty, or any member of the University Curriculum Committee, or, on its own initiative, the Executive Committee of the University Curriculum Committee may, within 14 working days after receipt of College Curriculum Committee minutes, notify the Chairman of the College Curriculum Committee of its intention to place an item on the agenda of the University Curriculum Committee. Any item not placed on the agenda of the University Curriculum Committee should be considered approved. If an item is placed on the agenda, the decision of the University Curriculum Committee shall prevail.

Other proposals subject to University Council action are to be transmitted to the University Council by the Chairman of the University Curriculum Committee either at the end of the 14 working day period, or after action by the University Curriculum Committee.

**ACADEMIC MINORS**

**Mr. Hogan reported that the University Curriculum Committee had supported the Student Senate request that the academic minor become an option rather than a requirement.**
Some Council members voiced concern that this policy could lead to students electing a major and a minor in one academic area. It was pointed out that students could graduate with an excess of 70 hours in their major field. In response to this reaction, other Council members felt that the student and his academic advisor should exercise great care in selecting courses.

Mr. Fuess moved that the academic minor become an option rather than a requirement for students other than those in programs of teacher education. Mr. Wilson seconded the motion.

The motion passed with no negative votes and with Mr. Eatherly and Mr. Kohn abstaining.

CONVERSION FROM TEXTBOOK RENTALS TO TEXTBOOK SALES

Mr. Hulet reviewed the events leading up to the proposed establishment of a textbook sales system. He quoted from the January 4, 1968 Council Minutes which states that the Council hoped that a book store could be opened by the fall of 1969.

Mr. Hulet stated that the University Union Board was attempting to set up a "viable" textbook sales system by the fall of 1970. The problems of finances and space were also discussed by Mr. Hulet. He emphasized that because of the cost involved, instructors might have to use the same texts in the fall of 1970 as they used in the spring or summer of 1970.

It was suggested that it might be advisable to try the textbook sales in June of 1970.

It was also suggested that someone should talk with the local bookstores with regard to textbook sales.

COMMUNICATIONS

Procedures for the University Constitution Referendum

The procedures for conducting the referendum, as proposed by Mr. Cashen, Chairman of the University Elections Committee, were circulated.

Mr. Hicklin requested permission to consider this item. There were no objections.

Mr. Gray moved to accept the procedures. Mr. Dean seconded the motion.

Several members of the Council voiced concern with respect to the date of the referendum. They felt that the academic Community could not be informed of the revisions within the time alloted.
Mr. Zeller moved to amend the procedures such that the referendum would be held on December 3, 1969, with appropriate changes in other dates. Mr. Kohn seconded the motion.

It was pointed out that the November 21st date was selected so that the Constitution could be presented to the Board of Regents at its December 7th meeting.

The vote on the motion to amendment was as follows:

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<thead>
<tr>
<th>VOTING &quot;YES&quot;</th>
<th>VOTING &quot;NO&quot;</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scott Eatherly</td>
<td>Benjamin Keeley</td>
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<tr>
<td>Elwood Egelston</td>
<td>Walter Kohn</td>
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<td>Dean Hage</td>
<td>Charles Morris</td>
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<tr>
<td>Barbara Hall</td>
<td>Warren Perry</td>
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<tr>
<td>Charles Hicklin</td>
<td>Joseph Wilson</td>
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<tr>
<td>Richard Hulet</td>
<td>William Zeller</td>
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<td>Frederick Kagy</td>
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</tbody>
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The motion carried.

Mr. Kohn moved that the procedures be amended such that the ballot provided for a vote on each article and each section. Mr. Zeller seconded the motion.

Mr Fuess, Chairman of the Constitution Committee, reported that the Constitution Committee had discussed this proposal and felt that articles and sections were inter-related in such a manner as to make this suggestion impossible.

The vote on the motion to amend was as follows:

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<tr>
<th>VOTING &quot;YES&quot;</th>
<th>VOTING &quot;NO&quot;</th>
<th>VOTING &quot;PRESENT&quot;</th>
</tr>
</thead>
<tbody>
<tr>
<td>Walter Kohn</td>
<td>George Drew</td>
<td>Barbara Hall</td>
</tr>
<tr>
<td>William Zeller</td>
<td>Scott Eatherly</td>
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<td>Elwood Egelston</td>
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<td>Frederick Fuess</td>
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<td>Joseph Wilson</td>
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The motion was defeated.

The original motion (Gray - Drew) as amended was carried unanimously.

A copy of the procedures and a sample ballot is attached to the minutes.

FACULTY ADVISORY COMMITTEE - BOARD OF REGENTS

Copies of the minutes of the Faculty Advisory Committee meeting of October 24, 1969, were
circulated to the Council members. It was reported that the Board of Regents do not have a policy which determines the percentage of faculty in various academic ranks. In light of this fact, it was suggested that the Council review the recently approved FSC policies at the next Council meeting.

Proposed University Policy on Student Records

Mr. Hulet distributed a copy of the proposed policy. He suggested that the Council review the policy and consider it at a future meeting.

Committee on Committee's Report

Due to the lateness of the hour, Mr. Hicklin did not read the communications he had received regarding the Committee on Committee's report. He only reported the names of the individuals who had responded and indicated that most of the responses were opposed to the proposal. It was reported that Mr. Sutherland had received many other communications for the faculty.

1970-71 Schedule

The following memo was received from Mr. Bond:

You may recall an earlier memorandum from me regarding the possibility of our being forced by space needs to modify our schedule next year -- changing to 7:30 classes and/or Saturday morning classes. Department chairman and deans have discussed the problems, as has the Student Senate. The final decision awaits the completion of a study by the Office of Institutional Research which will determine the extent to which we will be forced to change our schedule to provide the space necessary for 1970-71. We will continue with the current schedule if possible, but should be prepared to make one or both of the changes contemplated. The decision will be made within two weeks.

The meeting was adjourned at 5:15 P.M.

Respectfully submitted,

Charles Hicklin, Chairman
Frederick Fuess, Secretary

11/5/69
1. The balloting will be held from 8:00 A.M. until 5:00 P.M. on Wednesday, December 3, 1969.

2. All faculty, with the rank of Instructor and above, will be eligible to vote. This includes in addition to permanent faculty, those who are temporary, visiting, and part-time.

3. Election Procedure:
   a. The official ballot will be printed under the jurisdiction of the University Council.
   b. The Chairman of the Elections Committee will secure, from the Office of the Dean of the Faculty, the number of faculty in each department in accordance with #2 above.
   c. The official ballots will be distributed on December 2, 1969, to the various departmental secretaries.
   d. In order to receive a ballot, each faculty member, including the administration, must, in person, pick up that ballot in his affiliated department and sign his name.
   e. The ballots will be deposited in official University ballot boxes located in the following places:
      1. Turner Hall--Office of the Dean of Applied Science and Technology, Room 138
      2. Stevenson Hall--Office of the Dean of Arts and Sciences, Room 141
      3. Schroeder Hall--Office of the Dean of Education, Room 404
      4. Centennial Building--Office of the Chairman of Music Department, Room 155
      5. University High School--Office of the Director, Room 229
      6. Metcalf School--Office of the Director, Room 146
      One may deposit his ballot in any official University ballot box.
   f. Ballots will be collected at 5:00 P.M., on December 3, 1969. This will require the above offices to remain open until the ballot boxes are collected.
   g. The ballots will be counted by the Elections Committee and six other faculty members, exclusive of the University Council and administration, who shall be chosen by the Elections Committee.
   h. Immediately, as possible, the Chairman of the University Council will be informed as to the results.

4. Absentee Ballots:
   a. Fifty ballots will be available for faculty members who will not be on campus the day of the election.
   b. To vote absentee, the faculty member will pick up his ballot, from a secretary in the Office of the Dean of the Faculty, sign for it, return it to the same office where it will be placed in a sealed envelope and kept until 5:00 P.M. December 2, 1969, at which time the Elections Committee will collect them.

11/5/69
These ballots may be secured any time during the week of December 1st.

5. Instructions to the general faculty will be presented in the University Report and a reminder in the Weekly Calendar of Events. If possible this same information should be mailed to each faculty member the week of November 10.

6. Faculty sign-up sheet for each departmental secretary.

University Constitution Referendum
Department of ______

Each faculty member, including the administration, will secure, in person, his ballot in his department office and sign his name. Ballots not given out will be picked up Thursday, December 4, 1969.

Number of ballots received ______.
Number of ballots returned ______.

Signature of Secretary ________________________.

Faculty Signature

1.
2.
3.
etc.
UNIVERSITY CONSTITUTION REFERENDUM
FACULTY BALLOT

The academic community of Illinois State University should adopt the proposed constitution for Illinois State University as circulated on November 4, 1969, together with any subsequent revisions as promulgated in the Vidette, or circulated to the faculty by other means prior to December 3, 1969.

If you vote YES, this will indicate that you accept the TOTAL Constitution as written. If you vote NO, this will indicate that you reject the TOTAL Constitution as written.

Indicate your preference by placing X in ONE of the boxes below.

[ ] YES

[ ] NO

This ballot, which can be deposited in any official University ballot box, must be so deposited no later than 5:00 P.M., Wednesday, December 3, 1969.