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Senate Meeting, February 20, 2019

Academic Senate
Illinois State University

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Academic Senate Meeting Minutes
Wednesday, February 20, 2019
Approved

Call to Order

Senate Chairperson Susan Kalter called the meeting to order.

Roll Call

Senate Secretary Martha Horst called the roll and declared a quorum.

Chairperson's Remarks

Senator Kalter: This morning I was at the Capital Planning and Budget Committee meeting, and after the meeting the Director of Facilities, Chuck Scott, pulled myself, Ron Gifford, and Bob Blythe aside – we are the chair of the Senate, the chair of the AP Council, the chair of the Civil Service Council – and he gave each of us what he called a Challenge Medal for, in our case, the Academic Senate, in their case as the AP and Civil Service Council, from Facilities to thank us for all of the work we do in terms of helping them, helping Facilities Planning and Construction and all of the related offices do what they do. So I wanted to bring it with me to show you. It's nice and heavy. We're going to put it in the Senate office. It was just sort of a medal of appreciation for all of the work that we've done. Especially, I think he was appreciative of all of the input that the Faculty Caucus and the SGA had in the Campus Master Plan Update. So, thank you to Chuck Scott for thanking us.

And then the only other thing that I had to say is that Founders Day is tomorrow. I know that when I was not the Senate chair, just regular faculty teaching three courses, I could never make it to any of the Founders Day events. I was teaching all day on Thursdays. But please, if you have a chance, get over to something that's going on for Founders Day. It's kind of nice to ring the bell or to see all of the people up on the award platform who are getting all kinds of awards for excellence. It's really a nice, inspiring day. And Founders Day is also the reason why some of our administrators aren't here because they have... I believe the Honorary Degree recipient dinner is tonight probably at the President's residence. All right, so that's it for Chairperson's Remarks.

Student Body President's Remarks

Senator Kalter: If there are no questions for me, Senator Rubio left me some comments to read. He says: "Good evening, everyone. In honor of Black History Month, the Student Government Association will be hosting a Black History Museum on Thursday, February 28th from 5 to 7 p.m. in the Escalante Room of Hewett and Manchester. We will be displaying different eras such as Reconstruction, Civil Rights, etc. In each era, we will be talking about important events and highlighting different people, some of whom students may never have heard of, that contributed to these historical periods in time. Thank you to Senator Turner for her outstanding work on this event.

SGA will also be holding a Mental Health Awareness Week from March 4th through 8th in which we will be giving away various items and resources, having different programs with guest speakers from Student Counseling Services, and ending with a walk around our campus in honor of mental health awareness and those who have been victims of suicide. The goal is to shed light on conversations surrounding self-care and mental health in hopes that anyone in our community who is seeking help will feel comfortable doing so. Senator Rubio will be sending out information on this this week to the entire campus in the coming days.

Election season is beginning for the Association of Residence Halls and Student Government Association, so students interested must attend one information session which will be occurring tomorrow and next week. All faculty should have received an email with the dates and times of those sessions from Senator Rubio. I ask that

you please share this with all of your students and direct them our way if there are any additional questions or concerns.

And then, finally, I hope everyone is staying dry and comfortable in this gray weather. Let's hope spring is approaching quickly. With that, I'll gladly accept questions, comments, or concerns from Senator Kalter. Thank you."

So if you have questions, comments, or concerns, please throw them at me and I will throw them at Senator Rubio, or in his general direction. Any questions for Senator Rubio? All right, seeing none we will skip President Dietz and Provost Murphy, who are at the Honorary Degree recipient dinner, and go to Senator Johnson for Student Affairs.

Vice President for Student Affairs, Levester Johnson

Senator Johnson: Well apparently I drew a different kind of straw being here. Had I known, I would have ordered pizzas for everybody or something! Or, you know, catered in a meal for us! It's all good, all good. All right, I've just got a couple of updates for you all. One, I hope you are enjoying the re-opening of the west side of this facility and the new entrance now on the west side as well as we had our first event in the Brown Ballroom, which was the Career Internship Fair, which was a huge success. So we're extremely excited about leveraging the new facilities now. So, excited about that and more to come.

Update on the Housing Master Planning process and the Request for Proposal (or RFP) process. Just to recap, as a result of our Master Planning process, we did decide to issue a Request for Proposal seeking a developer in order to work with the institution and ferret out how many additional bids we might need moving forward, a potential site for where this might go, as well as a business plan in order to make all this take place. That Request for Proposal went out on December 21st. Other hallmark dates include February 12th was the deadline for proposals from developers, so that has passed, and we are in the process right now and will go through the process from February the 13th through the 22nd with a committee or task force that will review all of those proposals, those that met all the mustard and all the standards, and select finalists from that hopefully by the week of February the 25th, soon after to visit the sites by which some of these developers have developed properties on other college campuses, sometime between March and April taking those visits to those sites, and then hopefully having a developer identified before the Board of Trustees meeting in May. So that's our timeframe that we are looking for. You probably have seen a number of articles within local newspaper as well as campus media. Yes, we are seeking up to 1,200 beds. People tend to hang their hat on the 1,200 and there are some folks who are saying that that's exactly the number that we are reviewing. It is not necessarily. It is up to 1,200 beds, so we will see where we will end up as far as, again, the style and type of housing and where in that sense. So that's the update on the housing master plan.

The next item, the last item that I will cover then is an update on the Multicultural Taskforce as a part of the research that we are doing in order to seek the development of a Multicultural Center on campus. As you all know, that group did a number of focus groups and going out and getting opinions from the campus community during the fall semester. I think this group included where they came and sought feedback. They are now in the process of doing site visits. They just this past, earlier this week, visited the campus of – hate to go there – eeooweepoowee, IUPUI (Indiana University - Purdue University of Indianapolis). They have several more campuses to visit including Northwestern University, University of Wisconsin-Milwaukee, Ball State University, and Western Illinois University as well. They will take that information and come back and try to do some additional focus group and sharing what they found and what they saw. While that is all going on, we are (that group as well as the administration) seeking to identify whether it's existing facilities on campus, of which there seems to be some viable candidates possibly in our own backyard to consider, as well as, again, any opportunities we may have in order to make this come to fruition sooner as opposed to later. So we're working on that as well. And again, the hope is to have a final report to the President sometime hopefully around spring

break or something like that. All right? So that's what we're kind of looking at. I will stop right there and yield back to our wonderful chair.

Senator Kalter: Confess it, Senator Johnson, you loved going to eeoweeepoowee.

Senator Johnson: I do. Loved calling it that while I was there as well.

Senator Kalter: It feels so good to say it. Does anybody have any questions for Senator Johnson?

Senator Nichols: Just kind of curious, does your office ever release stats about the level of participation of our students in the influenza vaccination program? I mean, I know that there's promotion of it up front, but I don't recall ever seeing what either the numbers or the percent participation is.

Senator Johnson: I cannot say that we have. I can look into that, though. I can check that out. It actually would be a great thing to track and see how we're improving as a campus community because that's one of the areas where, again, we subsidize that and want to make sure not just our students but faculty, staff, and everyone gets out in order to try to get that shot. So it's extremely important for our community. So I'll look into that and see if we can start doing that. Great suggestion.

Senator Kalter: Yes we had, Senator Johnson, a great conversation about the Multicultural Center in early November and it was a wonderful sort of brainstorming session so we're looking forward to seeing what the report might have in it after spring break.

I know that Senator Stephens had planned to be here, so he must have gotten waylaid by something happening on campus or somewhere else. And I also know that Senator Horst wanted to bring some stuff up with regard to Cook Hall. Senator Horst, why don't you put that on the record and we can convey it to Senator Stephens in another way.

Senator Horst: Okay, I wasn't sure what to do because he wasn't here. The School of Music faculty wanted to convey their concerns regarding Cook Hall. This is over a hundred-year-old building and recently the University allocated money to fix and upgrade several of the classrooms. They were appreciative of that, but they noted that the work on the classrooms was done over winter break and within about two weeks there was water damage and all of the paint was peeling off and it basically didn't work. So the School faculty is increasingly concerned about just the overall infrastructure of Cook Hall and they wanted to convey that they appreciated the attempt to really upgrade the classrooms, but they're wondering what sort of long-term issues, how this can be solved in a long-term fashion and what sort of long-term planning there can be to upgrade and/or replace this over a hundred-year-old building.

Senator Kalter: Great. Thank you for putting that on the record. As I said, I was at the Capital Planning and Budget Meeting this morning and I can say that in the Campus Master Plan Update draft, which has not yet gone to the Cabinet, Cook Hall is on the priority list but did not get timelines from Chuck Scott yet. He was on it but, as I said, Senator Stephens must have gotten waylaid by something so we'll try to get that information out when we can get in touch with Senator Stephens. Any other comments about facilities or any other thing in his area?

Senator Smith: So it was about two meetings ago I believe we discussed the need for snow removal on the handicap spots around campus, and I haven't seen anything else about that since that conversation so I just kind of wanted to follow up and see if his office has any plans for that.

Senator Kalter: Great. I'll ask him to send us an email about that.

Information Items:

09.27.18.04 Policy 5.1.8 Skateboarding Activities (From Administrative Affairs and Budget Committee)

02.12.19.02 Policy 5.1.8 Skateboarding Activities Mark up (From Administrative Affairs and Budget Committee)

02.12.19.01 Policy 5.1.8 Skateboarding Activities revised (From Administrative Affairs and Budget Committee)

Senator Marx: Thank you. The Skateboarding Policy as it exists now is that skateboarding is prohibited on campus, and yet we all know that when the weather is good there's lots of skateboarding on campus so we looked into this. We contacted the University Police, the Health and Safety people as well as Chuck Scott, and all were in agreement that really what we would like to do is to have skateboarding allowed for transportation purposes as long as it's done safely, and the only thing that we really want to prohibit are stunts and so forth that would damage property and perhaps result in injury, so we'd like to avoid that. With those things in mind, we've revised the policy accordingly to allow skateboarding as transportation and continue the prohibition of dangerous stunts and so forth that might damage University property and so forth.

Senator Kalter: All right. This is the Information Item, so are there any questions, comments about the draft?

Senator Nichols: I just have a question about if there's any implied liability on our part. If we say that skateboarding as transportation is allowed, does that mean that all of our sidewalks then have to meet the standards so that we can't have a divot in them so that somebody's wheel catches and it throws them off the skateboard? Do we increase our liability for smooth surfaces by allowing it?

Senator Marx: That I do not know. We would have to check with Legal. But I would think it's the same as bicycling.

Senator Nichols: But it would take a much larger hole to be a problem for a bicycle than it would a skateboard wheel.

Senator Marx: Or any other such activity on campus. I would think that the liability is the same, but if you'd like we can look into that.

Senator Kalter: Any other questions or observations? None? All right, it seems like a good idea to look into that, so why don't we go ahead and do so in between this and the action item for two weeks from now. Last call for comments about the Skateboarding Activities Policy.

Senator Martinez: There seems to be a... Like if a student is abusing the policy, I guess they can have some disciplinary action. What if there are just people from... non-students, like say from the community, what would you do there in that case?

Senator Marx: The University Police would take care of that. They would be called and they would...

Senator Kalter: We talked on Exec about how there are many faculty and staff who may want to use skateboards as well, but I believe that would fall under faculty/staff disciplinary types of policies, right?

Senator Marx: Yes.

Senator Ferrence: Just curious for clarification, it's a definitions thing, but the world has changed. So when we say "skateboard," we are restricting ourselves to four-wheeled objects that are not motorized, correct?

Senator Marx: Correct.

Senator Ferrence: Because we have increasing numbers of motorized skateboards, and I think we don't allow any motorized vehicles on campus. Is that correct?

Senator Kalter: Let me just register in verbals Senator Johnson's nod – I wouldn't call it a vigorous nod, but a very definitive nod – that we do not allow motorized vehicles on campus.

Senator Marx: Right. That is correct. We would need a separate policy with regard to motorized skateboards and scooters. It would be a separate thing.

Senator Horst: I would suggest adding non-motorized skateboards to the first sentence so that's clear.

Senator Lucey: I don't know the answer to this question – maybe the students would know – but to what degree is skateboarding a sport and how much of this activity relates to the need for the students to express need for a sport and how much of this would relate to the need for the University to create a safe space for students to practice skateboarding in a competitive sense?

Senator DeGrauwe: Skateboarding can be considered a sport, but I do not think it is a large enough sport to need anything here on University. I do believe there are skate parks within Normal, the town itself, and I think those are sufficient.

Senator Kalter: Our sound recording person is also nodding his head definitively.

Senator Smith: I also think that if there was enough student interest in skateboarding that they would probably just form an RSO or something along those lines. So I agree with Senator DeGrauwe. I don't think that there's a very high interest right now.

Senator Murphy: Regarding the liability question, honestly, I don't think that a skateboard wheel would be a large issue compared to something like a rollerblade wheel or a scooter wheel, and we do allow roller skates, rollerblades, and scooters, don't we?

Senator Kalter: Non-motorized scooters. All right, and rather than just referring to him as the sound recording person, I can call him Tyler Gatto, who is the... I won't go into your whole pedigree. All right, that's the Skateboarding Activities Policy.

09.18.15.08 Policy 7.7.6 Registration Blocks Current Copy (From Academic Affairs Committee)

01.24.19.14 Policy 7.7.6 Registration Blocks Mark up (From Academic Affairs Committee)

01.24.19.15 Policy 7.7.6 Registration Blocks Clean Copy (From Academic Affairs Committee)

Senator Pancrazio: Good evening. We reviewed Policy 7.7.6, Registration Blocks, as part of our regular review cycle. This specifically refers to the types of holds that can be placed. I think most of the students will be more familiar than faculty. When one logs onto the my.ilstu account, if there is a particular hold that has been placed, you see that link that indicates that you need to contact a particular office and to clear the hold so you can continue to enroll. It is very hard to miss, and it seems like it's a pretty good system for getting through some of this paperwork. What kinds of holds can a person have on their registration, their account? There are a number of different ones. For example, if a faculty member decides to enroll in a foreign language class just to brush up on a language that's been lost, you may be notified that you have to get immunizations. You would have to show that you 40 years ago had your Dip-Tet shots. So all of these different types. Immunizations can be one, financial agreements/financial delinquencies are the very common ones, or if there is a student conduct issue. So typically these are very easy, and the changes to the system have come primarily because we've shifted from

the old student management system to the new system, Campus Solutions. We believe this is ready for the Senate, and I'll take any questions that you might have.

Senator Noel-Elkins: Just one comment on the contact information at the end, I don't know if they want it to say Student Code of Conduct or Student Conduct and Conflict Resolution (the name of the office). You may want to check on that.

Senator Pancrazio: That may be the old one.

Senator Kalter: Further questions or observations? Exec can refresh my memory. We had a very brief conversation about the first sentence and whether or not any of the reasons should be listed as examples and kind of assumed that Academic Affairs probably talked about that. But Exec, do you remember whether we decided yes or no to recommend that?

Senator Marx: I believe we decided that it's best not to list all of the various reasons.

Senator Kalter: Or even any of them.

Senator Marx: Right.

Senator Kalter: Okay. Other observations?

Senator DeGrauwe: I'm not sure if this is possible, but I wonder if you're able to put in the policy the fact that when a student has a hold... I'm unaware if we are made aware that we have a hold until we go and register, and then it's too late. Registering for classes is very cutthroat and the earlier you are, the better classes you get. So if you go to register and you don't know you have a hold until you click that button to register and it says, "sorry, you have a hold," I'm not sure if we can put in the policy letting them know, giving the student when a hold is put onto your account to be told through email that a hold is now put onto your account.

Senator Pancrazio: And I understand the frustration and the difficulty. I received a \$50 fine because I hadn't had my immunizations turned in. The hold appears when you log onto the my.ilstu account, and most faculty are unaware of this because we don't enroll in classes. But as soon as you go in, on the right you can go into ReggieNet, on the left you can go into your email, and then three or four inches down you see the holds. And there's also the information about you need to sign up for FAFSA and other things like that. So far, they have said that that is much more effective in getting the word out than sending emails because emails are often ignored.

Senator Noel-Elkins: I'll add an operational challenge to that, particularly with Student Accounts. Student Accounts has to take off holds every day and put them back on every day due to the way the system works right now, and so what would happen is if you had a hold for Student Accounts that was there and just in perpetuity until you paid down your balance, you would get a notification every single day when that hold went back on. So there's some operational challenges, I would argue, that probably need to be worked out first that are probably possible, but it may not be the appropriate time just yet to put it in the policy.

Senator Kalter: I was going to suggest that we actually just put it in a queue for the Administrative Technology (whatever it's called – the Office of Academic Technology) to just have it in mind that students would like some notification and then when glitches are worked out that it could be just a computer thing and that it just gets instituted into practice.

Senator DeGrauwe: I think something about, just going along with Senator Pancrazio, something to note is that most... I'm speaking for myself, I don't use my.illinoisstate, the website, I don't use it unless I'm registering for classes. Most of the time there's not a use for me. My use is solely ReggieNet because once the semester starts I'm focused on classes until the next semester comes into mind, and that's when I start looking into classes. So I think that's where some of the miscommunication comes into because I think most students don't use that actual part of our website.

Senator Kalter: So, Senator DeGrauwe, just to clarify, the IT people will tell you that everybody refers to ReggieNet as though it's everything, but it sounds to me like you're referring to ReggieNet as ReggieNet, right? The place where you go to do your classes, and that you're kind of saying that an announcement in ReggieNet would get your attention when something in the Campus Solutions system would not, where you go register, right?

Senator DeGrauwe: When I refer to ReggieNet, I refer to the course section of ReggieNet where I'm looking at, but I don't look at the my.illinoisstate, which is where it has the course information like official transcripts, the holds, I don't look at that unless I'm actually registering for a class.

Senator Pancrazio: The holds are not in that section. If you see the access to ReggieNet and you see the access to your account, as soon as you sign into my.ilstu, if you move just an inch or two down you see the holds and then notifications or tasks that you have to do.

Senator Kalter: But I'm understanding I think what you're saying is that...

Senator Pancrazio: I think he's asking for email.

Senator Kalter: And to have it in a place where you look at every day, essentially, rather than someplace where you only look at once a semester.

Senator Solebo: Kind of going off of that, when you go onto the Illinois State website, before you even... After you sign in, or I think it's before you sign in, if you scroll down even a little bit it says holds and then I think requirements or something like that, and it'll have a number so you can see it. And you don't really have to go to the part... You don't have to go to my.ilstu before you see that because it'll say ReggieNet and then Office 365. And I think Senator DeGrauwe is referring to the course – what is it called – the course selection or something like that, wherever you register for classes at, because that's a different part of the website and it's pretty big where you see it at the bottom, but you don't get a notifications that you have a hold, you just see... Like, you'll just see it at the bottom or the number or wherever.

Senator Smith: I would just add that I'm sort of in the same boat as Senator DeGrauwe in that I don't check my my.illinoisstate very often. I recognize that the notification is there, but that kind of forces students to check that every single day, and it's honestly not very realistic. I will use the ReggieNet page to check my grades and my assignments and things like that, but I never get on other than logging my SGA hours. So I could imagine that the average student probably doesn't use it very often.

Senator Kalter: Thank you.

Senator DeGrauwe: The last thing from me. I currently have two holds and I didn't know, so thank you for this conversation.

Senator Kalter: Luckily registration hasn't opened yet except for summer, I think

Senator Nichols: I actually think the daily notification is a feature rather than a bug. I mean, we pay for apps that nag us until we set the trash out the night before until we do it, and so I think if I was getting something in my email every day I would maybe take notice of it as opposed to something that showed up once and then I forgot about it the next big thing that popped up in my life.

Senator Kalter: I couldn't agree with you more. That's exactly what I was thinking.

Consent Agenda Items:

02.01.18.14 Policy 7.7.9 Tuition and Fees CURRENT (From Academic Affairs Committee)

02.12.19.03 Policy 7.7.9 Tuition and Fees MARK UP (From Academic Affairs Committee)

02.12.19.04 Policy 7.7.9 Tuition and Fees Clean Copy (From Academic Affairs Committee)

02.07.19.01 Policy 2.2.1 Student Employment Revised

02.08.19.02 Policy 2.2.1 Student Employment Clean Copy

Senator Kalter: All right. We have two Consent Agenda items. Does anyone want to pull either one of them off? Going once, going twice. All right, those will pass.

Committee Reports

Academic Affairs Committee: Senator Pancrazio

Senator Pancrazio: This evening, the Academic Affairs Committee reviewed, or began its review of, the Reinstatement, of the Committee's annual report. We had visitors from University College. Senator Noel-Elkins was there with us, we had Katie Killian from Student Affairs, and we had Dr. John Hooker from the School of Communications. We were looking at specifically the types of things that go on in freshman year and what are potential issues that may be part of that transition that students make, that very difficult transition from home life into University, and we want to understand that a little bit better both from the top down as well as what faculty members are seeing in their classrooms. It's just the beginning of a conversation about what happens that first year. We looked at the numbers of dismissals and we looked at the real potential for loss for the University comes into the neighborhood – if there are 800 or so dismissals in one year – we're looking at the loss for the University of around \$30 million. So we think, even for those of us in the Humanities that don't use business models, that's a pretty significant hit. And for us to be Educating Illinois, we thought it's important for us to understand what happens when students do make that transition.

Senator Kalter: Thank you. It's also a big hit just because we're losing students, right? So they're not getting the education that they so desired.

Senator Pancrazio: And so much deserve.

Senator Kalter: Yes.

Administrative Affairs and Budget Committee: Senator Marx

Senator Marx: Administrative Affairs and Budget Committee met tonight and discussed several things. One is we discussed a little bit about the AIF report that is in progress and what some of our recommendations might be. We also discussed our revision of Policy 3.2.13, the Administrator Selection Policy. We are going to make one final tweak of that and it's going to Exec tomorrow so you'll be seeing that soon. You'll see that it's been changed in about 500 ways, so it's really an incredible change of policy. Finally, we worked on the survey. The survey was carried out on the Presidential commentary, and tonight we were looking at the comments from the various constituencies and students. Very interesting comments. So we're going to be putting together a report on that soon as well. That covers our meeting.

Faculty Affairs Committee: Senator Crowley

Senator Crowley: The committee initiated our discussion of the Sabbatical Policy tonight, and we used as an icebreaker a question that came from one of the faculty members who is currently serving on the URC. It was a good, solid question that we didn't have an answer to. So what we decided was to generate some questions to give us the background on some of the components within the policy that we'll pass on to the appropriate office, seek answers for those, and then continue our discussion of trying to clarify an answer to the question that was posed by the faculty member. And then we'll move into taking care of some of the old language that needs to be cut, revising other language, and we kind of laid out a plan of attack for the thing. That was the extent of our activity.

Senator Kalter: That sounds like enough. Are there any questions for Senator Crowley? I have a single one. Did you say that one of your committee members is also serving on the URC right now? I misheard that.

Senator Crowley: The question was in the form of an email that was sent to President Dietz, who passed it on to you, who passed it on to us. So it is a faculty member serving on the URC who is not on the Senate.

Senator Kalter: Gotcha. I had totally forgotten about that. Thank you very much.

Planning and Finance Committee: Senator Ferrence

Senator Ferrence: The Planning and Finance Committee met. We've been tasked with considering essentially four focused discussion topics, and this evening we discussed issues related to our priority enabling more students to enter desired majors. And we have it somewhat focused in that the largest subset of students that we're probably talking about here would be those that we classify as first time in college, or FTIC, students who enter as undeclared majors, and then how do we get them transitioned eventually to majors that they want. So right now we're in a data-gathering, fact-finding part of the process and we'll update you more hopefully in weeks to come.

Rules Committee: Senator Horst

Senator Horst: Once again the Rules Committee discussed bylaws. This time we discussed the Mennonite College of Nursing bylaws, and that's essentially what we did.

Senator Kalter: All right, and Mennonite I'm sure thanks you for getting to their bylaws rapidly.

Communications

Senator Baur: Three Minute Thesis, sponsored by the Graduate School, is next Thursday, February 28, 6:00 p.m. at the Normal Theater. Last year it was almost completely sold out, so get there early.

Senator Kalter: It is super fun.

Adjournment

Motion by Senator Dawson, seconded by Senator Marx, to adjourn. The motion was unanimously approved.